

## **AFTER JUDGMENT INSTRUCTIONS**

This court does not collect the judgment for you, nor can we force the Defendant to pay the judgment. If you receive a judgment for your claim against the Defendant, you may request any of the following to help you in your collection of this judgment. These are obtained from our court (see Fee Schedule).

A) An **Abstract of Judgment** puts a lien on any real property the defendant may own in a particular county or counties where the Abstract is recorded. This can be obtained after the final judgment has been signed. You are responsible for the recording of this document with the County Clerk in the county in which you want the judgment to be public record.

Dallas County Clerk  
Renaissance Tower  
1201 Elm Ste. 21<sup>st</sup> and 22<sup>nd</sup> Floor  
Dallas, TX 75270  
(214) 653-7099  
Recording fee \$26.00

B) The **Writ of Execution** may be obtained 30 days after the date of the judgment is signed. This document authorized the Sheriff/Constable to seize any non-exempt assets belonging to the defendant that are subject to this writ. Those assets are then auctioned at a public sale and the proceeds are applied to the judgment.

C) A **Writ of Garnishment** is available after the final judgment has been signed. This Garnishment proceeding is a separate suit wherein you are the Plaintiff and the Defendant's bank becomes the Defendant. You are actually suing the bank to freeze the monetary assets of his account and to appear and make answer to the Garnishment suit. An attorney is required.

D) A **Turnover Order** is available after the judgment is signed and its purpose is to provide a court ordered means of reaching property which cannot easily be reached through ordinary legal process and which is not exempt from attachment, execution, etc. An attorney should be used because the courts clerical staff will not be able to assist you in drafting the documents that are necessary.

E) A **SR-42** is a Transcript of Civil Proceedings used in automobile accidents. This document is recorded with the Department of Public safety where a hold will be placed on the Defendant's driver license.

### **FEE SCHEDULE - JUSTICE COURT (Effective September 1, 2017)**

*CHECKS OR CERTIFIED FUNDS ARE TO BE PAYABLE TO DALLAS COUNTY, JP 3-2 UNLESS SPECIFIED*

PAPER TYPE	ISSUANCE FEE	SERVICE FEE (Dallas County)	TOTAL
<b>Abstract of Judgment</b>	<b>\$5.00</b>		
<b>Writ of Execution</b>	<b>\$5.00</b>	<b>\$150.00</b>	<b>\$155.00</b>
<b>Writ of Garnishment</b>	<b>\$66.00</b>	<b>\$140.00 (writ) + 80.00 (notice)</b>	<b>\$206.00/ \$286.00 (including notice)</b>
<b>Turnover Order</b>	<b>\$5.00</b>	<b>\$80.00</b>	<b>\$85.00</b>
<b>SR-42</b>	<b>\$10.00</b>		

- IF YOU HAVE ANY OTHER PROCEDURAL QUESTIONS, PLEASE ASK AND OUR COURT CLERKS WILL TRY TO ANSWER THEM. ANY LEGAL QUESTIONS MAY NOT BE ANSWERED BY THIS COURT.
- THE ABOVE INFORMATION IS NOT INTENDED TO GIVE PARTIES TO LAW SUITS ANY LEGAL ADVICE, BUT IS ONLY INTENDED TO EXPLAIN THE COURTS PROCEDURES. IF YOU NEED LEGAL ADVICE, YOU MUST CONTACT AN ATTORNEY.