



DALLAS COUNTY JOB DESCRIPTION

Job Title:	Senior Oracle Application / Database Developer – Functional Support	Job Code:	7000400	Job Grade:	IT13
Reports To:	Assistant Chief	Pos. No:	New	FLSA Code:	E
Department:	Information Technology Services	Loc. Code:	Various	SIC Code:	9311
				WC Code:	8810
Division:	Data Services	CS Code*:	C	EEO Code:	C01

Summary of Functions: Analyzes, designs, implements and maintains Oracle databases and application systems; assesses users needs, creates specifications, and presents best practice recommendations; writes, tests, debugs and documents programs and systems for database access, modification, and reporting; provides technical leadership and consultation on projects; creates specifications and recommendations.

Management Scope: N/A

Duties and Responsibilities:	% of Time	Essential Non-essential
1. Provides technical and functional production support for Oracle Applications including Payables, Receivables, Fixed Assets, General Ledger, Purchasing, Projects, Human Relations, Payroll, and future enhancements.	50	E
2. Plans, and coordinates projects with other areas of responsibility; works with outside entities to resolve problems; provide technical evaluation and recommendations; attends status, design and implementation meetings with IT staff and other department staff and stakeholders.	20	E
3. Designs, codes, tests, documents, and implements programs and systems; adheres to defined business requirements and statutes.	05	E
4. Applies system upgrades and patches; maintains program customization details; facilitates process to ensure system continuity.	05	E
5. Works with end-users and other technical employees to resolve data entry and maintenance issues.	15	E
6. Performs other duties as assigned by department.	05	E

* *The Code depends on the Department where the position is located and/or funded in accordance with 86-1 of Dallas County Code.*

Minimum Qualifications:

Education, Experience and Training:

Education and experience equivalent to a Bachelor's degree from an accredited college or university in Computer Science, Information Technology, Mathematics, Engineering, Business Administration or in a job related field of study. Six (6) years of related work experience using Oracle Forms, Oracle Reports including Version 6i and using SQL Plus, PL/SQL.

Special Requirements/Knowledge, Skills & Abilities:

Strong working experience with Oracle Applications version 11i financials, human relations, and payroll. Strong working experience using Oracle APIs for Oracle Applications version 11i. Strong working experience with Unix shell scripting. Strong query tuning experience. Oracle Certified Developer preferred. Knowledgeable of database requirements for high availability, multi-function environments. Ability to effectively communicate both orally and in writing, and establish and maintain effective working relationships with employees, departments and the general public. Required to be on call. Must have a valid Texas Drivers License and good driving record. Will be required to provide a copy of 10-year driving history. Must maintain a good driving record and remain in compliance with Article II, Subdivision II of Chapter 90 of the Dallas County Code.

“Individuals holding or considered for a position which has, or may have, access to criminal justice databases including the FBI Criminal Justice Information Systems, NCIC/TCIC and similar databases, must pass a national fingerprint-based records check prior to placement in such position and may be denied placement in such positions and/or access to such systems. Individuals must also maintain the ability to pass the records check while in the position or until such time that the Commissioners Court and the County Civil Service Commission deem this position no longer has this requirement.”

Physical/Environmental Requirements:

Standard office environment. Requires prolonged sitting, standing, walking, and the ability to lift files, boxes, and other materials up to 20 lbs., unassisted.

Hay Points/Point Factor:

KH: FII2 350 PS: E4(43%)152 AC: E4C 200 TTL: 702 PTS: KH/PS/AC: 49-22-29 PROFILE: +2

Supervisor Signature _____

Date _____

Reviewed by Human Resources/Civil Service on

Date 9/2006;6/07/2011;
10/19/2015

Approved by Civil Service Commission on

Date 9/26/2006;6/07/2011;
8/19/2013; 10/19/2015

This job description shows typical requirements of a position within this classification. This description is not intended to be all-inclusive. Individual positions may vary slightly in functions, job dimensions and requirements. Any percentage of time included on each function is only an estimate and may change depending on the specific departmental tasks. Candidates whose disabilities make them unable to meet these requirements will still be considered fully qualified if they can perform the Essential Functions of the job with reasonable accommodation.