

METRICS

FINANCIAL ADMINISTRATION



Purpose

Financial Administration manages and administers all aspects of Finance, Budget, Contracts, Compliance and Operations for the Department timely and accurately and in accordance with Dallas County Policies, Local Government Code, Federal, State and Local Laws as applicable.



Key Services

Key services include financial management which involves developing annual budgets for programs, identifying funding sources, allocating resources, tracking and monitoring spending, management of billing and collection activities to optimize revenue generation. In addition, Financial Administration (FA) performs risk assessment and ensures compliance of departmental activities relative to administrative, programmatic, and fiscal guidelines and regulations. FA manages all departmental contracts, including agreements with other agencies, grants, and vendor agreements, overseeing the court approval process for briefs associated with these contracts and agreements. FA provides crucial operational and logistical support for departmental programs to include procurement of goods and services, project management, property control, fleet management, inventory management and other functions to ensure preparedness and mobilization of on-ground response activities. The division also manages the department's temporary staffing contracts to include, receiving requests for temp. staffing, reviewing job descriptions, originating positions, communicating the position request to vendors for sourcing and onboarding. Lastly FA provide data management support to the department to help review, analyze, evaluate, design, develop information technology systems as well help manage the data security and privacy aspects.



Full Time Equivalent Staffing

Permanent Total	59	Permanent (General Fund)	14	Permanent (Grant Fund)	45
Contractual Total	6	Contractual (General Fund)	6	Contractual (Grant Fund)	0



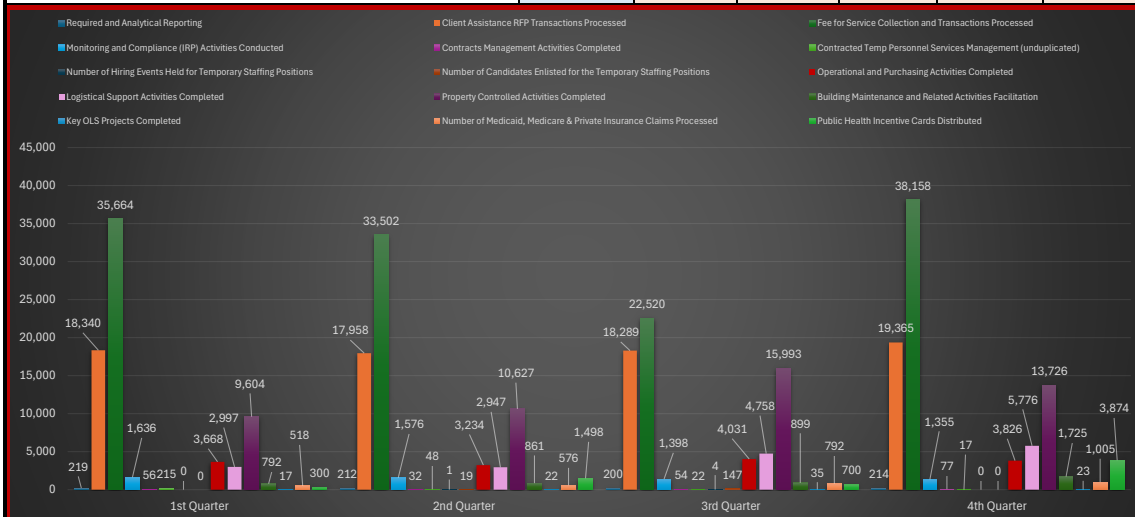
Funding

Budget		\$1,334,149		General Fund		YTD	YTD	Grant/s	YTD	YTD
Type:	<input checked="" type="checkbox"/> General Fund	100%	<input type="checkbox"/> Grant Fund	0%	Budget	Exp	EXP. %	Budget	Exp	EXP. %
Source: Local and State					\$1,334,149	\$1,518,592	114%	\$0	\$0	#DIV/0!



Key Metrics

Workload Measures	Prior Year	FY 2024				
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Required and Analytical Reporting	864	219	212	200	214	845
Client Assistance RFP Transactions Processed	75,512	18,340	17,958	18,289	19,365	73,952
Fee for Service Collection and Transactions Processed	101,718	35,664	33,502	22,520	38,158	129,844
Monitoring and Compliance (IRP) Activities Conducted	4,731	1,636	1,576	1,398	1,355	5,965
Contracts Management Activities Completed	298	56	32	54	77	219
Contracted Temp Personnel Services Management (unduplicated)	388	215	48	22	17	302
Number of Hiring Events Held for Temporary Staffing Positions	6	0	1	4	0	5
Number of Candidates Enlisted for the Temporary Staffing Positions	168	0	19	147	0	166
Operational and Purchasing Activities Completed	14,345	3,668	3,234	4,031	3,826	14,759
Logistical Support Activities Completed	11,500	2,997	2,947	4,758	5,776	16,478
Property Controlled Activities Completed	8,113	9,604	10,627	15,993	13,726	49,950
Building Maintenance and Related Activities Facilitation	1,505	792	861	899	1,725	4,277
Key OLS Projects Completed	84	17	22	35	23	97
Number of Medicaid, Medicare & Private Insurance Claims Processed	1,559	518	576	792	1,005	2,891
Public Health Incentive Cards Distributed	300	300	1,498	700	3,874	6,372



DALLAS COUNTY FY2024 PERFORMANCE INDICATORS

DISCLAIMER: Dallas County Health and Human Services makes no representation of any kind, including, but not limited to, warranties of merchantability or fitness for a particular purpose or use, nor are any such warranties to be implied with respect to the information, data or services furnished herein. Further, in using this information or data the user acknowledges that the user is responsible for assessing the accuracy and reliability of the data or information provided, and that it may be subject to error and omission, and is not guaranteed or represented to be true, complete or correct.