





Comprehensive Energy Assistance Program

Eligibility is based on Household Income

Please allow 4-6 weeks for processing of your application. Please continue paying your bill or make plans with your providers, until you receive the payment/denial letter from Dallas County.

 **No Walk-Ins Allowed**

 Applications Available by **Appointment Only**

 Please **Call 214-819-1848 to Schedule an Appointment**

All Household Members **Must Bring** the Following Documents:

1. **Proof of Citizenship/Legal Status**: Examples include:

- Birth Certificate
- Certificate of Citizenship
- Proof of Residency
- U.S. Passport
- Naturalization Certificate

2. **Proof of Identification**: Examples include:

- Photo ID / Driver's License
- Medicare Card
- Veteran Health Identification Card
- Social Security Card (physical card)
- Immunization Records

All Household members must provide complete social security numbers at time of application.

3. **Proof of Gross Income** for the **past 30 days** from the date of your application for each household member 18 years of age and older. Income consists of:

- Earned Wages
- Retirement
- Annuity
- Social Security Benefits (Must be current year)
- Unemployment
- VA Benefits
- Pension
- Child Support
- Workers Compensation
- TANF
- Adoption
- Foster Care Documents
- Utility Allowance Checks

Additional income verification documents may be required.

4. **Proof of Utility Bills** Front and back copies of:

- Electric Bill
- Gas Bill



5. Proof of Additional Documents

- SNAP
- Housing Letter

IMPORTANT

- If reporting no earned income, all household members age 18 and older must provide a TWC Wage Detail Inquiry dated within 30 days of the application submission date.
- Only one application per household per calendar year (January–December) is allowed.
- Missing documents will delay processing.

You **must** be a U.S. Citizen, Non-Citizen National, or a Legal Resident of the U.S. to receive assistance from the Comprehensive Energy Assistance Program.



Comprehensive Energy Assistance Program

214-819-1848

2026 Required Documentation for Applicants Reporting No Income

If the applicant or any household member age 18 years or older has **no income**, they must provide a Texas Workforce Commission (TWC) Wage Detail Inquiry, also called a Quarterly Wage Statement.

The Wage Detail Inquiry must be **dated within 30 days** of the application submission date.

To obtain this document, the household member reporting no income **must visit** a Workforce Solutions Career Office **in person**.

They must bring:

- A **photo ID** such as a TX Driver's License, Texas ID card or work ID), **and**
- A **Social Security Card**

The Wage Detail Inquiry **cannot** be from online. It **must** include the **official Workforce Solutions location stamp** to be accepted.

WORKFORCESOLUTIONS

G R E A T E R D A L L A S

Opportunity Workforce Center

1610 S. Malcolm X Blvd.
Dallas, Texas 75226
(469) 802-1800

Greenville Avenue Workforce Center

6500 Greenville Avenue, Suite 250
Dallas, Texas 75206
(214) 378-2600

Pleasant Grove Workforce Center

1125 S. Buckner Blvd.
Dallas, Texas 75217
(469) 687-3400

International District Workforce Center

Northwood Towers
5757 Alpha Road, Suite 800
Dallas, Texas 75240
(972) 388-5600

Redbird Workforce Center

3560 W. Camp Wisdom Rd., Ste. 110
Dallas, Texas 75237
(972) 709-5377

Grand Prairie Workforce Center

801 State Highway 161, 5th Floor
Grand Prairie, Texas 75051
(972) 264-5881

Garland Workforce Center

217 N. Tenth St.,
Garland, Texas 75040
(972) 276-8361

***CLOSED – Please visit The
International District Workforce Center**

Irving Workforce Center

2520 W. Irving Blvd., Suite 100,
Irving, Texas 75061
(972) 573-3500

***CLOSED – Please visit The Grand
Prairie Workforce Center**

www.wfsdallas.com/find-a-center/