

## REQUEST FOR TOW HEARING INSTRUCTIONS\*

Texas Occupations Code Chapter 2308

Subchapter J – Rights of Owners and Operators of Stored Vehicles

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**Instructions:** The owner or operator of a vehicle towed and placed in a vehicle storage facility without consent is entitled to a hearing on whether probable cause existed for the removal of the vehicle. A person entitled to a hearing must deliver a written request for the hearing to the DALLAS County, Justice of the Peace, Precinct 5, Place 1 located at 3443 St. Francis, Dallas, Texas 75228.

**The request for hearing must be delivered before the 14<sup>th</sup> business day after the date the vehicle was removed and placed in the vehicle storage facility (not counting Saturdays, Sundays and legal holidays). The hearing must be heard within 21 days of filing (excluding weekends).** The Request for Hearing must be completed with the specified information. **The precinct in which the vehicle storage facility is located must be designated.** The Clerk of the Court accepts filings Mondays through Fridays from 8:00a.m to 4:00 p.m. **A filing fee of \$54.00 must be paid by cashier's check or money order payable to the Dallas County at the time of filing.**

“Parking facility” means public or private property used, wholly or partly, for restricted or paid vehicle parking. The term includes: (a) a restricted space on a portion of an otherwise unrestricted parking facility; and (b) a commercial parking lot, a parking garage, and a parking area serving or adjacent to a business, church, school, home, apartment complex, property governed by a property owners’ association or government-owned property leased to a private person, including (i) a portion of the right-of-way of a public roadway that is leased by a governmental entity to the parking facility owner; and (ii) the area between the facility’s property line abutting a county or municipal public roadway and the centerline of the roadway’s drainage way or the curb of the roadway, whichever is farther from the facility’s property line.

“Parking facility owner” means (a) an owner or operator of a parking facility, including a lessee employee or agent of an owner or operator; (b) a property owners’ association having control under a dedicatory instrument, over assigned or unassigned parking areas; or (c) a property owner having an exclusive right under a dedicatory instrument to use a parking space.

For assistance in obtaining this information, you may call the Texas Department of Transportation, Motor Carrier Contacts, Toll-Free Customer Service at 800-299-1700.

**(\*See Complete Form – Pages 2 and 3)**

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JUDGE SARA MARTINEZ  
JUSTICE OF THE PEACE  
DALLAS COUNTY, PCT. 5, PL. 1  
3443 ST. FRANCIS AVE  
DALLAS, TX 75228  
(214) 943-6980 FAX (214)943-2871

FOR COURT USE ONLY

CASE NUMBER \_\_\_\_\_-0

**Request for Tow Hearing**  
Texas Occupations Code Chapter 2308

Describe Vehicle \_\_\_\_\_  
Owner/Operator of Vehicle \_\_\_\_\_  
Parking Facility Owner \_\_\_\_\_  
Towing Company \_\_\_\_\_  
Vehicle Storage Facility \_\_\_\_\_  
Law Enforcement Agency \_\_\_\_\_

**Request for Hearing Under Chapter 2308, Texas Occupations Code  
(Rights of Owners and Operators of Stored Vehicles)**

The person requesting the hearing is the  owner  operator of the vehicle  
Email Address \_\_\_\_\_  
Year \_\_\_\_\_ Model \_\_\_\_\_ Make \_\_\_\_\_  
Description of Vehicle \_\_\_\_\_  
Date Vehicle was towed \_\_\_\_\_ License Number/State \_\_\_\_\_  
Location from which vehicle was towed \_\_\_\_\_  
Justice of the Peace Precinct in which the Vehicle Storage Facility is located: **PCT. 5**

**Name of Vehicle's Owner or Operator**

Address: \_\_\_\_\_  
City, State Zip Code \_\_\_\_\_  
Mobile \_\_\_\_\_ Work \_\_\_\_\_ Home \_\_\_\_\_  
Name of Parking Facility \_\_\_\_\_

**Person or Law Enforcement Agency Authorizing Removal**

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_  
Telephone \_\_\_\_\_

**Towing Company that Removed the Vehicle**

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_  
Telephone \_\_\_\_\_

**Vehicle Storage Facility**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

(Please check the appropriate information)

- I paid the costs of the tow and storage in the amount of \$ \_\_\_\_\_.
- I received a receipt for payment from the Towing Company or the Vehicle Storage Facility
- I received notification of my rights following the removal of the Vehicle from the \_\_\_\_\_ Vehicle Storage Facility.
- I have attached a copy of the receipt and/or of the notification of rights to this Request for Hearing.
- If the Vehicle was removed from a parking facility) I have attached photograph(s) that show the location text of signs posted restricting the parking of vehicles at the parking facility
- No notice of rights following the towing and storage of the Vehicle was given to me by the towing the Vehicle Storage Facility
- No signs restricting parking were posted at the parking facility
- I was charged or paid a towing charge greater than the amount authorized. I paid a Towing Charge of \$\_\_\_\_\_

Other Remarks \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signed on: \_\_\_\_\_

\_\_\_\_\_  
Signature or Owner/Operator of Vehicle



**Notice of Hearing Date, Time and Location**

YOU ARE NOTIFIED that a hearing is scheduled on \_\_\_\_\_ at \_\_\_\_\_ . m.

In **JUSTICE OF THE PEACE, PRECINCT 5, PLACE 1, DALLAS COUNTY, TEXAS LOCATED AT 3443 ST. FRANCIS AVE, DALLAS, TEXAS 75228.**

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Judge Sara Martinez  
Justice Of The Peace  
Precinct 5, Place 1  
Dallas, TX

***Date Notice sent via Certified Mail, RRR, Restricted Delivery or via fax:***

Person who requested the hearing: \_\_\_\_\_

Person/Law Enforcement Agency that authorized the removal of vehicle: \_\_\_\_\_

Vehicle Storage Facility in which the vehicle was placed: \_\_\_\_\_