

## METRICS

### FINANCIAL ADMINISTRATION



#### Purpose

Financial Administration manages and administers all aspects of Finance, Budget, Contracts, Compliance and Operations for the Department timely and accurately and in accordance with Dallas County Policies, Local Government Code, Federal, State and Local Laws as applicable.



#### Key Services

Key services include financial management which involves developing annual budgets for programs, identifying funding sources, allocating resources, tracking and monitoring spending, management of billing and collection activities to optimize revenue generation. In addition, Financial Administration (FA) performs risk assessment and ensures compliance of departmental activities relative to administrative, programmatic, and fiscal guidelines and regulations. FA manages all departmental contracts, including agreements with other agencies, grants, and vendor agreements, overseeing the court approval process for briefs associated with these contracts and agreements. FA provides crucial operational and logistical support for departmental programs to include procurement of goods and services, project management, property control, fleet management, inventory management and other functions to ensure preparedness and mobilization of on-ground response activities. The division also manages the department's temporary staffing contracts to include, receiving requests for temp. staffing, reviewing job descriptions, originating positions, communicating the position request to vendors for sourcing and onboarding. Lastly FA provide data management support to the department to help review, analyze, evaluate, design, develop information technology systems as well help manage the data security and privacy aspects.



#### Full Time Equivalent Staffing

Permanent Total	60	Permanent (General Fund)	15	Permanent (Grant Fund)	45
Contractual Total	5	Contractual (General Fund)	5	Contractual (Grant Fund)	0



#### Funding

Budget	\$1,303,686	General Fund	YTD Exp	YTD EXP. %	Grant/s Budget	YTD Exp	YTD EXP. %
Type: <input checked="" type="checkbox"/> General Fund	100%	<input type="checkbox"/> Grant Fund	0%				
Source: Local and State		\$1,303,686	\$719,485	55%	\$0	\$0	#DIV/0!



#### Key Metrics

		FY 2025				
Workload Measures	Prior Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Required and Analytical Reporting	845	220				220
Client Assistance RFP Transactions Processed	73,952	11,874				11,874
Fee for Service Collection and Transactions Processed	129,844	23,958				23,958
Monitoring and Compliance (IRP) Activities Conducted	5,965	1,268				1,268
Contracts Management Activities Completed	219	47				47
Contracted Temp Personnel Services Management (unduplicated)	302	116				116
Number of Hiring Events Held for Temporary Staffing Positions	5	1				1
Number of Candidates Enlisted for the Temporary Staffing Positions	166	61				61
Operational and Purchasing Activities Completed	14,759	3,848				3,848
Logistical Support Activities Completed	16,478	4,802				4,802
Property Controlled Activities Completed	49,950	10,198				10,198
Building Maintenance and Related Activities Facilitation	4,277	925				925
Key OLS Projects Completed	97	10				10
Number of Medicaid, Medicare & Private Insurance Claims Processed	2,891	853				853
Public Health Incentive Cards Distributed	6,372	321				321
Financial Outcome	Prior Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Total Department Expenditures	\$ 147,778,614	\$43,611,563.45				\$43,611,563.45
Total Revenue Received	\$ 81,539,630	\$21,065,203.80				\$21,065,203.80
Total Fees Collection	\$ 1,342,101	\$404,231.00				\$404,231.00



#### DALLAS COUNTY FY2025 PERFORMANCE INDICATORS

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