



FELICIA PITRE
DALLAS COUNTY DISTRICT CLERK
NINA MOUNTIQUE
CHIEF DEPUTY

STEPS TO WIRE TRANSFER FUNDS INTO THE DISTRICT CLERK'S COURT REGISTRY

Contact the Dallas County District Clerk's Trust Office at [214-653-7161](tel:214-653-7161) to let them know that a wire transfer is about to take place.

The funds will be placed into the [Wire Transfer Pass Through Account](#) with the Dallas County Treasurer.

Wire transfer account data.

- **Account:** Wire Transfer Pass through Account
- **Bank:** Bank of America
- **Account #:** 1292588820
- **Routing #:** 026009593

When the funds are transferred to the Wire Transfer Pass through Account, the Dallas County Treasurer will then place those funds into the checking account of the Dallas County District Clerk.

The Treasurer's Office will then contact the District Clerk's Trust office and let them know that the Funds are officially in the District Clerk's Court Registry.

The entry will then be recorded by the District Clerk's Trust Office under the proper court case number.