



**DALLAS COUNTY**  
**HUMAN RESOURCES MANAGEMENT/CIVIL SERVICE**  
**Employment Background Verification Investigation**

For Business Use Only:

- ☐ ☐ SSN/Criminal
- ☐ ☐ MVR
- ☐ ☐ Employment – Job Application must be attached.
- ☐ ☐ Department Requesting Investigative Report \_\_\_\_\_

**Applicant Section:**

<b>PLEASE PRINT IN INK OR TYPE</b>				<b>CONFIDENTIAL</b>	
<b>NAME: LAST, FIRST, MIDDLE</b>				<b>MAIDEN OR OTHER NAMES KNOWN BY:</b>	
<b>BIRTH DATE*</b>		<b>SOCIAL SECURITY NO.</b>		<b>DRIVERS LICENSE NO. &amp; STATE</b>	
<b>PRESENT ADDRESS**</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	
<b>PREVIOUS ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	
<b>PREVIOUS ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	
<b>PREVIOUS ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	
<b>PREVIOUS ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	
<b>PREVIOUS ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>DATES</b>	

\* Date of birth is required solely for the purpose of verifying background information and to insure the accuracy in the search of public records. It will not be used for any other purpose.

\*\* Provide addresses for at least the last seven (7) years.

In connection with my application for employment with Dallas County, I understand that Dallas County or an outside agency may complete a background investigation regarding such areas as employment history, educational background, professional license, drivers license, and criminal history or convictions.

I agree that a photostat of this authorization shall be considered as effective and valid as the original.

I authorize and request all persons, schools, businesses, corporations, government agencies, credit bureaus and law enforcement to release such records without restrictions or qualifications. I also release Dallas County or any of its employees, representatives, or agents from any and all liability associated with this background investigation. If discrepancies are found, I understand I will be given the opportunity to explain any inaccuracies.

I have read and understand the above statement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date