

Guidelines for filing Expunctions

Items needed:

Forms can be found at George Allen Courts Building in the Law Library located at 600 Commerce St., 7th floor

1. Petition for Expunction

* **1 Original**

* **5 Copies of Original**

Original Petition for Expunction should have the following:

- **Original Signature** for attorney (or pro-se) on the last page of the Petition
- **Verification Page**
- **Original Notary Public Stamp/Seal** on verification page
- **Original Signature of Petitioner, Notary Public and Attorney** on Verification page
- **Current Mailing Address**

2. Order Granting Expunction

* **Original Only**

Send Filing to:

District Clerk's Office

Frank Crowley Courts Building

133 N. Riverfront Blvd., LB #12

Dallas, Texas 75207

The filing fee for Petition for Expunction is **\$292.00**

- Plus **\$6.00** for each certified copy of the Notice of Hearing sent by certified mail.
- Plus **\$7.00** for each certified copy of the Order of Expunction sent by certified mail.

Make cashier's check, money order or law office check payable to **Dallas County District Clerk or DCDC**. Please include **Bar # or DL # on all checks**. Cash and credit card payments accepted in person.

If filing an **Affidavit of Inability to Pay Court Cost**, the form has to be completely filled out, signed and notarized.

Please contact an attorney for any legal assistance. You may also contact Legal Aid at (214)748-1234 for any legal assistance.