

## **RASP: Attachment C: Specific Requirements for Non-Certified Education Class Providers**

**Non-Certified Education Classes:** includes Life Skills, Anti-Theft, Marijuana Education, Parenting classes, Anger Management classes.

1. **Life Skills**- DCCSCD views Life Skills classes as a psychoeducational process requiring participants to acquire and practice skills in a group format. DCCSCD requires 12 group hours for lifeskills with a maximum of 25 participants per group with no more than 3 hours of group per week. Signature logs for each and every group must be maintained and available for audit by DCCSCD for three years. Reduction of any of the above requirements, including group hours, requires specific written permission from the court.  
**Minimum Course Hours:** 12  
**Session Requirements:** No more than 3 group hours per week  
**Class Size Limits:** No fewer than 3 and no more than 25 participants per class.
2. **Anti-Theft (Theft- Intervention)** - The purpose of this class is to deter theft behavior and shoplifting. Misdemeanor courts require 4 hours of instruction and felony courts require 8 hours of instruction.  
**Minimum Course Hours:** 4 or 8  
**Session Requirements:** No more than one 8-hour session per day.  
**Class Size Limits:** No fewer than 3 and no more than 25 participants per class.
3. **Marijuana Education** – The purpose of this class is to provide low-risk clients with information and motivation to quit using marijuana. This class is not for high-risk clients or clients with a diagnosed drug dependency. DCCSCD requires a minimum of 12 classroom hours with a maximum of 20 clients per class. Sessions cannot exceed more than 2 hours per class per day. Classes should be taught by licensed professional staff and signature logs must be maintained for 3 years.  
**Minimum Course Hours:** 12  
**Session Requirements:** No more than 2 class hours per day  
**Class Size Limits:** No fewer than 3 and no more than 25 participants per class  
**Additional Class Requirements:** DCCSCD requires this class to be taught by licensed professionals or interns capable of recognizing, diagnosing and intervening in chemical dependency issues within this referred population.
4. **Parenting** – Parenting education classes seek to impart information and skills associated with effective child rearing and discipline. DCCSCD requires a minimum of 12 group hours for course completion with a maximum of three group hours per week. Classes should be taught by licensed professional staff. Group size may not exceed 25 participants and topics should include effective communication, effective discipline, recognizing child abuse and neglect, and establishing effective parental boundaries and roles. Signature logs of all participants must be maintained for all classes.  
**Minimum Course Hours:** 12

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**Session Requirements:** No more than 3 group hours per week

**Class Size Limits:** No fewer than 3 and no more than 25 participants per class

**Additional Class Requirements:** DCCSCD requires this class to be taught by licensed professionals or interns capable of recognizing and preventing abuse and neglect.

5. **Anger Management** – Anger management intervention should involve structured cognitive-behavioral programming from an empirically validated anger management curriculum, ideally specifically designed for an offender population. Key components should include skill development, such as appropriate assertiveness, stress management, identifying triggers and conflict resolution. Interventions should also include behavioral techniques such as de-escalation, relaxation techniques and seeking support. DCCSCD requires a minimum of 12 group hours for course completion with a maximum of two group hours per week. Classes should be taught by licensed professional staff. Group size may not exceed 15 participants.

**Minimum Course Hours:** 12

I/We have reviewed the above requirements and standards set forth in this RASP- Attachment C and agree to abide by them.

\_\_\_\_\_  
Authorized Signature  
Service Provider

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature  
DCCSCD

\_\_\_\_\_  
Date