



DALLAS COUNTY HEALTH AND HUMAN SERVICES  
**COVID-19 Case Report Form for School**

| School information   |   |                                    |  |   |  |
|--|---|------------------------------------|--|---|--|
| <b>School Name:</b>  |   | <b>School District:</b>            |  | <b>Reporting Date:</b>  |  |
| <b>School Nurse Name:</b>  |   |                                    | <b>School RN phone:</b>  |   |  |
|  |   |                                    | <b>School RN Email:</b>  |   |  |
| Positive Case Information  |   |                                    |  |   |  |
| <b>Last Name:</b>  | <b>First Name and MI:</b>                         | <b>DOB:</b>                        | <b>Role/Grade/Classroom:</b>   |   |  |
| <b>Street Address:</b>   | <b>City:</b>                                      | <b>County:</b>                     | <b>Staff Student</b>   |   |  |
|  | <b>State:</b>                                     | <b>Zip:</b>                        |  |   |  |
| <b>Primary Phone No.:</b>  | <b>Name of Parent(s)/Legal Guardian(s):</b>       |                                    | <b>Sex:</b>  | <b>If female, pregnant?</b>   |  |
|  | 1. _____  |                                    | <input type="checkbox"/> F <input type="checkbox"/> M  | <input type="checkbox"/> No   |  |
| <b>Alt. Phone No.:</b>   | 2. _____  |                                    |  | <input type="checkbox"/> Yes  |  |
| <b>Race:</b>   | Black    White    Asian/pacific islander    Other | <b>Parent/Guardian Email:</b>      |  |   |  |
| <b>Ethnicity:</b>  | Hispanic    Non-Hispanic    Unknown               |                                    |  |   |  |
| Clinical Case History  |   |                                    |  |   |  |
| <b>Is the patient symptomatic?</b>   |   | No    Yes                          | <b>Last Date on Campus:</b>  |   |  |
| <b>Date of 1<sup>st</sup> Symptom(s):</b>  |   |                                    | <b>Date isolation ends**:</b>  |   |  |
| <b>Is this individual a close contact* of a lab-confirmed case?</b>  |   | No    Yes                          | <b>Symptoms:</b>   |   |  |
| <i>If yes, name of confirmed case: _____</i>   |   |                                    | <input type="checkbox"/> Fever: _____°F <input type="checkbox"/> Congestion<br><input type="checkbox"/> Subjective Fever <input type="checkbox"/> Body aches<br><input type="checkbox"/> Cough <input type="checkbox"/> Headache<br><input type="checkbox"/> Sore Throat <input type="checkbox"/> Abdominal pain<br><input type="checkbox"/> Shortness of breath <input type="checkbox"/> Nausea/vomiting<br><input type="checkbox"/> Runny Nose <input type="checkbox"/> Diarrhea<br><input type="checkbox"/> Loss of taste/smell <input type="checkbox"/> Other: _____ |   |  |
| <b>Pre-existing medical conditions?</b>  |   | No    Yes                          |  |   |  |
| <input type="checkbox"/> High Blood Pressure<br><input type="checkbox"/> Diabetes<br><input type="checkbox"/> Asthma<br><input type="checkbox"/> COPD<br><input type="checkbox"/> Obesity<br><input type="checkbox"/> Other: _____   |   |                                    |  |   |  |
| <b>Does the individual participate in sports or other extracurricular activities?</b>  |   | No    Yes                          |  |   |  |
| <i>If yes, type of sport/activity: _____</i>   |   |                                    |  |   |  |
| <b>Setting of Learning:</b>  | Virtual/remote    In-person    Hybrid             |                                    |  |   |  |
| <b>Contact Tracing:</b> How many school close contacts identified?   |   |                                    |  |   |  |
| Diagnostic Testing Information   |   |                                    |  |   |  |
| <b>Type of Test:</b>   | <b>Name and Address of Testing Location</b>       | <b>Date of Specimen Collection</b> |  | <b>Copy of Lab attached?</b>  |  |
| PCR<br>Antigen   |   |                                    |  | Yes    No<br><small>If no, please obtain a copy to include with this form or send lab copy ASAP</small> |  |
| <b>Report Summary/Notes/Additional Close Contacts:</b>   |   |                                    |  |   |  |
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Please attach the student's schedule. If applicable, please also attach a list of known extracurricular activities</li> <li><input type="checkbox"/> Please include names of siblings &amp; names of other campuses/daycare/after school programs attended</li> <li><input type="checkbox"/> Please attach a copy of the test results</li> </ul> |   |                                    |  |   |  |
| Please fill out this form in its entirety to the best of your knowledge and send the completed form to Dallas County Health Department by secure email to <a href="mailto:schoolhealth@dallascounty.org">schoolhealth@dallascounty.org</a> (preferred) or via fax 214-819-6095.  |   |                                    |  |   |  |

\*Within 6 feet of an infected person for a total of 15 minutes starting from 48 hours before the person was first symptomatic or tested positive until the time the patient was isolated.  
 \*\*Isolation ends 10 days after the date of first symptoms or the positive test date if asymptomatic