

Dallas County Health and Human Services
Environmental Health Division is changing the mobile
food unit permitting process.

Starting Sept. 1, 2023, Dallas County Health and Human Services Environmental Health will begin permitting mobile food units by appointment only.

Any vendor seeking a renewal may schedule an appointment 30 days prior to permit expiration.

A MFU permit issued by Dallas County is for Health and Safety inspection only. MFUs must comply with the Fire and Safety inspection requirements for the cities and/or unincorporated area that they plan to operate. MFUs must provide proof of completed Fire and Safety Inspection(s) at the time of inspection.

A MFU permit issued by Dallas County DOES NOT exempt MFUs from local municipal laws and/or unincorporated area regulations. All MFUs must comply with any applicable municipal and/or unincorporated area zoning, parking, and/or other ordinances/regulations, as applicable.



Step 1: Download the application packet, complete it, and print the packet

Step 2: Once you have the necessary items listed in the Mobile Food Unit Checklist, call our office at 214-819-2115 to schedule an appointment.

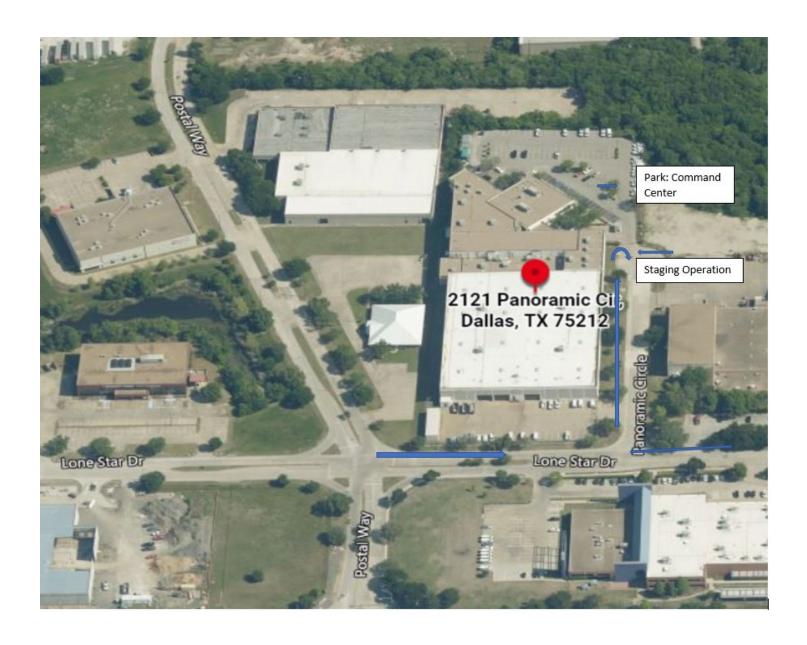
Step 3: Bring all necessary items listed in the Mobile Food Unit Checklist and your unit to your scheduled appointment. Another appointment will be required if the checklist is not complete, and/or you are missing any item on the list.

Step 4: Payment (card, cash, check, or money order)

Mobile food unit inspections are available Tuesday through Friday from 8:30 a.m. till 3:00 p.m. (except on holidays), at:

2121 Panoramic Circle Dallas, TX 75212

## Location: 2121 Panoramic Circle Dallas, TX 75212



## **MFU Definition:**

According to Texas Food Establishment Rules (TFER), a MFU is a vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily moveable (including, but not limited to catering trucks, trailers, push carts, and roadside vendors) and used to store, prepare, display, serve or sell food. Mobile units must completely retain their mobility at all times. A Mobile Food Unit does not mean a stand or a booth. A roadside food vendor and pushcart may be licensed as MFUs. These special provisions, along with TFER references, shall be met before operating

**Mobile truck** 



**Pushcart** 



Roadside vendor



Office (214) 819-2115

FAX (214) 819-2868

### **Mobile Food Units (MFU) Requirements**

A MFU is required to follow all criteria for a MFU as described in the current Texas Administrative Code, Title 25, Chapter 228. The following are commonly observed not in compliance that may prevent the unit from being permitted.

- 15 Gallon minimum potable water under pressure, hot and cold water proved and labeled (inlet 3/4" or less used for no other purpose, pumps and hoses prevented from backflow)
  - o Pushcarts only: 5 Gallon minimum potable water tank
- Liquid waste tank 15% greater than potable water tank and labeled
  - o Tank must be sloped to drain 1" diameter or greater with shut off valve
- Hand sink with hot and cold water shall be supplied to all sinks under pressure
  - Including soap and paper towels for hand washing
  - Hot water must reach a minimum of 100°F at hand sink
- Three-compartment sink with drainage board or rack with hot and cold water
  - Hot water must reach minimum of 110°F at three compartment sink
- Roadside vendors do not require sinks.
- Food contact and non-food contact surfaces cleanable, smooth, durable and non-absorbent including walls, floors, ceiling.
- Refrigeration able to maintain 41°F or lower
- Hot holding units able to maintain 135°F or above
- Pass thru window, doors, and other openings protected from pest entry
- All chemicals & cleaning supplies must be approved for food service usage.
   Must be stored properly & labeled with appropriate test strips for sanitizers.
- Lighting shall be shielded and prove adequate illumination
- Food, food containers, and serving articles stored properly
- Thermometers in cold food storage areas
- Stem thermometers (0° 220°F), not required for Snow Cone vendors with no TCS foods
- Covered trash receptacle must be provided for use by public
- Single-serving articles properly stored

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## **Mobile Food Units (MFU) Checklist**

\*To pass a pre-licensing inspection, a mobile food unit must meet the minimum requirements BELOW. Use the checklist as a brief reference to the MFU requirements

- Completed Application
  - Including copy of Texas Sales Tax & Use Permit
- Completed Commissary Agreement (signed letter of authorization is required). Originals only
  - Use of a private residence as a Central Prep Facility(CPF) is prohibited.
- Copy of Commissary Food Service Permit
- Copy of Commissary Last Inspection Report (maintain on the unit at all times)
- Vehicle has Current Registration Tags & License Plate on Unit
- Provide Fire and Safety Inspection at the time of inspection.
- Food Manager Certification Copy
  - One per unit required
  - Not required for Snow Cone only units (If you are service ice cream with snow cones a food manager certification is required)
- Menu of all food items to be sold
- Completed location & operating hours form
- Must bring Power Source (e.g. Generator)

## Mobile Food Unit Operator Must Ensure

☐ No home prepared foods or	food storage a	t a home	resider	ice
☐ Public restroom pre-identifie	ed and easily ac	cessible	for emp	loyees
☐ Food Handler Certification			B	Jan 1988

All employees except Certified Food Manager

#### No permit required for

Commercial prepackaged non-TCS items and prepackaged hard frozen ice cream



## **MOBILE FOOD UNIT OPERATOR'S PERMIT**

(Separate Form Required for Each MFU) PERMIT FEES ARE NOT REFUNDABLE

Application Date: \_\_\_\_\_

	Permit # (if perm	nitted by Dallas County	/ previously):		
Vehicle Information					
Name Of Mobile Food Unit (as appears on	unit/ DBA)				
Contact Phone Number	License Plat	te #	<u>—</u>		
Texas sales and use tax permit number					
Mobile Food Unit Type - Choose one that b	pest fits your operatio	on			
[ ] Prepackaged Food (Example: pre-wrap	ped food items hot or	r cold)			
[ ] Open Food Preparation (Example: snow	w cone, open food di	spensed, food cook to	serve)		
[ ] Open Food Push Cart (Example: Hot de	ogs)				
Application and fee are only valid for 180 days from initial submittal/inspection, a mobile food unit that fails to pass inspection in that time period must resubmit application and new fee.					
Owner Information					
Legal Name of Business Ownership		Phone Nu	mber		
Address	City	State	Zip		
Mailing Address	City	State	Zip		
Email					
Applicant Information					
[ ] Owner [ ] Responsible Party					
Applicant name (Print)	Applic	cant Signature			
Mobile Food Unit Fee (card, cash, check or mone	ey order)				
[ ] Prepackaged food [ ] Open I	Preparation	[ ] Push cart			
FOR OFFICE USE ONLY					
Date of Approval	Heal	th Inspector			
Permit #					

Please contact your City of operation regarding requirements for a fire inspection

Should you have additional questions concerning this application, please contact the Environmental Health Division at (214) 819-2115, Fax (214) 819-2868.

## **Commissary Agreement**

I agree to report to the commissary facility listed below each operational day for all cleaning and service operations, including filling water tanks disposal of wastewater, cleaning of equipment and utensils, storage of supplies and food. I further agree to obtain all supplies and food from an approved source. This commissary facility meets all criteria for a commissary as described in the current Texas Administrative Code, Title 25, Chapter 228.

MOBILE FOOD UNIT DOING BUSINESS AS	
(Legal Name of Business):	
OWNER	
(Owner of the Mobile Food Unit or Pushcart):	
Name	
Signature	Date
I agree to provide commissary services for the above mobile food u commissary criteria outlined in the current Texas Administrative Coc	
BUSINESS NAME	
(Name of commissary):	
PERMIT NUMBER:	
10 33	100
BILLING ADDRESS:	
CITYSTATE_	ZIP CODE
PHONE NUMBER EMAIL	MAIL.
Name	
Signature	Date
TITLE: [ ] Owner or [ ] Responsible Party	

### **LOCATION(S) & MENU**

(Any changes to menu or operational locations must be submitted to our office) Name of Mobile Food Unit: LICENSE PLATE# OPEN FOOD [ ] PUSH CART [ ] PREPACKAGED [ ] List all locations(addresses) where the Mobile Food Unit will operate for more than 1 hour: **ADDRESS** DAYS HOURS (M, T, W, Th, F, Sa, Su) (ex: 2377 N. Stemmons Dallas) (ex: 1 p.m. - 2 p.m.) Location 1: Days of operation: Hours at location: Location 2:\_ Days of operation: Hours at location: Days of operation: \_\_\_\_\_ Hours at location: \_\_\_\_\_ Location 3: Days of operation: \_\_\_\_\_ Hours at location: \_\_\_ Location 4: Any other locations where you will generally operate more than 1 hour, please only provide the street number street name and city here. MENU -- Provide all menu items below or attach a menu for review. TYPES OF MENU ITEMS (Ex: Tacos, Hamburgers, Loaded French Fries, Hot Dogs, Barbecue etc.) PROTEINS (Ex: Beef, Ground Beef, Brisket, Chicken, Wings, Pork, Bacon, Fish, Shrimp, etc.) FRUITS & VEGETABLES (Ex: Chopped Lettuce, Cabbage, Diced Tomatoes, Cut Melons, etc.) BREADS & GRAINS (Ex: Tortillas, Hamburger Buns, Rice, Quinoa, etc.) CONDIMENTS & SAUCES (Ex: Sour Cream, Salsa, Mayonnaise, Butter, etc.)

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## **Application and Approval Process**

A new Mobile Food Unit (MFU) license application may be downloaded and printed. All items for permitting must be present at the time of inspection. The MFU shall be readily moveable and be ready to come to a location designated by the authority. The unit must be operable at time of inspection without the need of electrical/water source connections, including but not limited to hand wash/ware wash facilities, refrigeration, and wastewater disposal.

Mobile food establishment equipment and criteria may vary depending on the type of operation. Refer to the Texas Food Establishment Rules (TFER) for complete information regarding the requirements or contact the DCHHS at (214) 819-2115 for further information.

# DALLAS COUNTY HEALTH AND HUMAN SERVICES ENVIRONMENTAL HEALTH

#### MOBILE FOOD SERVICES ESTABLISHMENT - FEE SCHEDULE

#### Fee Schedule

Description	Permit Fee	Plan Review	Application Fee	Administrative Fee	Fee Total	Renewal Fee*
Food Preparation Truck or Trailer Permit Fee	\$185.00	\$562.00	\$481.00	\$50.00	<u>\$1,278.00</u>	<u>\$639.00</u>
Food Cart (Corn/Hot Dog/Kiosk Permit Fee	\$240.00	\$205.00	\$121.00	\$50.00	\$616.00	<u>\$308.00</u>
Catering Ice-Cream Truck Fee	\$300.00	-	\$121.00	\$50.00	<u>\$471.00</u>	<u>\$235.00</u>

<sup>\*</sup>Renewal fee's are for MFU's previously permitted by Dallas County