



DALLAS COUNTY JUVENILE BOARD

Monday, April 28, 2014

5:00 PM

305th District Court Master / Referee Courtroom, Rm. A332, 3rd Floor
Henry Wade Juvenile Justice Center, 2600 Lone Star Dr., Dallas, TX 75212

I. Discussion Items - Juvenile Department

- A. Directors Report
- B. JJAEP Update

II. Action Items - Juvenile Department

- C. Juvenile Department Reorganization
- D. Juvenile Processing Office for Dallas County Hospital District
- E. FY 2014-15 School Year Calendar
- F. JDAI Rollover Spending Plan

III. Discussion Items – Academic for Academic Excellence (AAE) Charter School

- G. Charter School Update

IV. Action Items – Academic for Academic Excellence Charter School

- H. Budget Amendment #6
- I. FY 2014-15 School Year Calendar
- J. Any subsequent action deemed necessary as a result of V – Governmental liability concerning Community Service Restitution (CSR)

V. Executive Session - Juvenile Department

For Purposes Permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.071 through Section 551.076
Subjects:

- Contracts
- Litigation

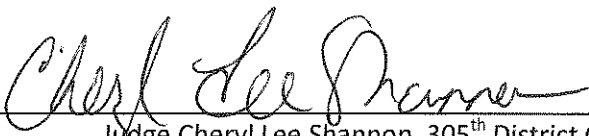
Texas Government Code, Section 551.071-Consultation with attorney to seek or receive legal advice regarding pending litigation, a settlement offer, or on a matter which the duty of the attorney to the Dallas County Juvenile Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Governmental liability concerning Community Service Restitution (CSR).

- Personnel
- Security

Notes:

- * *Individuals Wishing to Speak During the Public Comment Period Must Register With the Director's Coordinator, Ms. Heather Villarreal (214/698-2215) By 4:00 p.m. on the Business Day Prior to The Date of The Board Meeting.*

Agenda Items are assigned numerically and alphabetically for ease of reference only, and do not necessarily reflect the order of their consideration by the Board.



Judge Cheryl Lee Shannon, 305th District Court
Chairman, Dallas County Juvenile Board

with Crossover Youth and CPS.

In the month of February, Commissioners Court recognized the Diversionary Male Court (DMC) for the exceptional work that they are doing and for reaching their one year anniversary. Out of 106 young men who have participated in the program only 2 have committed a new criminal offense since being referred. Also the Experiencing Success Through Encouragement, Empowering, and Mentoring (ESTEEM) Court was recognized for their two years of service.

Discussion Item B: JJAEP.

Dr. Smith thanked Dr. Pirtle and his staff for the continued hard work that they do. State of Texas Assessment of Academic Readiness (STAAR) testing starts next week.

Discussion Item C: Fair Defense Act Appointment of Defense Attorneys.

The Juvenile Department recommends that the Juvenile Board approve the list of additional attorneys for appointment in the 304th District Court to represent indigent youth. Senate Bill 7 passed during the 77th Legislative Session requires every Juvenile Board in Texas to adopt a plan for the appointment of counsel for respondents in juvenile court whose families are unable to afford counsel.

- A motion was made by County Judge Clay Jenkins and seconded by Ms. Paula Miller to approve the Fair Defense Act Appointment of Defense Attorneys. The motion was unanimously approved.

Action Item D: Designation of Associate/Judges/Referee Masters/Oath.

It is recommended that the Dallas County Juvenile Board approve the appointment of the recommended Associate Judges and Referees/Masters provided by the Juvenile Courts, and that these appointees are given the Oath of Office by the Chair of the Dallas County Juvenile Board. Judge Cheryl Lee Shannon will give the Oath of Office at another date and time.

- A motion was made by Ms. Miller and seconded by County Judge Jenkins to approve the Designation of Associate/Judges/Referee Masters/Oath. The motion was unanimously approved.

Action Item E: Ratification of the TechShare.Juvenile Resource Sharing Addendum.

It is recommended that the Dallas County Juvenile Board ratify the changes to the TechShare.Juvenile Resource Sharing Addendum between Texas Conference of Urban Counties, Interim TechShare Oversight Committee and the Texas Juvenile Justice Department which was approved on March 4, 2014 by Commissioners Court. Dr. Smith stated that there was a deadline to meet so this brief had to be submitted to Commissioners Court before Juvenile Board. Dr. Smith also read two corrections into record on page 1 of the Brief: Implementation of Version 19.2 needed to be changed to 1.9.2.

- A motion was made by Judge Craig Smith and seconded by County Judge Clay Jenkins to approve the Ratification of the TechShare.Juvenile Resource Sharing Addendum. The motion was unanimously approved.

Action Item F: Cardea Services.

It is recommended that the Dallas County Juvenile Board approve the services outlined in the Memorandum of Understanding (MOU) with Cardea Services. It is further recommended that the Dallas County Juvenile Board approve the compensation of \$15,000 from Cardea Services to the Dallas County Substance Abuse Unit (SAU) when year two services are completed by September 30, 2014. The SAU staff implement the evidence based program with fidelity. The program consists of six, one hour sessions over a 90 day period. Upon completion of

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the program, Cardea Services will compensate the Dallas County Juvenile Department \$15,000 for implementing the program.

- A motion was made by Judge Andrea Plumlee and seconded by County Judge Clay Jenkins to approve the Cardea Services Agreement. The motion was unanimously approved.

Action Item G: Juvenile Department Reorganization.

It is recommended the Dallas County Juvenile Board grant approval for the Dallas County Juvenile Services Department to proceed with the proposed plan related to personnel changes and reorganization of the Department. If approved, it is further recommended that the Dallas County Juvenile Board authorize the submission of the above noted positions to the Dallas County Commissioners Court and Civil Service Commission for final approval and for evaluation of pay grade and classification. The deletion of two vacant positions and addition of one position will result in a minimum savings of \$3,512 based on maximum in-hire. Dr. Smith went on to make a correction to the brief on page 2, by stating that if the department doesn't use probation funds as outlined we can use Grant Aid Funds which allows the funding of an Attorney V position.

After some discussion, Mrs. Teresa Guerra Snelson was given the opportunity to speak for the District Attorney's Office. Judge Shannon stated that the Board was not speaking of any person, personnel, or specific issues at this time however; she could give her input. Mrs. Snelson is the Chief of the Civil Division, District Attorney's Office which is Counsel to the Juvenile Board. Mrs. Snelson stated that it appears that the Dallas County Juvenile Board may not be able to hire an attorney to work in-house (Juvenile Department). There was some continued discussion regarding the Texas Human Resource Code 152.063, 142.002, 152.0008 (attachments). Mrs. Snelson stated that it is not clear under the statutes that the Juvenile Department can hire an attorney full time however; according to Mrs. Snelson there is authority that would allow the department to hire someone on a part-time basis (special project). Judge Smith asked Mrs. Snelson if she had mentioned in her meeting with County Judge Jenkins and Dr. Smith the District Attorney's Office did not think that the Juvenile Board had the authority to hire in this capacity. There was some continued discussion on this matter between the Board and Mrs. Snelson with no resolution. Judge Cheryl Lee Shannon asked Mrs. Snelson, why is this matter an issue. Mrs. Snelson stated it is important to the District Attorney's Office all around. There was continued discussion on the matter of the Juvenile Department's proposed plan related to personnel changes and reorganization of the Department. Judge Andrea Plumlee suggested that the matter be tabled until the Office of the Attorney General (OAG) had been contacted. County Judge Jenkins stated that he could expedite the process with the assistants of the District Attorneys Office.

- A motion was made by Judge Andrea Plumlee and seconded by Ms. Paula Miller to table the Juvenile Department Reorganization. The motion was unanimously approved.

After this Action Item Judge William Mazur had to leave the Board meeting.

Action Item H: Approval to Pay a Single Fee of \$750.00 to UTSWMC Faculty to Conduct Training on the Diagnostic and Statistical Manual of Mental Disorders-Fifth Edition (DSM-V).

It is recommended that the Dallas County Juvenile Board approve the Juvenile Department's request to pay a single fee of \$750.00 for a workshop to be conducted by two (2) faculty members from the University of Texas Southwestern Medical Center, Department of Psychiatry in Dallas, Texas to educate Clinical and Juvenile Department staff on the study of Diagnostic and Statistical Mental Disorders-Fifth Edition (DSM-V). It is also recommended that the Dallas County Auditor be authorized to utilize Psychology Escrow Account No. 94022 to pay this fee.

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- A motion was made by Judge Smith and seconded by Ms. Miller to approve the request to pay a single fee of \$750.00 to UTSWMC faculty to conduct training on the Diagnostic and Statistical Manual of Mental Disorders-Fifth Edition (DSM-V). The motion was unanimously approved.
- A motion was made by Judge Plumlee and seconded by Ms. Miller to recess as the Dallas County Juvenile Board. The motion was unanimously approved.
- A motion was made by Judge Andrea Plumlee and seconded by Judge Smith to convene as the Dallas County Academy for Academic Excellence (AAE) Charter School Board.

Discussion Item I: Academy for Academic Excellence Charter School Update.

Dr. Smith commended Dr. Pirtle and his team on an outstanding job that they are doing with the youth and the Education Department. Dr. Smith also commended the 5 Interns whom are doing an outstanding job and are being paid \$8.49 (Budget Amendment #5). Dr. Pirtle led a 1 hour training on "Professional Communication and Decorum" for all Academy for Academic Excellence faculty and staff.

Action Item J: Academy for Academic Excellence Budget Amendment #4 Addendum (Student Internship Pilot).

It is recommended that the Academy for Academic Excellence School Board approve the attached line item adjustments of \$3,000.00 from State Aid for additional student interns and approve addendum of \$8.48 per hour instead of \$10.00 per hour with a \$450.00 stipend upon successful completion of the Student Internship Program.

- A motion was made by Judge Plumlee and seconded by Ms. Miller to approve the Academy for Academic Excellence Budget Amendment #4 Addendum (Student Internship Pilot). The motion was unanimously approved.

Action Item K: Academy for Academic Excellence Budget Amendment #5.

It is recommended that the Academy for Academic Excellence School Board approve the attached line item adjustments and anticipated expenditures from Title I, Part D reallocation funds and the reallocation of funds in IDEA B. Summer school supplies will also be purchased for the program and the recommendation is school supplies \$7,606 and Dallas County Information Technology Contracted Services \$6,500. Recommendations to line item adjustments and purchases from IDEA - B are maximum entitlement and roll- forward include a decrease in Salaries \$ 16,000 and an increase in Contract Services \$16,000.

- A motion was made by Judge Plumlee and seconded by Ms. Miller to approve the Academy for Academic Excellence Budget Amendment #5. The motion was unanimously approved.
- A motion was made by Judge Plumlee and seconded Judge Smith to recess as the Dallas County Academy for Academic Excellence (AAE) Charter School Board. The motion was unanimously approved.
- A motion was made by Ms. Miller and seconded by Judge Andrea Plumlee to reconvene as the Dallas County Juvenile Board. The motion was unanimously approved.

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Judge Shannon stated that the Juvenile Board would recess into Executive Session to discuss those items permitted by Chapter 551, Open Meetings of the Texas Government Code 551.071 through 551.076. All audience members left the meeting at 6:02 pm to allow for the Executive Session.

Judge Shannon stated that the Juvenile Board had no matters of action to approve in the Executive Session. Judge Shannon also stated that the Board did not discuss anything that it was prohibited from discussing. Then, there being no other business for the Juvenile Board to consider, the Meeting was adjourned at 6:23pm.

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HUMAN RESOURCES CODE
TITLE 10. JUVENILE BOARDS, JUVENILE PROBATION DEPARTMENTS, AND FAMILY SERVICES OF-
FICES
SUBTITLE B. JUVENILE BOARDS AND FAMILY SERVICES OFFICES
CHAPTER 152. JUVENILE BOARDS
SUBCHAPTER D. PROVISIONS APPLICABLE TO SPECIFIC COUNTIES

GO TO TEXAS CODE ARCHIVE DIRECTORY

Tex. Hum. Res. Code § 152.0631 (2013)

§ 152.0631. Dallas County

(a) The juvenile board of Dallas County is composed of:

- (1) the county judge;
- (2) one county commissioner appointed by the commissioners court;
- (3) each juvenile court judge;
- (4) the local administrative judge;

(5) one judge of a district court in Dallas County that gives preference to family matters, appointed by the judges of those courts;

(6) one judge of a district court in Dallas County that gives preference to criminal matters, appointed by the judges of those courts;

(7) one judge of a district court in Dallas County that gives preference to civil matters, appointed by the judges of those courts; and

(8) the chairman of the youth services advisory board.

(b) The appointed members serve one-year terms.

(c) The board shall hold an annual meeting in January and at this meeting shall elect a chairman from among the members. The board shall hold other regular meetings as determined by the board at the January meeting and may meet at the call of the chairman or at the request to the chairman of at least two members. The board shall keep accurate and complete minutes of its meetings. The minutes are open to public inspection.

(d) All county facilities and programs for children, other than the facilities and programs operated by the Dallas County Mental Health and Mental Retardation or the Dallas County Hospital District, are under the board's jurisdiction.

(e) The juvenile board shall set policies for the juvenile probation department and other departments, facilities, and programs under the board's jurisdiction.

(f) The juvenile board may make an annual written report to the commissioners court that relates to the operations and efficiency of the juvenile probation department, the county and other institutions for the care of neglected, dependent, and delinquent children, and the other facilities and programs under the jurisdiction of the board and to the general adequacy of the juvenile services provided by the county. The board may include in the report any recommendations for improvements that the board considers necessary.

(g) The board may investigate the operations of the juvenile probation department, the county institutions for the care of neglected, dependent, or delinquent children, or any other facility or program under the board's jurisdiction, at the request of the judges of the district courts in Dallas County. The board shall make a written report of the investigation to the commissioners court.

(h) The juvenile board may make any special studies or investigations it considers necessary to improve the operations of the juvenile probation departments and the county institutions under its jurisdiction.

(i) The juvenile board shall appoint a person to serve as the director of juvenile services and as chief juvenile probation officer.

(j) The board shall set the salary of the director of juvenile services. The director serves at the pleasure of the board.

(k) The board may apply for, accept, hold in trust, spend, and use a gift, grant, or donation of land, money, or other personal property from a governmental, corporate, personal, or other source to benefit the county facilities and programs under the jurisdiction of the board.

(l) Sections 152.0002, 152.0003, 152.0004, 152.0005, 152.0006, 152.0007, and 152.0008 do not apply to the juvenile board of Dallas County.

HISTORY: Enacted by Acts 1989, 71st Leg., ch. 352 (S.B. 1104), § 1, effective September 1, 1989; am Acts 1991, 72 Leg., ch. 16 (S.B. 32), § 12.05(a), effective August 26, 1991.



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Tex. Hum. Res. Code sec. 152.0631

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- 📖 {Cited} -- Citation information available

SHEPARD'S SUMMARY

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Citing References: None

HISTORY Enacted by *Acts 1989, 71st Leg., ch. 352 (S.B. 1104)*, § 1, effective September 1, 1989; am *Acts 1991, 72 Leg., ch. 16 (S.B. 32)*, § 12.05(a), effective August 26, 1991.



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HUMAN RESOURCES CODE
TITLE 10. JUVENILE BOARDS, JUVENILE PROBATION DEPARTMENTS, AND FAMILY SERVICES OF-
FICES
SUBTITLE A. JUVENILE PROBATION SERVICES
CHAPTER 142. JUVENILE PROBATION DEPARTMENTS AND PERSONNEL

GO TO TEXAS CODE ARCHIVE DIRECTORY

Tex. Hum. Res. Code § 142.002 (2013)

§ 142.002. Appointment of Personnel and Salary

(a) A juvenile board may, with the advice and consent of the commissioners court, employ probation officers and administrative, supervisory, stenographic, and other clerical personnel necessary to provide juvenile probation services according to the standards established by the Texas Juvenile Probation Commission and the local need as determined by the juvenile board.

(b) The juvenile board may, with the advice and consent of the commissioners court, designate the titles of the employees and set their salaries.

HISTORY: Enacted by Acts 1989, 71st Leg., ch. 352 (S.B. 1104), § 1, effective September 1, 1989.

LexisNexis (R) Notes:

CASE NOTES

1. El Paso County (Texas) Juvenile Probation Department is a separate governmental entity apart from El Paso County, Texas, and an employee of the Department is thus not an "employee" of the County under the Texas Tort Claims Act (TTCA) because he is not subject to the County's control. Accordingly, a trial court erred in denying the County's plea to the jurisdiction as to TTCA claims brought against it in an action arising from a Department employee's alleged injury of a minor because the County's immunity from suit was not waived under the TTCA. *El Paso County v. Solorzano*, 351 S.W.3d 577, 2011 Tex. App. LEXIS 7644 (Tex. App. El Paso 2011).








2. El Paso County (Texas) Juvenile Probation Department is a separate governmental entity apart from El Paso County, Texas, and an employee of the Department is thus not an "employee" of the County under the Texas Tort Claims Act (TTCA) because he is not subject to the County's control. Accordingly, a trial court erred in denying the County's plea to the jurisdiction as to TTCA claims brought against it in an action arising from a Department employee's alleged injury of a minor because the County's immunity from suit was not waived under the TTCA. *El Paso County v. Solorzano*, 351 S.W.3d 577, 2011 Tex. App. LEXIS 7644 (Tex. App. El Paso 2011).




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-  {Questioned} -- Validity questioned by citing references
-  {Caution} -- Possible negative treatment
-  {Positive} -- Positive treatment is indicated
-  {Analysis} -- Citing Refs. With Analysis Available
-  {Cited} -- Citation information available

SHEPARD'S SUMMARY

Unrestricted <i>Shepard's</i> Summary		
Citing References:		
	Citing Decisions:	Citing decisions with no analysis assigned (11)
	Other Sources:	Court Documents (1)

HISTORY Enacted by *Acts 1989, 71st Leg., ch. 352 (S.B. 1104)*, § 1, effective September 1, 1989.**CITING DECISIONS** (11 citing decisions)**TEXAS COURT OF APPEALS**

1. **Cited by:**
El Paso County Juvenile Bd. v. Aguilar, 387 S.W.3d 795, 2012 Tex. App. LEXIS 3672 (Tex. App. El Paso 2012) 
387 S.W.3d 795 p.799
2. **Cited by:**
El Paso County v. Solorzano, 351 S.W.3d 577, 2011 Tex. App. LEXIS 7644 (Tex. App. El Paso 2011) 
351 S.W.3d 577 p.581
351 S.W.3d 577 p.583

TEXAS

3. **Cited by:**
2004 Tex. Op. Att'y Gen. GA-0205
2004 Tex. Op. Att'y Gen. GA-0205 p.1

4. **Cited by:**
2002 Tex. Op. Att'y Gen. JC-0574
2002 Tex. Op. Att'y Gen. JC-0574 p.5
5. **Cited by:**
1999 Tex. Op. Att'y Gen. JC-0085¹
1999 Tex. Op. Att'y Gen. JC-0085
6. **Cited by:**
1997 Tex. Op. Att'y Gen. DM-460¹
1997 Tex. Op. Att'y Gen. DM-460

5TH CIRCUIT - COURT OF APPEALS

7. **Cited by:**
Raymond v. Ector County, 507 Fed. Appx. 347, 2013 U.S. App. LEXIS 618 (5th Cir. Tex. 2013)¹
507 Fed. Appx. 347 p.350
8. **Cited by:**
Flores v. Cameron County, 92 F.3d 258, 1996 U.S. App. LEXIS 19931 (5th Cir. Tex. 1996)¹
92 F.3d 258 p.265

5TH CIRCUIT - U.S. DISTRICT COURTS

9. **Cited by:**
Coates v. Brazoria County Tex., 919 F. Supp. 2d 863, 2013 U.S. Dist. LEXIS 11806 (S.D. Tex. 2013)¹
919 F. Supp. 2d 863 p.871
10. **Cited by:**
Coates v. Brazoria County Tex., 2012 U.S. Dist. LEXIS 175130 (S.D. Tex. Dec. 11, 2012)¹
2012 U.S. Dist. LEXIS 175130
11. **Cited by:**
Coates v. Brazoria County Tex., 894 F. Supp. 2d 966, 2012 U.S. Dist. LEXIS 128240 (S.D. Tex. 2012)¹
894 F. Supp. 2d 966 p.968
894 F. Supp. 2d 966 p.971

BRIEFS (1 Citing Brief)

12. *EL PASO COUNTY JUVENILE BD. v. AGUILAR*, 2011 TX App. Ct. Briefs 206, 2011 TX App. Ct. Briefs LEXIS 2155 (Tex. App. Aug. 8, 2011)



23 of 583 DOCUMENTS

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CHAPTER 152. JUVENILE BOARDS
SUBCHAPTER A. GENERAL PROVISIONS

GO TO TEXAS CODE ARCHIVE DIRECTORY

Tex. Hum. Res. Code § 152.0008 (2013)

§ 152.0008. Personnel

- (a) The chief juvenile probation officer may, within the budget adopted by the board, employ:
 - (1) assistant officers who meet the standards set by the Texas Juvenile Probation Commission; and
 - (2) other necessary personnel.
- (b) Juvenile probation officers serve at the pleasure of the appointing authority.

HISTORY: Enacted by Acts 1989, 71st Leg., ch. 352 (S.B. 1104), § 1, effective September 1, 1989; am. Acts 2001, 77th Leg., ch. 1297 (H.B. 1118), § 65, effective September 1, 2001.

LexisNexis (R) Notes:

CASE NOTES

1. Juvenile court accounting department clerk was an at-will employee whose employment could be terminated at the discretion of the appointing authority; where clerk argued with a judge regarding judge's use of department computer and where appointing authority determined that clerk's continued employment was not in the department's best interest, clerk had no property interest in continued employment, and summary judgment on clerk's wrongful discharge claim was proper. *Cote v. Rivera*, 894 S.W.2d 536, 1995 Tex. App. LEXIS 455 (Tex. App. Austin 1995).

2. Juvenile court accounting department clerk was an at-will employee whose employment could be terminated at the discretion of the appointing authority; where clerk argued with a judge regarding judge's use of department computer and where appointing authority determined that clerk's continued employment was not in the department's best interest, clerk had no property interest in continued employment, and summary judgment on clerk's wrongful discharge claim was proper. *Cote v. Rivera*, 894 S.W.2d 536, 1995 Tex. App. LEXIS 455 (Tex. App. Austin 1995).

OPINIONS OF ATTORNEY GENERAL








1. Pursuant to sections 152.0007 and 152.0008 of the Human Resources Code, the chief juvenile probation officer of the Brazos County Juvenile Probation Department has the authority to appoint juvenile probation department personnel, subject to the approval of the Brazos County Juvenile Board. The chief juvenile probation officer and assistant juvenile probation officers serve at the pleasure of the juvenile board, and the juvenile board has the authority to terminate their employment. The chief juvenile probation officer has the authority to terminate other juvenile probation department employees, subject to the approval of the juvenile board. Op. Tex. Att'y Gen. No. DM-79 (1992).




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SHEPARD'S SUMMARY

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Citing References:		
	Citing Decisions:	Citing decisions with no analysis assigned (4)
	Other Sources:	Law Reviews (2)


HISTORY Enacted by *Acts 1989, 71st Leg., ch. 352 (S.B. 1104)*, § 1, effective September 1, 1989; am. *Acts 2001, 77th Leg., ch. 1297 (H.B. 1118)*, § 65, effective September 1, 2001.

CITING DECISIONS (4 citing decisions)**TEXAS COURT OF APPEALS**1. **Cited by:**

El Paso County v. Solorzano, 351 S.W.3d 577, 2011 Tex. App. LEXIS 7644 (Tex. App. El Paso 2011) 


351 S.W.3d 577 p.582

TEXAS2. **Cited by:**

1993 Tex. Op. Att'y Gen. DM-208 


1993 Tex. Op. Att'y Gen. DM-208

3. **Cited by:**

1992 Tex. Op. Att'y Gen. DM-79 

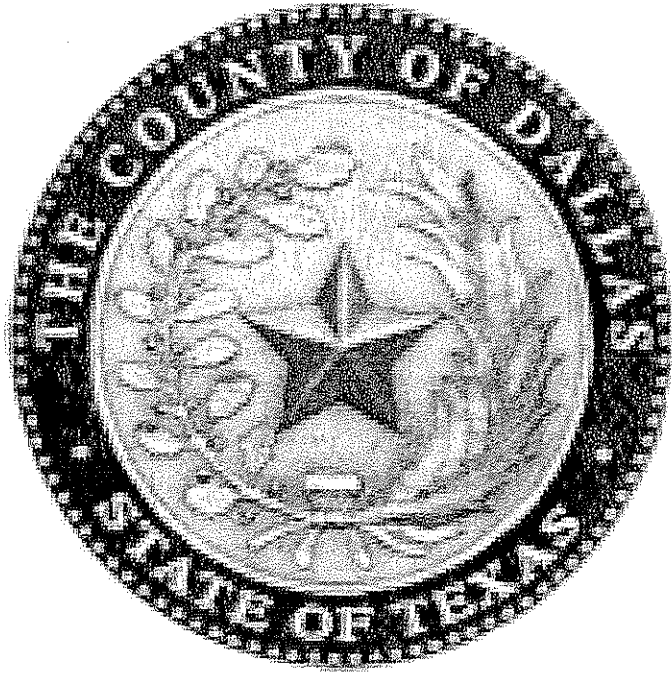
1992 Tex. Op. Att'y Gen. DM-79

5TH CIRCUIT - COURT OF APPEALS

4. **Cited by:**
Denton v. Morgan, 136 F.3d 1038, 1998 U.S. App. LEXIS 5710, 13 I.E.R. Cas. (BNA) 1461 (5th Cir. Tex. 1998) 
136 F.3d 1038 p.1044

LAW REVIEWS AND PERIODICALS (2 Citing References)

5. *ARTICLE: Plugging the School-to-Prison Pipeline by Improving Behavior and Protecting Core Judicial Functions: A Constitutional Crisis Looms*, 45 St. Mary's L. J. 37 (2013)
6. The citation previously displayed here is unavailable because information has been updated.



AGENDA ITEM

A.

DIRECTOR'S REPORT April 2014

The Department recognized outstanding divisional and departmental employees for the month of March 2014, for the following staff: **Employee of the Month** - Diane Moore (District 2), **Unit of the Month** - Grant Services; **Service Pins: 10 years** – Marie Morrison (Placement), Bobbie Esparza (Drug Court); **5 years** – Stanley Rogers (SAU).

PROBATION SERVICES

Pre-Adjudication Services:

Ms. Denise Pena has been selected as one of the two Crossover Youth Practice Model (CYPM) Probation Officers. She laterally transferred from the Intake Screening Unit. She not only brings probation and case management experience, but comes with knowledge of working cases involved with Child Protective Services. With the CYPM implementation near, we look forward to working with Ms. Pena in her new role.

On April 7, 2014, we coordinated another Court Observation and Detention Facility tour for Justice Kerry Fitzgerald and his affiliated school youth who are attending St. Mary's Catholic School. With the assistance from Post Adjudication Manager, Roger Taylor and Court Liaison Supervisor, Ms. Leslie Gipson, the program was successful in providing information and education to these students. We anticipate hosting another two school programs in May and one in June.

FIELD SERVICES – CY 2014

	March	YTD
Probation Caseload	1504	1498 *
New Probationers	110	456
Review Hearings	184	611
Delinquent Conduct	21	80
Technical Violations	39	121
Pre-Adjudicated	766	-
PAIS	143	-
Total Caseload	2413	-

* Average

Ms. Nicole Brown, Intake Screening Supervisor, attended the Courageous Conversation Education Summit presented by The Dallas County Council for the Elimination of Disproportionality and Disparities in collaboration with Region 10 Education Service Center on April 7, 2014. Ms. Brown served as a Summit panelist and provided the participants with information as it pertains to the Juvenile Justice System and those youth in Foster Care. Her attendance and participation was well received by all in attendance.

As part of the National Crime Victims' Rights Week, Victim Services Unit employees Janis Evans and Diana Saucedo attended a ceremony on April 9, 2014 at the Lancaster Recreation Center. They participated in the breakfast and were able to take part in the presentation of information from the Keynote Victim Advocate, Dr. Edward Smith with the Victim Relief Ministries. Their attendance was beneficial, and reinforced the Juvenile Department's commitment as a victim-centered agency that supports all community efforts in this area.

Post-Adjudication Field Services:

The Mental Health Court staff, under the leadership of Diane Boyd, organized a field trip for ten youth to the Perot Museum of Nature and Science during the Spring Break week in March 2014. The youth were chaperoned by the Mental Health Court staff. The group spent the day watching a film and then visiting all floors of the museum. They also enjoyed lunch on the patio before returning to the Juvenile Department. The Mental Health Court has had a total of 92 youth participate and 57 graduate since the program began in 2011.

The Department has expanded the JuviGap electronic notification program to all Field District offices as an option for recommendation to the Court following the youth being detained on a Failure to Appear (FTA) warrant. This expansion will assist youth and parents with reminders for important Court dates, therefore

reducing the number of FTA warrants issued by the court. The Juvigap program is currently being used in our District 1, 6 and 7 Probation Units as a pilot and is yielding successful results to this point.

Community Service Restitution (CSR) Update:

Throughout the month of March 2014, 427 youth completed a total of 1611 court ordered CSR hours at various approved CSR sites within Dallas County. Additionally, court-ordered youth on probation participated in six (6) Community Service Restitution events held at Reverchon Park Roundup, SPCA, Feral Friends, Brother Bill's Helping Hands, Hunger Busters and Garland Pawsibilities. This community service project yielded the completion of 177 CSR hours by 44 youth. The total number of CSR hours performed during this report period was 1788 by 471 youth.

PSYCHOLOGICAL SERVICES AND SUBSTANCE ABUSE DIVISION

Psychology staff referred 135 youth for psychiatric services. A total of 76 psychiatric consultations were performed with 85 of those being follow-up consultations. Of the 50 initial psychiatric consultations that were performed, 26 resulted in no medication being prescribed, 3 had already been prescribed psychotropic medications and continued those, 0 youth were already prescribed psychotropic medication and their medication was discontinued, and 21 were started on medication.

INSTITUTIONAL SERVICES DIVISION

DETENTION CENTER

Program News & Updates:

Performing Arts program, "Finding Your Voice", (sponsored by the South Dallas Cultural Center SDCC) ended with girls hearing their own recorded voices for the very first time. Actor, playwright, musician, and performing artist, Shontina Vernon, traveled from Seattle to spend week with the Post girls, and the parting was bittersweet for both!

The therapeutic program exercises allowed the girls to express how they saw themselves in the world and what they perceived as their personal challenges. They did River Stories where each girl mapped the most pivotal events of her life up to the present day. They played theatre games observing the way each other sounded using colors to express what we hear when we listen to each other's voices. There were discussions

about the way art was present in their everyday life and how it helped them to process their experiences. They constructed a story to explore family dynamics and have a better understanding of narrative and their own power to make different choices. Ms. Vernon guided group discussions using improvisational exercises and games, placing them in unique situations and letting them act out all of the parts to get a deeper understanding of how "choices" affect our lives. Each day ended with quiet meditation and the girl's journaling.

	Jan	Feb	Mar	YTD Total/Avg.
DETENTION				
Admissions	277	263	265	805
Releases	276	259	276	811
ADP	171	174	173	173
ALOS (days)	19.8	17.6	21.6	19.7
Detention Hearings	635	612	644	1891
TYC/Placement Trips	10	6	10	26
Local trips	88	71	62	221
Youth transported	85	72	65	222
START				
Admissions	14	14	6	34
Releases	9	10	10	29
Successful	8	9	10	27
Unsuccessful	1	1	0	2
Administrative	0	0	0	0
ADP	30	35	28	31
ALOS	96.0	93.9	91.7	93.9

Ms. Vernon taught the components of drama (inner vs. external, protagonist vs. antagonist, etc.) and asked the girls to mine their own dramas for material for the music project. She constructed a very basic track and assigned parts so that they could record. It was the first time the girls had ever heard their own voices. Each girl was given a copy of the CD (cover artwork created by two of the girls and performed by the others) titled, "The Real Deal" (describing life in Detention), and she returned their journals with her final response and details of how to contact the SDCC director. Each girl that participated in the residency program will receive a "full scholarship" for the SDCC theater program, Soul Children's Theatre.

START PROGRAM				
Activity	Jan	Feb	Mar	YTD Total/ Avg.
Individual Counseling Sessions	183	186	155	524
Family Counseling Sessions	0	0	0	0
Victim Impact Panel participation	14	8	7	29
Participation in Family Training Sessions	14	154	74	242
Family Training Sessions	1	7	6	14
Case Staffings	31	26	27	84
Aftercare Contacts	15	14	12	41
Probation Officer Participation in Case Staffings	87%	96%	93%	92%

Volunteer Hours:

There were 57 volunteers and 0 interns with a total of 300.25 hours. Dallas County HHS tested/counseled 15 residents; 0 positive for Syphilis and 0 positive for HIV.

Volunteer Programs:

Lend-an-Ear

Life/Social Skill Programs:

The Potter's House – Boy's to Men with Character; COPES – Drug Education; ALERT Ministries – Girls Circle; Family & Leadership Empowerment Network (FLEN) – Teens Maturing & Parenting (TMP) and Crumbs; New Friends New Life – Mending the Soul; MTO Leadership Development; Traffick911 – TRAPS (Traps of a Trafficker); ALERT Ministries – Life Changers; and CCTOF – MOF (Mentoring Our Future)

Spiritual Enrichment/Ministry Bible Study:

Covenant Church, A-Team, Gospel Lighthouse, Children's Home Bible Club, Oak Cliff Bible Fellowship, New Birth Baptist Church, Praise Chapel, New Hope Prison Ministry, Living Hope Outreach, New Comfort COGIC and I Am Second

Special Programs/Events:

Movie Night was made possible by Robert Cahill with One Way Films. Movies watched were Tribulation, I AM, and Jerusalem Countdown. Friday Night Socials were made possible by Covenant Church Juvenile Ministry.

MARZELLE HILL TRANSITION CENTER

Program News & Updates:

During the week of Spring Break, residents were provided several entertaining and informative groups. On March 10th, Dallas Challenge volunteers provided group discussions to female and male residents on the Topic of Self Concepts. On March 11th, Traffic 911 volunteers conducted a group discussion and a spa day with the females. On March 12th, Ms. Jessica Chester, with Parkland Hospital, conducted an informative presentation on STD prevention and hygiene to the female and male residents. Also, on March 12th, Rainbow Days volunteers provided pizza and conducted groups with the residents. On March 13th, volunteers Shawn Floyd and Cedric Goodman, met with ten male residents and conducted a group discussion on becoming leaders, "Boys to Men."

Program and Residents Activities:

Regular scheduled monthly programming.

Incidents:

There were 56 Incident Reports.

Medical Services:

There were no medical issues.

Resident Injury:

There were no reportable injuries.

Grievances from residents:

There were 9 grievances filed.

Volunteer Services:

There were 9 groups, including 32 individuals, who provided a total of 139 hours of service.

Marzelle Hill	Feb	Mar	YTD Total/Avg.
Admissions	39	41	129
ADP	43	46	44
ALOS	30.4	28.9	28
Releases	41	47	136
Total Youth	83	83	172

LETOT CENTER**Letot Capital Board Initiatives:**

Letot Foundation continues to conduct tours and raise funds for enrichment activities.

Community Initiatives:

Non-Residential Services received 86 paper referrals to be addressed through the Letot Crisis Intervention Program, Deferred Prosecution, and ESTEEM Court.

The ESTEEM Court continues with Judge Shannon presiding. There are currently 6 youth and families attending ESTEEM Court in March. Four youth began services, 1 youth successfully completed, 0 were unsuccessfully discharged, and 6 youth were referred. Aim, Functional Family Therapy, Clinical, and Big Brothers and Sisters have been providing services.

Program and Residents:

The Intake Unit conducted 2 Intake Orientations (paper complaints), and 9 youth were processed.

LETOT CENTER			
Residential	Feb	Mar	YTD
Admissions	24	35	93
Releases	26	35	85
ADP	29	25	26
ALOS	30.7	23.7	26.8
Total Youth Served	52	61	111
Intake/Orientation			YTD
Admissions	62	93	231
Releases	63	91	229
ADP	1	1	1
ALOS	0.4	0.5	0.4
Total Youth Served	63	93	231

Why Try Topics: (1) Desire, Time and Effort - learning to focus on positive things that do not hurt themselves or others; (2) Lift the Weight – builds self-respect and opportunity by learning what is expected of them and the positive side to following the law and rules; (3) Get Plugged In - helps residents identify people who can help them reach their goals; (4) The Wall – focuses residents on the challenges they face and using previous topics as the steps to get over the wall; (5) Overview of Why Try.

Medical Services:

There were 32 health screens, 5 call backs, and 14 doctor visits. Recommendations are made for medical and/or clinical follow-up.

Volunteer Services:

Faith Based Volunteers (worship and religious study) - 7 volunteers with 15 hours.

Life Skills volunteers (visiting/teaching) -15 volunteers with 35 hours.

Clinical Services:

In the Residential Unit, Clinical Services held 2 Process groups with the boys (8 residents), and 16 Process groups with the girls (39 residents), processing issues pertaining to why they are here and what steps they can take to keep from going further into the system. Residential rounds consisted of clinical team making one to two rounds daily to speak with the youth and JSO's. The daily rounds allow the Clinical team to staff the resident's cases, provide consultation, and conduct crisis screens as needed (72 rounds). Therapy sessions were held with 59 clients, and 82 individual and 35 family sessions. There were 51 clients for residential clinical staffing.

In the Non-Residential Unit, Clinical Services provided therapy sessions for 54 clients. There were 38 family sessions, 23 individual sessions, and 34 Non-Residential Staffing/Consultations determining timeframe and therapeutic needs. There were 0 HOPE After Care Groups, and 4 Parent Support Groups with 5 families (ESTEEM).

YOUTH VILLAGE

On Campus:

Family Training, Food Handler Class, Retail Service Training Class, Nutrition/Culinary Arts Class, Family Place Non-Violence Program, PREP Program, El Centro College Computer Class and Can We Talk Program.

The theme of the Spring Break week was "Improving our Communities." Youth and staff participated in theme projects, games, track and field events, crazy hat day, basketball and soccer tournaments, crazy sock day, international games, international cookout contest, X-Box basketball tournament, talent show, favorite sports team shirts, art show, poetry contest, awards and refreshments.

	Feb	March	YTD
TOTALS/AVG.			
Applied	17	17	59
Accepted	23	17	51
Admissions	11	9	28
ADP	55	57	56
Avg. Enrollment	55	57	56
Avg. LOS (months)	6.4	6.5	7
# served	73	82	82
Releases	5	6	18
Drops	2	2	4
Client Satisfaction	100%	100%	100%

Staff and residents worked together to beautify the campus. Each dorm was assigned areas on campus to clean. Supervisors, probation and office staff also assisted with the cleanup.

Education Services:

TAKS testing was conducted the week of March 4-7th, without incident. The spring benchmark tests were administered the week of March 4-7th. A student assembly was held on March 21st. The topics covered were STARR/EOC testing, who would be testing, which tests would be administered, honor roll requirements, progress reports, and introduction of Mr. Gonzalez the new data analyst for the #003 campus. The 5th six weeks progress reports were mailed on March 21st. STARR and EOC state assessments were administered the week of March 31st – April 2nd, 2014, without incidents.

Off Campus:

On March 9th, 8 residents attended Café Momentum Dinner training at the Kitchen LTO Restaurant, and on March 17th, 5 residents took the Retail Program Service Test at The Texas Workforce Commission.

Volunteer/Intern Hours:

There were 7 individual volunteers who were on campus for a total of 222 hours, 2 group volunteers who were on campus for a total of 24 hours, 1 Chaplain provided 8 hours of service, and 2 interns provided 24 hours each for total of 48 hours. The total volunteer hours for the month of March were three 302 hours.

Medical Services:

Eleven residents were transported to JDC for routine dental appointments, 4 residents were transported to Parkland Hospital for pre-scheduled appointments, 2 residents had orthodontist appointments, 25 residents

were treated on the Med Van, 5 residents were seen by the psychiatrist on campus, and 2 residents were transported to their podiatry appointments at the Stewpot.

Religious Programs:

Freedom Fighters Ministry, Full Gospel Holy Temple, Mt. Zion Baptist Church, Countryside Bible, One King Church of Worship, Victory Outreach, Dallas Church of Christ, Catholic Diocese of Dallas, Sowers Ministry Church, Church Without Limits Inc. Bible Study Bruce Boyea, and Bible Study Ernie Black.

Account of Reportable Injuries: There were no reportable injuries.

MEDLOCK

New Initiatives:

The annual TJJD Audit was held March 17th - March 21st. The overall compliance percentage was 98.13 out of 100. All employees will be favored with a barbeque luncheon sponsored by Dr. Smith in appreciation for their assistance with the successful audit. This month the residents and staff were involved in a major facility clean up during Spring Break. Dallas County Facilities Department painted and more efficient lighting was installed inside and outside on the entire campus. At the end of the month, residents participated in an assembly focused on taking and passing the STAAR Exam. The students were allowed to display their talents through skits, rap lyrics, and poems. All 4th six weeks honor roll students were also honored for their academic achievements.

Activities:

Youth Village Resources of Dallas, training for STARS and EPIC youth and families, Full Gospel Holy Temple, Family Training, Lake Pointe Baptist Church, Potter’s House, Pleasant Valley Baptist Church, and Life Quest Essentials. Drug Prevention Resources continue to provide services to all of the residents.

Medical Services/Transports:

Nine residents were transported to Parkland Hospital for routine medical care. One resident was transported for emergency medical care. Twenty two residents were transported to Dr. Jerome McNeil Detention for routine dental exams. Two residents were transported to independent dental appointments.

Volunteer /Intern Hours:

There were 16 group volunteers who were on campus for a total of 27 hours. There were a total of 27 volunteer hours for the month.

Medlock Center MTC4			
	Feb	Mar	YTD
Total			
Admissions	11	14	28
Released	11	12	28
Successful	10	11	26
Unsuccessful	1	1	2
Administrative	0	0	0
ALOS	179.8	178.5	182.9
ADP	48	45	47
Total Youth Served	60	59	75
MEDLOCK STARS			
	Feb	Mar	YTD
Admissions	1	3	7
Releases	3	3	7
Successful	1	3	5
Unsuccessful	2	0	2
Administrative	0	0	0
ALOS (days)	367.0	333.3	339.8
ADP	16	18	17
Total Youth Served	17	21	25

DALLAS COUNTY JUVENILE DEPARTMENT
Referrals During the Month of March 2014, by Offense Category

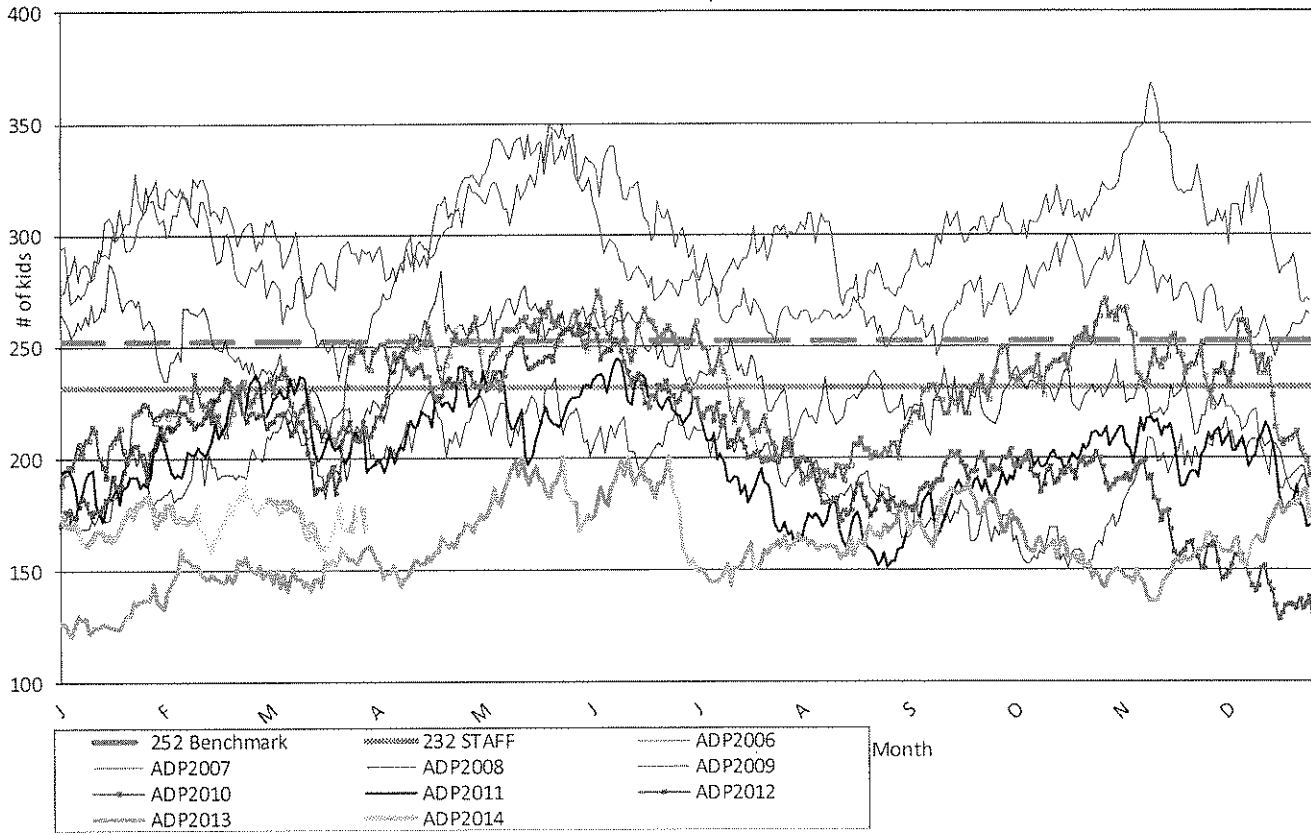
		All Referral Types				
<i>Offense Type</i>		2013	Current Month	YTD 2014	YTD 2013	YTD Change 2013
TJJD						
1	Homicide (F)	9	0	0	0	0%
2	Attempt. Homicide (F)	0	0	0	0	0%
3	Sexual Assault (F)	162	14	50	34	47%
4	Robbery (F)	226	19	49	63	-22%
5	Assaultive (F)	237	21	73	57	28%
6	Other Violent (F)	0	0	0	0	0%
7	Burglary (F)	432	43	126	93	35%
8	Theft (F)	187	13	54	38	42%
9	Other Property (F)	51	11	22	14	57%
10	Drug Offenses (F)	106	15	37	22	68%
11	Weapons Offenses (F)	46	5	18	12	50%
12	Other Felony (F)	60	8	19	18	6%
13	Weapons Offenses (M)	48	2	5	15	-67%
14	Assaultive (M)	52	55	171	137	25%
15	Theft (M)	619	67	194	164	18%
16	Other Property (M)	182	15	48	38	26%
17	Drug Offenses (M)	470	67	185	147	26%
18	Other Misdemeanor (M)	523	45	144	123	17%
19	Contempt of Magistrate (M*)	493	35	149	169	-12%
20	Violation of Court Order (M*)	663	45	169	151	12%
21	Truancy (C)	16	0	0	5	-100%
22	Runaway (C)	783	88	210	176	19%
23	Alt. Ed. Expulsion (C)	8	2	4	3	33%
24	Property (was theft) (C)	13	2	3	4	-25%
25	Disorderly Conduct (C)	24	0	2	5	-60%
26	Other (C)	8	0	0	0	0%
27	Liquor Laws (C)	5	2	2	3	-33%
28	Sex Offenses (C)	6	0	0	2	-100%
29	Other CINS (C)	217	19	48	55	-13%
CD	Contract Detention	55	3	9	17	-47%
N/A						
(00)	Crisis Intervention	142	48	139	26	435%
<hr/>						
Total Felony		3529	644	1930	1591	21%
Total Misdemeanor		1894	251	747	624	20%
Total VOP & Contempt		1156	80	318	320	-1%
Total CINS & Crisis		1222	161	408	279	46%
Total Contract Detention		55	3	9	17	-47%
Grand Total		7856	1139	3412	2831	21%

Racial/Ethnic and Gender Breakdown of Referrals, Year to Date

<i>Race/Ethnicity</i>	Felony	Misd	VOP & Contempt	CINS/Crisis	Contract Detention	Total
American Indian	2	3	1	1	0	7
%	1%	1%	1%	1%	0%	1%
Asian or Pacific Islander	0	0	0	0	0	0
	0%	0%	0%	0%	0%	0%
African American	69	99	56	47	1	272
	49%	43%	34%	41%	50%	42%
Hispanic	53	98	90	52	1	294
	37%	42%	55%	46%	50%	45%
Unknown	0	0	4	0	0	4
	0%	0%	2%	0%	0%	1%
Caucasian	18	31	12	14	0	75
	13%	13%	7%	12%	0%	12%
Total	142	231	163	114	2	652
<i>Gender</i>						
Female	20	69	59	52	0	200
	14%	30%	36%	46%	0%	31%
Male	122	162	104	62	2	2
	86%	70%	64%	54%	100%	0%
Total	142	231	163	114	2	652
%	100%	100%	100%	100%	100%	31%

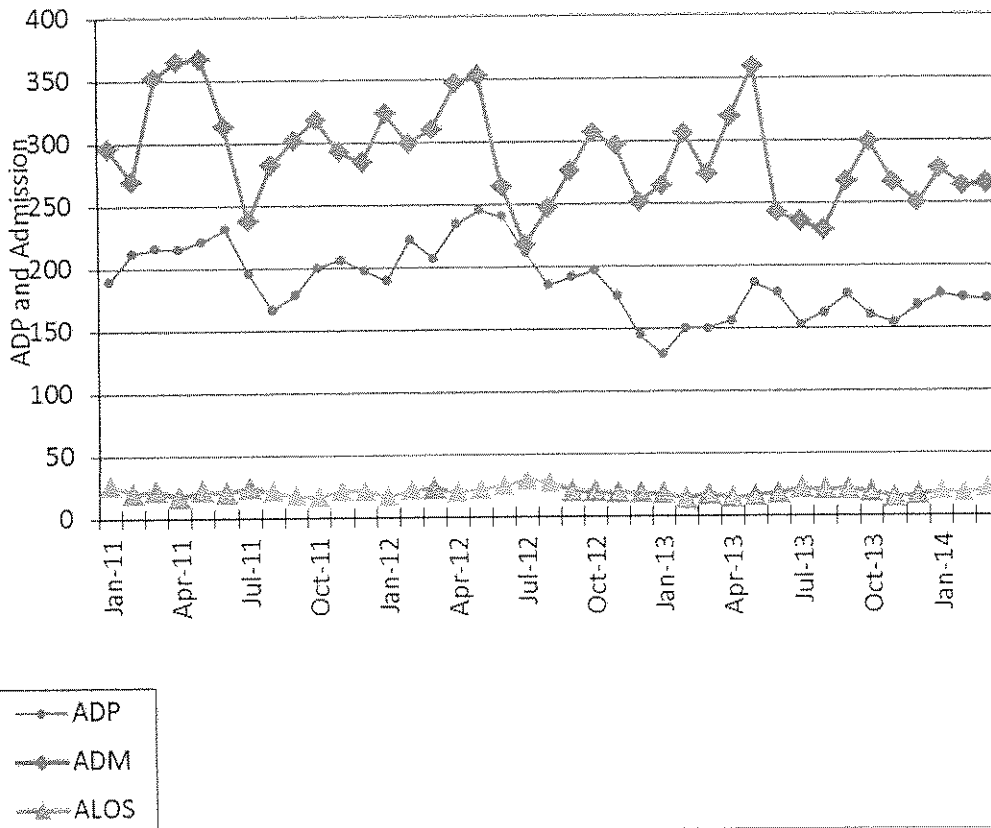
ATTACHMENT A

Average Daily Detention Population:
2006-2013 Comparison



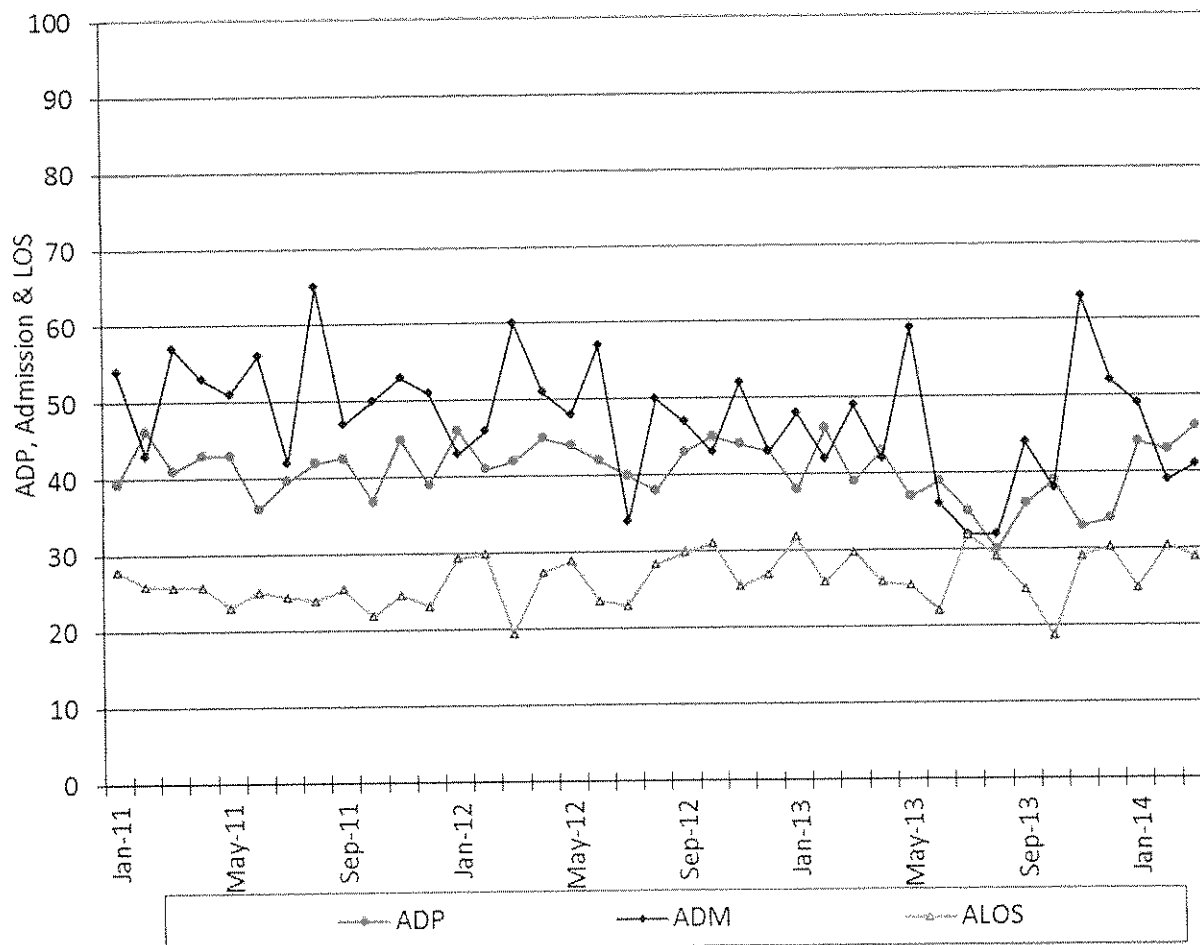
ATTACHMENT B

Dallas County Juvenile Detention Center



Month	ADP				Admissions				Average Length of Stay			
	2011	2012	2013	2014	2011	2012	2013	2014	2011	2012	2013	2014
Jan	190	189	129	171	295	323	264	277	26.0	16.6	17.8	19.8
Feb	212	222	150	174	269	299	306	263	20.4	21.5	13.9	17.6
Mar	216	207	150	173	352	310	273	265	21.8	23.5	17.1	21.6
Apr	215	234	156		365	346	319		16.9	19.5	14.4	
May	221	245	186		367	353	359		21.9	22.1	15.9	
Jun	231	240	178		313	264	242		20.4	24.6	18.2	
Jul	196	211	153		237	217	235		24.4	29.2	21.9	
Aug	166	185	162		282	246	228		20.5	27.2	20.5	
Sep	178	191	177		302	276	267		17.7	20.1	21.1	
Oct	200	196	160		318	307	299		16.5	19.7	18.6	
Nov	206	176	154		292	296	266		21.2	18.6	15.3	
Dec	198	144	168		284	251	250		21.0	18.6	16.4	
YTD AVG	212	212	160	173	310	294	279	268	20.7	22.4	17.9	19.7
Average	202	203	160	173	306	291	276	268	20.7	21.8	17.6	19.7

Dallas County Marzelle C. Hill Transition Center



Month	2011	2012	2013	2014	2011	2012	2013	2014	2011	2012	2013	2014
Jan	39	46	38	44	54	43	48	49	28	29	32	24.9
Feb	46	41	46	43	43	46	42	39	26	30	26	30.4
Mar	41	42	39	46	57	60	49	41	26	19	30	29
Apr	43	45	43		53	51	42		26	27	26	
May	43	44	37		51	48	59		23	29	25	
Jun	36	42	39		56	57	36		25	24	22	
Jul	40	40	35		42	34	32		24	23	32	
Aug	42	38	30		65	50	32		24	28	29	
Sep	43	43	36		47	47	44		25	30	25	
Oct	37	45	39		50	43	38		22	31	30	
Nov	45	44	33		53	52	63		25	25	29	
Dec	39	43	34		51	43	52		23	27	30	
YTD AVG	41	43	38	44	52	48	42	43	25	27	28	28
Average	41	43	37	44	52	48	45	43	25	27	28	28

Residential Placement Average Monthly Population						
MONTH	Medlock/STARS	Youth Village	Free Beds/Private	START / RDT	Contract Plmt	TOTAL
Jan-12	89	55	19	92	133	388
Feb-12	89	49	18	92	137	385
Mar-12	86	53	15	93	146	393
Apr-12	90	60	15	94	152	411
May-12	84	56	17	95	147	399
Jun-12	87	63	18	86	147	401
Jul-12	88	69	17	81	155	410
Aug-12	81	86	18	79	158	422
Sep-12	78	70	18	85	160	411
Oct-12	83	70	16	85	170	424
Nov-12	83	70	13	86	163	415
Dec-12	71	62	12	85	157	387
Jan-13	63	55	11	79	148	356
Feb-13	64	50	12	64	146	336
Mar-13	68	51	14	57	142	332
Apr-13	62	48	14	56	134	314
May-13	60	53	14	60	128	315
Jun-13	64	53	17	70	110	314
Jul-13	68	51	19	68	93	299
Aug-13	72	52	17	66	98	305
Sep-13	73	49	14	64	89	289
Oct-13	74	54	15	66	94	303
Nov-13	73	55	13	72	97	310
Dec-13	69	55	13	65	96	298
Jan-14	66	55	15	59	103	298
Feb-14	64	55	16	61	104	300
Mar-14	63	57	15	61	103	299

ATTACHMENT E

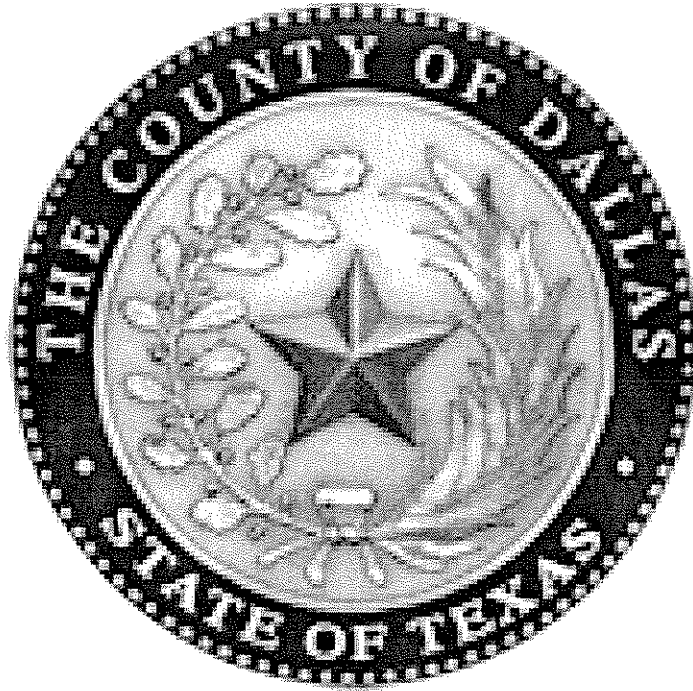
PSYCHIATRIC CONSULTS COMPLETED – 2014													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
1. Total Consultations	168	131	135										434
A. Initial Consultations	45	35	50										130
B. Follow-Up Consultations	123	96	85										304
2. Total Number of Youth Receiving Consultations	127	118	123										368

INITIAL CONSULTATIONS - PSYCHIATRIC MEDICATION RESULTS - 2014													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
1. No Medication Prescribed	18	19	26										63
2. Medication Discontinued	3	0	0										3
3. Continued on Medication	12	10	3										25
4. Started on Medication	12	6	21										39

ATTACHMENT F

FIELD PROBATION OFFICER CASELOADS WITHOUT ANY NEW REFERRALS: CY 2014

Jan-14	Feb-14	Mar-14	Apr-14
Adams, Prescilla	Adams, Prescilla	Adams, Prescilla	
Aguilar, Anthony	Aguilar, Anthony	Aguilar, Anthony	
Andrews, Jamie	Andrews, Jamie	Andrews, Jamie	
Augustus, Darrell	Augustus, Darrell	Augustus, Darrell	
Aviles, Ruth	Barriga, James	Aviles, Ruth	
Barker, Matthew	Beal, Sonya	Barnes, Brandon	
Beal, Sonya	Bell, Charles	Barriga, James	
Bell, Charles	Caballero, LaShawn	Bell, Charles	
Brandon, Barnes	Ciluffo, James	Blackshire, James	
Clark II, Nathaniel	Clark II, Nathaniel	Brooks, Amanda	
Clements, Ricarrdo	Clements, Ricarrdo	Caballero, LaShawn	
Downing, James	Downing, James	Ciluffo, James	
Echols, Larry	Echols, Larry	Downing, James	
Ford, Kirklyn	Flowers, Tracie	Echols, Larry	
Garcia, Nancy	Garcia, Nancy	Ferguson, Jonathan	
Hawkins, Roderick	Grant , Shalonda	Flowers, Tracie	
Hernandez, Miguel	Grigsby, Leroy	Ford, Kirklyn	
Hooks, Herb	Hawkins, Roderick	Garcia, Nancy	
Johnson, Marilyn	Heard, Robert	Hawkins, Roderick	
Lewis, Andrea	Hernandez, Miguel	Hernandez, Miguel	
Lewis, Darrion	Hooks, Herb	Jackson, La'Jauana	
Ligans,Robert	Jackson, La'Jauana	Jaramillo, Eric	
Lopez, Melvin	Lewis, Darrion	Johnson, Bernadette	
Middleton, Billy	Lopez, Ana	LaFrance, Tyra	
Mitchell, Marvin	Lopez, Melvin	Lewis, Andrea	
Mitchell, Patricia	Middleton, Billy	Lewis, Darrion	
Monono, Mondo	Mitchell, Marvin	Ligans, Robert	
Pitman, Dawn	Mitchell, Patricia	Monono, Mondo	
Ramos, Elizabeth	Monono, Mondo	Montes, Mario	
Redmond, Jarvis	Monson, Jimmy	Neal, Simon	
Reid, David	Montes. Mario	Nelson, Rick	
Robinson, Michelle	Nelson, Rick	Pitman, Dawn	
Rodriguez, Belinda	Pellot, Arnaldo	Redmond, Jarvis	
Salas, Patricia	Pitman, Dawn	Reid, David	
Silguero, Miguel	Ramos, Elizabeth	Reynolds, Gregory	
Villasenor, Galdino	Reid, David	Robinson, Michelle	
Walczak, Andrew	Rivera, Savanah	Robinson, Stanley	
Zuzak, Erica	Robinson, Stanley	Salas, Patricia	
	Rodriguez, Belinda	Sarria, Marisol	
	Ruiz, Ymelda	Segoviano, Christina	
	Salas, Patricia	Shearer, William	
	Shearer, William	Silguero, Miguel	
	Silguero, Miguel	Vasquez, Gerardo	
	Vasquez, Gerardo	Vega-Bailey, Melissa	
	Vega-Bailey, Melissa	Villasenor, Galdino	
	Villasenor, Galdino	Wells, Courdney	
	Zuzak, Erica	Zuzak, Erica	



AGENDA ITEM

B.

Dallas County Juvenile Justice Alternative Education Program

March, 2014

Quote of the Month “Education is for improving the lives of others and for leaving your community and world better than you found it” Marian Wright Edelman, Children’s Defense Fund

General Information

Current Enrollment – 88

Mandatory – 54

Discretionary – 33

Placement – 1

Overview

STAAR/EOC (State of Texas Assessments of Academic Readiness/ End of Course) test preparation was the instructional focus for Juvenile Justice Alternative Education Program (JJAEP) this month. Teachers worked tirelessly to prepare students for this state mandated student assessment. Prior to the administration of this test, students completed a common assessment subject area test. Each core area teacher used this test to gauge the performance levels of the students. The data collected proved to be valuable and critical to the teaching staff in formulating testing strategies, areas of concentration, and interventions, to improve students’ performance levels on STAAR/EOC. Parents received a newsletter stating the testing dates and tips for test preparation.

Fourteen students made the Honor and Perfect Attendance rolls. They received recognition on the “Wall of Fame” and a special treat. The Student Advisory Team met to discuss events and activities for the upcoming “Teen Summit.”

The newly formed JJAEP Eagles basketball team practiced through the month in preparation for Dallas County Juvenile Department Youth First Basketball League. Kick-Off season was on April 13, 2014, at Larry Johnson Recreation Center. Students were busy making posters and banners to encourage our team. We are greatly appreciative of the efforts and support of the entire school and department regarding this new initiative.

The “Second Chance” Program sponsored by the Phoenix House held its first substance abuse education and early intervention class. The “Second Chance” Program works with public, private and community settings like Dallas Juvenile Services to identify eligible students who could benefit from prevention assistance. The program is voluntary. Parents were encouraged to meet

with the team one evening per month. An action plan was developed by both students and parents for future use.

The instructional staff participated in TELPAS (Texas English Language Proficiency Assessment System) and STAAR/EOC April administration professional development sessions on campus. TELPAS is a component of the English Second Learners (ESL) curriculum, used to measure improvement in English acquisition. Students receive services from an ESL teacher throughout the year. This test measures writing, listening, reading and hearing skills. The April STAAR/EOC training is required by the state for every testing period.

Instruction at a Glance

Social Studies

During the month of March, students in Social Studies participated in the TELPAS writing assignments. Students completed as a review, the STAAR Release Tests. Also students watched documentaries on juvenile offenders and compared their actions and consequences of the individuals of the documentary. Students compared and contrasted the global issues in 1945 after WWII, to global issues of today after different wars. Students created flow maps to show causes of the Reform Movement and the outcome of people's action.

English/Language Arts/Reading

- ID: Voice Scholastic literature reading "The Undertaker"
- Short Answer and Essay - STAAR Writing Activities
- TELPAS Writing Activities
- Group Discussions about violence in society
- Benchmark Examination
- Benchmark Examination Review/Study
- MIMIO Lessons
- MIMIO Vote Activities
- Vocabulary Development
- Context Clues Activity
- Freedom Writer's movie analysis
- STAAR exam prep
- Resume' Writing/Job Preparation

Science

Students gathered and synthesized information about how stars and planetary systems form and how stars produce energy. The students used comprehension skills to analyze how words, images, graphics, and sounds work together in various to impact meaning.

Special Education

The Special Education Department conducted three Admission Review Dismissals (ARD) in the month of March. Inclusion services were provided for twenty five students. Resource classes were provided for ten students.

Upcoming Events

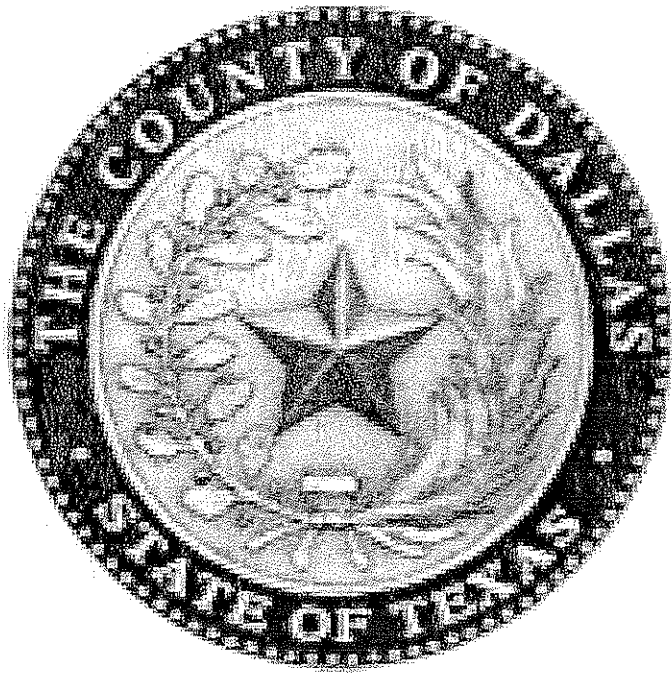
Case Review Committee - Every Tuesday and Friday

New Student Orientation – Every Wednesday

JJAEP Basketball Season

5th six weeks ended – April 18, 2014

April 18th – Was an Early Release Day



AGENDA ITEM

C.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Department Reorganization

Background of Issue:

Currently the Dallas County Juvenile Department utilizes the District Attorney's (DA) office for review, representation and response to all issues germane to the Juvenile Department. At times, the best interest of the Juvenile Services Department may be secondary due to the workload, direction of the DA's Office or its visionary perspective.

The proposed organizational restructuring and addition of this position will enable the Juvenile Services Department to achieve greater efficiencies and a higher level of performance. This proposed position will provide a high level of legal consultation, advice, and representation to the Executive Director of the Juvenile Services Department and the Juvenile Board in a more timely manner. Furthermore, this position will have a more focused view and knowledge of the Department, the Juvenile Board and other significant issues related to the providing of Juvenile Services to the children and families we serve. While this position will continue to coordinate with the Civil Section of the District Attorney, it will directly serve as the chief legal advisor to the Juvenile Department and the Board and coordinate all legal matters related to this function. It will function similar to the legal advisor position in the Sheriff's Department; however, more emphasis will be focused on contracts, legislative matters, and policy development in the field of Juvenile Services. It will not, however, perform any civil duties statutorily prescribed to the District Attorney's office without the consent of the District Attorney- Eminent Domain, Right of Way (ROW) and civil litigation.

This proposed change meets the current directives in terms of cost savings along with increased efficiencies and effectiveness within the Juvenile Department and with the Juvenile Board. Additional goals of the proposed restructuring are consolidating services, improving organizational effectiveness and efficiencies; while adopting a distinguished service model reflective of organizations seeking to enhance their program while continuing cost efficacy.

Upon approval by the Juvenile Board, the reorganizational proposal would be presented to Commissioners Court and then to the Dallas County Civil Service Commission for final approval.

Thus, the purpose of this briefing is to request the Dallas County Juvenile Board authorization to proceed with the Dallas County Juvenile Services Department's proposed plan to reorganize resources to provide necessary executive management restructuring for the Juvenile Services Department and Dallas County.

Impact on Operations and Maintenance:

The proposed changes will not only yield budgetary savings, but allow Juvenile Probation to put into place an effective/efficient Executive Management Team and to adjust to the legislative, state and county mandates which are becoming increasingly significant. Additionally, we are ensuring Juvenile Probation is properly aligned and staffed to meet identified performance goals, expectations and representation.

Strategic Plan Compliance:

Recommendations in this briefing are consistent with Dallas County’s Strategic Plan, Vision 1; Strategy 1.3 – *Dallas County provides sound, financially responsible and accountable governance.*

Legal Information:

Changes in the staffing of the Dallas County Juvenile Services Department require approval of the Dallas County Juvenile Board and, where appropriate, Dallas County Civil Service Commission. Relatedly, budget amendments also require approval of the Dallas County Juvenile Board.

Financial Impact/Considerations:

There are two options for funding: A - provides a savings to the county and B - is at no cost to the county.

- A. The deletion of two vacant positions and addition of one position will result in a **minimum savings of \$3,512** based on maximum in-hire.

The proposed changes planned by the Department are outlined below and include:

Proposed Deletions:

- Delete Program Manager II Position Savings = \$83,731;
- Delete Juvenile Supervision Officer (JSO) Savings = \$48,896

Total = \$132,627

Proposed Addition:

- Attorney V (ATT V) Cost= \$129,115

Savings associated with proposed deletion and addition: **Total Savings =\$3,512**

- B. We also have the approval to use state Grant A funds, should we decide not to use county funding. If Grant A funds are utilized, there is not a cost to the county.

Performance Impact Measures:

The present request, based on the current needs analysis, is anticipated to result in the improvement of the Executive Administrative Team for the Juvenile Services Department. The addition of our own legal advisor, allows us to provide high level legal consultation, advice and representation of the Executive Director while building a strong Executive Team.

Recommendation:

It is recommended the Dallas County Juvenile Board grant approval for the Dallas County Juvenile Services Department to proceed with the proposed plan related to personnel changes and reorganization of the Department. If approved, it is further recommended that the Dallas County Juvenile Board authorize the submission of the above noted positions to the Dallas County Commissioners Court and Civil Service Commission for final approval and for evaluation of pay grade and classification. Furthermore, it is recommended that the Dallas County Juvenile Services Department Board authorize the positions are to be filled as soon as approved by the Dallas County Civil Service Commission.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2014-042

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon	Commissioner John Wiley Price	Judge Andrea Plumlee
Judge William Mazur	Judge Gracie Lewis	Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, currently the Dallas County Juvenile Department utilizes the District Attorney's (DA) office for review, representation and response to all issues germane to the Juvenile Department; and

WHEREAS, at times, the best interest of the Juvenile Services Department may be secondary due to the workload, direction of the DA's Office or its visionary perspective; and

WHEREAS, the proposed organizational restructuring and addition of this position will enable the Juvenile Services Department to achieve greater efficiencies and a higher level of performance; and

WHEREAS, this proposed position will provide a high level of legal consultation, advice, and representation to the Executive Director of the Juvenile Services Department and the Juvenile Board in a more timely manner; and

WHEREAS, furthermore, this position will have a more focused view and knowledge of the Department, the Juvenile Board and other significant issues related to the providing of Juvenile Services to the children and families we serve; and

WHEREAS, while this position will continue to coordinate with the Civil Section of the District Attorney, it will directly serve as the chief legal advisor to the Juvenile Department and the Board and coordinate all legal matters related to this function; and

WHEREAS, it will function similar to the legal advisor position in the Sheriff's Department; however, more emphasis will be focused on contracts, legislative matters, and policy development in the field of Juvenile Services; and

WHEREAS, it will not, however, perform any civil duties statutorily prescribed to the District Attorney's office without the consent of the District Attorney- Eminent Domain, Right of Way (ROW) and civil litigation; and

WHEREAS, the proposed changes will not only yield budgetary savings, but allow Juvenile Probation to put into place an effective/efficient Executive Management Team and to adjust to the legislative, state and county mandates which are becoming increasingly significant; and

WHEREAS, there are two options for funding: A - provides a savings to the county and B - is at no cost to the county:

A. The deletion of two vacant positions and addition of one position will result in a minimum savings of \$3,512 based on maximum in-hire.

Proposed Deletions:

Delete Program Manager II Position	Savings = \$83,731;
Delete Juvenile Supervision Officer (JSO)	Savings = \$48,896

Total = \$132,627

Proposed Addition:

Attorney V (ATT V)	Cost= \$129,115
--------------------	-----------------

Savings associated with proposed deletion and addition: **Total Savings = \$3,512**

B. We also have the approval to use state Grant A funds, should we decide not to use county funding. If Grant A funds are utilized, **there is not a cost to the county.**

WHEREAS, we are ensuring Juvenile Probation is properly aligned and staffed to meet identified performance goals, expectations and representation; and

WHEREAS, recommendations in this briefing are consistent with Dallas County's Strategic Plan, Vision 1; Strategy 1.3 – *Dallas County provides sound, financially responsible and accountable governance.*

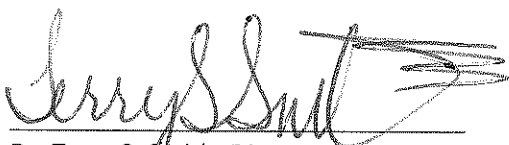
IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve authorization to proceed with the Dallas County Juvenile Services Department's proposed plan to reorganize resources to provide necessary executive management restructuring for the Juvenile Services Department and Dallas County. If approved, it is further recommended that the Dallas County Juvenile Board authorize the submission of the above noted positions to the Dallas County Commissioners Court and Civil Service Commission for final approval and for evaluation of pay grade and classification.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014.

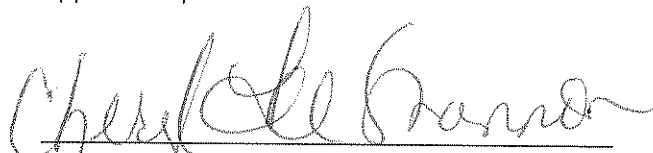
The forgoing Juvenile Board Order was lawfully moved by **Commissioner John Wiley Price** and seconded by **Ms. Paula Miller**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:

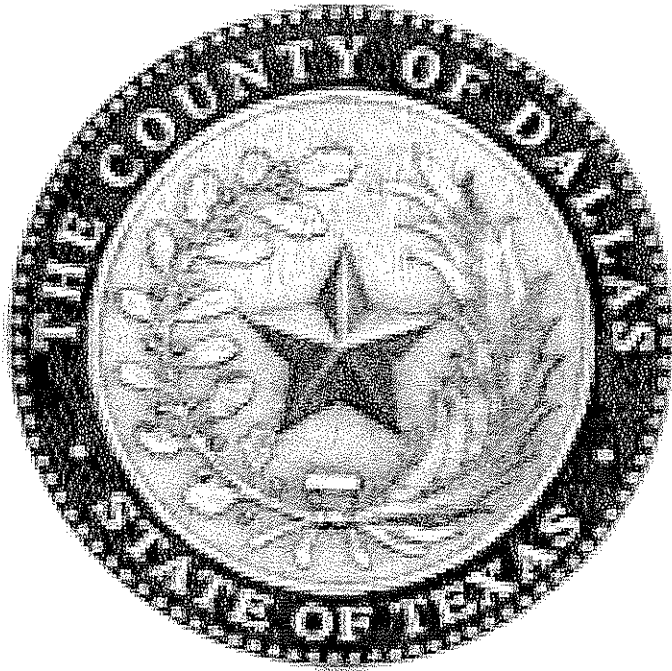
Approved by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



AGENDA ITEM

D.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Processing Office Addition- Dallas County Hospital District Police Department

Background of the Issue:

Amendments passed during the 77th Legislative Session assigns the Juvenile Board the responsibility of designating Juvenile Processing Offices within Dallas County.

The Juvenile Board has previously approved fifty-seven (57) sites as Juvenile Processing Offices (see attached list). The Department regularly reviews sites to make appropriate additions, deletions, modifications, or amendments to this list. When the department is notified of the modification of a site, or receives a request from law enforcement for designation of a new site, we personally inspect the site and appraise the agency of their obligations and responsibilities when processing juveniles at the approved site.

Impact on Operations and Maintenance:

The Juvenile Department is requesting that the Juvenile Board approve the following request for addition of a Juvenile Processing Office:

- The Dallas County Hospital District Police Department has requested to add a designated Juvenile Processing Office. The Dallas County Hospital District Police Department is responsible for matters requiring law enforcement intervention on all Dallas County Hospital property. A review of our records indicates no formal request has been made previously for approval of a Juvenile Processing Office by this agency. According to Captain Richard Roebuck Jr., the Dallas County Hospital District Police Department regularly handles calls requiring adults being taken into custody. They currently have a separate designated office for adult processing. Captain Roebuck also indicated there have been no juveniles taken into custody in eight years by his agency but he does realize the opportunity may surface from here forward. Captain Roebuck also realized that his Department does not currently have an approved location designated as a Juvenile Processing Office. Therefore, the Dallas County Hospital District Police Department is requesting approval to have a Juvenile Processing Office in the event there is a need to detain a juvenile. The room proposed as the Juvenile Processing Office is the Department's Roll Call room, which is located in the Parkland Hospital basement directly next door to the reception area of the Police Department.

The address for the proposed Juvenile Processing Office for the Dallas County Hospital District Police Department is 5201 Harry Hines Blvd., Dallas, Texas 75235.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

A Juvenile Department official, Rudy Acosta, Deputy Director of Probation Services, personally inspected the room proposed for designation on April 2, 2014, and has determined that this site is suitable as a Juvenile Processing Office.

Strategic Plan Compliance:

This Juvenile Processing Office designation complies with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*.

Legal Impact:

Law enforcement agencies must follow the Juvenile Justice Code and Code of Criminal Procedure guidelines when processing youthful offenders:

In conformance with Title 3 of the Texas Family Code § 52.025, the Juvenile Board of Dallas County has ordered the plans and guidelines of each law enforcement agency in Dallas County operating a Juvenile Processing Office be amended and adopted as follows:

SECTION 1. Any juvenile taken into custody and not released in the field by the officer shall be brought immediately to either an office or to an official designated site herein without unnecessary delay and without first being taken elsewhere. The juvenile shall not be permitted contact with any adult who is in custody, charged with, or convicted of a crime.

SECTION 2. The following are “offices or rooms designated by the Juvenile Board where a child who has been taken into custody may be taken pursuant to Section 52.02 and 52.025 of the Texas Family Code, and as such are designated as Juvenile Processing Offices”;

The Juvenile Board also requires Juvenile Processing Offices may be used to complete all investigative and administrative activities incident to the taking into custody of the child; said activities including, but not limited to the following:

- (1) The full investigation of each subject offense for which each child is taken into custody and all related offenses admitted to or alleged to be committed by said child, and may be used for temporary detention, for purposes of investigation of the identity and age of the juvenile, and for purposes of investigating and continuing the investigation of each subject offense and each related offense.
- (2) The completion of investigative and administrative paperwork concerning each subject and related offense and the taking of any oral, written, or magistrate confessions as may occur pertaining to each subject or related offense and for all other related investigative conduct such as fingerprinting, photographing, and other medical and/or scientific examinations or testing necessary to the investigation of the subject or related offenses.
- (3) The creation or completion of any essential forms and records, including, but not limited to, all police reports, offense reports, arrest reports, and supplements to said reports and other reports or records, required by the Juvenile Court or Title 3 of the Texas Family Code or other law or the particular law enforcement agency’s procedures.

*To assist referred youth in becoming productive,
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- (4) The photographing and/or fingerprinting of the child as authorized by Title 3 of the Texas Family Code or other applicable law. Warnings may be issued to the child as required or permitted by Title 3 of the Texas Family Code or other applicable law. An oral or written statement of the child may be taken and warning given pursuant to Title 3 of the Texas Family Code either in said Juvenile Processing Office or before an official designated by the Juvenile Court in Section 3 of the order.
- (5) All administrative steps incident to the taking into custody of the child.

Recommendation:

The Juvenile Department recommends that the Juvenile Board approve the designation of a new Juvenile Processing Office for the Dallas County Hospital District Police Department located at 5201 Harry Hines Blvd., Dallas, Texas 75235, by approving the Roll Call room as a designated Processing Office.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

**JUVENILE PROCESSING OFFICE DESIGNATIONS
DALLAS COUNTY JUVENILE BOARD**

- 1) Addison Police Department
Juvenile Processing/Briefing Room
4799 Airport Parkway
Addison, TX 75248
Det. Karen Spenser 972-450-7137
- 2) Balch Springs Police Department
Juvenile/Holding Processing Room
12500 Elam Road
Balch Springs, TX 75180
Sgt. Gilbert 972-557-6036
- 3) Baylor Hospital Police - Briefing Room
3510 Krutcher, Ste 200
Dallas, TX 75246
Cpt. James Guy/Jesse Gomez 214-820-2358
- 4) Carrollton Police Department
Youth Services Section Room 119 & 112
2025 Jackson
Carrollton, TX 75006
Sgt. Bill Janecek/Joel Payne 972-466-9144
- 5) Cedar Hill Police Department
Rooms C-142, C-145, C-146, C-147,
C-219, C-220, C-221, C-222
285 Uptown Boulevard, Building 200
Cedar Hill, TX 75104
Lt. Steve Laferty 972-291-5181
Ext2048
- 6) Cedar Hill ISD Police Department
Cedar Hill High School-SRO Offices
(1)near cafeteria, (2)at Main Entrance
#1 Longhorn Blvd
Cedar Hill, TX 75104
Chief C.W. Burruss 972-291-1581
- 7) Cedar Hill ISD Police Department
W.S. Permenter Middle School
Room labeled as "SRO Office,"
located next to Front Office.
431 W. Parkerville Rd.
Cedar Hill, TX 75104
Chief C.W. Burruss 972-293-1581
- 8) Cedar Hill 9th Grade Center
Room labeled as "SRO Office", located behind
Administration Area
1515 W. Beltline Road
Cedar Hill, Texas 75104 972-291-1581
- 9) Cedar Hill ISD Police Department
Bessie Coleman Middle School
"Police Office" and adjoining office
1208 Pleasant Run Rd
Cedar Hill, Texas 75104 972-291-1581
- 10) Cedar Hill Marshall's Office
285 Uptown Boulevard, Room 7108
Cedar Hill, TX 75014
Marshall Leland Herron 972 291-1500 Ext.1048
- 11) Cedar Valley Community College Police Dept
Room F120-E
3030 North Dallas Avenue
Lancaster, TX 75134
Chief Tim Stewart 972-860-8287
- 12) Charlton Methodist Medical Cntr
3500 W. Wheatland – CID Office
Dallas, TX 75203
Lt. Kraft 214-947-7701
- 13) City of Combine Municipal Court
Combine Police Department
Judge's Office, Chief's Office
123 Davis Rd.

To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.

- Combine, Texas 75159 972-476-8790
- 14) Cockrell Hill Police Department
Juvenile Interview Room and Sergeants Office
4125 W. Clarendon Drive
Dallas, TX 75211
Sgt. Beckman 214-339-4141
- 15) Coppell Police Department
Room 141
130 S. Town Center Blvd.
Coppell, TX 75019
Det. Smith 972-304-3606
- 16) Dallas Independent School District Police
Department
Holding Rm, Detail Rm, and Detectives Off
1402 Seegar Street
Dallas, Texas 75215
Deputy Chief Gary Hodges 214-932-5610
- 17) DFW International Airport Police
Public Safety Station One, Conf. Rm 154
Small & Large Conference Room - CID
2900 E. 28th St.
DFW Airport, TX 75261
Sgt. Malcolm A. Mosely 972-574-5576
- 18) Dallas County Hospital District
Police Department
Police Roll Call Room
5201 Harry Hines Blvd.
Dallas, Texas 75235
Capt. Richard D. Roebuck Jr. 214-590-4330
- 19) Dallas County Juvenile Department
Truancy and Class C Enforcement Center
414 S.R.L. Thornton Freeway
Dallas, TX 75203
Marquita Fisher 214-860-4408
- 20) Dallas County Juvenile Department
Detention Center and Probation Dept.
- Henry Wade Juvenile Justice Center
2600 Lone Star Dr.
Dallas, TX 75212 214-698-2200
- 21) Dallas County Sheriff's Department
Rooms C3-6 and C3-7
Frank Crowley Courts Building
133 N. Industrial Blvd.
Dallas, TX 75202
Detective Billy Fetter 214-653-3495
- 22) Dallas Police Department
Youth Division and Family Crimes
1400 S. Lamar, Rm 1W017
Dallas, TX 75201 214-671-3495
- 23) Desoto Police Department
Juvenile Youth Division
714 E. Beltline Rd.
Desoto, TX 75115
Det. W. Tillman 469-658-3028
- 24) Duncanville Police Department
Juvenile Processing Rooms "Located in Lobby"
203 E. Wheatland Rd.
Duncanville, TX 75116
Inv. Warren Evans 972-780-5037
- 25) Duncanville High School
Rooms L-105 and A118
900 W. Camp Wisdom Rd.
Duncanville, TX 75116
Inv. John Cole 972-708-3713
- 26) Duncanville Reed Middle School
Room #509
530 E. Freeman Road
Duncanville, TX 75116
Officer R.L. Perry 972-708-3949
- 27) Duncanville Byrd Middle School
Room #400F

To assist referred youth in becoming productive,
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- 1040 W. Wheatland Road
Duncanville, TX 75116
Inv. S. Ivy 972-708-3478
- 28) Duncanville Kennemer Middle School
Room labeled as "Police", located in Library.
7101 W. Wheatland Rd.
Dallas, Texas 75229
Inv. L. Holcomb 972-708-3713
- 29) Eastfield Community College Police Dept
Room #N112-E
3737 Motley Drive
Mesquite, TX 75150
Cpt. Michael Horak 972-860-8344
- 30) Eastfield Community College-Pleasant Grove
Campus Police Department
Room #112-N
802 S. Buckner Blvd.
Dallas, TX 75217
Cpt. Michael Horak 972-860-8344
- 31) Farmers Branch Police Department
Juvenile Sect Rm / Rm 156 / Interview Rm
3723 Valley View Ln
Farmers Branch, TX 75244
Sgt E.L. Stokes 972-919-9352
- 32) Garland Police Department
Room J1008 & J1015
1900 W. State Street
Garland, TX 75042
Lt. Joel Bettes 972-205-1689
- 33) Glenn Heights Police Department
Patrol Sgt. Office, Squad Rm, CID Office, Lt.
Office
550 E. Bear Creek
Glenn Heights, TX 75154
Det. Kevon L. Howard 972-223-3478
- 34) Grand Prairie Police Department
Rooms J1, J2, J3, J4, J5, J6, 1009, 1010 & 1029
1525 Arkansas Lane
Grand Prairie, TX 75052
Deputy Chief Mike Taylor 972-237-8716
- 35) Grand Prairie Kennedy Middle School
School Resource Office
2205 SE 4th Street
Grand Prairie, TX 75051
Leon Roddy, S.R. Officer 972-237-8764
- 36) Grand Prairie High School
Room 511 A & B
101 High School Dr.
Grand Prairie, TX 75050
Off. David Hooper, S.R. Officer 972-870-5707
- 37) Grand Prairie High School
Ninth Grade Center, Room 201
102 High School Dr.
Grand Prairie, TX 75050
Off. Roy Morin, S.R. Officer 972-237-5603
- 38) South Grand Prairie High School
A Hall - Resource Office
301 W. Warrior Trail
Grand Prairie, TX 75052
Off. John Almazan, S.R. Officer 972-343-1507
- 39) South Grand Prairie High School
Ninth Grade Center, Room 401 C
305 W. Warrior Trail
Grand Prairie, TX 75052
Off. Briggs, S.R. Officer 972-343-7607
- 40) Highland Park Department of Public Safety
Room 331 and Interview Room
4700 Drexel Drive and 4300 MacArthur Ave.
Dallas, TX 75205 and Dallas, TX 75209

To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.

- Detective Rusty Nance, 214-559-9306
- 41) Hutchins Police Department
“Patrol Room”
205 W. Hickman
Hutchins, TX 75141
Asst. Chief D.W. Landers 972-225-2225
- 42) Irving Police Department
Municipal Court Room, 2nd Floor
Juvenile Holding Area/Interview Lineup
Juvenile Arraignment Court Room
Irving, Texas 75061
Investigator Jill Smith 972-721-6559
- 43) Lancaster Police Department
Rooms A148 and B122
1650 North Dallas Avenue
Lancaster, TX 75134
Asst. Chief W.C. Smith 972-218-2726
- 44) Lancaster ISD Police Department
Elsie Robinson Middle School
Room ‘LISD Police’
822 W. Pleasant Run
Lancaster, Texas 75146
Off. Keith Wilkerson 972-218-3086
- 45) Lancaster ISD Police Department
Lancaster High School
Room G123, Police Office, Room C126A
200 Wintergreen Rd.
Lancaster, Texas 75134
Chief Sam Allen 469-261-8889
- 46) Lancaster ISD Police Department
Headquarters
Room 603
814 W. Pleasant Run Rd.
Lancaster, Texas 75134
Chief Sam Allen 469-261-8889
- 47) Mesquite Police Department
Rooms 1016, 1019, 1021, 1022, 2008, 4045,
4047
777 North Galloway Avenue
Mesquite, TX 75149
Lt. David Gill 972-816-8096
- 48) Methodist Medical Center PD
1441 N. Beckley Ave, Front Lobby
Dallas, TX 75203
Lt. M.P. Barber 214-947-8181
- 49) Richardson Police Department
Youth Crimes Unit/Interview Rm, Rm D-214
140 N. Greenville Ave
Richardson, TX 75081
Sgt. Coby Pewitt 972-744-4924
- 50) Richland College Police Department
Pecos Hall- Rooms P161, P162, P163, P170,
P172, and Kiowa Hall- Room K110
12800 Abrams Rd
Dallas, TX 75243
Sgt. Sena 972-761-6758
- 51) Rowlett Police Dept-Youth Division
4401 Rowlett Road
Rowlett, TX 75030
Lt. David Nabors 972-412-6215
- 52) Sachse Police Department
Juvenile Division & Youth Holding Area, Rooms
116 and 118
3815 Sachse Rd.
Sachse, TX 75048
Chief Richard Benedict 972-495-2271
- 53) Seagoville Police Department
Law Enforcement Center Interview Room and
Patrol Room
600 North Highway 175
Seagoville, TX 75159
CID Det. AJ. Jumper 972-287-2999

To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.

54) Texas Department of Public Safety
Region 1 Headquarters-Holding Cell Area
350 West Interstate 30
Garland, TX 75043
Sgt. Tim Simmons 214-861-2157

55) UT Southwestern Medical Center Police Dept.
Room BLC 206, BLC 214, and BLC 228
5323 Harry Hines Blvd
Dallas, TX 75390-9027
Lt. Jason Bailey 214-648-8311

56) University Park Police Department
Room 215, 2nd floor
3800 University Boulevard
Dallas, TX 75205
Det. Ken Ardanowski 214-987-5360

57) Union Pacific Railroad
Police Department JPO Room
9211 Forney Road
Dallas, TX 75227
Landon McDowell 972-882-4001

58) Wilmer Police Department
Warrant Office and Patrol Room
219 E. Beltline Rd.
Wilmer, TX 75172
Sgt. Eric Pon 972-441-6565 Ext. 270

To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.

JUVENILE BOARD ORDER

ORDER NO: 2014-043

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon	Commissioner John Wiley Price	Judge Andrea Plumlee
Judge William Mazur	Judge Gracie Lewis	Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved fifty-seven (57) Juvenile Processing sites; and

WHEREAS, the Dallas County Hospital District Police Department has requested to add a designated Juvenile Processing Office; and

WHEREAS, the Dallas County Hospital District Police Department does not currently have an approved designated Juvenile Processing Office. Therefore, the Dallas County Hospital District Police Department is requesting approval to have a Juvenile Processing Office in the event that there is a need to detain a juvenile. The room that has been proposed as the Juvenile Processing Office is the Department's Roll Call room, which is located in the Parkland Hospital basement directly next door to the reception area of the Police Department; and

WHEREAS, this establishment of a Juvenile Processing Office at the Dallas County Hospital District Police Department complies with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*; and

WHEREAS, a Juvenile Department official, Rudy Acosta, Deputy Director of Probation Services, has personally inspected this office at the Dallas County Hospital District Police Department on April 2, 2014, and has determined that this site is suitable for a Juvenile Processing Office.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board does hereby formally designate the Dallas County Hospital District Police Department's "Roll Call" Room, located at 5201 Harry Hines Blvd., Dallas, Texas 75235 as a Juvenile Processing Office.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014.

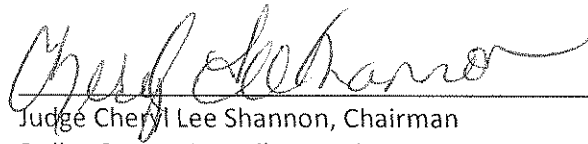
The forgoing Juvenile Board Order was lawfully moved by **Judge Gracie Lewis** and seconded by **Judge Andrea Plumlee**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:

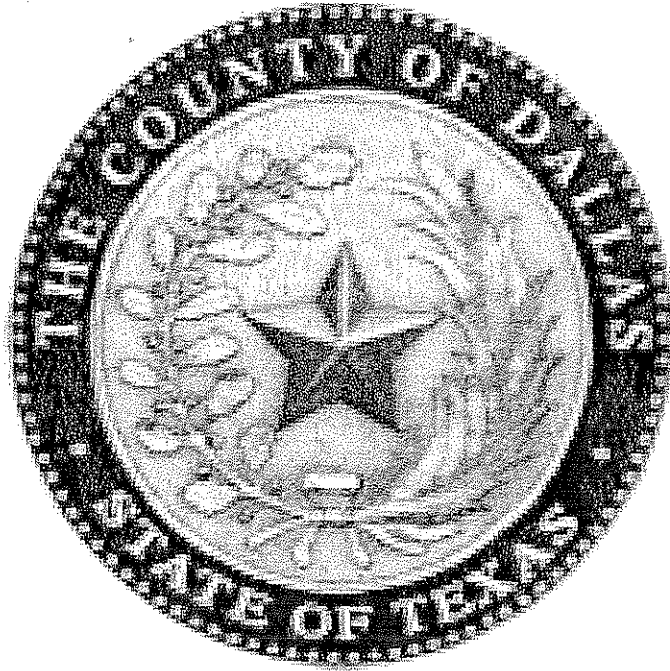
Approved by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



AGENDA ITEM

E.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: 2014-2015 School Calendar for the Juvenile Justice Alternative Education Program (JJAEP)

Background of Issue:

The Juvenile Justice Alternative Education Program (JJAEP) is required to adopt an academic calendar each year which meet the requirements set by the Texas Education Agency (TEA). Those requirements include at least 180 days of instruction, grading periods with approximately an equal number of instructional days, identified staff training days, holidays, and two inclement weather days. The purpose of this briefing is to seek approval from the Dallas County Juvenile Board for the 2014-2015 calendar.

Impact on Operations and Maintenance:

The attached 2014-2015 calendar for the Juvenile Justice Alternative Education Program meets the TEA requirement for instructional days, as well as the number of days identified for staff training, holidays, and inclement weather. Teachers and aides are scheduled to work and are required to provide academic instruction for 180 days. After the approval of the calendar, a copy of the 2014-2015 calendar will be forwarded to Texas Juvenile Justice Department (TJJD), TEA and the Region 10 Education Service Center.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

There will be no legal impact attributable to the approval of the 2014-2015 JJAEP calendar.

Financial Impact/Considerations:

There is no direct fiscal impact related to the approval of the 2014-2015 JJAEP calendar.

Performance Impact Measures:

There is no direct performance impact related to the approval of the 2014-2015 JJAEP calendar.

Project Schedule/Implementation:

The 2014-2015 school calendar has classes scheduled to begin on August 21, 2014.

Recommendation:

It is recommended the Dallas County Juvenile Board approve the 2014-2015 school calendar for the Juvenile Justice Alternative Education Program.

Recommended by:

Terry Smith

Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Key Calendar Dates

School Starts August 21
School ends June 4

Student/Teacher Holidays

- * September 1 - Labor Day
- * November 24-28 - Thanksgiving
- * December 22-January 2 - Winter Break
- * January 19 - Martin Luther King, Jr. Day
- * March 9-13 - Spring Break
- * April 3 - Good Friday
- * May 25 - Memorial Day

Inclement Weather Days

- * June 4 & 5

Parent/Teacher Conference

- * October 13 - 17
- * February 16 - 20

Legend

- Student/Teacher Holidays
- Student Holidays/Staff Development
- Six Weeks Begins
- Six Weeks Ends
- Inclement Weather Day
- Staff Development/Inclement Weather
- Early Release

Breakdown of Days

180 Student Days		
10 Professional Development/Prep Days		
190 Total Teacher Work Days	 	
20 Administrative Contractual Days	 	
210 Total Administrator Days	 	
1 st Semester	29 Days	
2 nd Semester	28 Days	
3 rd Semester	25 Days	
1 st Semester	82 Days	
4 th Semester	32 Days	
5 th Semester	34 Days	
6 th Semester	32 Days	
2 nd Semester	98 Days	

August / Agosto 2014

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

September / Septiembre 2014

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October / Octubre 2014

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November / Noviembre 2014

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December / Diciembre 2014

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28	29	30	31			

January / Enero 2015

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25	26	27	28	29	30	31

February / Febrero 2015

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March / Marzo 2015

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29	30	31				

April / Abril 2015

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19	20	21	22	23	24	25
26	27	28	29	30		

May / Mayo 2015

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24	25	26	27	28	29	30

June / Junio 2015

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July / Julio 2015

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUVENILE BOARD ORDER

ORDER NO: 2014-044

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon	Commissioner John Wiley Price	Judge Andrea Plumlee
Judge William Mazur	Judge Gracie Lewis	Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Justice Alternative Education Program (JJAEP) is required to adopt an academic calendar each year that meets the requirements set by the Texas Education Agency (TEA). Those requirements include at least 180 days of instruction, grading periods with approximately an equal number of instructional days, identified staff training days, holidays, and two inclement weather days. The purpose of this briefing is to seek approval from the Dallas County Juvenile Board for the 2014-2015 school calendar; and

WHEREAS, the attached 2014-2015 calendar for the Juvenile Justice Alternative Education Program meets the TEA requirement for instructional days, as well as the number of days identified for staff training, holidays, and inclement weather. Teachers and aides are scheduled to work and are required to provide academic instruction for 180 days. After the approval of the calendar, a copy of the 2014-2015 calendar will be forwarded to Texas Juvenile Justice Department (TJJD), TEA and the Region 10 Education Service Center; and

WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Dallas County Juvenile Board approve 2014-2015 school calendar for the Juvenile Justice Alternative Education Program.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014

The forgoing Juvenile Board Order was lawfully moved by **Commissioner John Wiley Price** and seconded by **Judge Gracie Lewis**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:

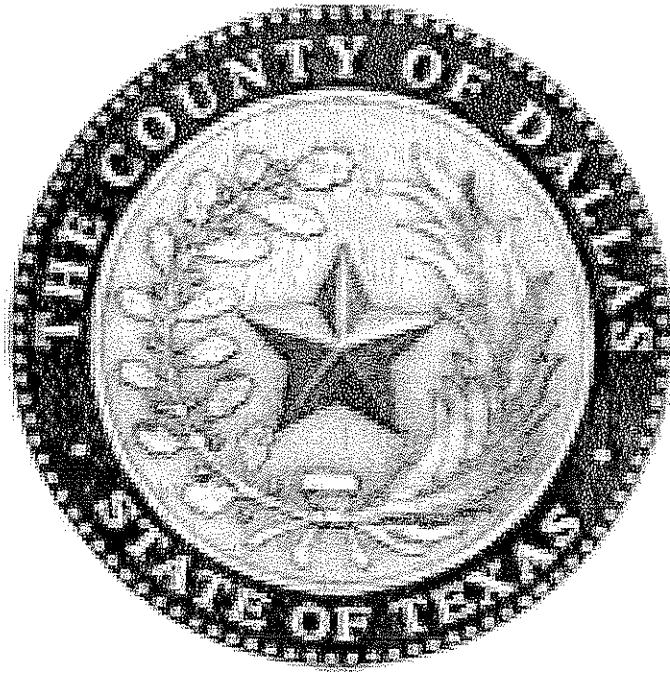


Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Approved by:



Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



AGENDA ITEM

F.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Detention Alternative Initiative Rollover Spending Plan

Background of Issue:

In May of 2006, the Dallas County Juvenile Board approved participation in the Juvenile Detention Alternatives Initiative (JDAI) sponsored by the Annie E. Casey Foundation (AECF). Building on significant successes, the current Project Year Eight involves an increased pace and amount of expending funds after a year of transition with a new JDAI Coordinator, needs assessment and task force programming. The work and spending plans set forth the task forces' key priority goals identified through internal assessment and the June 2013 Annie E. Casey Foundation site visit, with measurable outcomes to be determined collaboratively by each task force.

The Dallas County Juvenile Department JDAI program is currently working under a letter of agreement to expend previous program years' roll over funds in addition to the current project year's \$15,000 grant. There is currently a fund balance of \$28,144.68. This fund balance is outlined in the spending plan attached called "Spending Plan." The current letter of agreement is set to expire on May 31, 2014. The AECF has stated that they will agree to a no cost extension from May 31, 2014 to November 30, 2014. If the funds are spent down to a reasonable amount before November 30, 2014 then the AECF will release the Project Year Nine funds.

The purpose of this brief is to approve the following plan to ensure spending of Project Year Eight funds and previous project years' funds by November 30, 2014.

Impact on Operations and Maintenance:

The JDAI Coordinator has developed and will manage the project year work plan that will organize and guide the work of detention reform. The work plan includes the measurable outcomes made by the following task forces: Case Expediting, Facilities, Contract Services, Evening Reporting Center, Community Outreach and Parent Involvement, JDAI Training, Response Grid Study, and Data Evaluation. These task forces are comprised of Juvenile Department staff members and other stakeholders. The spending plan reflects the needs and outcomes identified in the work plan.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

There are no legal requirements for this request.

Financial Impact/Considerations:

There is currently a balance of \$28,144.68 in the JDAI fund which includes Project Year Eight grant and rollover funds. The balance will need to be spent down by November 30, 2014. Project Year Eight grant funds are encumbered to pay the JDAI Coordinator’s stipend until the end of the JDAI Coordinator’s contract dated June 30, 2014. The funds will be spent for the JDAI Coordinator’s stipend and for needs related to each task force’s measurable outcomes. A detailed breakdown of the spending plan (titled “Spending Plan”) is attached. This includes the following budget line items:

Account Code	Account Code Description	Total
4010	Business Travel	\$ 7,000.00
2050	Conf/Travel	\$ 10,000.00
2950	Books and Supplements	\$ 2,000.00
2810	Groceries-other (food for meetings)	\$ 1,700.00
3095	Fuel	\$ 200.00
2180	Printing Services	\$ 1,000.00
2190	Office Supplies	\$ 144.68
7010	Building Rental	\$ 1,000.00
8630	Computer Hardware	\$ 100.00
5590	Professional Services (July through November)	\$ 5,000.00

Total	\$ 28,144.68
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Performance Impact Measures:

Each task force has specific and time-bound performance measures and goals to be completed by this fall. The measures will be validated by the Dallas County Juvenile Department research team. Some of the measures and goals for the various task forces include:

- Response Grid Study: Evaluating the response grid for efficacy.
- Case Processing: Case expending through placement matches and promoting internal facilities with District Attorney and Public Defender.
- Evening Reporting Center: Implement a pilot Evening Reporting Center.
- Contract Services: Evaluate the focus and quality of placement facilities.
- Community Outreach: Reduce ethnic disparities and find suitable community based organizations for mentoring.
- Facilities: Improve nutrition for youth in detention.
- JDAI Speaker and Training: Solicit quality training for professional development of staff.

Project Schedule/Implementation:

The rollover funds and Project Year Eight funds need to be spent down by November 30, 2014. At any time, up to and including November 30, 2014, when the rollover funds have been spent down to a reasonable amount, the AECF will release Project Year Nine funds.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the JDAI spending plan through November 30, 2014.

Recommended by:

A handwritten signature in cursive script, appearing to read "Terry S. Smith", written over a horizontal line.

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Spending Plan

Account Code	Account Code Description	Budget Description	Related Task Force	Total
4010 Business Travel				\$ 7,000.00
	ERC Site Visit (4 staff)		ERC	
	Model Site visits (3 staff)		Training	
	Youthful offender program research and site visit travel		Facilities	
2050 Conf/Travel				\$ 10,000.00
	Detention Center staff training: JDAI network speaker		Training	
	Family Advocacy Speaker training costs		Community Outreach	
	Placement Svcs/substance abuse training tailored to case management: JDAI network speaker		Training	
	Motivational Interviewing Training (train the trainer)		Training	
	JDAI annual intersite conference (5 staff)			
2950 Books and Supplements				\$ 2,000.00
	Books for youth as incentives		Response Grid	
	JDAI publications and resources for staff on JDAI principles		ERC/Training/Community Outreach	
2810 Groceries-other (food for meetings)				\$ 1,700.00
	Meal for attorney trips to Dallas County Juvenile Dept facilities		Case Processing	
	Meal for attorney trip to TJJD facility		Case Processing	
	Food for meetings (town hall and community outreach)		Community Outreach	
3095 Fuel				\$ 200.00
	Fuel Costs (JD van) for attorney site visit trips		Case Processing	
2180 Printing Services				\$ 1,000.00
	Printing costs for outreach materials about the juvenile department		Community Outreach	
2190 Office Supplies				\$ 144.68
	Supplies for JDAI Coordinator			
7010 Building Rental				\$ 1,000.00
	Facility fees for town hall meetings		Community Outreach	
8630 Computer Hardware				\$ 100.00
	Web Cam for video conferencing		Contract SVCs	
5590 Professional Services (July through November)				\$ 5,000.00
	JDAI Site Coordinator Stipend			

*JDAI Site Coordinator Stipend already encumbered on GI through contract period of June 30

Total	\$ 28,144.68
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JUVENILE BOARD ORDER

ORDER NO: 2014-045

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon	Commissioner John Wiley Price	Judge Andrea Plumlee
Judge William Mazur	Judge Gracie Lewis	Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS, in May of 2006, the Dallas County Juvenile Board approved participation in the Juvenile Detention Alternatives Initiative (JDAI) sponsored by the Annie E. Casey Foundation (AECF). Building on significant successes, the current Project Year Eight involves an increased pace and amount of expending funds after a year of transition with a new JDAI Coordinator, needs assessment and task force programming; and
- WHEREAS, the work and spending plans set forth the task forces' key priority goals identified through internal assessment and the June Annie E. Casey Foundation site visit, with measurable outcomes to be determined collaboratively by each task force; and
- WHEREAS, the Dallas County Juvenile Department JDAI program is currently working under a letter of agreement to expend previous program years' roll over funds in addition to the current project year's \$15,000 grant; and
- WHEREAS, there is currently a fund balance of \$28,144.68. This fund balance is outlined in the spending plan attached called "Spending Plan;" and
- WHEREAS, the current letter of agreement is set to expire on May 31, 2014; and
- WHEREAS, the AECF has stated that they will agree to a no cost extension from May 31, 2014 to November 30, 2014; and
- WHEREAS, the JDAI Coordinator has developed and will manage the project year work plan that will organize and guide the work of detention reform; and
- WHEREAS, the work plan includes the measurable outcomes made by the following task forces: Case Expediting, Facilities, Contract Services, Evening Reporting Center, Community Outreach and Parent Involvement, JDAI Training, Response Grid Study, and Data Evaluation; and
- WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and
- WHEREAS, there is currently a balance of \$28,144.68 in the JDAI fund which includes Project Year Eight grant and rollover funds; and

WHEREAS, Project Year Eight grant funds are encumbered to pay the JDAI Coordinator’s stipend until the end of the JDAI Coordinator’s contract dated June 30, 2014. The funds will be spent for the JDAI Coordinator’s stipend and for needs related to each task force’s measurable outcomes; and

WHEREAS, a detailed breakdown of the spending plan (titled “Spending Plan”) is attached. This includes the following line item budget listed below; and

Account Code	Account Code Description	Total
4010	Business Travel	\$ 7,000.00
2050	Conf/Travel	\$ 10,000.00
2950	Books and Supplements	\$ 2,000.00
2810	Groceries-other (food for meetings)	\$ 1,700.00
3095	Fuel	\$ 200.00
2180	Printing Services	\$ 1,000.00
2190	Office Supplies	\$ 144.68
7010	Building Rental	\$ 1,000.00
8630	Computer Hardware	\$ 100.00
5590	Professional Services (July through November)	\$ 5,000.00
Total		\$ 28,144.68

WHEREAS, each task force has specific and time-bound performance measures and goals to be completed by this fall; and

WHEREAS, the rollover funds and Project Year Eight funds need to be spent down by November 30, 2014. At any time up to including November 30, 2014, when the rollover funds have been spent down to a reasonable amount the AECF will release Project Year Nine funds.

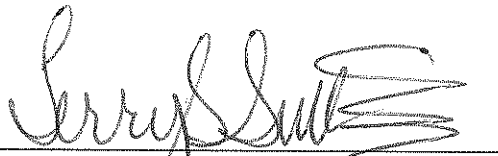
IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the JDAI spending plan through November 30, 2014.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014.

The forgoing Juvenile Board Order was lawfully moved by **Commissioner John Wiley Price** and seconded by **Ms. Paula Miller**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:

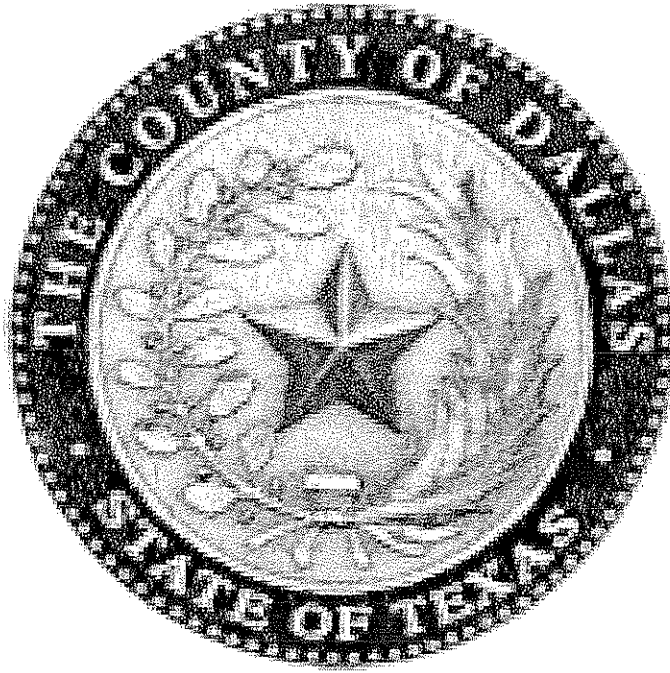
Approved by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



AGENDA ITEM

G.

ACADEMY FOR ACADEMIC EXCELLENCE

PROGRAM REPORT

April 2014

DISTRICT UPDATE

DRC Student Intern Update

The five Day Report Center student interns have completed over 125 Service-Leadership/Community Service hours in the areas of:

- Campus Improvement & Beautification
- North Texas Food Bank
- Campus Orientation Leadership
- Teacher Assistance

DRC Student Interns have completed an estimated 229 "Education Work" hours.

UTA Student Intern Update

University of Texas-Arlington (UTA) Student Interns volunteered more than 174 hours during the month of March. Students are assisting in the following areas:

- Organization and facilitation of the Juvenile Justice Alternative Education Program (JJAEP) "Teen Summit" – A UTA intern assists in establishing and facilitating weekly student forums for the JJAEP campus. She researches relevant topics of interest and conducts forums based on gender, age and other topics of interest;
- Organization of a JJAEP and DRC Parent Involvement event – Two interns are working to secure local health & wellness, restaurants, community college, and workforce/employment vendors to participate in the event. The event is expected to be hosted on May 28th;
- DRC Collegiate Mentors – Five university interns are paired with the DRC student interns. They are assisting them in the areas of academics, time and project management;

State Testing Update

The Academy for Academic Excellence (AAE) administered the Exit Level Texas Assessments of Knowledge and Skills English Language Arts, Math, Science, & Social Studies during the week of March 3rd-7th. Our staff and students worked vigorously to prepare the select number of students still housed under the TAKS umbrella. March continued to be an engaged month of testing. March 31st began our 1st administrations of State of Texas Assessments of Academic Readiness (STAAR). We relish in saying that we tested 514 students and only reported one technical testing irregularity.

UNT Job Fair

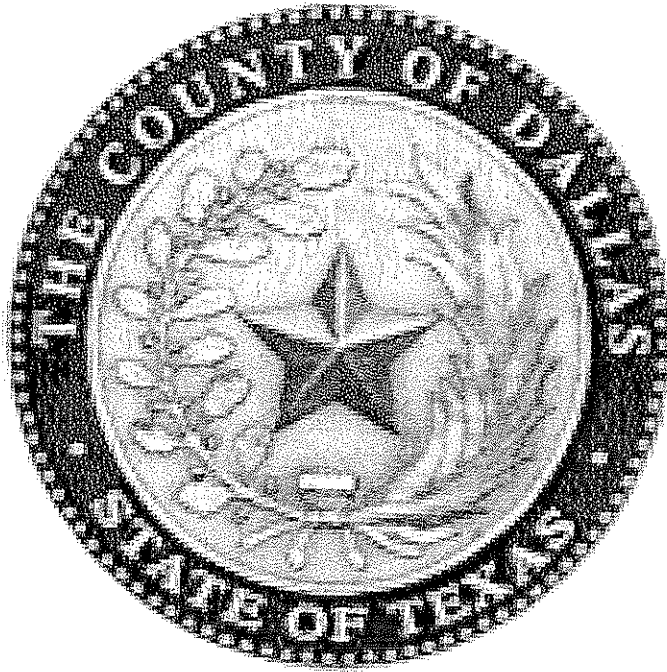
The Academy for Academic Excellence is elated to announce a university partnership with University of North Texas Dallas Office of Student Affairs and the Department of Education. On April 6th we participated in the UNT Dallas 2014 Spring Job Fair. The volume of interest in Dallas County was exceptional and as a result of the traffic we have been slated to conduct interviews on site with potential candidates during future engagements.

Youth First Basketball League Update

Youth First Basketball League – March was an exciting time for the student body enrolled in AAE and JJAEP. Over 100 youth from across the Juvenile Department were selected to represent either their campus or district in the Dallas County Youth First Basketball League. These dedicated youth have committed over 20 practice hours over the course of three weeks. The league kicked off Sunday, April 13th, with the 1st annual staff basketball game proceeded by league play. The teams will battle it out on the court for six weeks with play-offs beginning June 7th.

North Texas Food Bank

The month of March kicked-off the joint partnership with North Texas Food Bank. With the help of the oversight committee, student interns and staff we were able to assist and feed 192 families. We delivered the following number of boxes to each campus: JJAEP 86 boxes, DRC 42 boxes, Youth Village 30 boxes, Substance Abuse Unit 20 boxes and Letot received 14 boxes.



AGENDA ITEM

H.



**DALLASCOUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Academy for Academic Excellence School Board
From: Dr. Terry S. Smith, Director
Subject: Academy for Academic Excellence Budget Amendment #6

Background of Issue:

The original budget for the Academy for Academic Excellence (AAE), presented on June 24, 2013, was amended by Budget Amendment 1 on August 26, 2013, and 100% of the AAE budget was based on the initial Notice of Grant Awarded (NOGA) that had been received. This briefing seeks authorization to accept maximum entitlements to include IDEA-B funds allotted to AAE and to make line item adjustments meeting the needs of the campuses and the district. We will allocate the additional funds to payroll and make line item adjustments to match our Budget Summary with the Texas Education Agency (TEA), and to obtain approval to pay for additional staff development services for teachers and campus administrators. We also seek approval to make a line item adjustment to cover additional KPMG expenditures in State Aid operating expenses.

Impact on Operations and Maintenance:

IDEA – B:

IDEA - B assists schools with materials and resources to work with students with disabilities. Reallocations were made to provide needed supplies for students and additional training for the teaching staff. Recommendations to line item adjustments and purchases from IDEA - B maximum entitlement awarded is \$13,740:

Beginning Balance as of Budget Amendment #5	\$ 138,648
Maximum Entitlement Awarded	<u>\$ 13,740</u>
Ending Balance	\$ 152,388
• Increase object code 6100 (payroll)	\$ 13,740

Title II, Part A:

Title II, Part A provides funding for teacher and principal training and recruitment. It cannot be used for any other purpose. Recommendations to line item adjustments and purchases from Title II include:

• Beginning Balance Conference (2050 in county trainings)	\$ 3,500
• Increase	<u>\$ 7,500</u>
• Ending Balance	\$ 11,000
• Beginning Balance Training (2460 out of county trainings)	\$ 17,860
• Decrease	<u>\$ 7,500</u>
• Ending Balance	\$ 10,360

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

Outlined below are anticipated expenditures for Title II, Part A.

Fred Pryor Seminars will provide 20 units of training rewards for a total amount not to exceed \$3,980. Each unit will give staff the ability to attend seminars or webinars for one year at a one-time cost of \$199 per unit. Fred Pryor Seminars offer On-Site and On-Line Training Solutions. They have over 150 topics/courses to choose from that will benefit and help our faculty and staff develop classroom management, leadership, customer service and communication skills.

Eugene Young will provide a four part administrator development training to our campus leadership team – Keys to Success for Principals: Crucial Conversations. There will be four -one hour and thirty minute sessions, which will cover a variety of leadership and curriculum topics. The anticipated cost of his consulting services will not exceed \$3,500.

State Aid:

KPMG originally proposed a fee of \$45,000 for the AAE Charter School financial audit. The fee for the audit was based on the amount of time (180 estimated hours) required at various levels of responsibility. The cost of the audit will be funded from the State Aid grant (initially charged to County’s general fund 5120). KPMG also charged an additional fee in the amount of \$5,600 for additional services and/or time for a total of \$50,600. In the original budget, the Charter allocated \$47,000 which leads to a \$3,600 shortfall. To cover this shortfall, we are asking approval for the following:

- | | | | |
|---------------------------|-----------|-----------------------------|-----------|
| • Audit Beginning Balance | \$ 47,000 | • License Beginning Balance | \$ 60,000 |
| • Increase Audit (5514) | \$ 3,600 | • Decrease License (2150) | \$ 3,600 |
| • Ending Balance | \$ 50,600 | • License Ending Balance | \$ 56,400 |

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

As the Academy for Academic Excellence School Board for the Academy for Academic Excellence Charter School, the School Board has operational and fiscal responsibility and must approve amendments to the original budget, as well as, purchase authorizations.

Financial Impact/Considerations:

There is no financial impact to Dallas County. All funding comes from the Texas Education Agency (TEA) and Federal Grants.

Performance Impact Measures:

There are no specific performance measures.

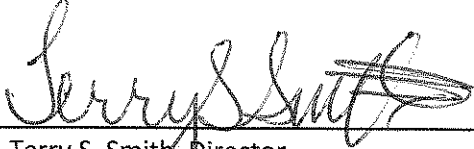
Project Schedule/Implementation:

The current budget began September 1, 2013 and will be in effect until August 31, 2014.

Recommendation:

It is recommended that the Academy for Academic Excellence School Board accept and receive the maximum entitlements from IDEA-B as well as approve the attached line item adjustments in State Aid and Title II, Part A.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2014-046

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon	Commissioner John Wiley Price	Judge Andrea Plumlee
Judge William Mazur	Judge Gracie Lewis	Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the original budget for the Academy for Academic Excellence (AAE), presented on June 24, 2013, was amended by Budget Amendment 1 on August 26, 2013, and 100% of the AAE budget was based on the initial Notice of Grant Awarded (NOGA) that had been received. This briefing seeks authorization to accept maximum entitlements to include IDEA-B funds allotted to AAE and to make line item adjustments that meet the needs of the campuses and the district. We will allocate the additional funds to payroll and make line item adjustments to match our Budget Summary with Texas Education Agency (TEA) and to obtain approval to pay for additional staff development services for teachers and campus administrators. We also seek approval to make a line item adjustment to cover additional KPMG expenditures in State Aid operating expenses; and

WHEREAS, IDEA - B assists schools with materials and resources to work with students with disabilities. Reallocations were made to provide needed supplies for students and additional training for the teaching staff. Recommendations to line item adjustments and purchases from IDEA - B maximum entitlement include a maximum entitlement award of \$ 13,740; and

WHEREAS, Title II, Part A provides funding for teacher and principal training and recruitment. It cannot be used for any other purpose. Recommendations to line item adjustments and purchases from Title II, Part A maximum entitlement and roll- forward include:

Fred Pryor Seminars will provide 20 units of training rewards for a total amount not to exceed \$3, 980. Each unit will give staff the ability to attend seminars or webinars for one year at a one-time cost of \$199 per unit. Fred Pryor Seminars offer On-Site and On-Line Training Solutions. They have over 150 topics/courses to choose from that will benefit and help our faculty and staff develop classroom management, leadership, customer service and communication skills.

Eugene Young will provide a 4 part administrator development training to our campus leadership team – Keys to Success for Principals: Crucial Conversations. There will be four -one hour and thirty minute sessions, which will cover a variety of leadership and curriculum topics. The anticipated cost of his consulting services will not exceed \$3,500; and

WHEREAS, KPMG originally proposed a fee of \$45,000 for the AAE Charter School financial audit. The fee for the audit was based on the amount of time (180 estimated hours) required at various levels of responsibility. The cost of the audit will be funded from the State Aid grant (initially charged to County's general fund 120). KPMG also charged an additional fee in the amount of \$5,600 for additional services and/or time for a total of \$50,600. In the original budget the Charter allocated \$47,000 which leads to a \$3,600 shortfall. To cover this shortfall, we are asking approval to decrease our expenditures by \$3,600 for licenses, which will be used to pay the \$3,600 audit fee shortfall.

WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and

WHEREAS, as the Academy for Academic Excellence School Board for the Academy for Academic Excellence Charter School, the School Board has operational and fiscal responsibility and must approve amendments to the original budget, as well as, purchase authorizations.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence School Board approve authorization to make line item adjustments to the budget in order to develop a Student Internship Pilot Program.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014

The forgoing Juvenile Board Order was lawfully moved by **Commissioner John Wiley Price** and seconded by **Judge William Mazur**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:

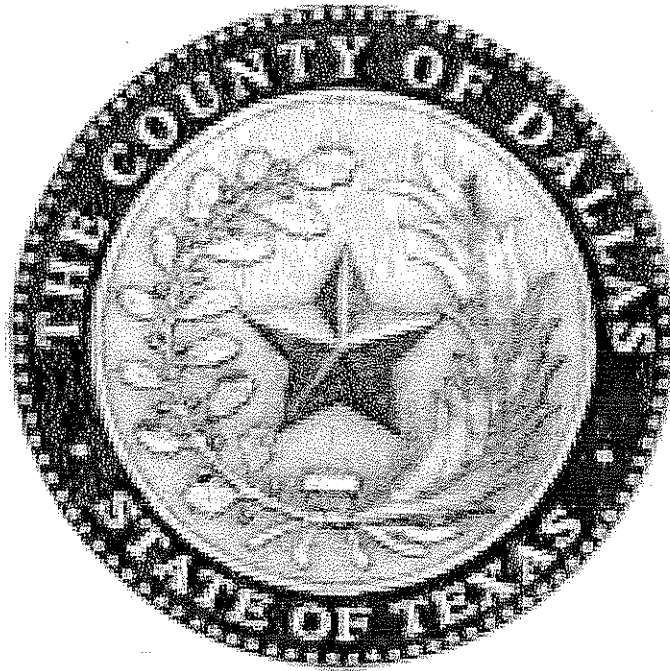
Approved by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Judge Cheryl Lee Shannon, President
Dallas County AAE School Board



AGENDA ITEM

I.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: April 28, 2014
To: Academy for Academic Excellence School Board
From: Dr. Terry S. Smith, Director
Subject: 2014-2015 School Calendar for the Academy for Academic Excellence

Background of Issue:

The Academy for Academic Excellence Charter School District is required to adopt an academic calendar each year which meet the requirements set by the Texas Education Agency (TEA). Those requirements include at least 180 days of instruction, grading periods with approximately an equal number of instructional days, identified staff training days, holidays, and two inclement weather days. The purpose of this briefing is to seek approval from the Academy for Academic Excellence School Board for the 2014-2015 school calendar.

Impact on Operations and Maintenance:

The attached 2014-2015 calendar for the Academy for Academic Excellence Charter School meets the TEA requirement for instructional days, as well as the number of days identified for staff training, holidays, and inclement weather. Teachers and aides are scheduled to work and are required to provide academic instruction for 180 days. After the approval of the calendar, a copy of the 2014-2015 calendar will be forwarded to Texas Juvenile Justice Department (TJJD), TEA and the Region 10 Education Service Center.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

There will be no legal impact attributable to the approval of the 2014-2015 AAE calendar.

Financial Impact/Considerations:

There is no direct fiscal impact related to the approval of the 2014-2015 AAE calendar.

Performance Impact Measures:

There is no direct performance impact related to the approval of the 2014-2015 AAE calendar.

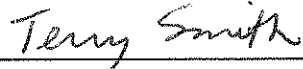
Project Schedule/Implementation:

The 2014-2015 school calendar has classes scheduled to begin on August 21, 2014.

Recommendation:

It is recommended that the Academy for Academic Excellence School Board approve the 2014-2015 school calendar for the Academy for Academic Excellence as presented.

Recommended by:

Handwritten signature of Terry S. Smith in black ink.

Dr. Terry S. Smith, Director
Dallas County Juvenile Department



Key Calendar Dates

School Starts August 21
School ends June 4

Student/Teacher Holidays

- * September 1 - Labor Day
- * November 24-28 - Thanksgiving
- * December 22-January 2 - Winter Break
- * January 19 - Martin Luther King, Jr. Day
- * March 9-13 - Spring Break
- * April 3 - Good Friday
- * May 25 - Memorial Day

Inclement Weather Days

- * June 4 & 5

Parent/Teacher Conference

- * October 13 - 17
- * February 16 - 20

Legend

- Student/Teacher Holidays
- Student Holidays/Staff Development
- [Six Weeks Begins
-] Six Weeks Ends
- Inclement Weather Day
- Staff Development/Inclement Weather
- Early Release

Breakdown of Days

180 Student Days	
10 Professional Development/Prep Days	
190 Total Teacher Work Days	■
20 Administrative Contractual Days	■
210 Total Administrator Days	■
1 st Semester	29 Days
2 nd Semester	28 Days
3 rd Semester	25 Days
1 st Semester	82 Days
4 th Semester	32 Days
5 th Semester	34 Days
6 th Semester	32 Days
2 nd Semester	98 Days

August / Agosto 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September / Septiembre 2014

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October / Octubre 2014

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19	20	21	22	23	24	25
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November / Noviembre 2014

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16	17	18	19	20	21	22
23	24	25	26	27	28	29

December / Diciembre 2014

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28	29	30	31			

January / Enero 2015

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February / Febrero 2015

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March / Marzo 2015

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29	30	31				

April / Abril 2015

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19	20	21	22	23	24	25
26	27	28	29	30		

May / Mayo 2015

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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June / Junio 2015

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July / Julio 2015

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUVENILE BOARD ORDER

ORDER NO: 2014-047

DATE: April 28, 2014

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 28th day of April, 2014, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Judge Cheryl Shannon Commissioner John Wiley Price Judge Andrea Plumlee
Judge William Mazur Judge Gracie Lewis Ms. Paula Miller

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Academy for Academic Excellence Charter School District is required to adopt an academic calendar each year that meets the requirements set by the Texas Education Agency (TEA). Those requirements include at least 180 days of instruction, grading periods with approximately an equal number of instructional days, identified staff training days, holidays, and two inclement weather days. The purpose of this briefing is to seek approval from the Academy for Academic Excellence School Board for the 2014-2015 school calendar; and

WHEREAS, the attached 2014-2015 calendar for the Academy for Academic Excellence Charter School meets the TEA requirement for instructional days, as well as the number of days identified for staff training, holidays, and inclement weather. Teachers and aides are scheduled to work and are required to provide academic instruction for 180 days. After the approval of the calendar, a copy of the 2014-2015 calendar will be forwarded to Texas Juvenile Justice Department (TJJD), TEA and the Region 10 Education Service Center; and


WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence School Board approve 2014-2015 school calendar for the Academy for Academic Excellence.

DONE IN OPEN BOARD MEETING this 28th day of April, 2014

The forgoing Juvenile Board Order was lawfully moved by **Ms. Paula Miller** and seconded by **Commissioner John Wiley Price**, and duly adopted by the Juvenile Board on a vote of **6** for the motion and **0** opposed.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Approved by:



Judge Cheryl Lee Shannon, President
AAE School Board