



REVISED

AGENDA

DALLAS COUNTY JUVENILE BOARD
Monday, November 23, 2015 5:00 p.m.
Youth Village 1508 E. B. Langdon Rd Dallas, Texas 75241
972-225-9750

FILED

2015 NOV 19 AM 9:55

COUNTY CLERK
DALLAS COUNTY

- I. Call to Order
- II. Approval of Minutes
October 26, 2015
- III. Tour of Youth Village
- IV. Public Comment (Limited to 3 minutes per individual or organization)*
- V. Discussion Items-Juvenile Department
 - A. Director's Report
 - B. Juvenile Justice Alternative Education Program (JJAEP) Update
 - C. 304th District Court Holiday Luncheon
- VI. Action Items - Juvenile Department
 - D. TechShare Juvenile Resource Addendum #4
 - E. December Juvenile Board Meeting and Location (if deemed necessary)
 - F. Juvenile Board 2015 Meeting Schedule and Calendar
 - G. Youth Village Policy and Procedures approval for 2015
 - H. Youth Village Certification
 - I. Gulf Coast Trades Center, Workforce Develop Grant Memorandum of Understanding.
 - J. Youth Service Advisory Board Re-appointments
 - K. Youth Service Advisory Board Juror Funds for Fiscal Year 2016
 - L. Juvenile Processing Offices – Mesquite Police Department, Eastfield Community College Police Department, Methodist Health System Police Department, Cockrell Hill Police Department, Dallas County Hospital District Police Department, Dallas County Juvenile Department
 - M. Juvenile Processing Offices – Recertification Timeline
- VII. Public Hearing Regarding Charter School First Financial Report
 1. Motion to Open Public Hearing
 2. Review of Charter School Financial Report
 3. Motion to Close Public Hearing
- VIII. Discussion Items - Charter School
 - N. Academy for Academy Excellence (AAE) Charter School Update
- IX. Action Items - Charter School
 - O. Academy for Academic Excellence and Dallas County Juvenile Institutional Statement of Agreement
 - P. Education Department General Administrative Regulations for the Academy of Academic Excellence (EDGAR)
 - Q. Reauthorization of Academy for Academic Excellence (AAE) Charter School Purchase Policy
 - R. Ratification of Juvenile Justice Reentry Education: Career and Technical Education Grant Submission
 - S. Accelerated Instructional Plan for Over-age and Under-credited Youth: Dropout Prevention
- X. Executive Session - Juvenile Department
For Purposes Permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.071 through Section 551.076
Subjects: Litigation Security Personnel Contracts

Notes:

**Individuals Wishing to Speak During the Public Comment Period Must Register With the Director's Coordinator, Ms. Na'thella Wilson (214/698-2215) By 4:00 p.m. on the Business Day Prior to the Date of the Board Meeting.*

Agenda Items are assigned numerically and alphabetically for ease of reference only, and do not necessarily reflect the order of their consideration by the Board.

Cheryl Shannon, Judge – 305th District Court
Chairman, Dallas County Juvenile Board



APPROVAL OF THE MINUTES

II.

MINUTES OF MEETING DATE: October 26, 2015

DALLAS COUNTY
JUVENILE BOARD

TIME: 5:00 p.m.

PLACE: Gym
Letot Center
10505 Denton Drive
Dallas, Texas 75220

MEMBERS PRESENT: Commissioner John Wiley Price, Vice-Chairman
Judge Cheryl Lee Shannon, Chairman
Judge Paula Miller
Judge Amber Givens Davis
Judge Craig Smith
Judge Andrea Martin
Judge Ken Molberg

MEMBERS ABSENT: Judge Andrea Plumlee
Judge Clay Jenkins

I. Call to Order

The Dallas County Juvenile Board met at the Letot Center. Judge Cheryl Lee Shannon, Chairman, called the Juvenile Board Meeting to order at 5:07 p.m. Judge Craig Smith and Judge Paula Miller arrived and now there was a quorum. Judge Amber Givens-Davis joined the Board Members at 5:33 PM.

II. Tour of Facility

Dallas County Juvenile Board toured the Letot Center at 5:07 PM and all members returned at 5:21 PM.

III. Approval of Minutes

Judge Cheryl Lee Shannon presented the minutes from the September 28, 2015, Juvenile Board Meeting for approval. A motion was made by Judge Paula Miller and seconded by Judge Craig Smith to approve the September 28, 2015 minutes. The motion was unanimously approved.

IV. Public Comment

Judge Cheryl Lee Shannon made mentioned there were no persons present for public comment and then went on to Discussion Items.

V. Discussion Items

A. Director's Report:

Dr. Smith acknowledged Yvonne Gonzalez from the Hill Center and Mario Montes from District 9 celebrated 15 years of service.

Leah Prost was selected to fill the vacant Field District 1 Supervisor position under the Probation Service Division.

Armando Guerra laterally transferred into the Intake Screening position from the Court Liaison Unit.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

Mrs. Leslie Gipson attended a DWI Judiciary Roundtable hosted by the local chapter of Mothers Against Drunk Drivers (MADD).

Throughout September 2015, a total of seven hundred and seventy (770) Court ordered CSR hours were completed by two hundred and six (206) youth at various approved CSR sites in Dallas County. The CSR coordinator supervised two CSR projects, The Mesquite Trash Bash and the Irving Trash Bash. A combined total of fifty two (52) hours were performed by fourteen (14) youth.

- Point of Information - Commissioner John Wiley Price had asked if any of the CSR hours were being serviced in relationship to truancy. Dr. Smith explained the hours were not in lieu of any truancy order.

Dr. Smith mentioned the Detention Programs Traffic 911 and Dare to Dream worked with the juveniles and provided presentations.

Medlock had the Hispanic Heritage Month activities on October 15th. After the first semester of class, approximately eighteen (18) residents earned A/B Honor Roll. Medlock Facility had its first PREA Compliance Monitoring visit. Jerome Williams, Director, PREA Compliance Department with TJJD, conducted the audit. Although a numerical score is not given Mr. Williams stated Dallas County has set the standard for PREA compliance around the state amongst other juvenile departments and praised how well prepared we were.

There was one PREA related (youth on youth) sexual harassment incident reported to TJJD during the month of September. There is not an update to report at this time as it is still being investigated.

- Point of Information – Judge Cheryl Lee Shannon asked if the TJJD incident was still under investigation. Dr. Smith stated that it was.

Parkland Health system/Rape Crisis provided training for all staff in Sexual Assault and the Juvenile Justice System.

Youth Village had its first PREA Compliance Monitoring visit. Jerome Williams, Director, PREA Compliance Department with TJJD, conducted the audit. Although a numerical score is not given Mr. Williams stated Dallas County has set the standard for PREA compliance around the state amongst other juvenile departments and praised how well prepared we were.

Dr. Smith mentioned Youth Village continues to have Volunteer/Intern program. Eight (8) residents were transported off campus to participate in Service Training for a Café Momentum event and to actually work at the Café Momentum Restaurant. Eight (8) residents were transported to their Review Hearings at JDC court. One (1) resident was transported to his physical therapy appointment four times this month. One (1) resident was transported to a personal orthodontist appointment. Eight (8) residents were transported to attend church service at New Mt. Zion Baptist Church. One resident had an ENT appointment, one had a Radiology appointment and another resident was transported to his Grandmother's funeral.

On September 26, 2015 Resident Dammon Spencer absconded from the facility. A warrant was issued and the youth was detained at the Tarrant County Juvenile Probation Department on October 10, 2015. On October 12, 2015 the youth absconded from Tarrant County Juvenile Detention prior to transport. The youth is currently on warrant status.

In Letot there are currently six youth and families attending ESTEEM Court in the month of September. ESTEEM Court graduation was held on September 30, 2015, in honor of five (5) girls that recently completed the program. The Residential Services, Medical Services, Volunteer Services and Clinical Services are all still on going.

In Letot RTC 6 girls completed the "Service Food Handlers" license and now they are going thru the Horticulture groups.

B. JJAEP Update:

Dr. Smith mentioned JJAEP participated in the Million Father March on September 15th with approximately 30 participants. Also JJAEP is fully staffed; they had 50 students enrolled for the month of September.

C. Quarterly Report-Facilities:

Dr. Smith stated the Juvenile Department provided quarterly reports per request from the Board from all of the facilities and Dr. Smith stated she would answer any questions the Board may have.

VI. Action Items

D. Certification of the Letot Center:

Dr. Smith recommends the Board approve to certify the Letot Center as suitable for the confinement of youth in accordance with Section 51.126 of the Texas Family Code.

- A motion was made by Judge Craig Smith and seconded by Judge Paula Miller to certify the Letot Center as suitable for the confinement of youth in accordance with Section 51.126 of the Texas Family Code. The motion was unanimously approved.

E. 2015 Annual Review of the Letot Policy & Procedures:

It is respectfully recommended the Board approve the 2015 Policy and Procedures for the Letot Center. It is furthermore recommended the Board authorize the Director of Juvenile Services or designee to modify any policy and procedure as needed.

- A motion was made by Judge Craig Smith and seconded by Judge Ken Molberg to approve the 2015 Policy and Procedures for the Letot Center. It was furthermore recommended the Board authorize the Director of Juvenile Services or designee to modify any policy and procedure as needed. The motion was unanimously approved.
- Point of Information – Dr. Smith explained the only update was the PREA Zero Tolerance policies and procedures. Commissioner John Wiley Price wanted to verify there is no referral with Truancy. Mr. Roddrick Armwood explained there is none. Commissioner John Wiley Price also wanted to make sure we were compliant with HB2398. Ms. Denika Caruthers explained she would follow up.

F. Dallas County Indigent Defense Plan:

It is respectfully recommended that the Dallas County Juvenile Board approve the request to comply with FDA and Texas Task Force on edits of the Indigent Defense Plan and authorize the Juvenile Board Chairman to submit the Revised Plan.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Ken Molberg to approve the request to comply with FDA and Texas Task Force on edits of the Indigent Defense Plan and authorize the Juvenile Board Chairman to submit the Revised Plan. The motion was unanimously approved.
 - Point of Information – Judge Cheryl Lee Shannon explained the only change on the Board Plan was the report must be submitted by the attorney through the electronic reporting portal utilizing the online form to the Texas Indigent Defense Commission form prescribed by the Texas Indigent Defense Commission.
- G. Approval of MOU with Rainbow Days:**
- Dr. Smith asked the Board to approve the services outlined in the Memorandum of Understanding with Rainbow Days.
- A motion was made by Judge Craig Smith and seconded by Judge Andrea Martin to approve the services outlined in the Memorandum of Understanding with Rainbow Days. The motion was unanimously approved.
 - Point of Information – Commissioner John Wiley Price asked with the Performance Impact Measures, who was the independent evaluator with the University of North Texas Health Services Science Center that reviewed the information. Dr. Smith explained she would provide the information to the Board. Commissioner John Wiley Price also asked who in the Juvenile Department reviewed the data; Dr. Pita explained the first year just ended and he had not seen the data yet.
- H. 16th Annual Treatment of Juveniles with Sexual Behavioral Problems:**
- Dr. Smith asked the Board to approve the Juvenile Department's request to host the 16th Annual Conference on the Treatment of Juvenile with Sexual Behavior Problems scheduled for May 5-6 2016, and to charge attendees other than the internal Juvenile Department staff a \$270 registration fee for both days and \$160 registration fee for one day or a discounted rate for early registration as well as group registrations. It is also recommended that the Dallas County Auditor be allowed to utilize project account No. 94022 for accepting registration fees and paying expenses associated with the conference. Further, it is requested that the Dallas County Juvenile Department be allowed to utilize any funds remaining after payment of all expenses to pay for further staff development and training, or the purchase of supplies, materials or equipment for the department's Training Unit or Clinical Services Units.
- A motion was made by Commission John Wiley Price and seconded by Judge Paula Miller to approve the Juvenile Department's request to host the 16th Annual Conference on the Treatment of Juvenile with Sexual Behavior Problems scheduled for May 5-6 2016, and to charge attendees other than the internal Juvenile Department staff a \$270 registration fee for both days and \$160 registration fee for one day or a discounted rate for early registration as well as group registrations. It was also recommended that the Dallas County Auditor be authorized to utilize project account No. 94022 for accepting registration fees and paying expenses associated with the conference. Further, it was requested that the Dallas County Juvenile Department be allowed to utilize any funds remaining after payment of all expenses to pay for further staff development and training, or the purchase of supplies, materials or equipment for the department's Training Unit or Clinical Services Units. The motion was unanimously approved.
 - Point of Information – Judge Craig Smith asked if these numbers were the same from last year. Judge Cheryl Lee Shannon explained it was the same.

I. Processing offices - Dallas: Independent School Police Department, City of Cedar Hill Marshal' Office and Irving Police Department:

The Juvenile Department recommends the Board to approve the Juvenile Processing Offices for the DISD Police Department located at 1402 Seegar St., Dallas, Texas 75212 by removing the Detail Room and Detective's Office and approving Holding Rooms A and B, Report Room and Shift Briefing Room as Juvenile Processing Offices.

In calendar year 2014, the DISD Police Department referred one hundred eight one (181) youth to the Dallas County Juvenile Department. Of the one hundred eighty one (181) referrals, 91 (50.3%) were Black, 88 (48.6%) were Hispanic and 2 (1.1%) were White. And of the 181 referrals, 137 (75.7%) were male and 44 (24.3%) were females.

The Juvenile Department also recommends the Juvenile Board approve the Juvenile Processing Offices for the City of Cedar Hill Marshal's Office Jury Room 7108 located at 285 Uptown Blvd. 100, Cedar Hill, Texas 75104, by approving the Jury Room as a designated Juvenile Processing Office.

In calendar year 2014, the City of Cedar Hill Marshal's Office did not have any juvenile referrals.

The Juvenile Department also recommends the Juvenile Board approve the modification of the Juvenile Processing Offices for the Irving Police Department by approving the Juvenile Holding Area, Interview Lineup Room, Report Writing Room, Community Services Division School Resource Office and Juvenile Intake Lobby located at 305 N. O'Connor, Irving, Texas 75061, and the Report Writing Room located at 5992 Riverside Dr., Irving, Texas 75039. In addition, the Juvenile Department recommends the Juvenile Department recommends the Juvenile Board approve removing the Municipal Court Room, 2nd Floor and Juvenile Arraignment Court Room as Juvenile Processing Offices.

In calendar year 2014, the Irving Police Department referred four hundred and four (404) youth to the Dallas County Juvenile Department. Of the four hundred and four (404) referrals, 222 (55.0%) were Hispanic, 96 (23.8%) were Black, 79 (19.6%) were White, 5 (1.2%) were Asian or Pacific Islander, and 2 (0.5%) were American Indian or Alaskan native. And of the 404 referrals, 232 (57.4%) were male and 172 (42.6%) were females.

- A motion was made by Judge Craig Smith and seconded by Judge Cheryl Lee Shannon to approve the Juvenile Processing Office for the DISD Police Department, Cedar Hill Marshall's Office and The Irving Police Department. Commissioner John Wiley Price opposed, the motion was approved.
- Point of Information – Judge Cheryl Lee Shannon had asked for the description of the Intake Lobby at the Irving Police Department. Ms. Leslie Gipson explained it is the main entrance for the resource offices, the school and the Human Resources Office. Judge Cheryl Lee Shannon stated if the Board certifies the Intake Lobby area the Police Department needs to make sure they have only one juvenile in the Lobby at a time for privacy issues. Ms. Gipson explained the Police Department does have a room without a door that is being used as storage and will ask the Department to use that particular room as a processing room instead.

- Point of Information – Commissioner John Wiley Price stated the Processing should be certified on a yearly basis. Dr. Smith explained as of May of 2014 it was approved for the Processing Office to be certified every two years. Judge Cheryl Shannon stated to put the timeframe of the certification on the action item for November's Juvenile Board meeting for discussion.

- J. Memorandum of Understanding with Inspire U for Evening Reporting center:**
 Dr. Smith asked the Board to approve the Memorandum of Understanding with Inspire U for the Evening Reporting Center. It is further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board.

- A motion was made by Judge Paula Miller and seconded by Judge Craig Smith to approve the Memorandum of Understanding with Inspire U for the Evening Reporting Center. It was further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board.

- K. Memorandum of Understanding with Big Thought for Evening Reporting Center:**
 Dr. Smith asked the Board to approve the Memorandum of Understanding with Big Thought for the Evening Reporting Center. It is further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board.

- A motion was made by Judge Paula Miller and seconded by Commissioner John Wiley Price to approve the Memorandum of Understanding with Big Thought for the Evening Reporting Center. It was further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board. The motion was unanimously approved.

- Point of Information – Commissioner John Wiley Price asked what was the minimum or maximum amount of youth that can be serviced for the amount of money funded. Mr. Roger Taylor explained per contract it is 16 youth per program on a weekly basis. Judge Craig Smith asked if Inspire U and Big Thought were related because of the same amount of youths, Ms. Lisa Schmidt explained it was two different programs but with the same group of kids.

- L. NAMI Dallas Inc. – Memorandum of Understanding:**
 Dr. Smith asked the Board to approve the Memorandum of Understanding with NAMI Dallas Inc. It is further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to approve the Memorandum of Understanding with NAMI Dallas Inc. It was further recommended that the Dallas County Juvenile Board authorize the Chairperson to execute related documents on behalf of the Juvenile Board. The motion was unanimously approved.

- Point of Information – Commissioner John Wiley Price asked if the courts are requiring utilization for this program. Mr. Acosta explained traditionally it has not been court ordered; it has been a voluntary program. Judge Cheryl Shannon explained it would be an addition with Juveniles on probation to work with families.

M. Texas A&M University Health Science Center (TAMHSC) Baylor College of Dentistry Memorandum of Understanding Dental Renewal Contract:

It is respectfully recommended that the Dallas County Juvenile Board authorize the renewal of the Interlocal Agreement to provide dental services between Texas A&M University Health Science Center on behalf of the Dallas County Juvenile Department, effective for the period January 1, 2016 through December 31, 2016.

- A motion was made by Judge Paula Miller and seconded by Judge Craig Smith to approve the renewal of the Interlocal Agreement to provide dental services between Texas A&M University Health Science Center on behalf of the Dallas County Juvenile Department, effective for the period January 1, 2016 through December 31, 2016. The motion was unanimously approved.
- Point of Information – Commissioner John Wiley Price asked why there was no increase on the amount of youth being seen; Dr. Smith explained they may or may not see an increase at the end of the year when the totals are in.

N. Management Training for Juvenile Department - WordSmooth:

The Juvenile Department asked Board to approve the Juvenile Department's request to authorize for the Juvenile Department to contract with WordSmooth to provide training which will aid the Juvenile Department reinforcing values and maximize the benefits of its diversity and address a wide range of diversity-related challenges and providing improved customer services.

- A motion was made by Judge Ken Molberg and seconded by Judge Andrea Martin and abstained by Judge Cheryl Shannon to approve the Juvenile Department's request to authorize for the Juvenile Department to contract with WordSmooth to provide training which will aid the Juvenile Department reinforcing values and maximize the benefits of its diversity and address a wide range of diversity-related challenges and providing improved customer services. The motion was approved, Judge Cheryl Lee Shannon Abstained.

O. Any Subsequent action deemed necessary as a result of IX-Evaluation of the Executive Director:

Judge Cheryl Lee Shannon asked to suspend this item due to some of the members needing more time.

- A motion was made to suspend by Commissioner John Wiley Price and seconded by Judge Craig Smith. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Ken Molberg to recess as the Dallas County Juvenile Board. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Ken Molberg to convene as the Academy for Academic Excellence Charter School. The motion was unanimously approved.

VII. Discussion Items - Academy for Academic Excellence (AAE) Charter School

P. Charter School Update:

Dr. Smith mentioned the Charter School participated in the Million Father March with approximately 80 participants.

AAE district staff began the student folder audits at all campuses. Student folder audits were conducted to ensure the authenticity of student grades and the number of grades recorded meets the requirements as indicated in the grading policy.

AAE has three campuses (SAU, Medlock/Youth Village, and DRC) meeting 100% highly qualified status. AAE's other two sites (JDC and Letot) notified parents regarding their non-highly qualified status, as mandated by TEA. JDC and Letot currently have two teachers each (two at JDC and two at Letot) who are not highly qualified in all content areas they are assigned to teach. AAE has an action plan to ensure these teachers become highly qualified before the end of the school year. We will use Title II, 7503 training funds to assist with professional development.

VIII. Action Items – Academy for Academic Excellence

Q. North Texas Food Bank School Pantry Agreement:

It is respectfully recommended the Charter School Board approve the agreement between North Texas Food Bank and the Academy for Academic Excellence.

- A motion was made by Judge Craig Smith and seconded by Judge Paula Miller to approve the agreement between North Texas Food Bank and the Academy for Academic Excellence. The motion was unanimously approved.

R. English as 2nd Language (ESL) Waiver for the 2015-2016 School Year:

It is respectfully recommended the Charter School Board approve the submission for the ESL waiver for the current 2015-2016 school year.

- A motion was made by Judge Craig Smith and seconded by Judge Andrea Martin to approve the submission for the ESL waiver for the current 2015-2016 school year. The motion was unanimously approved.
- Point of Information – Commissioner John Wiley Price asked what the ESL Waiver did for the Charter School. Dr. Smith explained there is no funding attached with the waiver being granted. It will allow the AAE to operate the ESL program with a one year waiver of the certification requirements for teachers who will provide ESL instruction. Judge Craig Smith asked if this was the first time requesting a waiver. Dr. Smith explained it was the first time requesting a waiver.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Ken Molberg to adjourn as the Academy for Academic Excellence Charter School Board. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Craig Smith to reconvene as the Dallas County Juvenile Board. The motion was unanimously approved.

IX. Executive Session - Juvenile Department

For Purposes Permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.071 Through Section 551.076;

- Point of Information – Judge Cheryl Lee Shannon stated she wanted to visit with the Board to set a date for Action Item O, Any Subsequent action deemed necessary as a result of IX-Evaluation of the Executive Director since item was suspended. Judge Cheryl Lee Shannon stated she would contact each member on the Board to set a date.
- Judge Cheryl Lee Shannon, Chairman, stated the Juvenile Board had no further matters to be considered. The meeting was adjourned at 6:04 p.m., following a motion by Judge Craig Smith seconded by Judge Paula Miller. The motion was unanimously approved. Meeting adjourned.



DISCUSSION

ITEM

A.

DIRECTOR'S REPORT

November 2015

The Department recognized outstanding divisional and departmental employees for the month of October 2015, for the following staff:

DCJD Employee of the Month: Martiza Almanza (Administration).

DCJD Employee with 25 Years of Service – Dr. John Pita (Psychology).

PROBATION SERVICES

The Juvenile Department hosted the October 29th meeting for the North Texas Violence Gang Task Force (NTVFT) network. The NTVFT is a taskforce of made up of local, State and Federal Law Enforcement agencies who come together to share gang related information. Mrs. Teri Gabourie, the Department's representative, hosted the seventy five (75) attendees and facilitated a very informative Power Point presentation about the Juvenile Department and gang data. Her efforts and assistance are appreciated. The Department's Crossover Youth Practice Model (CYPM) officer, Denise Pena, presented information at the annual CASA volunteer training on October 29, 2015. She provided information specific to working with youth dually involved with the child welfare and juvenile justice systems. Her presentation was well received. The department thanks Ms. Pena for her dedication.

FIELD SERVICES – CY 2015

	OCT	YTD
Probation Caseload	1281	1368 *
New Probationers	144	1196
Review Hearings	184	1753
Delinquent Conduct	13	166
Technical Violations	36	274
Pre-Adjudicated	535	-
PAIS	129	-
Total Caseload	1947	-

* Average

Community Service Restitution (CSR) Update:

Throughout the month of October 2015, a total of seven hundred and forty-three (743) Court ordered CSR hours were completed by two hundred and nine (209) youth at various approved CSR sites in Dallas County. The CSR Coordinator supervised one CSR project at the North View Baptist Church – Community gardening clean up. This event resulted in eleven (11) youth completing a total of sixty-six (66) hours of community service.

PSYCHOLOGICAL SERVICES AND SUBSTANCE ABUSE DIVISION

Psychology staff referred **125** youth for psychiatric services during the month of December. A total of **117** psychiatric consultations were performed with **78** of those being follow-up consultations. Of the **47** initial psychiatric consultations performed: **28** resulted in no medication being prescribed; **13** had already been prescribed psychotropic medications and continued those; **1** youth were already prescribed psychotropic medication and their medication was discontinued; and **5** was started on medication.

INSTITUTIONAL SERVICES DIVISION

DETENTION CENTER

MONTHLY REPORT OCTOBER 2015

Program News & Updates:

Fall is in the air and Thanksgiving is just around the corner! In late September, we met with the Branch Manager of the Dallas West Library to discuss the possibilities of a reading program for our youth in Detention and services for our parents and parents with children living the neighboring community. We are excited to announce that the Dr. Jerome McNeil Detention Center received its first library card and the branch has committed to at least 100 books a month for our youth. Once we submit our list of "desired readings" to the

branch, finalize our checkout process and reading schedule, they will deliver books directly to our door.

Also, if you are in the neighborhood don't forget to stop by Couverture Studio to witness the impressive talents of our Honors Residents – it's a beautiful sight! We've got new art on the wall, too!

START PROGRAM				
Activity	Aug	Sept	Oct	Total
Individual Counseling Sessions	156	166	172	7973
Family Counseling Sessions	7	14	21	42
Victim Impact Panel participation	20	17	15	148
Participation in Family Training Sessions	53	47	41	487
Family Training Sessions	9	12	12	512
Case Staffing's	31	37	27	288
Probation Officer Participation in Case Staffing's	93.5%	94.5%	92.5%	

Volunteer Programs and Residents Activity:

Total Volunteer's/Hours for October 2015: Volunteers: 83 Hours: 344.25

Dallas County HHS tested/counseled **0** residents, **0** positive for Syphilis and **0** positive for HIV

Volunteer Programs: Other Programs: Lend-an-Ear

Life/Social Skill Programs: COPES(Council on Prevention/Education: Substances – Alcohol/Drug Education; New Friends New Life – Mending the Soul;; Traffick911 – TRAPS (Traps of a Trafficker); Succeeding @ Work – Teens @ Work; ALERT Ministries - Robot Wars Computer Programming

Spiritual Enrichment/Ministry Bible Study: Covenant Church, A-Team, Gospel Lighthouse, Children's Home Bible Club, Oak Cliff Bible Fellowship, New Birth Baptist Church, Praise Chapel, New Hope Prison Ministry, Living Hope Outreach, New Comfort COGIC, and Faith-4-Life

Life & Social Skills/Spiritual Enrichment Combo: The Potter's House – Boy's to Men with Character and GenNext Life Series; MTO Leadership Development (Ministry through Originality); ALERT Ministries – Girls Circle; I Am Second

Chaplain's Report: Counsel/Prayer: **25** residents

October Special Programs/Events:

Movie Night: Movies and refreshments made possible by Robert Cahill, One Way Films

- Blind Side
- The Visitation

Friday Night Socials – made possible by Covenant Church Juvenile Ministry

- Residents attending Socials: Honors Girls, Honors Males.

DETENTION	Aug	Sep	Oct	Total
Admissions	186	258	278	2535
Releases	178	237	303	2533
ADP	155	173	188	158
ALOS (days)	21.8	20.8	18.4	18.7
Detention Hearings	421	510	520	4041
TYC/Placement Trips	13	10	13	95
Local trips	85	67	65	631
Youth transported	89	62	77	637
START				
Admissions	11	8	13	110
Releases	9	15	11	117
Successful	9	15	11	109
Unsuccessful	0	0	0	8
Administrative	0	0	0	0
ADP	35	32	27	32
ALOS	90.8	91.6	89.6	91.7

**MARZELLE C. HILL TRANSITION CENTER
MONTHLY REPORT FOR OCTOBER 2015**

	Aug.	Sept.	Oct.	YTD
Admissions	28	24	45	368
ADP	31	28	29	34
ALOS	29.6	31.9	33.6	28.8
Releases	28	26	39	363
Total Youth Served	57	53	72	396

Program Updates:

The residents participated in Anti-Bullying month. The female residents took part in a skit on bullying in which the Education Department helped organize the program. Also, the residents displayed art work as well for the Anti-Bullying month.

Program and Residents Activities:

Community partner Traffick 911 conducted groups with the female residents and also provided informative group in reference to sex trafficking. Dare to Dream provided services to the residents twice this month. New Life Ministry and Friendship West provided church services on the weekends.

Medical Services: There were no medical issues during the month of October.

Volunteer Services: 5 groups including 17 individuals provided a total of 37 hours of service.

MEDLOCK CENTER MONTHLY REPORT OCTOBER 2015

Medlock Center

New Initiatives:

Bill Glass Behind the Walls Ministry will be at the facility on Saturday, November 7th to present their fall event.

Activities:

Full Gospel Holy Temple; Family Training; Lake Pointe Baptist Church; Potter's House; Pleasant Valley Baptist Church; Life Quest Essentials.

Medical Services/Transports:

Three (3) youth were transported to Parkland Medical Hospital for routine medical care. Fifteen (15) youth were transported to Henry Wade Detention for routine dental exams. Two (2) youth were transported to court.

Volunteer /Intern Hours:

This month we had one (1) individual volunteer who was on campus for two and one half (2.5) hours. There were fifteen (15) group volunteers who were on campus for a total of twenty (20) hours. The total volunteer hours for the month of September were twenty two and one half (22.5) hours.

TJJD Reports:

There was one TJJD reports submitted during the month of October. Resident C. Wallace claimed a staff picked him up and slammed him, head first on the floor. This incident was ruled non-founded because there was no evidence to support this claim (medical documentation, witness's statements, youth wanted to recant his story in presence of sheriff, etc.).

Staff Training

During November and December, the facility Psychology staff will train all staff of Sexual Victimization.

MEDLOCK CENTER				
	Aug	Sept	Oct	YTD
Total				
Admissions	4	3	7	52
Released	6	7	7	80
Successful	5	7	7	76
Unsuccessful	1	0	0	4
Administrative	0	0	0	0
ALOS	213.8	193.9	198.1	197.7
ADP	33	30	29	43
Total Youth Served	38	35	35	108
MEDLOCK STARS				
	Aug	Sept	Oct	YTD
Admissions	1	4	0	20
Releases	1	10	2	27
Successful	1	8	1	19
Unsuccessful	0	2	1	8
Administrative	0	0	0	0
ALOS (days)	259.0	278.9	369.0	287.0
ADP	34	32	26	28
Total Youth Served	34	37	27	52

**YOUTH VILLAGE
MONTHLY REPORT OCTOBER 2015**
On Campus:

Bill Glass Behind the Walls Ministry will be at the facility on Saturday, November 7th to present their fall event. Family Training, PREP dog training program, Nutrition/Culinary Arts, Psychology Art Therapy Classes, Horticulture Classes and Manhood Mentoring Program

Off Campus:

Eight (8) residents were transported to training for Café Momentum and subsequently the same residents worked at the Café Momentum dinner event. Ten (10) residents were transported to their Review Hearings. One (1) resident was transported to his physical therapy twice this month. One resident was transported to his Endocrinology appointment. Eight (8) residents were transported to attend church service at New Mt. Zion Baptist Church. Resident L. C. was a recipient one of the Victor Caballero Scholarships.

	Aug	Sept	Oct	YTD
TOTALS				
Admitted	5	16	11	98
ADP	56	54	52	50
Total Youth Served	64	74	69	138
Releases	6	16	11	86
Successful	5	14	4	68
Unsuccessful	1	1	6	14
Administrative Rel.	0	1	1	4
ALOS	188.8	176.1	203.5	195.7

Volunteer /Intern Hours:

Nine (9) individual volunteers provided one hundred twenty-two (122) hours of volunteer service. Two (2) chaplains provided four (4) hours of service. Three (3) group members provided fifty-five (55) hours of service for a total of one hundred eighty-one (181) volunteer hours for the month of October.

Medical Services:

Sixty-seven (67) residents were seen for sick call request. Nineteen (19) residents were transported to dental appointments at the Juvenile Detention Center. Twenty-six (26) residents were treated at the Med Van and sixteen (16) residents were evaluated by Mental Health Professional.

Religious Programs:

Full Gospel Holy Temple, Mt. Zion Baptist Church, Countryside Bible, Shady Grove Baptist Church and Concord Baptist Church.

Account of Reportable Injuries:

There were not reportable Injuries for the month of October.

Escape/Furlough:

On 10/15/15 Residents D. H. and D. M. absconded from the facility. Resident Hubbard was returned to the facility by his mother within a few hours. Resident Meadows was picked up by his mother shortly after absconding from the facility; however, he was not returned. On 10/27/15 he was detained by police for allegedly committing an offense of Burglary of Habitation. He is currently detained in the Dr. Jerome McNeil Detention Center pending court proceedings.

LETOT CENTER**MONTHLY REPORT OCTOBER 2015****Community Initiatives:**

Non-Residential Services received 74 paper referrals to be addressed through the Letot Crisis Intervention Program, Deferred Prosecution and ESTEEM Court.

The ESTEEM Court continues at Letot Center with Judge Shannon presiding. There are currently three youth and families attending ESTEEM Court in the month of October. One youth graduated in the month of October. Aim, Functional Family Therapy, and Clinical Services has been providing services. The girls and their families participated in a family outing at Medieval Times on October 30, 2015.

Residential Services:

Why Try Topics: (1) Reality Ride – a roadmap for residents to identify the challenges and goals in their lives; (2) Motivation – teaches residents a formula to turn their challenges into a source of power. (3) Tearing off My Labels – how to remove the negative perceptions and labels that we allow to be put on us; (4) Defense Mechanisms- looking at what our defense mechanism are and how to change them; (5) Climbing Out - helps residents identify a problem area and the what support they have to change the problem

Medical Services:

Residential: Health Screens – 20, Call Backs – 0, Doctor's visits - 30
Recommendations are made for medical and/or clinical follow-up.

Volunteer Services:

Faith Based Volunteers: worship and religious study - 8 volunteer, 9 hour; Life Skills Volunteers: visiting and teaching - 18 volunteers, 26 hours; Special Events: 0 volunteers, 0 hours.

Clinical Services:

In the Residential Unit, Clinical Services held four process groups with the boys (9 residents) and eight process groups with the girls (22 residents), processing issues pertaining to why they are here and what steps they can take to keep from going further into the system. Residential rounds consisted of clinical team making one to two rounds daily to speak with the youth and JSO's. The daily rounds allow the Clinical team to staff the resident's cases, provide consultation, and conduct crisis screens as needed (44 rounds).

LETOT CENTER				
Residential	Aug	Sep	Oct	YTD
Admissions	30	24	22	252
Releases	25	22	24	252
ADP	22	23	23	24
ALOS	25.8	34.0	31.0	29.8
Total Youth Served	48	46	46	274
Intake/Orientation				
Admissions	64	60	82	817
Releases	66	57	81	816
ADP	1	2	2	2
ALOS	0.4	0.4	0.3	0.4
Total Youth Served	66	60	82	817

LETOT RESIDENTIAL TREATMENT CENTER MONTHLY REPORT OCTOBER 2015

Letot Capital Board Initiatives:

Letot Foundation continues to conduct tours and raise funds for enrichment activities for the new Residential Treatment Center.

Residential Treatment	Aug	Sept	Oct	YTD
Admissions	14	4	3	23
Releases	3	6	4	13
ADP	9	11	11	10
Total Youth Served	16	17	14	23

Residential Services:

Drug Education is being provided by the Dallas County Juvenile Department's Substance Abuse Unit.

Social Skills: Teaching anger management, problem solving, moral decision making, positive peer interaction, team work, and leadership through groups, team building exercises, sports, and assignments.

Skillful Living: how to balance a check book, how to write a check, creating a grocery list on a budget, couponing, how to apply for a job, how to interview for the position, how to live on budget.

Horticulture: learning responsibility by planting and nurturing of sustainable foliage, harvesting, learning the basics of gardening for both edible and ornamental plants.

Culinary Arts Program: opportunity to earn "Servsafe Food Handlers" certificate, possible internship at Café Momentum upon release.

Youth with Faces: Four residents were able to participate in a Café Momentum event. The residents were hosting as well as participating in serving food.

Field Trips: Residents participated in a trip to the Dallas Children Theater for a play "Sleepy Hollow".

Medical Services:

Residential: Health Screens – 15, Call Backs – 0, Doctor's visits - 0
Recommendations are made for medical and/or clinical follow-up.

Volunteer Services:

Faith Based Volunteers: worship and religious study - 0 volunteer, 0 hour; Life Skills Volunteers: visiting and teaching -2 volunteer, 14 hour; Special Events: 0 volunteers, 0 hours.

Yoga group: Residents participated in weekly yoga groups. These groups were conducted by our volunteer yoga instructor, Ms. Laura Fonville. As the girls participate in yoga, they will learn grounding techniques that will help them re-connect with their bodies and feel a sense of safety and self-efficacy.

Clinical Services:

All residents received weekly individual therapy (total of 81 hours in the month of September). The girls also received daily group therapy (art therapy, coping skills, girl empowerment, and My Life My Choice). Art therapy is a therapeutic modality that encourages expression through the use of art materials. Clinicians conducted eight art therapy groups this month. Coping skills group, which is rooted in Dialectical Behavior Therapy (DBT), teaches the girls to manage difficult thoughts and

emotions. Eight coping skills groups were provided. The girl empowerment group enables the girls to increase their self-protective skills by discussing healthy and unhealthy relationships and power dynamics. Eight girl empowerment groups were conducted. The girls also participated in My Life My Choice groups, focused on education and prevention of sexual exploitation.

Family therapy was also provided to all residents (21.25 client-contact hours). The clinical team also provided crisis intervention (12 client-contact hours) and clinical rounds (92.2 client contact hours). Clinical rounds consist of each clinical team member engaging with the youths, checking in, and providing support throughout the day.

Seven residents have also received substance abuse education groups, twice a week, in the month of October. These groups are conducted by Ms. Roshunda Hartfield.

Two residents were referred to the Parkland psychiatrist to continue monitoring their psychiatric health.

Youth with Faces have been involved in providing enrichment programs to the girls. All residents participated in Culinary Arts, twice a week. Additionally, three girls participated in Horticulture groups, twice a week.

October 2015 Referrals

October 2015 Referrals																																									
	Alleged Delinquent Behavior																				Total Delinquent	Violation of Court Order	Alleged CINS Behavior										Other Referrals			Total Other	All Referrals				
	Felonies											Class A & B Misdemeanors					Status Only		Other than Status Only																						
	Homicide	Sexual Assault	Robbery	Assaultive	Other Violent	Burglary	Theft	Other Property	Drug Offenses	Weapons Offenses	Other Felony	Weapons Offenses	Assaultive	Theft	Other Property	Drug Offenses	Other Misd.	Contempt of Magistrate	Truancy	Runaway			Alt. Ed. Expulsion	Property (was Theft)	Disorderly Conduct	Drugs	Liquor Laws	Sex Offenses	Other CINS	Contract Detention	Crisis Intervention	Other Administrative									
Male	0	11	23	11	1	30	17	5	3	8	9	118	82%	3	47	34	24	34	50	0	310	74%	58	81%	0	41	1	0	0	0	0	22	64	43%	5	0	2	7	88%	439	68%
Female	0	1	5	4	0	2	8	1	2	1	2	26	18%	0	35	23	3	8	16	0	111	26%	14	19%	0	63	1	0	0	0	0	20	84	57%	0	0	1	1	13%	210	32%
												144								421		72									148				8		649				
Amer. Indian/Alaskan	0	1	0	0	0	0	0	0	0	0	0	1	1%	0	0	0	0	0	0	1	0%	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0%	
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0%	0	0	1	1	0	0	2	0%	0	0%	0	1	0	0	0	0	0	0	1	1%	0	0	0	0	0	3	0%	
Black	0	5	20	8	0	13	9	4	0	1	9	69	48%	1	50	26	12	7	34	199	47%	29	40%	0	40	0	0	0	0	0	25	65	44%	3	0	2	5	63%	298	46%	
Hispanic	0	3	8	3	1	15	14	2	5	7	2	60	42%	2	21	22	10	27	28	170	40%	37	51%	0	45	1	0	0	0	0	15	61	41%	2	0	1	3	38%	271	42%	
White	0	3	0	4	0	4	2	0	0	1	0	14	10%	0	10	8	4	8	4	48	11%	6	8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	54	8%		
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0%	0	1	0	0	0	0	1	0%	0	0%	0	18	1	0	0	0	0	2	21	14%	0	0	0	0	0	22	3%	
												144								421		72									148				8		649				
10 Years Old	0	0	0	0	0	0	0	0	0	0	0	0	0%	0	0	0	0	0	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	
11 Years Old	0	0	0	0	0	0	0	0	0	0	0	0	0%	0	2	0	0	0	0	2	0%	0	0%	0	4	1	0	0	0	0	1	6	4%	0	0	0	0	0	8	1%	
12 Years Old	0	2	0	1	0	1	1	2	0	3	1	11	8%	0	4	2	4	0	0	21	5%	0	0%	0	6	0	0	0	0	3	9	6%	0	0	0	0	0	30	5%		
13 Years Old	0	0	7	2	1	1	1	0	0	1	1	14	10%	0	18	9	4	4	8	57	14%	4	6%	0	19	0	0	0	0	5	24	16%	0	0	1	1	13%	86	13%		
14 Years Old	0	2	3	3	0	7	6	2	0	2	2	27	19%	0	13	9	7	8	8	72	17%	8	11%	0	26	0	0	0	0	8	34	23%	0	0	1	1	13%	115	18%		
15 Years Old	0	2	8	5	0	8	8	2	1	0	1	35	24%	2	20	15	6	11	25	114	27%	15	21%	0	22	1	0	0	0	12	35	24%	1	0	0	1	13%	165	25%		
16 Years Old	0	1	8	3	0	13	8	0	3	2	6	44	31%	1	21	17	6	14	25	128	30%	21	29%	0	24	0	0	0	0	8	32	22%	3	0	0	3	38%	184	28%		
17+ Years Old	0	5	2	1	0	2	1	0	1	1	0	13	9%	0	4	5	0	5	0	27	6%	24	33%	0	3	0	0	0	0	5	8	5%	1	0	1	2	25%	61	9%		
												144								421		72								148				8		649					

605 youth accounted for the 649 total referrals.

[illegible]

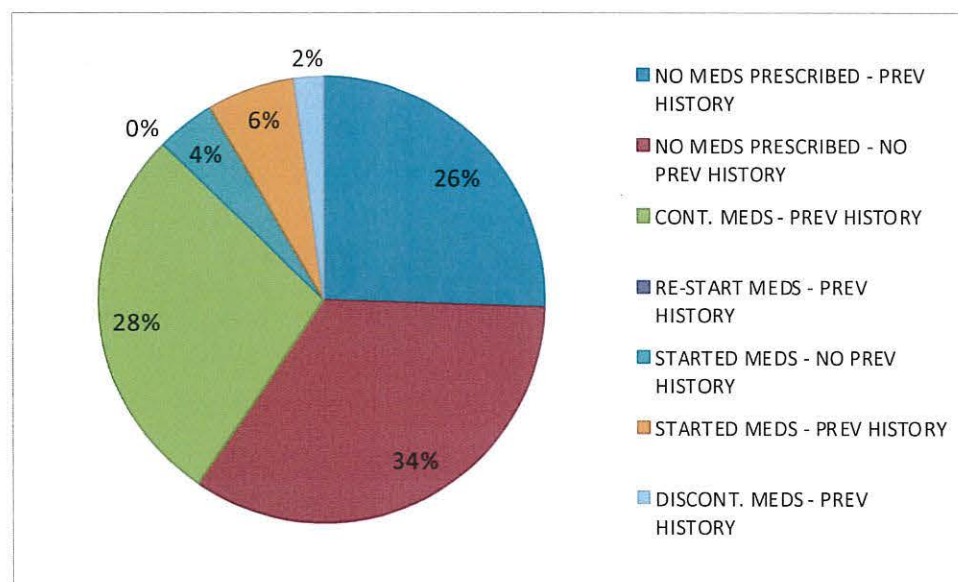
267 youth accounted for the 278 total detentions.

PSYCHIATRIC CONSULTS COMPLETED - 2015

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
1. Total Consultations	107	86	109	107	94	82	137	138	83	125			1068
A. Initial Consultations	23	31	36	60	44	22	28	56	24	47			371
B. Follow-Up Consultations	84	55	73	47	50	60	109	82	59	78			697
2. Total Number of Youth Receiving Consultations	101	71	90	99	90	82	133	125	78	117			986

INITIAL CONSULTATIONS - PSYCHIATRIC MEDICATION RESULTS - 2015

TOTALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
1. No Medication Prescribed	10	12	17	25	29	11	20	22	13	28			187
2. Medication Discontinued	0	1	2	3	2	3	3	1	3	1			19
3. Continued on Medication	11	14	12	20	5	4	2	24	7	13			112
4. Started on Medication	2	4	5	12	8	4	3	9	1	5			53



NO MEDS PRESCRIBED - PREV HISTORY -	12
NO MEDS PRESCRIBED - NO PREV HISTORY -	16
CONT. MEDS - PREV HISTORY -	13
RE-START MEDS - PREV HISTORY -	0
STARTED MEDS - NO PREV HISTORY -	2
STARTED MEDS - PREV HISTORY -	3
DISCONT. MEDS - PREV HISTORY -	1



DISCUSSION ITEM B.

October 2015: Education Services Director's Report –

Juvenile Justice Alternative Education Program (JJAEP)

Districtwide Staff Development: On October 19, 2015 was AAE's first professional development day since the start of school. The focus was on interdisciplinary instruction and content focused TEKS.

Parent Conferences: On October 21, 2015 JJAEP held its Parent/teacher Conference Night.

Teacher Training: On October 29, 2015 – JJAEP's computer teacher attended the Odysseyware Summit to gain in-depth knowledge of the Odysseyware System.

Hispanic Scholarship Winners: JJAEP had one student that won the Hispanic Scholarship Award. The student was also awarded a laptop.

Staff/Students:

JJAEP had an enrollment of 59 students in the month of October.

In Sympathy: JJAEP lost a beloved bus driver, Mr. Donald Graham. Dr. Adams (psychological staff member) was available to the students and staff to help them through this grieving process.

DALLAS COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM

ACTIVE ENROLLMENT									
Student Enrollment as of :		10/30/2015		Total Enrollment:		59			
Students on Probation/Spv.:		38		64.41%					
OFFENSE STATUS									
Disc.:		19		32.20%		Mand.:		40	
						67.80%		Plmt.:	
								0	
								0.00%	
DEMOGRAPHICS									
Category					Category				
GENDER					DISTRICT	Number	Percent		
Male					CFB-904	4	6.78%		
Female					CHISD-904	3	5.08%		
43	72.88%				16	27.12%			
GRADE	Number	Percent			Coppell-992	2	3.39%		
3	0	0.00%			Desoto-906	2	3.39%		
4	0	0.00%			DISD-905	12	20.34%		
5	1	1.69%			Duncanville-907	10	16.95%		
6	5	8.47%			Garland-909	6	10.17%		
7	8	13.56%			GPISD-910	1	1.69%		
8	9	15.25%			HPISD-911	0	0.00%		
9	18	30.51%			IRVING-912	8	13.56%		
10	6	10.17%			Lancaster-913	3	5.08%		
11	6	10.17%			Mesquite-914	5	8.47%		
12	6	10.17%			RISD-916	3	5.08%		
	59	100.00%			Sunnyvale-919	0	0.00%		
						59	100.00%		
AGE	Number	Percent		ETHNICITY	Number	Percent			
10	0	0.00%		African American	25	42.37%			
11	5	8.47%		Asian	0	0.00%			
12	3	5.08%		Caucasian	5	8.47%			
13	8	13.56%		Hispanic	29	49.15%			
14	12	20.34%		Native American	0	0.00%			
15	8	13.56%			59	100.00%			
16	11	18.64%							
17	7	11.86%							
18+	5	8.47%							
	59	100.00%							
OFFENSE DESCRIPTIONS					Number	Percent			
D-12/13	Serious/Persistent Misbehavior				11	18.64%			
D-14	Misdemeanor Drugs				0	0.00%			
D-15	Felony Criminal Mischief				0	0.00%			
D-16	Court/County Placement				0	0.00%			
D-17	Assault Against Employee				6	10.17%			
D-18	Assault/Retaliation of Employee (ON/OFF CAMPUS)				1	1.69%			
D-19	False Alarm/Terroristic Threat				1	1.69%			
Title 5	Off Campus Felonies Against Student & Other New Discretionary				0	0.00%			
M-01	Weapons/Firearms				6	10.17%			
M-02	Weapons other than Firearm				14	23.73%			
M-03	Aggravated Assault				5	8.47%			
M-04	Sexual Assault				1	1.69%			
M-05	Aggravated Sexual Assault				1	1.69%			
M-06	Arson				2	3.39%			
M-07	Murder Offenses/Manslaughter				0	0.00%			
M-08	Indecency with a Child				0	0.00%			
M-09	Aggravated Kidnapping				0	0.00%			
M-10	Felony Drugs				11	18.64%			
M-11	Retaliation Against Any Employee				0	0.00%			
P-16	Court Placement				0	0.00%			
					59	100.00%			
DETENTION; PLACEMENT or WARRANTS:					1	1.69%			
SPECIAL EDUCATION STUDENTS:					10	16.95%			
Avg. Daily Attendance:		44	82.05%	Cum. SY Daily Attendance:		42	80.91%		

DALLAS COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM

2015-2016 School Year

The month of October began with 50 students and ended with 59 students enrolled to attend the Dallas County's JJAEP. On average, there were 44 or 82.05% of the students attending on any given day in October. Of the 59 students enrolled at month end, there were 19 discretionary referrals; 0 placement; and 40 mandatory referrals.



DISCUSSION ITEM C.



Let's get together

For some holiday cheer,

For Christmas day is almost near

Please join us for a

Holiday Luncheon

Friday, December 11, 2015

11:30 a.m.

304th District Courtroom

For sign-up sheets see clerks/coordinators



ACTION ITEM

D.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: TechShare.Juvenile Resource Sharing Addendum # 4

Background of Issue:

On June 24, 2013 the TechShare Resource Sharing Addendum was approved by the Juvenile Board (Court Order #2013-058). Subsequently, on March 24, 2014 the Resource Sharing Amendment #1 was approved by the Juvenile Board (Court Order #2014-037). The Addendum was in effect through August 31, 2015. The Work Plan (Amendment 2) was approved by the Juvenile Board on November 24, 2014 (Court Order #2014-149) which replaced the previous 2014 Work, Budget and Cost Allocation plan. Most recently, Amendment #3 was approved by the Juvenile Board (Court Order #2015-119), which extends the term through December 31, 2015. The parties now desire to extend the term of the TechShare.Juvenile Resource Sharing Addendum through June 30, 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms.

The purpose of this briefing is to request approval for the Techshare.Juvenile Resource Sharing Amendment # 4. Specifically, each of the undersigned counties (Collin, Denton, Tarrant) and the Texas Juvenile Justice Department (TJJD) is a signatory to the Interlocal Agreement for participation in the Texas Conference of Urban Counties Techshare Program #3. The 2016 amendment to the Addendum (i.e. Amendment # 4) includes the following verbiage:

"Because the Work Plan, Budget, and Cost Allocation (Attachment C of the Addendum) is an annual document for each calendar year, the Addendum was amended in 2014 and again in 2015 to adopt the Work Plan, Budget, and Cost Allocation for those years (Amendments # 1 and # 2, respectively). The parties also amended the Addendum to extend the term through December 31, 2015 (Amendment # 3). The parties now desire to extend the term of the Addendum through June 30, 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms. The term of the Addendum is extended through June 23, 2016.

9.2. Each Participant Local Government's percentage of the Capital Costs of TechShare.Juvenile shall be *equal* to the percentage that the Participant Local Government's population represents of the total population of all Participant Local Governments, except that Dallas and Tarrant counties shall equally share the sum of their total Capital Costs. For the calculation of Capital Costs, population figures from the 2010 decennial census will be used. 9.2.1 Notwithstanding section 9.2., the respective capital costs for new Participant Local Governments that execute this Addendum during calendar year 2016 may, at the election of the new Participant Local Government, be calculated as if Local Governments with a collective population equal to 75% of the total population of all Urban Counties member counties are participating in this Addendum. Further, capital costs calculated under this section 9.2.1. may be paid in equal annual payments, not to exceed 10 annual payments. The first payment is due upon execution of this Addendum, and subsequent payments are due no later than

December 1 of each succeeding year. Once a payment term is elected by a Participant, the term can be shortened at the Participant's election, but it cannot be extended.

9.2.2 Participant Local Governments that elect to pay capital costs calculated under section 9.2.1., shall not be eligible for any refund of capital costs as additional Participant Local Governments participate in this Addendum until such time as every Participant Local Government's respective capital costs equate to their respective costs as calculated in accordance with section 9.2.

This Amendment No. 4 is effective November 15, 2015 for the purposes of the term extension and the payment obligations in the new Attachment C. The 2015 work plan and budget are continued in effect until, and the 2016 work plan and budget are effective on, January 1, 2016. Except as expressly modified in this Amendment No. 4, all terms of the Addendum, as previously amended, remain in effect".

Impact on Operations and Maintenance:

The work done by each county adds to the development of the TechShare.Juvenile.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The 2013 Resource Sharing Addendum Amendment No. 4 has been reviewed by Chong Choe, Assistant District Attorney and by Denika Caruthers, Dallas County Juvenile Department Legal Advisor. The amendment is attached.

Financial Impact/Considerations:

The Dallas County IT Department is the party responsible for these payments, and this information has been verified by Ms. Alice Sweet, Dallas County IT Services and Ms. Carmen Williams, Budget Services.

Performance Impact Measures:

There will be increased visibility to juvenile data through all of the TechShare.Juvenile and JCMS.Basic partners allowing Dallas County to make informed decisions regarding programs and services offered to youth.

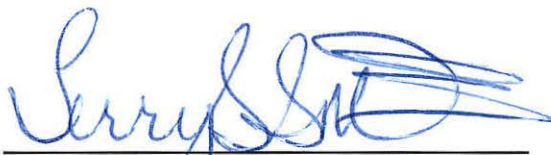
Project Schedule/Implementation:

The project is ongoing. This agreement will be in effect through June 30, 2016.

Recommendation:

It is recommended the Juvenile Board approve the TechShare.Juvenile 2013 Resource Sharing Amendment # 4 to augment the previous payment schedule. Except as specifically modified for this Amendment # 4, all terms of the Addendum, as previously amended, shall remain in effect for Dallas County. The payment schedule has been finalized for all Participants.

Recommended by:

A handwritten signature in blue ink, appearing to read "Terry S. Smith", is written over a horizontal line.

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23th day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, on June 24, 2013 the TechShare Resource Sharing Addendum was approved by the Juvenile Board (Court Order #2013-058). Subsequently, on March 24, 2014 the Resource Sharing Amendment # 1 was approved by the Juvenile Board (Court Order #2014-037). The Addendum was in effect through August 31, 2015; and

WHEREAS, the Work Plan (Amendment #2) was approved by the Juvenile Board on November 24, 2014 (Court Order #2014-149) which replaced the previous 2014 Work, Budget and Cost Allocation plan; and

WHEREAS, most recently, Amendment #3 was approved by the Juvenile Board (Court Order #2015-119), which extends the term through December 31, 2015. The parties now desire to extend the term of the Addendum through 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms; and

WHEREAS, the purpose of this briefing is to request approval for the Techshare.Juvenile Resource Sharing Amendment # 4. Specifically, each of the undersigned counties (Collin, Denton and Tarrant)) and the Texas Juvenile Justice Department (TJJD) is a signatory to the Interlocal Agreement for participation in the Texas Conference of Urban Counties Techshare Program. 3. The 2016 amendment to the Addendum (i.e. Amendment No. 4) includes the following verbiage; and

WHEREAS, because the Work Plan, Budget, and Cost Allocation (Attachment C of the Addendum) is an annual document for each calendar year, the Addendum was amended in 2014 and again in 2015 to adopt the Work Plan, Budget, and Cost Allocation for those years (Amendments #. 1 and # 2, respectively). The parties also amended the Addendum to extend the term through December 31, 2015 (Amendment # 3). The parties now desire to extend the term of the addendum through June 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms. The term of the Addendum is extended through June 30, 2016; and

- WHEREAS,** attachment C of the Addendum is replaced in its entirety with the attached Attachment C, the 2016 Work Plan, Budget, and Cost Allocation. Sections 9.2., 9.2.1, and 9.2.2. of the Addendum are amended to read as follows: 9.2. Each Participant Local Government's percentage of the Capital Costs of TechShare.Juvenile shall be equal to the percentage that the Participant Local Government's population represents of the total population of all Participant Local Governments, except that Dallas and Tarrant counties shall equally share the sum of their total Capital Costs.; and
- WHEREAS,** for the calculation of Capital Costs, population figures from the 2010 decennial census will be used. 9.2.1 Notwithstanding section 9.2., the respective capital costs for new Participant Local Governments that execute this Addendum during calendar year 2016 may, at the election of the new Participant Local Government, be calculated as if Local Governments with a collective population equal to 75% of the total population of all Urban Counties member counties are participating in this Addendum; and
- WHEREAS,** further, capital costs calculated under this section 9.2.1. may be paid in equal annual payments, not to exceed 10 annual payments. The first payment is due upon execution of this Addendum, and subsequent payments are due no later than December 1 of each succeeding year. Once a payment term is elected by a Participant, the term can be shortened at the Participant's election, but it cannot be extended; and
- WHEREAS,** 9.2.2 Participant Local Governments that elect to pay capital costs calculated under section 9.2.1., shall not be eligible for any refund of capital costs as additional Participant Local Governments participate in this Addendum until such time as every Participant Local Government's respective capital costs equate to their respective costs as calculated in accordance with section 9.2; and
- WHEREAS,** this Amendment No. 4 is effective November 15, 2015 for the purposes of the term extension and the payment obligations in the new Attachment C. The 2015 work plan and budget are continued in effect until, and the 2016 work plan and budget are effective on, January 1, 2016. Except as expressly modified in this Amendment # 4, all terms of the Addendum, as previously amended, shall remain in effect for Dallas County. The payment schedule has been finalized for all Participates.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the TechShare.Juvenile Resource Sharing Amendment # 4.

DONE IN OPEN BOARD MEETING this 23rd day of November 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _ for the motion and _ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



Texas Conference of Urban Counties
TechShare Program
TechShare.Juvenile and Juvenile Case Management System -Basic
2013 Resource Sharing Addendum
Amendment No. 4

1. Each of the undersigned counties and the Texas Juvenile Justice Department ("TJJD") is a signatory to the Interlocal Agreement For Participation In The Texas Conference of Urban Counties TechShare Program ("ILA").
2. Pursuant to the ILA, the undersigned counties, the TJJD, and the Texas Conference of Urban Counties ("Urban Counties") entered into the TechShare.Juvenile and Juvenile Case Management System – Basic 2013 Resource Sharing Addendum (the "Addendum") with a term of January 1, 2013 through August 31, 2015.
3. Because the Work Plan, Budget, and Cost Allocation (Attachment C of the Addendum) is an annual document for each calendar year, the Addendum was amended in 2014 and again in 2015 to adopt the Work Plan, Budget, and Cost Allocation for those years (Amendments Nos. 1 and 2, respectively). The parties also amended the Addendum to extend the term through December 31, 2015 (Amendment No. 3).
4. The parties now desire to extend the term of the Addendum through June 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms.
5. The term of the Addendum is extended through June 30, 2016.
6. Attachment C of the Addendum is replaced in its entirety with the attached Attachment C, the 2016 Work Plan, Budget, and Cost Allocation.
7. Sections 9.2., 9.2.1, and 9.2.2. of the Addendum are amended to read as follows:
 - 9.2. Each Participant Local Government's percentage of the Capital Costs of TechShare.Juvenile shall be equal to the percentage that the Participant Local Government's population represents of the total population of all Participant Local Governments, except that Dallas and Tarrant counties shall equally share the sum of their total Capital Costs. For the calculation of Capital Costs, population figures from the 2010 decennial census will be used.
 - 9.2.1 Notwithstanding section 9.2., the respective capital costs for new Participant Local Governments that execute this Addendum during calendar year 2016 may, at the election of the new Participant Local Government, be calculated as if Local Governments with a collective population equal to 75% of the total population of all Urban Counties member counties are participating in this Addendum. Further, capital costs calculated under this section 9.2.1. may be paid in equal annual payments, not to exceed 10 annual payments. The first payment is due upon execution of this Addendum, and subsequent payments are due no later



than December 1 of each succeeding year. Once a payment term is elected by a Participant, the term can be shortened at the Participant's election, but it cannot be extended.

9.2.2 Participant Local Governments that elect to pay capital costs calculated under section 9.2.1., shall not be eligible for any refund of capital costs as additional Participant Local Governments participate in this Addendum until such time as every Participant Local Government's respective capital costs equate to their respective costs as calculated in accordance with section 9.2.

8. This Amendment No. 4 is effective November 15, 2015 for the purposes of the term extension and the payment obligations in the new Attachment C. The 2015 work plan and budget are continued in effect until, and the 2016 work plan and budget are effective on, January 1, 2016.
9. Except as expressly modified in this Amendment No. 4, all terms of the Addendum, as previously amended, remain in effect.

[Signature Pages to Follow]



COUNTY OF COLLIN

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



DALLAS COUNTY:

RECOMMENDED BY:

Clay Lewis Jenkins
Dallas County Judge

Stanley Victrum
CIO

APPROVED AS TO FORM*:

DALLAS COUNTY
SUSAN HAWK
DISTRICT ATTORNEY

By: _____

Chong Choe
Assistant District Attorney

***BY LAW, THE DISTRICT ATTORNEY'S OFFICE MAY ONLY ADVISE OR APPROVE CONTRACTS OR LEGAL DOCUMENTS ON BEHALF OF ITS CLIENTS. IT MAY NOT ADVISE OR APPROVE A LEASE, CONTRACT, OR LEGAL DOCUMENT ON BEHALF OF OTHER PARTIES. OUR REVIEW OF THIS DOCUMENT WAS CONDUCTED SOLELY FROM THE LEGAL PERSPECTIVE OF OUR CLIENT. OUR APPROVAL OF THIS DOCUMENT WAS OFFERED SOLELY FOR THE BENEFIT OF OUR CLIENT. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL, AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE ATTORNEY(S).**

COUNTY OF DENTON

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



COUNTY OF TARRANT

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



TEXAS JUVENILE JUSTICE DEPARTMENT

By: _____

Title: _____

Date: _____



TEXAS CONFERENCE OF URBAN COUNTIES, INC.

BY: _____

Title: Executive Director

Date: _____

11/5/15

// **TechShare**

TechShare Juvenile and JCMS Basic Resource Sharing Addendum
Amendment No. 4
20160101
[Signature Page]



Texas Conference of Urban Counties
TechShare Program
TechShare.Juvenile and Juvenile Case Management System -Basic
2013 Resource Sharing Addendum
Amendment No. 4

1. Each of the undersigned counties and the Texas Juvenile Justice Department ("TJJD") is a signatory to the Interlocal Agreement For Participation In The Texas Conference of Urban Counties TechShare Program ("ILA").
2. Pursuant to the ILA, the undersigned counties, the TJJD, and the Texas Conference of Urban Counties ("Urban Counties") entered into the TechShare.Juvenile and Juvenile Case Management System – Basic 2013 Resource Sharing Addendum (the "Addendum") with a term of January 1, 2013 through August 31, 2015.
3. Because the Work Plan, Budget, and Cost Allocation (Attachment C of the Addendum) is an annual document for each calendar year, the Addendum was amended in 2014 and again in 2015 to adopt the Work Plan, Budget, and Cost Allocation for those years (Amendments Nos. 1 and 2, respectively). The parties also amended the Addendum to extend the term through December 31, 2015 (Amendment No. 3).
4. The parties now desire to extend the term of the Addendum through June 2016; adopt a work plan and budget for 2016; and offer new Participants an option to share TechShare.Juvenile with extended capital cost payment terms.
5. The term of the Addendum is extended through June 30, 2016.
6. Attachment C of the Addendum is replaced in its entirety with the attached Attachment C, the 2016 Work Plan, Budget, and Cost Allocation.
7. Sections 9.2., 9.2.1, and 9.2.2. of the Addendum are amended to read as follows:
 - 9.2. Each Participant Local Government's percentage of the Capital Costs of TechShare.Juvenile shall be equal to the percentage that the Participant Local Government's population represents of the total population of all Participant Local Governments, except that Dallas and Tarrant counties shall equally share the sum of their total Capital Costs. For the calculation of Capital Costs, population figures from the 2010 decennial census will be used.
 - 9.2.1 Notwithstanding section 9.2., the respective capital costs for new Participant Local Governments that execute this Addendum during calendar year 2016 may, at the election of the new Participant Local Government, be calculated as if Local Governments with a collective population equal to 75% of the total population of all Urban Counties member counties are participating in this Addendum. Further, capital costs calculated under this section 9.2.1. may be paid in equal annual payments, not to exceed 10 annual payments. The first payment is due upon execution of this Addendum, and subsequent payments are due no later



than December 1 of each succeeding year. Once a payment term is elected by a Participant, the term can be shortened at the Participant's election, but it cannot be extended.

9.2.2 Participant Local Governments that elect to pay capital costs calculated under section 9.2.1., shall not be eligible for any refund of capital costs as additional Participant Local Governments participate in this Addendum until such time as every Participant Local Government's respective capital costs equate to their respective costs as calculated in accordance with section 9.2.

8. This Amendment No. 4 is effective November 15, 2015 for the purposes of the term extension and the payment obligations in the new Attachment C. The 2015 work plan and budget are continued in effect until, and the 2016 work plan and budget are effective on, January 1, 2016.
9. Except as expressly modified in this Amendment No. 4, all terms of the Addendum, as previously amended, remain in effect.

[Signature Pages to Follow]



COUNTY OF COLLIN

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



DALLAS COUNTY:

RECOMMENDED BY:

Clay Lewis Jenkins
Dallas County Judge

Stanley Victrum
CIO

APPROVED AS TO FORM*:

DALLAS COUNTY
SUSAN HAWK
DISTRICT ATTORNEY

By: _____

Chong Choe
Assistant District Attorney

***BY LAW, THE DISTRICT ATTORNEY'S OFFICE MAY ONLY ADVISE OR APPROVE CONTRACTS OR LEGAL DOCUMENTS ON BEHALF OF ITS CLIENTS. IT MAY NOT ADVISE OR APPROVE A LEASE, CONTRACT, OR LEGAL DOCUMENT ON BEHALF OF OTHER PARTIES. OUR REVIEW OF THIS DOCUMENT WAS CONDUCTED SOLELY FROM THE LEGAL PERSPECTIVE OF OUR CLIENT. OUR APPROVAL OF THIS DOCUMENT WAS OFFERED SOLELY FOR THE BENEFIT OF OUR CLIENT. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL, AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE ATTORNEY(S).**

COUNTY OF DENTON

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



COUNTY OF TARRANT

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____



TEXAS JUVENILE JUSTICE DEPARTMENT

By: _____

Title: _____

Date: _____



TEXAS CONFERENCE OF URBAN COUNTIES, INC.

BY: _____

Title: Executive Director

Date: _____

11/5/15

// **TechShare**

JANUARY – JUNE 2016 WORK PLAN, BUDGET, AND COST ALLOCATION
TECHSHARE.JUVENILE AND JUVENILE CASE MANAGEMENT SYSTEM - BASIC
RESOURCE SHARING ADDENDUM

Work Plan

Priorities

The tasks and activities to be completed under this agreement are prioritized as follows:

1. Operation – ensuring the continued availability and reliability of TechShare.Juvenile and JCMS.Basic for the Participants based on the approved System Support Plan related to environment evergreen, defect management and requests received for data within the system.
2. Maintenance – applying maintenance as required by statute or rule and/or to keep the system features and functions evergreen by continual enhancement as defined within the Product Backlog.
3. Marketing and Implementation Planning of TechShare.Juvenile – marketing and product demonstrations to counties and states, preparation of budget proposals and implementation planning for potential new participants.

TechShare.Juvenile will be upgraded to the latest version of .NET from Microsoft as new versions become generally available. TechShare.Juvenile is operating on .NET Version 4.0 as of the beginning of the period for this Addendum.

TechShare.Juvenile and JCMS.Basic will be modified to incorporate legislatively mandated requirements that can be completed within the approved budget. Systems releases, versions or builds to provide for the application of legislatively mandated changes and prioritized feature enhancements to the operating environments for TechShare.Juvenile and JCMS.Basic will be deployed and implemented.

Deliverables

1. Change Requests

Each Change Request will describe how the specific changes to the software are necessary to meet the operational requirements of the requesting entity. The Change Requests will be reviewed, approved, and prioritized by the Stakeholder Committee as they are scheduled for development.

2. Sprint Plans

For each two-week development cycle (Sprint), a Sprint Plan will be documented to communicate which defect corrections and change orders are included in the development cycle.

3. Release Notes

For each deployment to production, Release Notes will be provided describing the changes to the software.

Schedule

- | | |
|--|--------------|
| 1. Operation: | Ongoing |
| 2. Maintenance: | Ongoing |
| 3. Implementation of TechShare.Juvenile in counties: | As scheduled |

Capital Costs and Allocation

The total Capital Cost of TechShare.Juvenile as of October 1, 2015 is \$11,247,004.06.

Capital Costs are allocated among Participant Local Governments according to the relative population of each Participant Local Government to the total population of all Participant Local Governments. The relative populations and Capital Costs of each Participant Local Government is shown on the table below.

Bexar County Balance	Collin County Balance	Dallas County Balance	Denton County Balance	Tarrant County Balance	Total Capital Cost
\$3,462,733.08	\$594,586.24	\$3,305,132.54	\$503,592.64	\$3,380,959.56	\$11,247,004.06

For counties that adopt this Addendum, the following table shows the Capital Cost Allocation for each county.

County	2010 Population	Capital Cost: Early Adopters (75% of members)	Annual Capital Cost: 3 Year Payout	Annual Capital Cost: 10 Year Payout
Bell	310,235	\$ 235,781	\$ 78,594	\$ 23,578
Bexar	1,714,773		\$ -	\$ -
Brazoria	313,166	\$ 238,009	\$ 79,336	\$ 23,801
Brazos	194,851	\$ 148,089	\$ 49,363	\$ 14,809
Cameron	406,220	\$ 308,731	\$ 102,910	\$ 30,873
Chambers	35,096	\$ 26,673	\$ 8,891	\$ 2,667
Collin	782,341		\$ -	\$ -
Comal	108,472	\$ 82,440	\$ 27,480	\$ 8,244
Dallas	2,368,139		\$ -	\$ -
Denton	662,614		\$ -	\$ -
Ector	137,130	\$ 104,220	\$ 34,740	\$ 10,422
El Paso	800,647	\$ 608,499	\$ 202,833	\$ 60,850
Fort Bend	585,375	\$ 444,890	\$ 148,297	\$ 44,489
Galveston	291,309	\$ 221,397	\$ 73,799	\$ 22,140
Grayson	120,877	\$ 91,868	\$ 30,623	\$ 9,187
Gregg	121,730	\$ 92,516	\$ 30,839	\$ 9,252
Guadalupe	131,533	\$ 99,966	\$ 33,322	\$ 9,997
Harris	4,092,459	\$ 3,110,306	\$ 1,036,769	\$ 311,031
Hays	157,107	\$ 119,403	\$ 39,801	\$ 11,940
Hidalgo	774,769	\$ 588,831	\$ 196,277	\$ 58,883
Hunt	86,129	\$ 65,459	\$ 21,820	\$ 6,546
Jefferson	252,273	\$ 191,730	\$ 63,910	\$ 19,173
Johnson	150,934	\$ 114,711	\$ 38,237	\$ 11,471
Kaufman	103,350	\$ 78,547	\$ 26,182	\$ 7,855
Lubbock	278,831	\$ 211,914	\$ 70,638	\$ 21,191
McLennan	234,906	\$ 178,531	\$ 59,510	\$ 17,853
Midland	136,872	\$ 104,024	\$ 34,675	\$ 10,402
Nueces	340,223	\$ 258,573	\$ 86,191	\$ 25,857
Randall	120,725	\$ 91,752	\$ 30,584	\$ 9,175
Rockwall	78,337	\$ 59,537	\$ 19,846	\$ 5,954
San Patricio	64,804	\$ 49,252	\$ 16,417	\$ 4,925
Smith	209,714	\$ 159,385	\$ 53,128	\$ 15,938
Tarrant	1,809,034		\$ -	\$ -
Travis	1,024,266	\$ 778,451	\$ 259,484	\$ 77,845
Webb	250,304	\$ 190,233	\$ 63,411	\$ 19,023
Williamson	422,679	\$ 321,240	\$ 107,080	\$ 32,124
Wise	59,127	\$ 44,937	\$ 14,979	\$ 4,494

Operations and Maintenance Budget and Allocation

The Operations and Maintenance Budget for the entire calendar year 2016 is shown in the table below. This budget assumes there is no change in Participants, and no substantive changes to the TechShare Master Interlocal Agreement or the TechShare.Juvenile / JCMS-Basic Addendum. Because this Attachment C is part of a 6-month extension of the term of the Addendum, the Participants' payment obligations will be limited to the appropriate 6-month amount for each Participant.

CY 2016 JCMS-MO

Income		
Association Services Fees	\$	-
Dues	\$	-
Event Revenue		
Event Sponsorship		\$ -
Registration Fees		\$ -
Total Event Revenue	\$	-
Fees for Services	\$	3,162,500
Interest Income	\$	400
Other Revenues - UBIT	\$	-
Program Revenues	\$	-
Total Income	\$	3,162,900
General Class expenses assessed to program		\$ 304,654
Program Expenses		
Consulting	\$	-
Contractual Consulting	\$	495,000
Depreciation FF & E	\$	-
Meetings	\$	7,000
Board		
Committees		\$ -
Education Events		\$ 2,500
Membership		\$ -
Other		\$ -
Total Meetings		\$ 9,500
Other Expenses	\$	12,000
Computer Software		\$ 42,000
Meals & Entertainment		\$ -
Prof. Dev. & Mgmt. Services		\$ 3,500
Misc.		\$ 2,000
Printing & Publications		\$ 1,500
Supplies		\$ -
Total Other Expenses	\$	49,000
Payroll Costs		
Differential		\$ 47,210
ER Taxes		\$ 71,069
Health Insurance		\$ 30,513
Other Insurance		\$ 9,757
Salaries		\$ 742,450
SEP ER Contribution		\$ 78,966
Contract Services		\$ -
Total Payroll Costs	\$	979,965
Software Licensing Fee	\$	-
Software Maintenance Fee	\$	67,000
Systems Operations Fee	\$	565,000
Travel		
Lodging		\$ 8,000
Meals		\$ 2,000
Transportation		\$ 15,000
Total Travel	\$	25,000
UBIT Taxes	\$	-
Total Program Expenses	\$	2,199,965
TechShare Indirect Assessment	\$	535,099
Association Services Fees	\$	75,910
Total Expense	\$	3,115,628
Net Income	\$	47,272

Cost Allocation and Payment Plan:

The 6-month extension of the Addendum will be funded through one payment from each Participant, based on the schedule shown below:

Participant Payment Plan –Payments Due in December 2015	
Maintenance and Operations Cost by Participant	Allocation
Texas Juvenile Justice Department	\$632,500.00
Collin County	\$132,022.00
Dallas County	\$399,630.00
Denton County	\$111,818.00
Tarrant County	\$305,280.00
Six Month Totals	\$1,581,250.00

In the event the Addendum is extended for the period July 1, 2016 through December 31, 2016, and again assuming no changes to the Participants and no substantive changes to either the TechShare Master ILA or the Addendum, then the extended term of July – December will be funded by 2 payments from each of the Participants, broken down by date and amount to correspond with expected monthly costs and Participants' fiscal years, as shown in the tables below.

Participant Payment Plan –Payments Due in June 2016	
Maintenance and Operations Cost by Participant	Allocation
Texas Juvenile Justice Department	\$210,833.00
Collin County	\$66,011.13
Dallas County	\$199,815.08
Denton County	\$55,908.99
Tarrant County	\$152,639.80
Totals	\$685,208.00

Participant Payment Plan –Payments Due in September 2016	
Maintenance and Operations Cost by Participant	Allocation
Texas Juvenile Justice Department	\$421,667.00
Totals	\$421,667.00

Participant Payment Plan –Payments Due in October 2016	
Maintenance and Operations Cost by Participant	Allocation
Collin County	\$66,011.13
Dallas County	\$199,815.08
Denton County	\$55,908.99
Tarrant County	\$152,639.80
Totals	\$474,375.00

Multi-County Juvenile Probation Departments

Both Capital Costs and O&M Costs will be allocated per Participant Local Government in accordance with method/formula for all other Participant Local Governments, unless the commissioner's court from every county in a multi-county jurisdiction agrees to split their collective costs in some other manner as between those counties only. A commissioner's court resolution, minute order, or other such document evidencing each county's agreement must be provided to Urban Counties before any such other manner of allocation will be recognized.



ACTION ITEM

E.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith- Director
Subject: Juvenile Board December Meeting

BACKGROUND OF ISSUE

On November 24, 2014 the Juvenile Board approved their 2015 meeting schedule. The approved Juvenile Board meeting schedule reflects the December 2015 meeting will be held "if deemed necessary", on December 14th 2015, at 5:00 PM, at the Henry Wade Juvenile Justice Center. This item is presented to allow the Board to determine if a December meeting will be needed, and/or to consider an alternate meeting time and/or location.

RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Terry S. Smith", with a stylized flourish at the end.

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

JUVENILE BOARD ORDER

ORDER NO: 2015 - XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Dallas County Juvenile Board traditionally does not meet in December unless a meeting is required to allow the Juvenile Board to conduct business prior to the January meeting; and

WHEREAS, the Juvenile Board had determined a December Board Meeting if deemed necessary on December 14th, at 5:00 pm, at the Henry Wade Juvenile Justice Center.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board approve the listed meeting date and location for the December 2015 meeting "if deemed necessary".

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of __ for the motion and __ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

F.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Board Meeting Schedule for 2016

Background of Issue:

Traditionally, the Juvenile Board adopts their annual meeting schedule at their November 2015 or January 2016 meeting.

The Board has been meeting on the fourth Monday of each month at 5:00 p.m., except in months that have conflicts due to judicial training or recognized holidays.

The purpose of this briefing is to request approval of the attached 2016 Juvenile Board meeting schedule.

January 25th	May 23rd	August 22nd
February 22nd	June 25th (Budget Retreat, if deemed necessary)	September 26th
March 28th	June 27th	October 24th
April 25th	July 25th	November 28th
		December 19th (If deemed necessary)

Recommendation:

The Department respectfully requests the Juvenile Board approve the 2016 Juvenile Board meeting schedule. Additionally, the department respectfully requests to augment the meeting locations (with 14 days' notice) if deemed necessary for facility/program certification(s).

Recommended by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015 -XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED, at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Dallas County Juvenile Board traditionally meets monthly on the fourth Monday of each month, with the possible exception of December due to holidays; and

WHEREAS, the schedule may be revised due to conflicts with Judicial training, conferences or recognized holidays; and

WHEREAS, the Juvenile Board will meet on the following dates in 2016, subject to change if future scheduling conflicts are discovered.

January 25th	May 23rd	August 22nd
February 22th	June 25th (<i>budget retreat, if necessary</i>)	September 26th
March 28th	June 27th	October 24th
April 25th	July 25th	November 28th
		December 19th (<i>If deemed necessary</i>)

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board approve the listed meeting dates and attached location schedule for 2016.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and ____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee-Shannon, Chairman
Dallas County Juvenile Board

Juvenile Board Meetings 2016

****All meeting times are at 5 p.m. unless otherwise specified and the exact time of the meetings will be posted on posted meeting agenda. ****

<u>DATE</u>	<u>TOPICS</u>	<u>LOCATION</u>
JANUARY 25, 2016	1) Selection of Juvenile Board Chairman / Vice Chairman 2) Appoint YSAB Members / YSAB Chairman	HENRY WADE JUVENILE JUSTICE CENTER
FEBRUARY 22, 2016		HENRY WADE JUVENILE JUSTICE CENTER
MARCH 28, 2016	1) License Facility for resident confinement	LETOT RTC *
APRIL 25, 2016		HENRY WADE JUVENILE JUSTICE CENTER
MAY 23, 2016	1) License Facility for resident confinement	LYLE MEDLOCK YOUTH TREATMENT CENTER *
JUNE 25, 2016 **	1) Budget Retreat If deemed necessary **	HENRY WADE JUVENILE JUSTICE CENTER ** Conference Room 203-A 9:00 AM
JUNE 27, 2016	1) Approve FY 2016 Budgets	HENRY WADE JUVENILE JUSTICE CENTER
JULY 25, 2016	1) Annual Review of JJAEP Program	JUVENILE JUSTICE ALTERNATIVE EDUCATION FACILITY *
AUGUST 22, 2016	1) Approve State Contracts 2) Approve Local Vendor Contracts 3) Inspection of Pre / Post Adjudication Facility for Licensing Requirements	HENRY WADE JUVENILE JUSTICE CENTER *
SEPTEMBER 26, 2016		HENRY WADE JUVENILE JUSTICE CENTER
OCTOBER 24, 2016	1) License Facility for resident confinement	LETOT CENTER *
NOVEMBER 28, 2016	1) License Facility for resident confinement	DALLAS COUNTY YOUTH VILLAGE *
DECEMBER 19, 2016	If deemed necessary**	HENRY WADE JUVENILE JUSTICE CENTER**

* denotes licensing / inspection required by Board

** denotes meeting if needed

LOCATIONS

HENRY WADE JUVENILE JUSTICE CENTER
2600 LONE STAR DRIVE
DALLAS, TEXAS 75212
(214) 698-2200

JUVENILE JUSTICE ALTERNATIVE EDUCATION
1673 TERRE COLONY
DALLAS, TEXAS 75212
(214) 637-6136

LYLE B. MEDLOCK YOUTH TREATMENT
1508-A LANGDON ROAD
Dallas, Texas 75241
(972) 225-9780

LETOT CENTER OR LETOT RTC
10505/10503 DENTON DR.
Dallas, Texas 75220
(214) 357-0391

YOUTH VILLAGE
1508 E. B LANGDON RD
Dallas, Texas 75241
(972) 225-9750



ACTION ITEM

G.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

Memorandum

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Youth Village Policy and Procedures Approval for 2015

BACKGROUND OF ISSUE:

Texas Juvenile Justice Department standards mandate the Juvenile Board to adopt written policies and procedures, and mandate the Chief Probation Officer to enforce and annually review those policies and procedures adopted by the juvenile board:

§341.3.Policy and Procedures.

(b) Department Policies. The juvenile board shall adopt written department policies and procedures..

§341.9.Policy and Procedure Manual.

(a) The chief administrative officer shall maintain and enforce a policy and procedure manual for the juvenile probation department, which shall include the policies, procedures, and regulations of the juvenile probation department as adopted by the juvenile board.

(b) The chief administrative officer shall provide all employees with a copy of or access to the policy and procedure manual, review the manual on an annual basis and update it as necessary.

§343.2.Administration and Management.

(a) Policies and Procedures. The juvenile board shall approve policies and procedures for a facility or approve the policies and procedures of a private provider operating a facility within its county under contract with the juvenile board and/or the county.

DISCUSSION:

The Juvenile Department is presenting the Youth Village Policy and Procedures for annual review and approval of the Juvenile Board. The Policy and Procedures manual is based upon ongoing standards for TAC Chapter 355 which were effective November 2013. Please note the Dallas County Youth Village began operating solely under TJJD chapter 355 standards for non-secure facilities upon the Juvenile Board order dated January 27, 2014. The Youth Village license for the Texas Department of Family and Protective Services (TDFPS) was removed. Noted changes to the Policy and Procedures are: Chapter 1 General Administration and Management; Section 9 Tampering with Governmental Record. Revised Chapter 2 Physical Plant and Safety; Section 8 Secure Storage Areas. Revised Chapter 4 Resident Health and Safety; Section 5 Prison Rape Elimination Act: Zero Tolerance.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

STRATEGIC PLAN COMPLIANCE:

This request conforms to the Dallas County Strategic Plan – Vision 3: *Dallas County is safe, secure, and prepared, as evidenced by the strategy to leverage impact in the County by implementing best practices.*

LEGAL INFORMATION:

The current changes to the Youth Village Policies and Procedures Manual were approved by the Juvenile Departments Legal Advisor Ms. Denika Caruthers as to form. A red line copy of the manual is available for your review.

RECOMMENDATION:

It is respectfully recommended that the Dallas County Juvenile Board approve the 2015 Policies and Procedures for the Youth Village. It is furthermore recommended that the Juvenile Board authorize the Director of Juvenile Services or designee to modify any policy and procedure as needed.

Recommended by:


Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-xxx

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** standards published by the Texas Juvenile Justice Department (TJJD) mandate that juvenile boards adopt written department policies and procedures; and
- WHEREAS,** TJJD standards also mandate Juvenile Boards to approve policies and procedures for a facility or approve the policies and procedures of a private provider operating a facility within its county under contract with the Juvenile Board and/or the county; and
- WHEREAS,** TJJD standards further mandate the Chief Administrative Officer to review the policies and procedures manual on an annual basis and update it as necessary; and
- WHEREAS,** noted changes to the Policy and Procedures are: Chapter 1 General Administration and Management; Section 9 Tampering with Governmental Record. Revised Chapter 2 Physical Plant and Safety; Section 8 Secure Storage Areas. Revised Chapter 4 Resident Health and Safety; Section 5 Prison Rape Elimination Act: Zero Tolerance
- WHEREAS,** the Youth Village Facility has a total operating capacity of 72 beds; and
- WHEREAS,** as a result of the Juvenile Board's tour and inspection, the Judges of the juvenile court and the Dallas County Juvenile Board deemed the Youth Village Facility to be suitable for the confinement of children in accordance with Section 51.126 of the Texas Family Code; and
- WHEREAS,** this request conforms to the Dallas County Strategic Plan – Vision 3: Dallas County is safe, secure, and prepared, as evidenced by the strategy to leverage impact in the County by implementing best practices.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board approves the 2015 Youth Village Policies and Procedures.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board authorizes the Director of Juvenile Services or designee to modify any policy and procedures as needed.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____, and seconded by _____, and duly adopted by the Juvenile Board on a vote of _ for the motion and _ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

H.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Certification of the Youth Village

Background of Issue:

Section 51.126 of the Texas Family Code, added by the 81st Legislature, sets guidelines for inspection of non-secure correctional facilities by the Juvenile Judges and Juvenile Board:

Sec. 51.126. NON-SECURE CORRECTIONAL FACILITIES.

- (a) A non-secure correctional facility for juvenile offenders may be operated only by:*
- (1) a governmental unit, as defined by Section 101.001, Civil Practice and Remedies Code; or*
 - (2) a private entity under a contract with a governmental unit in this state.*
- (b) In each county, each judge of the juvenile court and a majority of the members of the juvenile board shall personally inspect, at least annually, all non-secure correctional facilities that are located in the county and shall certify in writing to the authorities responsible for operating and giving financial support to the facilities and to the Texas Juvenile Justice Department that the facility or facilities are suitable or unsuitable for the confinement of children. In determining whether a facility is suitable or unsuitable for the confinement of children, the juvenile court judges and juvenile board members shall consider:*
- (1) current monitoring and inspection reports and any noncompliance citation reports issued by the Texas Juvenile Justice Department, including the report provided under Subsection (c), and the status of any required corrective actions; and*
 - (2) the other factors described under Sections 51.12(c)(2)-(7).*

Section 51.12(c) (2)-(7)

- (2) current governmental inspector certification regarding the facility's compliance with local fire codes;*
- (3) current building inspector certification regarding the facility's compliance with local building codes;*
- (4) for the 12-month period preceding the inspection, the total number of allegations of abuse, neglect, or exploitation reported by the facility and a summary of the findings of any investigations of abuse, neglect, or exploitation conducted by the facility, a local law enforcement agency, and the Texas Juvenile Justice Department;*
- (5) the availability of health and mental health services provided to facility residents;*
- (6) the availability of educational services provided to facility residents;*
- (7) the overall physical appearance of the facility, including the facility's security, maintenance, cleanliness, and environment.*

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

Current Texas Juvenile Justice Department (TJJD) contract regulations require Juvenile Departments that operate or contract for the operation of facilities to comply with TJJD's minimum standards for pre-adjudication juvenile detention facilities or TJJD standards for post-adjudication secure detention facilities, as appropriate, to receive Texas Juvenile Justice Department funding. The purpose of this briefing is to recommend that the Juvenile Board certify the Youth Village as suitable for the confinement of children in accordance with the guidelines established by the Texas Legislature.

Impact on Operations

The Youth Village is a 24-hour general non-secure residential operation located at 1508 Langdon Rd., Dallas, Texas 75241, and provides long term child care services and supervision for 72 males, ages 10-17, which are deemed appropriate for the Youth Village setting by the Court. Youth at the Youth Village have been placed by the Juvenile Court of Dallas County with the hope that they will benefit from the structured environment and therapeutic programs offered by the Youth Village. Medical services are provided by Parkland Hospital personnel. The program components concentrate on areas related to youth's educational, emotional, physical, social, psychological and spiritual services that are provided by dedicated staff and community volunteers. In 2014, the Youth Village served a total of 153 residents for an average length of stay of 6.0 months, and an average daily population of 53 residents. The facility is currently licensed by the Texas Juvenile Justice Department (TJJD).

Strategic Plan Compliance

This request conforms to the Dallas County Strategic Plan – Vision 3: *Dallas County is safe, secure, and prepared*, as evidenced by the strategy to *maximize the effectiveness of the County's criminal justice resources*. Specifically, the current request aligns crime prevention goals with other governmental entities as well as represents *effective allocation of juvenile justice resources around Dallas County*.

Legal Information:

The Texas Juvenile Justice Code requires each Judge of the Juvenile Court and a majority of the members of the Juvenile Board to personally inspect the Youth Village and certify in writing that the facility is suitable for the confinement of children.

Financial Impact/Considerations:

Juvenile facilities found to be out of compliance with TJJD standards, and who fail to correct deficiencies after a reasonable time, may have state funding reduced or suspended. The current per diem cost for the Youth Village is \$169 (per child) based on a 2015 calendar year average daily population of 60 kids per day with the operating of the program totaling \$3,695,682. Those numbers are based on third quarter averages 2015.

Recommendation:

It is recommended that the Dallas County Juvenile Board certify the Youth Village as suitable for the confinement of youth in accordance with Section 51.126 of the Texas Family Code.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER No: 2015 – xxx

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** section 51.126 of the Texas Family Code sets guidelines for inspection of non-secure correctional facilities by the Juvenile Judges and Juvenile Board, and mandates each judge of the juvenile court and a majority of the members of the juvenile board to personally inspect the juvenile non- secure correctional facilities located in the County at least annually and to certify in writing to the authorities responsible for operating and giving financial support to the facilities and to the Texas Juvenile Justice Department that the facility or facilities are suitable or unsuitable for the confinement of children; and
- WHEREAS,** section 51.126 of the Texas Family Code adds that in determining whether a facility is suitable or unsuitable for the confinement of children, the juvenile court judges and juvenile board members shall consider current monitoring and inspection reports, any noncompliance citation reports issued by the Texas Juvenile Justice Department, the status of any required corrective actions, and current governmental inspector certification regarding the facility's compliance with local fire codes and local building codes, the number of allegations of abuse, neglect, or exploitation, the availability of health and mental health services, the availability of educational services, and the overall physical appearance of the facility, including the facility's security, maintenance, cleanliness, and environment; and
- WHEREAS,** each Judge of the Juvenile Court and a majority of the members of the Juvenile Board personally inspected the Youth Village; and
- WHEREAS,** as a result of that personal tour and inspection, the Judges of the Juvenile Court and the Dallas County Juvenile Board deemed the Youth Village to be suitable for the confinement of children in accordance with Section 51.126 of the Texas Family Code; and

WHEREAS, this request conforms to the Dallas County Strategic Plan – Vision 3: *Dallas County is safe, secure, and prepared*, as evidenced by the strategy to *maximize the effectiveness of the County's criminal justice resources*.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board certifies the Youth Village as suitable for the confinement of children in accordance with Section 51.126 of the Texas Family Code and the Texas Juvenile Justice Department Standards for Non- Secure Juvenile Pre-Adjudication Detention.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _ for the motion and _ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

I.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Gulf Coast Trades Center, Workforce Develop Grant Memorandum of Understanding

Background of Issue:

Since approximately 1991, the Dallas County Juvenile Department has contracted with Gulf Coast Trades Center (GCTC) for the provision of residential placement services for Dallas County youth involved in the juvenile justice system. Services offered by GCTC include, but are not limited to, vocational skills training, academic preparation, employability skills training, counseling, career development and job development. The Juvenile Board authorized renewal of the Juvenile Department's residential services contract with GCTC for FY2016 on September 28, 2015 under Juvenile Board Order No. 2015-116.

In 2003, GCTC, the Juvenile Department and the Workforce Solutions Greater Dallas began a collaborative effort to provide vocational training, intensive job placement and retention services to selected youth referred to GCTC by the Juvenile Department. The Workforce Innovation and Opportunity Act (WIOA), Title I, Out of School Youth Program is funded through a Workforce Development grant. A memorandum of understanding (MOU) between GCTC and the Juvenile Department supports this initiative.

The purpose of this briefing is to request the Juvenile Board's approval to continue the MOU between GCTC and the Juvenile Department, which will allow ten (10) eligible Dallas County youth, in residential placement at GCTC, to participate in the WIOA, Title I, Out of School Youth Program during FY2016.

Operations Impact:

The grant objective is to assist youth in obtaining basic skills, occupational skills and work maturity. Initially, the youth are evaluated and assessed using tools such as Career Connections and Pre-Employment Work Maturity. Based on information obtained in the assessment process, the youth are placed in vocation and skills training programs designed to develop skills and self-confidence necessary to succeed in the occupation to which they are most inclined. The vocation component operates in conjunction with the academic components, which provides the students with the opportunity to obtain their high school diploma or GED. Students are routinely pre and post tested using the Test of Adult Basic Education (TABE), which is designed to monitor grade level gains.

The WIA Title I Youth program helps prepare youth for post-secondary educational opportunities or employment. Key components of the program are:

1. Dropout prevention
2. Study skills training
3. Adult mentoring
4. Alternative school services

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

5. Follow-up services
6. Leadership development
7. Basic education
8. Occupational skills training
9. Tutoring
10. Paid and unpaid work experience
11. Comprehensive guidance counseling

Performance Impact:

During FY2014, a total of eight (8) Dallas County youth were enrolled in the WIOA program under the MOU. Seven (7) of those youth completed the program and attained the certifications listed below. One (1) youth failed to adjust to the program and was unsuccessfully discharged from the placement facility.

# Youth	Certification Attained
3	Business Computer Information Systems Vocational Training
2	Automotive Technician Vocation Training
2	Building Trades Vocation Training, includes: Occupational Safety and Health Act (OSHA 10) certification; National Center for Construction Education and Research (NCCER) certification.

Gulf Coast Trades Center conducts quarterly follow up contacts with successfully discharged youth to track employment attainment. According to the contractor, the post-discharge employment attainment rate for the FY2014 enrollees is 71%.

It should also be noted, regarding the programs education component, 100% of the successfully discharged youth enrolled during FY2014 showed grade level gains according to their TABE pre and post-tests results. In addition, two (2) of the youth obtained their GED while participating in the program.

A total of seven (7) Dallas County youth enrolled in the WIOA program under the MOU in FY2015. Of those youth, five (5) are actively working towards their certification as indicated below. The remaining two (2) youth failed to adjust to the program and were unsuccessful discharged from the placement facility.

# Youth	Vocation Class
2	Business Computer Information Systems Vocational Training
2	Culinary Arts, includes Food Handlers Certification
1	Building Trades Vocation Training, includes: Occupational Safety and Health Act (OSHA 10) certification; National Center for Construction Education and Research (NCCER) certification.

Strategic Plan Compliance:

The current recommendation is consistent with vision 3 of Dallas County's Strategic Plan; *Dallas County is safe, secure, and prepared*, as evidenced by *the coordination of programs and services to reduce crime* while allocating resources across the County and impacting the lives of youth by empowering them to have greater educational and vocational options.

Legal Information:

The MOU between Dallas County Juvenile Department and Gulf Coast Trades Center was approved as to its form by Administrative Legal Advisor, Ms. Denika Caruthers. The signature of the Chairman of the Juvenile Board is required on the agreement. The MOU document is included in this briefing as Attachment One.

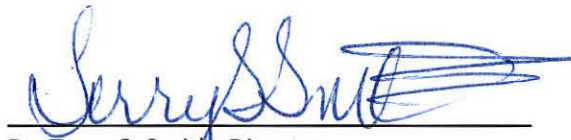
Financial Impact / Considerations:

Under the Juvenile Department's current residential services contract with Gulf Coast Trades Center, the Juvenile Department pays a per diem of \$117.00 for youth in residential placement at the facility. Through the MOU, Workforce Solutions Greater Dallas will pay \$58.50 (50%) of the daily placement cost for ten (10) Dallas County youth accepted into the grant program at Gulf Coast Trades Center. The Juvenile Department will be responsible for the remaining \$58.50 (50%) of the daily placement cost. Funds are available through the Juvenile Department's grants and general fund residential budget. This information has been reviewed by Ms. Carmen Williams, Budget Supervisor.

Recommendation:

It is recommended the Dallas County Juvenile Board approve the request of the Dallas County Juvenile Department to continue the Memorandum of Understanding between the Juvenile Department and Gulf Coast Trades Center, which will allow ten (10) Dallas County youth to participate in the WIOA, Title I, Out of School Youth Program during FY2016 and the Chairman of the Juvenile Board be authorized to sign the MOU documents on behalf of the Dallas County Juvenile Board.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), effective upon the date of execution by both parties, is entered by and between Gulf Coast Trades Center ("GCTC"), and Dallas County Juvenile Department ("DCJD"), a governmental entity.

Gulf Coast Trades Center and the Dallas County Juvenile Department have worked together since 2003 with Dallas County Local Workforce Development Board to provide residential vocational training and intensive job placement and retention services to selected youth referred by the DCJD. Gulf Coast Trades Center has been awarded a grant by the Workforce Solutions Greater Dallas for FY2016 year-round youth services.

RESPONSIBILITIES

Gulf Coast Trades Center (GCTC) and Workforce Solutions Greater Dallas

1. Provide approximately six (6) to nine (9) months of residential vocational training and intensive job placement and retention services to selected youth referred by DCJD department.
2. Utilize the assistance of Dallas County Local Workforce Development Board to provide the agreed upon services to referred youth.
3. Workforce Solutions Greater Dallas will pay \$58.50 of the per diem residential placement cost of each Dallas County youth accepted into Gulf Coast Trades Center.
4. The reimbursement rate for the FY2016 grant will be effective on October 1, 2015.

Dallas County Juvenile Department (DCJD)

1. Will refer ten (10) Dallas County youth to be accepted into the program.
2. Will ensure that each of the referred youth meets the admission criteria established for GCTC and the grant.
3. Dallas County will pay the remaining 50% (\$58.50) of the per diem residential placement cost of each Dallas County youth accepted into Gulf Coast Trades Center.

CONFIDENTIAL DATA AND SCOPE OF USE

GCTC will need to receive personal identifiers of juveniles and/or their families.

GCTC will use the data provided for the sole purpose of providing residential vocational training and intensive job placement and retention services to selected youth referred by DCJD.

Section 58.005 of the Texas Family Code makes juvenile records confidential and Sections 58.005 and 58.007 of the Family Code authorize the juvenile court (and/or juvenile board) to allow certain limited access to juvenile court information. Therefore, GCTC expressly agrees to keep any juvenile court records confidential. Specifically, GCTC agrees that the fact that a juvenile may be on probation must be kept confidential from all third parties at all times.

CHOICE OF LAWS AND VENUE

In providing Services required by this MOU, the parties must observe and comply with all licenses, legal certifications, or inspections required for the Services, or materials, and all applicable Federal, State, and local statutes, ordinances, rules, and regulations. This MOU shall be governed by Texas law and exclusive venue shall lie in Dallas County, Texas. All statutes and law stated herein shall be updated as amended.

SEVERABILITY

If any provision of this MOU is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions herein. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.

SOVEREIGN IMMUNITY

This MOU is expressly made subject to DCJD and Dallas County's sovereign immunity, Title 5 of the Texas Civil Remedies Code and all applicable State and Federal law. The parties expressly agree that no provision of this Contract is in any way intended to constitute a waiver of any immunities from suit or from liability that the DCJD or Dallas County has by operation of law. Nothing herein is intended to benefit any third-party beneficiaries to this Contract.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in quadruplicate originals by their duly authorized representatives on the _____ day of _____, 2015.

DALLAS COUNTY JUVENILE BOARD:

GULF COAST TRADES CENTER:

BY: _____
Judge Cheryl Shannon, Chairman
Dallas County Juvenile Board

BY: _____
Dale Underwood, Ed. D.
Executive Director, Gulf Coast Trades Center

RECOMMENDED BY:

BY: _____
Dr. Terry Snow Smith, Director
Dallas County Juvenile Department

APPROVED AS TO FORM*:

By: _____
Denika Caruthers, J.D.
Administrative Legal Advisor
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the members present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Dallas County Juvenile Board was briefed on the Dallas County Juvenile Department's request to continue the Memorandum of Understanding (MOU) between the Juvenile Department and Gulf Coast Trades Center (GCTC) for FY2016; and

WHEREAS, the MOU allows for ten (10) eligible Dallas County youth, in residential placement at GCTC to participate in the Workforce Innovation and Opportunity Act (WIOA), Title I, Out of School Youth program; and

WHEREAS, the WIOA, Title I, Out of School Youth program is funded through WIOA grant funds awarded to GCTC by the Workforce Solutions Greater Dallas; and

WHEREAS, under the current residential services contract between the Juvenile Department and GCTC, this Department pays a per diem rate of \$117.00 for youth court ordered to GCTC; and

WHEREAS, the grant awarded to GCTC by the Workforce Solutions Greater Dallas allows GCTC to pay 50% (\$58.50) of the per diem for ten (10) eligible youth; and

WHEREAS, Dallas County is responsible for the remaining 50% (\$58.50) of the per diem; and

WHEREAS, this request is consistent with Vision 3 of Dallas County's Strategic Plan: Dallas County is safe, secure, and prepared, as evidenced by the coordination of programs and services to reduce crime while allocating resources across the County and impacting the lives of youth by empowering them to have greater educational and vocational options.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Dallas County Juvenile Board approve the request of the Juvenile Department to continue the MOU between the Juvenile Department and Gulf Coast Trades Center to allow Dallas County youth the opportunity to participate in the Workforce Innovation and Opportunity Act, Title I, Out of School Youth program.

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Chairman of the Dallas County Juvenile Board be authorized to sign the MOU documents on behalf of the Juvenile Board.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and ____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

J.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Re: Youth Services Advisory Board (YSAB) Re-appointments

Background of Issue:

Section 152.0010 of the Human Resource Code recommends that the Juvenile Board appoint a Citizen Advisory Council. The Juvenile Board adopted guidelines for the Youth Service Advisory Board (YSAB) in 1997. According to the existing guidelines the Advisory Board will have no more than nine members, appointees will serve staggered two-year terms and committee membership would include representatives of various professions.

Re-Appointments:

Thus, the purpose of this briefing is to request that the Juvenile Board reappoint representatives for the Youth Service Advisory Board. The following committee members have terms that will expire on January 31, 2016:

- Dr. Juan Perez- Educational representative;
- Ms. Sylvia Orozco-Joseph-WHO (We Help Ourselves) National Director;
- Ms. Vivian Lawrence-Child and Family Guidance Center;
- Dr. Rebecca Corona-Health professional-Parkland hospital and
- Justice Kerry Fitzgerald-retired Justice

Their terms are to begin on January 31, 2016 and run to January 31, 2018.

Strategic Plan Compliance:

The current request complies with Dallas County's Strategic Plan, as evidenced by *Vision 1: Dallas County is a model interagency partner*, as evidenced by the YSAB representing an opportunity to *achieve consensus with stakeholders on the roles and responsibilities of the County*.

Legal Information:

Section 152.0010 of the Human Resource Code recommends that the Juvenile Board appoint a Citizen Advisory Council. The Dallas County Juvenile Board appoints persons to the Youth Services Advisory Board, and the current term of appointment is for the 2016-2018 terms.

Recommendation:

The Dallas County Juvenile Department respectfully requests approval from the Juvenile Board to reappoint Dr. Juan Perez; Ms. Sylvia Orozco-Joseph-WHO (We Help Ourselves) National Director and Ms. Vivian Lawrence-Child and Family Guidance Center; Dr. Rebecca Corona- Parkland Hospital and retired Justice Kerry Fitzgerald, to the Youth Services Advisory Board for the 2016-2018 terms.

RECOMMENDED BY:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015 - XXX
DATE: November 23, 2015
STATE OF TEXAS §
COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** Section 152.0010 of the Human Resource Code recommends that the Juvenile Board appoint a Citizen Advisory Council. The Juvenile Board adopted guidelines for the Youth Service Advisory Board (YSAB) in 1997; and
- WHEREAS,** according to the existing guidelines the Advisory Board will have no more than nine members, appointees will serve staggered two-year terms and committee membership would include representatives of various professions; and
- WHEREAS,** the purpose of the briefing is to request that the Juvenile Board reappoint those members whose terms are set to expire on January 31, 2016 to the Youth Services Advisory Board; and
- WHEREAS,** those members are: Dr. Juan Perez, Education representative, Ms. Sylvia Orozco-Joseph, WHO Help Ourselves) National Director, Ms. Vivian Lawrence, Child and Family Guidance Center, Dr. Rebecca Corona, Health professional, Parkland Hospital, and Justice Kerry Fitzgerald, Retired Justice; and
- WHEREAS,** the current request complies with Dallas County's Strategic Plan, as evidenced by *Vision 1: Dallas County is a model interagency partner*, as evidenced by the YSAB representing an opportunity to *achieve consensus with stakeholders on the roles and responsibilities of the County*; and
- WHEREAS,** the Dallas County Juvenile Board appoints persons to the Youth Services Advisory Board, and the current term of this appointment and reappointments is for the 2016-2018 terms.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED the Dallas County Juvenile Department respectfully requests approval from the Juvenile Board to reappoint Dr. Juan Perez, Education representative, Ms. Sylvia Orozco-Joseph, WHO Help Ourselves) National Director, Ms. Vivian Lawrence, Child and Family Guidance Center, Dr. Rebecca Corona, Health professional, Parkland Hospital, and Justice Kerry Fitzgerald, Retired Justice;; to the Youth Services Advisory Board for the 2016-2018 term.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of __for the motion and _ opposed.

Recommended by:

Approved By:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

K.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Youth Services Advisory Board Juror Fund Recommendation for Fiscal Year 2016

Background of Issue:

The Juror Fund program began in FY1991 and allows jurors the option of donating their juror per diem back to Dallas County. Juror Fund monies designated for the Dallas County Juvenile Department's use are allocated to service programs that focus on new or innovative approaches in assisting youth and the provision of services which are not currently provided through the County budget. Administrative management of the Juror Fund program has been facilitated by the Youth Services Advisory Board (YSAB) with the assistance of the Grant Services Division of the Dallas County Juvenile Department. Final approval of funding initiatives is granted by the Dallas County Juvenile Board and Commissioners Court.

At its November 16, 2015 board meeting, the YSAB approved the following allocation of juror funds:

Program Name	Amount
Black History Committee	\$10,000.00
Crane Memorial	\$20,000.00
Detention Honors	\$15,250.00
Diversion Male Court	\$5,200.00
Drug Court	\$10,195.00
Evening Reporting Center	\$24,298.00
ESTEEM Court	\$9,567.50
GED Program	\$8,003.00
Girls Services	\$6,750.00
Hill Center	\$5,942.00
Hispanic Committee	\$8,850.00
Letot Shelter Cultural Education Program	\$10,203.00
Mental Health Court	\$8,450.00
Residential Drug Treatment Program	\$6,983.66
Substance Abuse Unit	\$6,000.00
START Program	\$6,900.00
Total	\$162,592.16

A description of the funds is outlined in an attachment, Grant Descriptions. The purpose of this briefing is to request authorization to fund the initiatives as recommended by YSAB.

Impact on Operations and Maintenance:

The current request will enhance services to youth. Requests for payments related to these initiatives will continue to be processed by Grant Services and will be executed in accordance with Dallas County approval.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Financial Impact/Considerations:

All initiatives identified in this request are supported by the Juror Fund (Funding Source 532-94065). With the allocation of these funds (and the \$100,000 in reserve) the available balance will be \$138,724.67. This information has been reviewed and approved by Ms. Carmen Williams, Budget Supervisor.

Performance Impact Measures:

All juror fund grant applications include performance measures for the proposed program/service. The grant recipients will be required to periodically report performance outcomes for the funded program/service.

Project Schedule/Implementation:

All initiatives and programs will take place during fiscal year 2016. Any unused funds at the conclusion of the fiscal year will be rolled over to be spent by the end of calendar year 2016.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the Youth Services Advisory Board's recommendation for a juror fund allocation, in the amount of \$162,592.16.

Recommended by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Youth Services Advisory Board FY16 Grant Program Descriptions

1. Black History Committee - \$10,000.00

This grant will use funding to offer five scholarship awards, up to \$1,500.00 each, totaling \$7,500 for furthering current and former probationers' postsecondary education goals at either an accredited college or a vocational program leading to professional certification. Additionally, this grant will fund five laptop computers at \$500.00 each, totaling \$2,500.00, for the five scholarship recipients.

2. Crane Memorial - \$20,000.00

This program honors the memory of long-time juvenile department volunteer, Mr. Steve Crane. This program will provide assistance to Dallas County Juvenile Department involved youth and their families in times of crisis or unanticipated need. The fund will be utilized at the discretion of the Dallas County Juvenile Department Executive Director. Dallas County Juvenile Department staff will submit an application for funds on behalf of a child and their family to the Executive Director. The Executive Director will distribute funds on an as needed basis. This fund will enable the department to assist families when all other avenues are exhausted or the need is unique to a youth's personal situation.

3. Detention Honors - \$15,250.00

The purpose of the grant is to advance the current Honors Program in the Dr. Jerome McNeil Jr. Detention Center. This grant will be used for Art Therapy and other curricula. Along with curriculum development, supplies, furniture, and electronics will be needed to assist with and maximize these efforts. This grant will also offer Honors Program residents the opportunity to earn beneficial rewards during their detainment.

4. Diversion Male Court - \$5,200.00

The Diversion Male Court (DMC) seeks funding to provide successful candidates with a memorable graduation ceremony. DMC is also aiming to provide tangible incentives for the participants to successfully complete the program. Lastly, DMC is seeking funds to provide transportation assistance to the participating families in need in an effort to remove barriers.

5. Drug Court -\$10,195.00

The Diversionary Drug Court Program seeks funding to provide successful candidates with a memorable graduation ceremony. This program is also aiming to provide tangible incentives in order to encourage participants to successfully complete the program. Lastly, the

Diversionary Drug Court Program is seeking to provide transportation assistance to our families in need in an effort to remove barriers and enhance program accessibility.

6. Evening Reporting Center - \$24,298.00

The purpose of the Evening Reporting Center Program is to decrease the rate of technical violations of juveniles on probation and to decrease detention admissions by providing a community-based alternative. This grant will cover the costs of healthy dinners and recreational activities for youth in the program, as well as provide youth with the opportunity to participate in community-based outings. For instance, youth will enhance their knowledge and skills in teamwork by participating in nature hikes and Boy Scouts demonstrations with camping equipment.

7. ESTEEM Court - \$9,567.50

The ESTEEM Court will use funding, from the grant award, to assist with implementing its programming, which includes: arts and crafts, enrichment activities, transportation assistance to families in need; and graduation celebrations. This funding will cover supplemental items needed to ensure program effectiveness.

8. GED Program - \$8,003.00

This grant will support youth who are interested in obtaining their high school equivalency diploma. This grant will cover the costs of the realigned GED curriculum, testing, program snacks, and graduation ceremony items for students enrolled in the program.

9. Girls Services - \$6,750.00

The Girls Services Committee will use this grant award to provide supplies, meals, snacks, and incentives for parents. Funding will also assist with participants' attendance to enrichment activities and providing additional curriculum material to further the objectives of the Girls' Groups. Moreover, program funding shall be disbursed to field districts that have committed to implementing this program, which will result in an increase in the number of program participants.

10. Hill Center - \$5,942.00

The purpose of this grant is to strengthen the current level system at the Marzelle Hill Transition Center. With these funds, the Hill Center will be able to institute positive reinforcement methods to youth in the facility. The Hill Center will provide Level 4 residents the opportunity to earn rewards during their detainment, such as snacks, games, and program t-shirts, and provide a chance to participate in educational and community-based field trips.

11. Hispanic Committee - \$8,850.00

The purpose of the grant is to provide \$1,000.00 scholarships and laptops to recipients of the Victor Caballero, Jr. Scholarship. The grant would assist the Hispanic Committee with the costs associated with the annual Hispanic Committee Luncheon and the Victor Caballero, Jr. Scholarship presentation. In addition, the committee would like to purchase Hispanic Heritage Month themed books, DVDs or other learning materials for the Jerome McNeil, Jr. Detention Center, Lyle B. Medlock Treatment Center, Youth Village, Letot, the Juvenile Justice Alternative Education Program and the Academy for Academic Excellence.

12. Letot Shelter Cultural Education Program - \$10,203.00

The purpose of this grant is to strengthen the Letot Center Cultural Enrichment Program in the Letot Center Emergency Shelter. It will assist youth, living in the shelter, to maintain positive behavior. Funds will be used for field trips, incentives, clothes, closet items, snacks, and supplies. Along with enhancing the program's curriculum, residents will also have the opportunity to earn rewards during their stay.

13. Mental Health Court - \$8,450.00

The MHC program seeks funding to supplement the program for seasonal activities, transportation assistance, journals and art supplies, incidentals, and graduation gifts.

14. Residential Drug Treatment Program - \$6,983.66

This grant will enable RDT residents to participate in additional therapeutic and educational enrichment activities. This funding will assist RDT with providing additional treatment programs, extra-curricular activities, and additional therapy related projects. RDT will be able to offer required and supplementary program supplies and games, as well as advanced curriculum related materials.

15. Substance Abuse Unit - \$6,000.00

This funding will assist the SAU program with providing enhanced treatment programs, special projects, and additional therapeutic projects. This includes funding art supplies, therapy supplies and games, which can also be used in family groups, educational films and enrichment programs throughout the year.

16. START Program - \$6,900.00

This grant will enhance the START Program by providing funding to assist with treatment, extra-curricular activities and additional therapy projects. This funding will also help with the costs for program supplies, incentives and celebratory programs. It will also aid in enhancing the START Program by supplying funding for tools used to enhance delivery of the START curriculum and therapeutic interventions.

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 27th day of April, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juror Fund program began in FY1991 and allows jurors the option of donating their juror per diem back to Dallas County. Juror Fund monies designated for the Dallas County Juvenile Department's use are allocated to service programs that focus on new or innovative approaches in assisting youth and the provision of services which are not currently provided through the County budget. Administrative management of the Juror Fund program has been facilitated by the Youth Services Advisory Board (YSAB) with the assistance of the Grant Services Division of the Dallas County Juvenile Department. Final approval of funding initiatives is granted by the Dallas County Juvenile Board and Commissioners Court; and

WHEREAS, at its November 16, 2015 board meeting, the YSAB approved the following allocation for juror funds; and

Program Name	Amount
Black History Committee	\$10,000.00
Crane Memorial	\$20,000.00
Detention Honors	\$15,250.00
Diversion Male Court	\$5,200.00
Drug Court	\$10,195.00
Evening Reporting Center	\$24,298.00
ESTEEM Court	\$9,567.50
GED Program	\$8,003.00
Girls Services	\$6,750.00
Hill Center	\$5,942.00
Hispanic Committee	\$8,850.00
Letot Shelter Cultural Education Program	\$10,203.00
Mental Health Court	\$8,450.00
Residential Drug Treatment Program	\$6,983.66
Substance Abuse Unit	\$6,000.00
START Program	\$6,900.00
Total	\$162,592.16

- WHEREAS,** the current request will enhance services to youth. Requests for payments related to these initiatives will continue to be processed by Grant Services and will be executed in accordance with Dallas County approval; and
- WHEREAS,** this request complies with Vision 3: Dallas is safe, secure, and prepared, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and
- WHEREAS,** all initiatives identified in this request are supported by the Juror Fund (Funding Source 532-94065). With the allocation of these funds (and the \$100,000 in reserve) the available balance will be \$138,72467. This information has been reviewed and approved by Carmen Williams, Budget Supervisor; and
- WHEREAS,** all juror fund grant applications include performance measures for the proposed program/service. The grant recipients will be required to periodically report performance outcomes for the funded program/service; and
- WHEREAS,** All initiatives and programs will take place during fiscal year 2016. Any unused funds at the conclusion of the fiscal year will be rolled over to be spent by the end of calendar year 2016.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Dallas County Juvenile Board approved the Youth Services Advisory Board's recommendation for a juror fund allocation in the amount of \$162,592.16.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

L.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015

To: Dallas County Juvenile Board

From: Dr. Terry S. Smith, Director

Subject: Juvenile Processing Offices – Mesquite Police Department, Eastfield Community College Police Department, Methodist Health System Police Department-Charlton Methodist Hospital, Cockrell Hill Police Department, Dallas County Hospital District Police Department-Parkland Hospital and Dallas County Juvenile Department

Background of the Issue:

Amendments passed during the 77th Legislative Session assigns the Juvenile Board the responsibility of designating Juvenile Processing Offices within Dallas County.

The Juvenile Board has previously approved sites as Juvenile Processing Offices (see attached list). The Department regularly reviews sites to make appropriate additions, deletions, modifications, or amendments to this list. When the department is notified of the modification of a site, or receives a request from law enforcement for designation of a new site, we personally inspect the site and appraise the agency of their obligations and responsibilities when processing juveniles at the approved site.

Impact on Operations and Maintenance:

The Mesquite Police Department's rooms 1016, 1019, 1021, 1022, 2008, 4045 and 4047 located at 777 N. Galloway Ave., Mesquite, TX 75149 were previously designated as approved Juvenile Processing Offices on February 23, 2009 by this Department and the Dallas County Juvenile Board.

In response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Mesquite Police Department's rooms 1016, 1019, 1021, 1022, 2008, 4045 and 4047 were personally inspected by Leslie Gipson, Manager of Probation Services on October 13, 2015, and she has determined this site remains suitable as a Juvenile Processing Office. The designated rooms are clearly identified with an assigned room number.

In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Lt. Mitch Kovalcik, during the site visit. The training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

In calendar year 2014, the Mesquite Police Department referred three hundred eighty two (382) youth to the Dallas County Juvenile Department. Of the three hundred eighty two (382) referrals, 210 (55%) were Black, 110 (28.8%) were Hispanic, 61 (16%) were White and 1 (.3%) was Asian or Pacific Islander. And of the three hundred eighty two (382) referrals, 291 (76.2%) were male and 91 (23.8%) were female.

The Eastfield Community College Police Department's room N112E located at 3737 Motley Dr., Mesquite, TX 75150 was previously designated as an approved Juvenile Processing Office on March 22, 2010 by this Department and the Dallas County Juvenile Board. Also, the Eastfield Community College Police Department-Pleasant Grove Campus' room 112N located at 802 S. Buckner Blvd., Dallas, TX 75217 was previously designated as an approved Juvenile Processing Office on August 23, 2010 by this Department and the Dallas County Juvenile Board.

In response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Eastfield Community College Police Department's rooms N112E and 112N were personally inspected by Leslie Gipson, Manager of Probation Services on October 13, 2015, and she has determined this site remains suitable as Juvenile Processing Offices. The designated rooms are clearly identified with an assigned room number.

In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Chief Michael Horak, during the site visit. The training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

In calendar year 2014, the Eastfield Community College Police Department did not have any juvenile referrals.

The Methodist Health System Police Department-Charlton Methodist Hospital CID Office located at 3500 W. Wheatland Road, Dallas, TX 75203 was previously designated as an approved Juvenile Processing Office on September 24, 2001 by this Department and the Dallas County Juvenile Board.

The Methodist Health System Police Department-Charlton Methodist Hospital has requested to modify their previously designated Juvenile Processing Office by changing the name from "CID Office" to "Juvenile Processing Office" located at 3500 W. Wheatland Road, Dallas, TX 75203.

In response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Methodist Health System Police Department-Charlton Methodist Hospital Juvenile Processing Office was personally inspected by Roger Taylor, Manager of Probation Services on October 16, 2015, and he has determined this site remains suitable as a Juvenile Processing Office. The designated room is clearly identified with affixed signage labeled as a Juvenile Processing Room.

In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Deputy Chief Howard Hollins, during the site visit. The training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing

Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

In calendar year 2014, the Methodist Health System Police Department did not have any juvenile referrals.

The Cockrell Hill Police Department's Juvenile Interview Room and Sergeant's office located at 4125 W. Clarendon Drive, Dallas, TX 75211 were previously designated as approved Juvenile Processing Offices on March 23, 2009 by this Department and the Dallas County Juvenile Board.

The Cockrell Hill Police Department has requested to modify their previously designated Juvenile Processing Offices by changing the names from "Interview Room" and "Sergeant's Office" to "Juvenile Processing Office" located at 4125 W. Clarendon Drive, Dallas, TX 75211.

In response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Cockrell Hill Police Department Juvenile Processing Office was personally inspected by Roger Taylor, Manager of Probation Services on October 13, 2015 and he has determined this site remains suitable as a Juvenile Processing Office.

In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Lt. Heraldo Hinojosa, during the site visit. The training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

In calendar year 2014, the Cockrell Hill Police Department did not have any juvenile referrals.

The Dallas County Hospital District Police Department's Roll Call Room located at 5201 Harry Hines Blvd., Dallas, TX 75235 was previously designated as an approved Juvenile Processing Office on April 28, 2014 by this Department and the Dallas County Juvenile Board.

The Dallas County Hospital District Police Department has physically moved locations and is requesting that the Interview Room 01-910 and the Observation Room 01-911 located at 5223 Tex Oak Avenue, Dallas, Texas 75235 be approved and designated as Juvenile Processing Offices. Both rooms were personally inspected by Rudy Acosta, Deputy Director of Probation Services on October 29, 2015 and he has determined this site suitable as a Juvenile Processing Office. The designated rooms are clearly identified with an assigned room number.

In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Captain Richard Roebuck Jr., during the site visit. The training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

In calendar year 2014, the Dallas County Hospital District Police Department did not have any juvenile referrals.

The Dallas County Detention Center and Juvenile Department located at 2600 Lone Star Drive, Dallas, TX 75212 were previously designated as approved Juvenile Processing Offices on July 9, 2001 by this Department and the Dallas County Juvenile Board.

Because the previous approval did not specify a room number, the Juvenile Department is requesting approval to modify the current Juvenile Processing Office designation from the "Dallas County Detention Center" and "Juvenile Department" to specify Detention Center Room B109 as the Juvenile Processing Office. This room was personally inspected by Rudy Acosta, Deputy Director of Probation Services on October 6, 2015 and he has determined this site suitable as a Juvenile Processing Office. The designated room is clearly identified with an assigned room number. This room has only been designated for use by law enforcement agencies that require completion of paperwork prior to a child being detained.

Strategic Plan Compliance:

This Juvenile Processing Office designation complies with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*.

Legal Impact:

Law enforcement agencies must follow the Juvenile Justice Code and Code of Criminal Procedure guidelines when processing youthful offenders:

In conformance with Title 3 of the Texas Family Code § 52.025, the Juvenile Board of Dallas County has ordered the plans and guidelines of each law enforcement agency in Dallas County operating a Juvenile Processing Office be amended and adopted as follows:

SECTION 1. Any juvenile taken into custody and not released in the field by the officer shall be brought immediately to either an office or to an official designated site herein without unnecessary delay and without first being taken elsewhere. The juvenile shall not be permitted contact with any adult who is in custody, charged with, or convicted of a crime.

SECTION 2. The following are "offices or rooms designated by the Juvenile Board where a child who has been taken into custody may be taken pursuant to Section 52.02 and 52.025 of the Texas Family Code, and as such are designated as Juvenile Processing Offices;"

The Juvenile Board also requires Juvenile Processing Offices may be used to complete all investigative and administrative activities related to taking a child into custody; said activities including, but not limited to the following:

- (1) The full investigation of each subject offense for which each child is taken into custody and all related offenses admitted to or alleged to be committed by said child, and may be used for temporary detention, for purposes of investigation of the identity and age of the juvenile, and for purposes of investigating and continuing the investigation of each subject offense and each related offense.

***To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.***

- (2) The completion of investigative and administrative paperwork concerning each subject and related offense and the taking of any oral, written, or magistrate confessions as may occur pertaining to each subject or related offense and for all other related investigative conduct such as fingerprinting, photographing, and other medical and/or scientific examinations or testing necessary to the investigation of the subject or related offenses.
- (3) The creation or completion of any essential forms and records, including, but not limited to, all police reports, offense reports, arrest reports, and supplements to said reports and other reports or records, required by the Juvenile Court or Title 3 of the Texas Family Code or other law or the particular law enforcement agency's procedures.
- (4) The photographing and/or fingerprinting of the child as authorized by Title 3 of the Texas Family Code or other applicable law. Warnings may be issued to the child as required or permitted by Title 3 of the Texas Family Code or other applicable law. An oral or written statement of the child may be taken and warning given pursuant to Title 3 of the Texas Family Code either in said Juvenile Processing Office or before an official designated by the Juvenile Court in Section 3 of the order.
- (5) All administrative steps necessary subsequent to taking a child into custody.

Recommendation:

The Juvenile Department recommends the Juvenile Board approve the Juvenile Processing Offices for the Mesquite Police Department located at 777 N. Galloway Ave., Mesquite, TX 75149 by approving Rooms 1016, 1019, 1021, 1022, 2008, 4045 and 4047 as Juvenile Processing Offices.

The Juvenile Department also recommends the Juvenile Board approve the Juvenile Processing Offices for the Eastfield Community College Police Department by approving Room N112E located at 3737 Motley Dr., Mesquite, TX 75150 and Room 112N located at 802 S. Buckner Blvd., Dallas, TX 75217 as Juvenile Processing Offices.

The Juvenile Department recommends the Juvenile Board approve the designation of the Juvenile Processing Office for Methodist Health System Police Department-Charlton Methodist Hospital Juvenile Processing Office located at 3500 W. Wheatland Road, Dallas, TX 75203 by approving the name change from "CID Office" to the "Juvenile Processing Office".

The Juvenile Department recommends the Juvenile Board approve the designation of the Juvenile Processing Office for the Cockrell Hill Police Department Juvenile Processing Office located at 4125 W. Clarendon Drive, Dallas, TX 75211 by changing the names of the "Interview Room and Sergeant's Office" to the "Juvenile Processing Office".

The Juvenile Department recommends the Juvenile Board approve the Juvenile Processing Offices for the Dallas County Hospital District Police Department located at 5223 Tex Oak Avenue, Dallas, TX 75235 by approving the Interview Room 01-910 and Observation Room 01-911 as Juvenile Processing Offices.

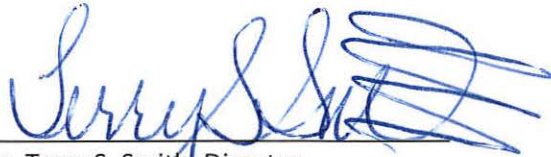
***To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.***

Juvenile Processing Offices – Mesquite Police Department, Eastfield Community College Police Department, Methodist Health System Police Department-Charlton Methodist Hospital, Cockrell Hill Police Department, Dallas County Hospital District Police Department-Parkland Hospital and Dallas County Juvenile Department

Page 6

Finally, the Juvenile Department recommends the Juvenile Board approve the Juvenile Processing Office for the Dallas County Juvenile Department located at 2600 Lone Star Drive, Dallas, TX 75212 by approving Detention Center Room B109 as a Juvenile Processing Office.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

***To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.***

**JUVENILE PROCESSING OFFICE DESIGNATIONS
DALLAS COUNTY JUVENILE BOARD**

- 1) Addison Police Department
Juvenile Processing/Briefing Room
4799 Airport Parkway
Addison, TX 75001 972-450-7120
Detention Supervisor, Mr. Michael Meharg
- 2) Balch Springs Police Department
Juvenile Room / #1
12500 Elam Road
Balch Springs, TX 75180
Sgt. Walts 972-557-6036 Cell 469-853-3958
- 3) Baylor Health Care Department of Public
Safety – Police Supervisors Room
4005 Crutcher Street, Ste 100
Dallas, TX 75246 214-820-6193
Asst. Chief Jesse Gomez/Det. Marlana Colvin
- 4) Carrollton Police Department
Youth Services Section Rooms 142-JPO1,
143-JPO2, 112-JPO3
2025 Jackson Road
Carrollton, TX 75006
Sgt. Joseph Nault 972-466-4786
- 5) Cedar Hill ISD Police Department
Beltline Intermediate School
Door 5A entrance, Room 1 & 2
504 E. Beltline Rd.
Cedar Hill, TX 75104
Lt. Eddie Thompson 469-272-2088
- 6) Cedar Hill Marshal's Office
285 Uptown Boulevard, Room 7108
Cedar Hill, TX 75014
Marshall Leland Herron 972 291-1500 Ext.1048
- 7) Charlton Methodist Medical Center
3500 W. Wheatland-Juvenile Processing Office
Dallas, TX 75203
Deputy Chief Howard Hollins
- 8) City of Combine Municipal Court
Combine Police Department
Judge's Office, Chief's Office
123 Davis Rd.
Combine, TX 75159 972-476-8790
- 9) Cockrell Hill Police Department
Juvenile Processing Office
4125 W. Clarendon Drive
Dallas, TX 75211
Lt. Heraldo Hinojosa
- 10) Coppell Police Department
Room 125/ Juvenile Processing Room
130 S. Town Center Blvd.
Coppell, TX 75019
Sgt. Bill Camp 972-304-3593
- 11) Dallas Independent School District Police
Department
Holding Room A and B, Report Room, Shift
Briefing Room
1402 Seegar Street
Dallas, TX 75215
Deputy Chief Gary Hodges (by
Communications Manager Wilford Davis) 214-
932-5610 or 214-932-5613

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

- 12) DFW International Airport Police
Public Safety Station One, Conf. Rm. 154
Small & Large Conference Room - CID
2900 E. 28th St.
DFW Airport, TX 75261
Sgt. Malcolm A. Mosely 972-574-5576
- 13) Dallas County Hospital District
Police Department
Interview Rm 01-910 / Observation Rm 01-911
5223 Tex Oak Avenue
Dallas, TX 75235
Capt. Richard D. Roebuck Jr. 469-419-0533
- 14) Dallas County Juvenile Department
Truancy and Class C Enforcement Center
Interview Rooms 1-4 & Holding Rooms 1-3
414 S.R.L. Thornton Freeway
Dallas, TX 75203
Marquita Fisher 214-860-4408
- 15) Dallas County Juvenile Department
Detention Center Room B109
Henry Wade Juvenile Justice Center
2600 Lone Star Dr.
Dallas, TX 75212 214-698-2200
- 16) Dallas County Sheriff's Department
Rooms C3-6 and C3-7
Frank Crowley Courts Building
133 N. Riverfront Blvd.
Dallas, TX 75202
Detective Billy Fetter 214-653-3495
- 17) Dallas Police Department
Youth Division and Family Crimes
1400 S. Lamar
Dallas, TX 75201 214-671-3495
Lt. Willemina Edwards / Det. R.P. Dukes
- 18) Desoto Police Department
"Juvenile" Booking and Processing Office
714 E. Beltline Rd.
Desoto, TX 75115
Det. W. Tillman 469-658-3028
- 19) Duncanville Police Department
Juvenile Processing Rooms "Located in Lobby"
203 E. Wheatland Rd.
Duncanville, TX 75116
Inv. Warren Evans 972-780-5037
- 20) Duncanville High School
Rooms L-105 and A118
900 W. Camp Wisdom Rd.
Duncanville, TX 75116
Inv. John Cole 972-708-3713
- 21) Duncanville Reed Middle School
Room #509
530 E. Freeman Road
Duncanville, TX 75116
Officer R.L. Perry 972-708-3949
- 22) Duncanville Byrd Middle School
Room #200F
1040 W. Wheatland Road
Duncanville, TX 75116
Inv. S. Ivy 972-708-3478
- 23) Duncanville Kennemer Middle School
Room labeled as "Police", located in Library.
7101 W. Wheatland Rd.
Dallas, TX 75229
Inv. L. Holcomb 972-708-3713

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

- 24) Eastfield Community College Police Dept.
Room #N112-E
3737 Motley Drive
Mesquite, TX 75150
Cpt. Michael Horak 972-860-8344
- 25) Eastfield Community College Police
Department -Pleasant Grove Campus
Room #112-N
802 S. Buckner Blvd.
Dallas, TX 75217
Cpt. Michael Horak 972-860-8344
- 26) Farmers Branch Police Department
Juvenile Sect Rm. /Rm. 156
Interview Room 204
3723 Valley View Ln.
Farmers Branch, TX 75244
Sgt. E.L. Stokes 972-919-9352
- 27) Garland Police Department
Room J1008 & J1015
1900 W. State Street
Garland, TX 75042
Supervisor Don McDonald 972-485-4891
- 28) Glenn Heights Police Department
Patrol Sgt.Office, Squad Rm, CID Office &Lt.
Office
550 E. Bear Creek
Glenn Heights, TX 75154
Det. Kevon L. Howard 972-223-3478
- 29) Grand Prairie Johnson D.A.E.P.
Rooms 11
650 Stonewall Dr.
Grand Prairie, TX 75052
Off. Ray Star, S.R. Officer 972-262-7244
- 30) Grand Prairie Police Department
Rooms J1, J2, J3, J4, J5, J6, 1008A, 1009, 1010
& 1029
1525 Arkansas Lane
Grand Prairie, TX 75052
Officer Teresa Coomes 972-237-8746
- 31) Grand Prairie Young Men's Leadership
Academy at Kennedy Middle School
School Resource Office-A216A
2205 SE 4th Street
Grand Prairie, TX 75051
Leon Roddy, S.R. Officer 972-237-8764
- 32) Grand Prairie High School
Room 501
101 High School Dr.
Grand Prairie, TX 75050
Edward Rahman, S.R. Officer 972-809-5707
- 33) South Grand Prairie High School
A Hall - Resource Office-A121
301 W. Warrior Trail
Grand Prairie, TX 75052
Off. Chris Moore, S.R. Officer 972-522-2560
- 34) South Grand Prairie High School
Ninth Grade Center, Room A110C
305 W. Warrior Trail
Grand Prairie, TX 75052
Off. T.S. Steelman, S.R. Officer 972-343-7607
- 35) Highland Park Department of Public Safety
Room 331 and Report Writing Room
4700 Drexel Drive
Dallas, TX 75205 and Dallas, TX 75209
Detective Rusty Nance 214-559-9306

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

36) Hutchins Police Department
"Patrol Room"
205 W. Hickman
Hutchins, TX 75141
Asst. Chief D.W. Landers 972-225-2225

37) Irving Police Department
Juvenile Holding Area, Interview Lineup
Report Writing Room
305 N. O'Connor Rd.
Irving, TX 75061
Lt. Monty Vincent 972-721-2456

38) Irving Police Department
Report Writing Room
5992 Riverside Dr.
Irving, TX 75039
Lt. Monty Vincent 972-721-2456

39) Lancaster Police Department
Rooms A148 and B122
1650 North Dallas Avenue
Lancaster, TX 75134
Asst. Chief W.C. Smith 972-218-2726

40) Lancaster ISD Police Department
Elsie Robinson Middle School
'Juvenile Processing Room LISD Police' #86
822 W. Pleasant Run
Lancaster, TX 75146
Off. Keith Wilkerson 972-218-3086

41) Lancaster ISD Police Department
Lancaster High School
'Juvenile Processing Office'
Room G123, Police Office, Room C126A
200 Wintergreen Rd.
Lancaster, TX 75134
Chief Sam Allen 469-261-8889

42) Lancaster ISD Police Department
Headquarters
'Juvenile Processing Room 603'
814 W. Pleasant Run Rd.
Lancaster, TX 75134
Chief Sam Allen 469-261-8889

43) Mesquite Police Department
Rooms 1016, 1019, 1021, 1022,
2008, 4045 & 4047
777 North Galloway Ave.
Mesquite, TX 75149
Lt. Mitch Kovalcik 972-216-6796

44) Methodist Health System Police Dept.
1441 N. Beckley Ave, Front Lobby
Dallas, TX 75203
Lt. Steven Turner 214-947-8813

45) Ranch View High School
'Juvenile Processing Office' room C1314
8401 Valley Ranch Parkway East
Irving, Texas 75063
Michael Huffman 972-968-5025

46) Richardson Police Department
Youth Crimes Unit/Interview Rm, Rm D-214
140 N. Greenville Ave
Richardson, TX 75081
Sgt. Jaime Gerhart 972-744-4862

47) Richland College Police Department
Pecos Hall- Rooms P161, P163, P170, P172,
and Kiowa Hall- Room K110
12800 Abrams Rd
Dallas, TX 75243
Lt. Sena 972-761-6758

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

- 48) Rowlett Police Department
Room 3, Juvenile Processing Room
4401 Rowlett Road
Rowlett, TX 75088
Lt. David Nabors 972-412-6215
Detective David Mayne 972-412-6292
- 49) Sachse Police Department
Juvenile Division & Youth Holding Area
Rooms PS116 and PS118
3815 Sachse Rd.
Sachse, TX 75048
Lt. Steve Norris 469-429-9823
- 50) Seagoville Police Department
Law Enforcement Center -
Interview Room and Patrol Room
600 North Highway 175
Seagoville, TX 75159
Manager Christine Dykes 972-287-6834
- 51) Southern Methodist University Police Dept.
Briefing Room 214
3128 Dyer Street
Dallas, TX 75205
Lt. Brian Kelly 214-768-1577
- 52) UT Southwestern Medical Center Police Dept.
Room BLC 206, BLC 214 & BLC 228
6303 Forest Park Road
Dallas, TX 75390-9027
Lt. Jason Bailey 214-648-8311
- 53) University Park Police Department
Room 215, 2nd Floor
3800 University Boulevard
Dallas, TX 75205
Lieutenant John Ball 214-987-5360
- 54) Wilmer Police Department
Warrant Office and Patrol Room
219 E. Beltline Rd.
Wilmer, TX 75172
Sgt. Eric Pon 972-441-6565 Ext. 270

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Juvenile Department is requesting the Juvenile Board approve the renewal of the Juvenile Processing Offices for the Mesquite Police Department, specifically rooms 1016, 1019, 1021, 1022, 2008, 4045 and 4047, located at 777 N. Galloway Ave., Mesquite, TX 75149; and

WHEREAS, in response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices bi-annually, the Mesquite Police Department Juvenile Processing Offices location was personally inspected by Leslie Gipson, Manager of Probation Services on October 13, 2015; and

WHEREAS, during the visits, it was determined by Leslie Gipson that this site remains suitable as a Juvenile Processing Office; and

WHEREAS, the Juvenile Processing Offices at the Mesquite Police Department location complies with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*; and

WHEREAS, specific training, under the guidelines of Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act relating to the requirements of the Juvenile Processing Office utilization and operation was provided; the training also outlined the specifics associated with the handling of juveniles in the Juvenile Processing Office; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the renewal of the Juvenile Processing Offices for the Mesquite Police Department, specifically rooms 1016, 1019, 1021, 1022, 2008, 4045 and 4047, located at 777 N. Galloway Ave., Mesquite, TX 75149.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Juvenile Department is requesting the Juvenile Board approve the renewal of the Juvenile Processing Offices for the Eastfield Community College Police Department, specifically room N112E located at 3737 Motley Dr., Mesquite, TX 75150 and Eastfield Community College Police Department–Pleasant Grove Campus, specifically room 112N located at 802 S. Buckner Blvd., Dallas, TX 75217; and

WHEREAS, in response to the Juvenile Department’s commitment to review all previously approved Juvenile Processing Offices bi-annually, the Eastfield Community College Police Department’s Juvenile Processing Offices locations were personally inspected by Leslie Gipson, Manager of Probation Services on October 13, 2015; and

WHEREAS, during the visits, it was determined by Leslie Gipson that these sites remain suitable as Juvenile Processing Offices; and

WHEREAS, the Juvenile Processing Offices at the Eastfield Community College Police Department locations comply with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*; and

WHEREAS, specific training, under the guidelines of Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act relating to the requirements of the Juvenile Processing Office utilization and operation was provided; the training also outlined the specifics associated with the handling of juveniles in the Juvenile Processing Office; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the renewal of the Juvenile Processing Offices for the Eastfield Community College Police Department by approving Room N112E located at 3737 Motley Dr., Mesquite, TX 75150 and Room 112N located at 802 S. Buckner Blvd., Dallas, TX 75217.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Methodist Health System Police Department-Charlton Methodist Hospital CID Office located at 3500 W. Wheatland Road, Dallas, TX 75203 was previously designated as an approved Juvenile Processing Office on September 24, 2001 by this Department and the Dallas County Juvenile Board; and

WHEREAS, the Methodist Health System Police Department-Charlton Methodist Hospital has requested to modify their previously designated Juvenile Processing Office by changing the name from "CID Office" to "Juvenile Processing Office" located at 3500 W. Wheatland Road, Dallas, TX 75203; and

WHEREAS, in response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Methodist Health System Police Department-Charlton Methodist Hospital Juvenile Processing Office was personally inspected by Roger Taylor, Manager of Probation Services on October 16, 2015, and he has determined this site remains suitable as a Juvenile Processing Office; the designated room is clearly identified with affixed signage labeled as a Juvenile Processing Room; and

WHEREAS, in addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Deputy Chief Howard Hollins, during the site visit; the training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office; the training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department; and

WHEREAS, in calendar year 2014, the Methodist Health System Police Department did not have any juvenile referrals; and

WHEREAS, this Juvenile Processing Office designation complies with the Dallas County Strategic Plan; Vision 3 – Dallas County is *safe, secure, and prepared*; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the Juvenile Processing Offices for the Methodist Health System Police Department-Charlton Methodist Hospital located at 3500 W. Wheatland Road, Dallas, TX 75203, by approving the Juvenile Processing Office as a designated Processing Office.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and ____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Cockrell Hill Police Department's Juvenile Interview Room and Sergeant's office located at 4125 W. Clarendon Drive, Dallas, TX 75211 were previously designated as approved Juvenile Processing Offices on March 23, 2009 by this Department and the Dallas County Juvenile Board; and

WHEREAS, the Cockrell Hill Police Department has requested to modify their previously designated Juvenile Processing Offices by changing the names from "Interview Room" and "Sergeant's office" to "Juvenile Processing Office" located at 4125 W. Clarendon Drive, Dallas, TX 75211; and

WHEREAS, in response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Cockrell Hill Police Department Juvenile Processing Office was personally inspected by Roger Taylor, Manager of Probation Services on October 13, 2015 and he has determined this site remains suitable as a Juvenile Processing Office; and

WHEREAS, in addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Lt. Heraldo Hinojosa, during the site visit; the training provided the Agency representative with

information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office; the training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department; and

WHEREAS, in calendar year 2014, the Cockrell Hill Police Department did not have any juvenile referrals; and

WHEREAS, this Juvenile Processing Office designation complies with the Dallas County Strategic Plan; Vision 3 – Dallas County is *safe, secure, and prepared*; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the Juvenile Processing Office for the Cockrell Hill Police Department located at 4125 W. Clarendon Drive, Dallas, TX 75211, by approving the Juvenile Processing Office as a designated Processing Office.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and ____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Dallas County Hospital District Police Department's Roll Call Room located at 5201 Harry Hines Blvd., Dallas, TX 75235 was previously designated as an approved Juvenile Processing Office on April 28, 2014 by this Department and the Dallas County Juvenile Board; and

WHEREAS, the Dallas County Hospital District Police Department has physically moved locations and is requesting that the Interview Room 01-910 and the Observation Room 01-911 located at 5223 Tex Oak Avenue, Dallas, Texas 75235 be approved and designated as Juvenile Processing Offices; both rooms were personally inspected by Rudy Acosta, Deputy Director of Probation Services on October 29, 2015 and he has determined this site suitable as a Juvenile Processing Office; the designated rooms are clearly identified with an assigned room number; and

WHEREAS, in addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representative, Captain Richard Roebuck Jr., during the site visit; the training provided the Agency representative with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office; the training document was signed by the Agency representative and a copy will be

maintained by the Juvenile Department; and

WHEREAS, in calendar year 2014, the Dallas County Hospital District Police Department did not have any juvenile referrals; and

WHEREAS, this Juvenile Processing Office designation complies with the Dallas County Strategic Plan; Vision 3 – Dallas County is *safe, secure, and prepared*; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the Juvenile Processing Offices for the Dallas County Hospital District Police Department located at 5223 Tex Oak Avenue, Dallas, Texas 75235, by approving the Interview Room 01-910 and Observation Room 01-911 as designated Processing Offices.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Dallas County Detention Center and Juvenile Department located at 2600 Lone Star Drive, Dallas, TX 75212 were previously designated as approved Juvenile Processing Offices on July 9, 2001 by this Department and the Dallas County Juvenile Board; and

WHEREAS, because the previous approval did not specify a room number, the Juvenile Department is requesting approval to modify the current Juvenile Processing Office designation from the "Dallas County Detention Center" and "Juvenile Department" to specify Detention Center Room B109 as the Juvenile Processing Office; this room was personally inspected by Rudy Acosta, Deputy Director of Probation Services on October 6, 2015 and he determined this site suitable as a Juvenile Processing Office; the designated room is clearly identified with an assigned room number; this room has only been designated for use by law enforcement agencies that require completion of paperwork prior to a child being detained; and

WHEREAS, this Juvenile Processing Office designation complies with the Dallas County Strategic Plan; Vision 3 – Dallas County is *safe, secure, and prepared*; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the Juvenile Processing Office for the Dallas County Juvenile Department located at 2600 Lone Star Drive, Dallas, Texas 75212, by approving Detention Center Room B109 as a designated Processing Office.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

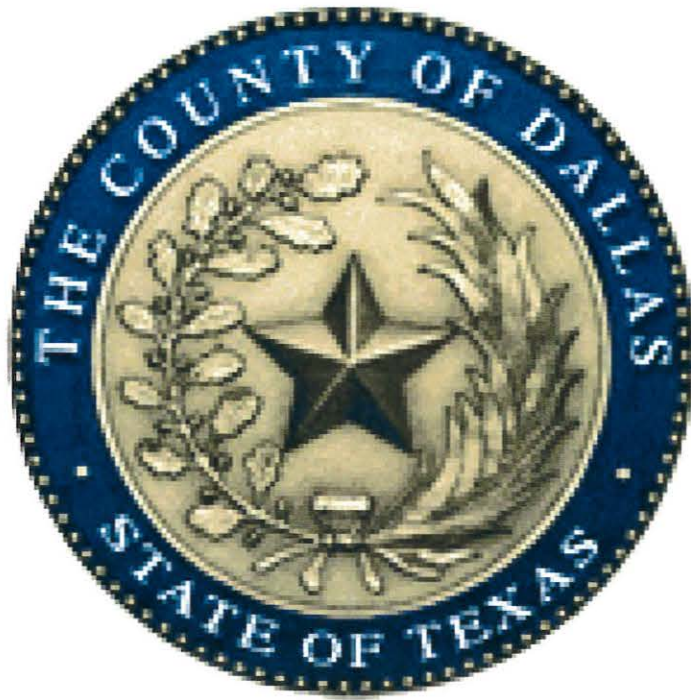
The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and ____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

M.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Processing Offices –Recertification Timeline

Background of the Issue:

Amendments passed during the 77th Legislative Session assigns the Juvenile Board the responsibility of designating Juvenile Processing Offices within Dallas County.

The Juvenile Board has previously approved sites as Juvenile Processing Offices. Prior to May 2014, the Department had not regularly reviewed sites to make appropriate additions, deletions, modifications, or amendments to existing Juvenile Processing Offices unless a request was made by local law enforcement agencies. When the department is notified of a site modification, or receives a request from law enforcement for designation of a new site, we personally would inspect the site and appraise the agency of their obligations and responsibilities when processing juveniles at the approved site. Beginning in May 2014, the Department began recertifying Juvenile Processing Offices every two years.

Impact on Operations and Maintenance:

The purpose of this brief is to request approval for the Juvenile Department to continue recertifying each Juvenile Processing Office every two years unless the law enforcement agency requests a modification, deletion or addition. In those instances, the recertification will occur upon request.

Section 52.025 of the Texas Family Code outlines the specifics associated with the designation of a juvenile processing office. The statute does not specify a timeframe on how often these processing offices must be recertified; it only requires that each processing office is approved by the Juvenile Board. The Texas Juvenile Justice Department (TJJD) recommends that juvenile boards "periodically review" juvenile processing offices, but do not designate a specific timeline.

In the process of recertifying a Juvenile Processing office, a Juvenile Department representative ensures that each designated room is clearly identified with affixed signage outlining an assigned room number and/or labeled as a Juvenile Processing Room. In addition, specific training relating to the requirements of the Juvenile Processing Office utilization and operation is provided to the designated Agency representative during the site visit. The training provided to the Agency representative provides information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office. The training document

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is also signed by the Agency representative and a copy is maintained by the Juvenile Department. The training and information provided to the Agency representative also outlines the responsibilities of said agency in ensuring all personnel assigned to utilize this office are trained on the requirements set forth by the Dallas County Juvenile Board. Additionally, the agency representative is also made aware, verbally and in writing, of their responsibility to notify the Dallas County Juvenile Department for approval before any modifications, deletions or additions are made to the previously approved Juvenile Processing Office.

The Juvenile Department has implemented specific, due diligent and good faith measures into place related to the recertification of Juvenile Processing offices. These measures go above and beyond what is outlined in the statute. With these measures in place, in addition to the responsibilities of each agency having a Juvenile Processing Office, the Department believes the oversight of said offices is sufficient.

The two year timeline was discussed and approved during the May 19, 2014 Juvenile Board meeting. Since that time, all Juvenile Processing Offices have been recertified. For those offices recertified in 2014, they will again be recertified in 2016. For those offices recertified in 2015, they will be recertified again in 2017. The plan is to maintain this schedule when certifying processing offices.

Strategic Plan Compliance:

This Juvenile Processing Office recertification timeline complies with the Dallas County Strategic Plan: Vision 3- Dallas County is *safe, secure, and prepared*.

Legal Impact:

Law enforcement agencies must follow the Juvenile Justice Code and Code of Criminal Procedure guidelines when processing youthful offenders:

In conformance with Title 3 of the Texas Family Code § 52.025, the Juvenile Board of Dallas County has ordered the plans and guidelines of each law enforcement agency in Dallas County operating a Juvenile Processing Office be amended and adopted as follows:

SECTION 1. Any juvenile taken into custody and not released in the field by the officer shall be brought immediately to either an office or to an official designated site herein without unnecessary delay and without first being taken elsewhere. The juvenile shall not be permitted contact with any adult who is in custody, charged with, or convicted of a crime.

SECTION 2. The following are “offices or rooms designated by the Juvenile Board where a child who has been taken into custody may be taken pursuant to Section 52.02 and 52.025 of the Texas Family Code, and as such are designated as Juvenile Processing Offices;”

The Juvenile Board also requires Juvenile Processing Offices may be used to complete all investigative and administrative activities related to taking a child into custody; said activities including, but not limited to the following:

- (1) The full investigation of each subject offense for which each child is taken into custody and all related offenses admitted to or alleged to be committed by said child, and may be used for temporary detention, for purposes

***To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.***

of investigation of the identity and age of the juvenile, and for purposes of investigating and continuing the investigation of each subject offense and each related offense.

- (2) The completion of investigative and administrative paperwork concerning each subject and related offense and the taking of any oral, written, or magistrate confessions as may occur pertaining to each subject or related offense and for all other related investigative conduct such as fingerprinting, photographing, and other medical and/or scientific examinations or testing necessary to the investigation of the subject or related offenses.
- (3) The creation or completion of any essential forms and records, including, but not limited to, all police reports, offense reports, arrest reports, and supplements to said reports and other reports or records, required by the Juvenile Court or Title 3 of the Texas Family Code or other law or the particular law enforcement agency's procedures.
- (4) The photographing and/or fingerprinting of the child as authorized by Title 3 of the Texas Family Code or other applicable law. Warnings may be issued to the child as required or permitted by Title 3 of the Texas Family Code or other applicable law. An oral or written statement of the child may be taken and warning given pursuant to Title 3 of the Texas Family Code either in said Juvenile Processing Office or before an official designated by the Juvenile Court in Section 3 of the order.
- (5) All administrative steps necessary subsequent to taking a child into custody.

Recommendation:

The Juvenile Department recommends the Juvenile Board approve recertifying Juvenile Processing Offices every two years utilizing the process outlined above.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

***To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.***

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, amendments passed during the 77th Legislative Session assigns the Juvenile Board the responsibility of designating Juvenile Processing Offices within Dallas County; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; prior to May 2014, the Department had not regularly reviewed sites to make appropriate additions, deletions, modifications, or amendments to existing Juvenile Processing Offices unless a request was made by local law enforcement agencies; when the department is notified of a site modification, or receives a request from law enforcement for designation of a new site, we personally would inspect the site and appraise the agency of their obligations and responsibilities when processing juveniles at the approved site; beginning in May 2014, the Department began recertifying Juvenile Processing Offices every two years; and

WHEREAS, the purpose of this brief is to request approval for the Juvenile Department to continue recertifying each Juvenile Processing Office every two years unless enforcement agency requests a modification, deletion or addition; in those instances, the recertification will occur upon requests; and

WHEREAS, section 52.025 of the Texas Family Code outlines the specifics associated with the designation of a juvenile processing Office; the statute does not specify a timeframe on how often these processing offices must be recertified; it only requires that each processing office is approved by the Juvenile Board; the Texas Juvenile Justice Department (TJJD) recommends that Juvenile boards "periodically review" juvenile processing offices, but do not designate a specific timeline; and

- WHEREAS,** in the process of recertifying a Juvenile Processing Office, a Juvenile Department representative ensures that each designated room is clearly identified with affixed signage outlining an assigned room number and/or labeled as a Juvenile Processing Room; in addition specific training relating to the requirements of the Juvenile Processing Office Utilization and operation is provided to the Agency representative provides information from Title 3 of the Texas Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile Processing Office; the training documents is also signed by the Agency representative and a copy is maintained by the Juvenile Department; the training and information provided to the Agency representative also outlines the responsibilities of said agency in ensuring all personal assigned to utilize this office are trained on the requirements set forth by the Dallas County Juvenile Board; additionally, the agency representative is also made aware, verbally and in writing, of their responsibility to notify the Dallas County Juvenile Department for approval before any modifications, deletions or additions are made to the previously approved Juvenile Processing Office; and
- WHEREAS,** the Juvenile Department has implemented specific, due diligent and good faith measures into place related to the recertification of Juvenile Processing Offices; these measures go above and beyond what is outlined in the statute; with these measures in place, in addition to the responsibilities of each agency having a Juvenile Processing Office, the Department believes the oversight of said offices is sufficient; and
- WHEREAS,** the two year timeline was discussed and approved during the May 19, 2014 Juvenile Board meeting; since that time, all Juvenile Processing Offices have been recertified; for those offices recertified in 2014, they will again be recertified in 2016; for those offices recertified in 2015, they will be recertified again in 2017; the plan is to maintain this schedule when certifying processing offices; and
- WHEREAS,** this Juvenile Processing Office recertification timeline complies with the Dallas County Strategic Plan; Vision 3 – Dallas County is *safe, secure, and prepared*; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve recertifying Juvenile Processing Offices every two years utilizing the process outlined above.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



PUBLIC HEARING

VII.

FILED

2015 NOV 18 PM 1:56

COUNTY CLERK
DALLAS COUNTY

DALLAS COUNTY JUVENILE BOARD
Monday, November 23, 2015
Youth Village
1508 E. B. Langdon Rd., Dalls, Texas 75241

AGENDA

1. Call to Order

Discussion Items

2. Public Hearing Regarding Charter School First Financial Report
- Motion to Open Public Hearing
 - Review of Charter School Fincial Report
 - Motion to Close Public Hearing

3. Adjourn



Cheryl Shannon, Judge – 305th District Court
President
Dallas County Juvenile Justice Charter School Board

**User: Public****User Role: Public**

Rating Year: 2014-2015 **CDN:** 057814 **Select An Option** **Help**
Home **Exit**

2014-2015 Ratings Based on Fiscal Year 2014 Data - Charter School Status Detail

[Charter School Status Detail](#)[Indicator Detail Summary](#)[Determination of Ratings](#)[Size-Dependent Indicators](#)

Name: ACADEMY FOR ACADEMIC EXCELLENCE (057814)	Publication Level 0: 8/4/2015 5:03:06 PM
Status: PASSED	Publication Level 1: 8/7/2015 11:57:43 AM
Rating: Pass	Publication Level 2: 8/7/2015 11:57:43 AM
Charter School Score: 20	
Passing Score: 16	Last Updated: 8/7/2015 11:57:43 AM

Options

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Audit Home Page: [School Financial Audits](#) | Send comments or suggestions to schoolaudits@tea.texas.gov
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CSSF 1.4.0.15



DISCUSSION ITEM N.

Academy for Academic Excellence

AAE Report

October 2015

AAE Parent Conferences: AAE campuses held their annual parent/teacher conferences. This included their mandated annual Title I parent meeting.

Parent Conference Dates per Campus:

October 13 - Letot

October 14 – JDC, Medlock/Youth Village, DRC

October 15 & 20 - SAU

Districtwide Staff Development: On October 19, 2015 was AAE's first professional development day since the start of school. The focus was on interdisciplinary instruction and content focused TEKS.

Teacher Training: On October 29, 2015 – Seven computer teachers attended the Odysseyware Summit to gain in-depth knowledge of the Odysseyware System to better serve our students.

PEIMS Snapshot: October 30, 2015 was the state mandated PEIMS fall snapshot. AAE had 486 students enrolled, which included GED students.

Fall data is used to:

- Calculate compensatory entitlement
- Monitor special programs
- Report to the federal government
- Calculate retention
- Calculate basic profiles for TAPR
- Perform desk audits
- Report staff data

Anti-Bullying Poster Contest: Students from each campus participated in an Anti-Bullying poster contest. The posters were judged by teachers and staff and the winners from each campus were rewarded for their efforts.

Hispanic Scholarship Winners: AAE had one student that won the Hispanic Scholarship Award. The student was also awarded a laptop.

ESL Endorsements: All certified teachers were individually conferenced with informing them of the upcoming ESL Symposium(s). The information learned from the Symposium(s) will help them secure their ESL Endorsement.

**ACADEMY FOR ACADEMIC EXCELLENCE
 PROGRAM STATUS REPORT**

Active Enrollments					
Student Enrollment as of October 2015:			District Total Enrollment: 479		
District Average Attendance			456 (95.20%)		
District Special Education Student Population			142 (29.65%)		
CAMPUSES	JDC - 001	DRC - 002	MED. / YV - 003	SAU - 004	LETOT - 005
	Number	Number	Number	Number	Number
Enrollment	273	22	114	35	35
New Students	131	23	18	19	24
Withdrawals	135	11	23	20	24
Avg. Daily Attendance	270	14	111	27	34
Avg. Daily Enrollment	273	22	114	35	35
Attendance Average	98.90%	63.64%	97.37%	77.14%	97.14%

Demographics

Category	JDC - 001		DRC - 002		MED. / YV - 003		SAU - 004		LETOT - 005	
GENDER	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Female	44	(16.48%)	06	(17.14%)	00	(0.0%)	8	(21.62%)	32	(88.89%)
Male	223	(83.52%)	29	(82.86%)	111	(100%)	29	(78.38%)	04	(11.11%)
GRADE	Number		Number		Number		Number		Number	
3	0		0		0		0		0	
4	0		0		0		0		0	
5	0		0		1		0		0	
6	6		1		6		0		0	
7	21		5		13		2		5	
8	42		3		13		4		10	
9	111		18		54		15		14	
10	63		5		17		15		5	
11	24		3		4		1		2	
12	0		0		3		0		0	
AGE	Number		Number		Number		Number		Number	
10	0		0		0		0		0	
11	0		0		1		0		0	
12	2		0		2		0		0	
13	5		1		6		2		6	
14	14		4		19		1		8	
15	42		4		33		8		16	
16	75		14		27		12		3	
17	100		10		23		14		3	
18+	29		2		0		0		0	
ETHNICITY	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
African American	114	(47.70%)	15	(42.86%)	66	(59.46%)	8	(21.62%)	14	(38.89%)
Caucasian	20	(07.49%)	3	(08.57%)	5	(04.50%)	2	(05.41%)	4	(11.11%)
Hispanic	129	(48.31%)	17	(48.57%)	39	(35.14%)	27	(72.97%)	18	(50.00%)
Native American	1	(00.37%)	0	(00.00%)	0	(00.00%)	0	(0.00%)	0	(0.00%)
Other/Asian	1	(00.37%)	0	(00.00%)	1	(00.90%)	0	(0.00%)	0	(0.00%)



ACTION ITEM

0.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Academy for Academic Excellence School Board
From: Dr. Terry S. Smith, Director
Subject: Academy for Academic Excellence and Dallas County Juvenile Institutional Services Statement of Agreement

Background of Issue:

Federal funds are provided to the State under Title I, Part D, Subpart 2, Neglected, Delinquent, and At-Risk Youth, of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the No Child Left Behind (NCLB) Act of 2001 (PL 107-110). These apportionments are made to local educational agencies (LEAs) to provide programs serving children and youth who are in locally operated correctional facilities or are attending community day programs for delinquent children and youth; and to provide assistance to children and youth who are neglected or at-risk of dropping out of school.

The purpose of this brief is to approve a Statement of Agreement between the Academy for Academic Excellence and the Dallas County Juvenile Department, Institutional Services to coordinate and support the tenets of PL 107-110 Title I, Part D, Subpart 2 through educational programming (See EXHIBIT A). The agreement provides educational assurances for youth in residential facilities and ensures that Title I, Part D funds are being used according to federal guidelines.

Impact on Operations and Maintenance:

There will be no impact on operations or maintenance.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The policy has been approved as to form by the Ms. Denika Caruthers, Administrative Legal Advisor, Juvenile Services.

Financial Impact/Considerations:

There will be no financial impact to Dallas County.


Project Schedule/Implementation:

The project is scheduled for the 2015-2016 academic school year.

Recommendation:

It is recommended that the Academy for Academic Excellence School Board approve the Academy for Academic Excellence and Dallas County Juvenile Institutional Services Statement of Agreement.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** Federal funds are provided to the State under Title I, Part D, Subpart 2, Neglected, Delinquent, and At-Risk Youth, of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the No Child Left Behind (NCLB) Act of 2001 (PL 107-110). These apportionments are made to local educational agencies (LEAs) to provide programs serving children and youth who are in locally operated correctional facilities or are attending community day programs for delinquent children and youth; and to provide assistance to children and youth who are neglected or at-risk of dropping out of school; and
- WHEREAS,** the purpose is to approve the annual Statement of Agreement between the Academy for Academic Excellence and the Dallas County Juvenile Department, Institutional Services to coordinate and support the tenets of PL 107-110 Title I, Part D, Subpart 2 through educational programming (See EXHIBIT A); and
- WHEREAS,** the agreement provides educational assurances for youth in residential facilities and ensures that Title I, Part D funds are being used according to federal guidelines; and
- WHEREAS,** there is no impact on operations or maintenance; and
- WHEREAS,** there is no financial impact to Dallas County; and
- WHEREAS,** this agreement supports the overall safety, welfare and instructional needs of youth in facilities, and
- WHEREAS,** the project schedule is for the 2015-2016 academic school year, and

WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence Charter School Board approve the Academy for Academic Excellence and Dallas County Juvenile Institutional Services Statement of Agreement.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board



DALLAS COUNTY JUVENILE DEPARTMENT

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5

(214) 698-2200
Dallas, Texas 75212

EXECUTIVE MANAGEMENT TEAM

DR. TERRY S. SMITH
Executive Director
Juvenile Services
Chief Juvenile Probation
Officer

BILL EDWARDS
Assistant Executive Director
Juvenile Services
Denika Caruthers
Administrative Legal Advisor
Juvenile Services
DEPUTY DIRECTORS

RUDY ACOSTA
Probation Services

KAREN RAMOS
Education Services

DR. JOHN PITA
Clinical Services

DR. DANNY PIRTLE
Administrative Services

ERVIN L. TAYLOR
Institutional Services

DALLAS COUNTY JUVENILE BOARD

JUDGE CHERYL LEE SHANNON
Chairman
305th District Court

JUDGE ANDREA MARTIN
304th District Court

COUNTY JUDGE CLAY JENKINS
Dallas County Judge

COMMISSIONER JOHN WILEY PRICE
Vice-Chairman
Road & Bridge, District 3

JUDGE KEN MOLBERG
95th District Court

PAULA MILLER
Youth Services Advisory Board Chair
Attorney at Law

JUDGE AMBER GIVEN-DAVIS
282nd Judicial District Court

JUDGE ANDREA PLUMLEE
330th Family District Court

JUDGE CRAIG SMITH
192nd Civil District Court

EXHIBIT A Statement of Agreement Title I, Part D

The Academy for Academic Excellence (AAE) and Dallas County Juvenile Department (DCJD) Facilities, a neglected/delinquent youth facility, agree to coordinate and support a PL 107-110 Title I, Part D, Subpart 2 program within the neglected/delinquent facility.

The AAE will act as the fiscal agent and program monitor of the Title I program identified below.

The DCJD facility provides assurance and documentation, upon request, that the Title I, Part D, Subpart 2 funds are being used in one or more of the following ways:

- 1) For programs that serve children and youth returning to local schools from correctional facilities, in order to assist in the transition of such children and youth back to the regular school environment to help them remain in school and complete their education;
- 2) For dropout prevention programs which serve 1) at-risk children and youth, including pregnant and parenting teens, 2) children and youth who have come in contact with the juvenile justice system, 3) children and youth at least 1 year behind their expected grade level, 4) migrant youth, 5) immigrant youth, 6) students with limited English proficiency, and 7) gang members;
- 3) For the coordination of health and social services for such individuals if there is a possibility that the provision of such services, including drug and alcohol counseling, and mental health service, will improve the likelihood such individuals will complete their education;
- 4) For special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, and curriculum-based youth entrepreneurship education.

The DCJD facility provides assurance and documentation, upon request, that the following services are being made available, when and where applicable, to neglected/delinquent residents at the facility:

- (1) Transition planning
- (2) Parental involvement
- (3) Coordination with federal, state, and local programs
- (4) Coordination with juvenile justice programs

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*



DALLAS COUNTY JUVENILE DEPARTMENT

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5

(214) 698-2200
Dallas, Texas 75212

EXECUTIVE MANAGEMENT TEAM

DR. TERRY S. SMITH
Executive Director
Juvenile Services
Chief Juvenile Probation
Officer

BILL EDWARDS
Assistant Executive Director
Juvenile Services
Denika Caruthers
Administrative Legal Advisor
Juvenile Services

DEPUTY DIRECTORS

RUDY ACOSTA
Probation Services

KAREN RAMOS
Education Services

DR. JOHN PITA
Clinical Services

DR. DANNY PIRTLE
Administrative Services

ERVIN L. TAYLOR
Institutional Services

DALLAS COUNTY JUVENILE BOARD

JUDGE CHERYL LEE SHANNON
Chairman
305th District Court

JUDGE ANDREA MARTIN
304th District Court

COUNTY JUDGE CLAY JENKINS
Dallas County Judge

COMMISSIONER JOHN WILEY PRICE
Vice-Chairman
Road & Bridge, District 3

JUDGE KEN MOLBERG
95th District Court

PAULA MILLER
Youth Services Advisory Board Chair
Attorney at Law

JUDGE AMBER GIVEN-DAVIS
282nd Judicial District Court

JUDGE ANDREA PLUMLEE
330th Family District Court

JUDGE CRAIG SMITH
192nd Civil District Court

- (5) Collaborate with probation officers
- (6) Individualized education programs
- (7) Alternative placements

The AAE shall evaluate the program and, where the number of students is sufficient, disaggregating data on participation by gender, race, ethnicity, and age, to determine the program's impact on the ability of participants in order:

- 1) to maintain and improve educational achievement;
 - 2) to accrue school credits that meet State requirements for grade promotion and secondary school graduation;
 - 3) to make the transition to a regular program or other education programs operated by a local education agency;
 - 4) to complete secondary school (or secondary school equivalency requirements); and
 - 5) to participate in post-secondary education and job training programs, as appropriate.
- The result of this evaluation shall be used to plan and improve subsequent programs for participating children and youth.

Deputy Director of Institutional Services
Dallas County Juvenile Department

Date

Ms. Denika Caruthers
Administrative Legal Advisor
Juvenile Services

Date

Deputy Director of Education Services
Academy for Academic Excellence

Date

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board

Date

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*



ACTION ITEM

P.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015

To: Academy for Academic Excellence Charter School Board

From: Dr. Terry S. Smith, Director

Subject: Education Department General Administrative Regulations (EDGAR) for the Academy for Academic Excellence

Background of Issue:

The Texas Education Agency (TEA) made changes to the use of federal grant funds. The new regulations impact the federal financial management standards with a major emphasis on strengthening accountability by improving policies protecting against waste, fraud and abuse.

The Education Department General Administrative Regulations (EDGAR) manual contains internal controls and grant management standards to ensure that all federal funds are lawfully expended. The new regulations from the Office of Management and Budget (OMB) were incorporated into the general federal regulation which created the new EDGAR.

Impact on Operations and Maintenance:

There will be no impact on operations or maintenance.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The EDGAR Manual has been reviewed by Ms. Denika Caruthers, Dallas County Juvenile Department's Administrative Legal Advisor. Ms. Denika Caruthers has approved the agreement as to form.

Financial Impact/Considerations:

This information has been reviewed by Ms. Carmen Williams, Budget Supervisor.

Performance Impact Measures:

This manual provides the internal controls and grant management standards mandated by TEA.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

Project Schedule/Implementation:

The project schedule begins in the 2015-2016 academic school year.

Recommendation:

It is recommended that the Charter School Board approves the Education Department General Administrative Regulations (EDGAR) for the Academy for Academic Excellence.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** the Texas Education Agency (TEA) made changes to the use of federal grant funds. The new regulations impact the federal financial management standards with a major emphasis on strengthening accountability by improving policies protecting against waste, fraud and abuse; and
- WHEREAS,** the Education Department General Administrative Regulations (EDGAR) manual contains internal controls and grant management standards to ensure that all federal funds are lawfully expended. The new regulations from the Office of Management and Budget (OMB) were incorporated into the general federal regulations which created the new EDGAR; and
- WHEREAS,** there is no impact on operations or maintenance; and
- WHEREAS,** there is no financial impact to Dallas County; and
- WHEREAS,** this manual provides the internal controls and grant management standards mandated by TEA; and
- WHEREAS,** the project schedule begins in the 2015-2016 academic school year; and
- WHEREAS,** this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence Charter School Board approve the Education Department General Administrative Regulations (EDGAR) for the Academy for Academic Excellence.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board



ACTION ITEM

Q.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Academy for Academic Excellence School Board
From: Dr. Terry S. Smith, Director
Subject: Reauthorization of Academy for Academic Excellence (AAE) Charter School Purchase Policy

Background of Issues

Historically, the Academy for Academic Excellence School Board grants authorization to utilize a modified purchasing system to expedite purchases and pay invoices. To date, this system has been effective in creating a more responsive purchasing process. With the utilization of the modified system, there have been no significant challenges encountered, as items purchased and invoices paid were accounted for in the various line items of the Academy for Academic Excellence's budget. This practice has not circumvented the enforcement of the Local Government and Dallas County Purchasing policies and procedures. The purpose of this briefing is to request an extension of the previously approved modification to the purchasing process used to facilitate the expeditious ordering of needed supplies and paying invoices.

Impact on Operations and Maintenance

The Academy for Academic Excellence's FY 16 budget was approved by the Academy for Academic Excellence School Board at the June 22, 2015 School Board meeting. The budget briefing included a proposed budget of expenditures for the School Board's approval. The Purchasing Department, in accordance with purchasing policies and procedures, requires a School Board Order when purchasing items outside of basic office supplies and copier paper and in some cases a contract to purchase materials and supplies, and/or to pay outstanding invoices. Additionally, orders that exceed \$50 require Commissioners Court approval.

Basic supplies and materials are ordered in advance to ensure that staff has the necessary resources for youth, and to facilitate a safe community, and have the necessary resources to complete assigned tasks and duties during the Charter School's day-to-day operations. Some resources are needed to be in compliance with licensing and governing bodies while others will increase staff efficiency and are cost effective.

To ensure that all purchase requests are consistent with Academy for Academic Excellence School Board approved budget, appropriate staff members have received training related to their specific line item budget and have also been provided detailed copies of the budget. Moreover, staff members have been provided detailed information on the purchasing process. Associated with the responsibilities incurred in the purchasing process, all requests will be accompanied by appropriate documentation asserting that the identified items were included in the approved budget.

The Department is recommending extension of the policies previously approved by the Board. These purchasing procedures are summarized below.

- (1) \$0.01--\$500. Purchases in this range may be purchased via a standing School Board Order that authorizes payments for items reflected in the school budget approved by the School Board.

- (2) \$500.01--\$1,000. Purchases in this range require the Department Head's signature (Dr. Terry S. Smith) and the standing School Board Order as in 1 above.
- (3) \$1,000.01--\$3,500. Purchases in this range require a signed authorization by the Academy for Academic Excellence School Board Chair. The standing School Board Order will have given the Academy for Academic Excellence School Board Chair authorization to sign approving purchases in this range.
- (4) \$3,500.01--and above. Purchases in this range require a traditional Board Briefing and Order.

These purchases must be in compliance with Dallas County and Local Government Code purchasing policies and procedures.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Impact

Dallas County purchasing policies and procedures as well as Local Governments Purchasing Codes require that all purchases be made from a contract vendor or purchased through a purchasing agent of the County. The modification requested will not circumvent or violate any previously mentioned purchasing policies or procedures.

Financial Impact/Considerations

The modification requested does not require any additional funding. The cost for any materials or supplies ordered or invoices to be paid was accounted for under specific line items in the Academy for Academic Excellence's approved budget. This information has been review by Ms. Carmen Williams, Budget Supervisor.

Recommendation

It is recommended that the Academy for Academic Excellence School Board approve the modified approval process for ordering needed supplies and materials.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Charter School Board of Dallas County, Texas, held on the 23th day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, historically, the Academy for Academic Excellence School Board grants authorization to utilize a modified purchasing system to expedite purchases and pay invoices. To date, this system has been effective in creating a more responsive purchasing process. With the utilization of the modified system, there have been no significant challenges encountered, as items purchased and invoices paid were accounted for in the various line items of the Academy for Academic Excellence's budget.; and

WHEREAS, this practice has not circumvented the enforcement of the Local Government and Dallas County Purchasing policies and procedures. The purpose of this briefing is to request an extension of the previously approved modification to the purchasing process used to facilitate the expeditious ordering of needed supplies and paying invoices; and

WHEREAS, the Academy for Academic Excellence's FY 16 budget was approved by the Academy for Academic Excellence School Board at the June 22, 2015 School Board meeting. The budget briefing included a proposed budget of expenditures for the School Board's approval.; and

WHEREAS, the Purchasing Department, in accordance with purchasing policies and procedures, requires a School Board Order when purchasing items outside of basic office supplies and copier paper and in some cases a contract to purchase materials and supplies, and/or to pay outstanding invoices. Additionally, orders that exceed \$50 require Commissioners Court approval; and

WHEREAS, basic supplies and materials are ordered in advance to ensure that staff has the necessary resources for youth, and to facilitate a safe community, and have the necessary resources to complete assigned tasks and duties during the Charter School's day-to-day operations. Some resources are needed to be in compliance with licensing and governing bodies while others will increase staff efficiency and are cost effective and

WHEREAS, to ensure that all purchase requests are consistent with the Charter School's approved budget,

appropriate staff members have received training related to their specific line item budget and have also been provided detailed copies of the budget. Moreover, staff members have been provided detailed information on the purchasing process. Associated with the responsibilities incurred in the purchasing process, all requests will be accompanied by appropriate documentation asserting that the identified items were included in the approved budget; and

WHEREAS, the Department is recommending extension of the policies previously approved by the Board. These purchasing procedures are summarized below.

- (1) *\$0.01--\$500.* Purchases in this range may be purchased via a standing School Board Order that authorizes payments for items reflected in the school budget approved by the School Board.
- (2) *\$500.01--\$1,000.* Purchases in this range require the Department Head's signature (Dr. Terry S. Smith) and the standing School Board Order as in 1 above.
- (3) *\$1,000.01--\$3,500.* Purchases in this range require a signed authorization by the Academy for Academic Excellence School Board Chair. The standing School Board Order will have given the Academy for Academic Excellence School Board Chair authorization to sign approving purchases in this range.
- (4) *\$3,500.01--and above.* Purchases in this range require a traditional Board Briefing and Order.

These purchases must be in compliance with Dallas County and Local Government Code purchasing policies and procedures; and

WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence School Board approve the modified approval process for ordering needed supplies and materials.

DONE IN OPEN BOARD MEETING this 23th day of November 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _ for the motion and _ opposed.

Recommended by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Approved by:

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board



ACTION ITEM

R.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Academy for Academic Excellence Charter School Board
From: Dr. Terry S. Smith, Director
Subject: Ratification of Juvenile Justice Reentry Education Grant Submission

Background of Issue:

On October 30, 2015, the Academy for Academic Excellence (AAE) responded to an opportunity (ED-Grants-083.115-001) for funding called Juvenile Justice Reentry Education Program: Opening Doors to College and Careers through Career and Technical Education (CTE). The purpose of this competitive grant program is to improve outcomes for justice-involved youth through the provision of career and technical education (CTE) programs, reentry services, and post release CTE and employment training opportunities for juveniles in and exiting from juvenile justice confinement. The grant program had three absolute priorities to meet.

1. Improve school climate, behavior supports, and correctional education.
2. Enhancing state or local efforts to improve reentry outcomes.
3. Utilize partnerships.

This grant will enable the AAE to expand its CTE courses to include the Youth Village, Medlock, and JJAEP campuses and strengthen its partnerships with Navarro College and Succeeding at Work.

The purpose of this brief is to ratify the October 30, 2015 submission of this grant proposal and to authorize the Dallas County Judge to sign any documents on behalf of the Academy for Academic Excellence.

Impact on Operations and Maintenance:

The AAE requested \$704,009.76 over the course of three years. This request will add two CTE teachers to teach at the Youth Village, Medlock, and JJAEP campuses as well as equip computer labs so teachers can implement the engineering and technological based curriculum, Project Lead the Way. These courses will offer an extensive curriculum from modeling and design to engineering basics. Students will also be able to choose to focus on web-based learning opportunities through Navarro College in which they will earn dual-credits that are transferrable to a post-secondary institution. These course options will enable students to select an educational path fitting their needs and educational goals. Finally, when a student transitions from the residential placement to their home community, they will be connected to career development services, through Succeeding at Work, a local, charitable workforce organization. Here, they will be exposed to job placement opportunities and career development training.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

If awarded, the Dallas County Judge will need authorization to sign any documents on behalf of the Academy for Academic Excellence and Dallas County.

Financial Impact/Considerations:

The Academy of Academic Excellence requested \$704,009.76. This includes \$296,003.32 for year one, \$195,131.12 for year two, and \$212,875.32 for year three. This includes costs for the teachers, curriculum, computer labs, and job placement services. There is not a cost sharing or match requirement to this program. The budget information form 524 outlining the budget breakdown is attached. This information has been reviewed and approved by Ms. Carmen Williams, Budget Supervisor.

Performance Impact Measures:

If awarded, the Academy for Academic Excellence will be required to submit performance reports to the U.S. Department of Education.

Project Schedule/Implementation:

The proposals were due to the Department of Education on October 30, 2015. If awarded, the program should begin January 2016.

Recommendation:

It is recommended that the Academy for Academic Excellence Charter School Board ratify the submission of the Juvenile Justice Reentry Grant. It is further recommended that the Academy for Academic Excellence Charter School Board authorize the Dallas County Judge to sign any grant related documents on the school's and Dallas County's behalf.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015 - XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 23rd day of November 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, on October 30, 2015, the Academy for Academic Excellence responded to an opportunity (ED-Grants-083.115-001) for funding called Juvenile Justice Reentry Education Program: Opening Doors to College and Careers through Career and Technical Education (CTE); and

WHEREAS, the purpose of this competitive grant program is to improve outcomes for justice-involved youth through the provision of career and technical education (CTE) programs, reentry services, and post release CTE and employment training opportunities for juveniles in and exiting from juvenile justice confinement. The grant program had three absolute priorities to meet.

1. Improve school climate, behavior supports, and correctional education.
2. Enhancing state or local efforts to improve reentry outcomes.
3. Utilize partnerships.

This grant will enable the AAE to expand its CTE courses to include the Youth Village, Medlock, and JJAEP campuses and strengthen its partnerships with Navarro College and Succeeding at Work; and

WHEREAS, the AAE requested \$704, 009.76 over the course of three years. This request will add two CTE teachers to teach at the Youth Village, Medlock, and JJAEP campuses as well as equip computer labs so teachers can implement the engineering and technological based curriculum, Project Lead the Way.

WHEREAS, these courses will offer an extensive curriculum from modeling and design to engineering basics. Students will also be able to choose to focus on web-based learning opportunities through Navarro College in which they will earn dual-credits that are transferrable to a post-secondary institution. These course options will enable students to select an educational path that fits their needs and educational goals; and

- WHEREAS,** finally, when a student transitions from the residential placement to their home community, they will be connected to career development services, through Succeeding at Work, a local, charitable workforce organization. Here, they will be exposed to job placement opportunities and career development training; and
- WHEREAS,** this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and
- WHEREAS,** if awarded, the Dallas County Judge will need authorization to sign any documents on behalf of the Academy for Academic Excellence and Dallas County; and
- WHEREAS,** the Academy of Academic Excellence requested \$704,009.76. This includes \$296,003.32 for year one, \$195,131.12 for year two, and \$212,875.32 for year three. This includes costs for the teachers, curriculum, computer labs, and job placement services. There is not a cost sharing or match requirement to this program. The budget information form 524 outlining the budget breakdown is attached. This information has been reviewed and approved by Carmen Williams, Budget Supervisor; and
- WHEREAS,** if awarded, the Academy for Academic Excellence will be required to submit performance reports to the U.S. Department of Education; and
- WHEREAS,** the proposals were due to the Department of Education on October 30, 2015. If awarded, the program should begin January 2016.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that it is recommended that the Academy for Academic Excellence Charter School Board ratify the submission of the Juvenile Justice Reentry Grant. It is further recommended that the Academy for Academic Excellence Charter School Board authorize the Dallas County Judge to sign any grant related documents on the school's and Dallas County's behalf.

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board

**U.S. DEPARTMENT OF EDUCATION
BUDGET INFORMATION
NON-CONSTRUCTION PROGRAMS**

OMB Number: 1894-0008
Expiration Date: 04/30/2014

Name of Institution/Organization

Dallas, County of

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

**SECTION A - BUDGET SUMMARY
U.S. DEPARTMENT OF EDUCATION FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	95,740.00	95,740.00	95,740.00			287,220.00
2. Fringe Benefits	36,770.32	36,770.32	36,770.32			110,310.96
3. Travel	9,256.50	9,056.50	9,056.50			27,369.50
4. Equipment	75,376.55	0.00	0.00			75,376.55
5. Supplies	42,763.55	11,467.90	23,212.10			77,443.55
6. Contractual	24,596.40	24,596.40	24,596.40			73,789.20
7. Construction	0.00	0.00	0.00			0.00
8. Other	11,500.00	17,500.00	23,500.00			52,500.00
9. Total Direct Costs (lines 1-8)	296,003.32	195,131.12	212,875.32			704,009.76
10. Indirect Costs*						
11. Training Stipends						
12. Total Costs (lines 9-11)	296,003.32	195,131.12	212,875.32			704,009.76

***Indirect Cost Information (To Be Completed by Your Business Office):**

If you are requesting reimbursement for indirect costs on line 10, please answer the following questions:

(1) Do you have an Indirect Cost Rate Agreement approved by the Federal government? ☐ Yes ☐ No

(2) If yes, please provide the following information:

Period Covered by the Indirect Cost Rate Agreement: From: To: (mm/dd/yyyy)

Approving Federal agency: ☐ ED ☐ Other (please specify):

The Indirect Cost Rate is %.

(3) For Restricted Rate Programs (check one) -- Are you using a restricted indirect cost rate that:

☐ Is included in your approved Indirect Cost Rate Agreement? or, ☐ Complies with 34 CFR 76.564(c)(2)? The Restricted Indirect Cost Rate is %.



ACTION ITEM

S.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: November 23, 2015
To: Academy for Academic Excellence Charter School Board
From: Dr. Terry S. Smith, Director
Subject: Accelerated Instructional Plan for Over-Age and Under-Credited Youth: Dropout Prevention

Background of Issue:

In accordance with Texas Administrative Code 19 (TAC 74.24(c)(9)); using guidelines established by the State Board of Education (TEC Sec. 28.023), a school district shall develop or select for review by the district board of trustees examinations for acceleration for each primary school grade level and for credit for secondary school academic subjects. The guidelines must provide for the examinations to thoroughly test comprehension of the information presented in the applicable grade level or subject. The Academy for Academic Excellence (AAE) is requesting to implement the Accelerated Instructional Plan for Dropout Prevention. This will allow over-age and under-credited youth the opportunity to accelerate to the next grade level and/or recoup credits through credit recovery options if they meet the requirements indicated in the district's Accelerated Instructional Plan (AIP).

As of October 30, 2015, approximately 60 middle school students would have possibly qualified for the AIP. All high school students receive credit recovery options once they enroll and their transcripts are reviewed for course enrollment. The TAC and TEC allow districts to implement strategies for dropout prevention. One effective strategy is individualized instruction. The AIP is an individualized accelerated instructional plan specific to student's individualized learning needs. This is not a new mandate; however, AAE has found a need to implement a plan and is requesting the Charter School Board to approve the Accelerated Instructional Plan for Over-Age and Under-Credited Youth: Dropout Prevention.

Impact on Operations and Maintenance:

There will be no impact on operations or maintenance.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The information has been reviewed by Ms. Denika Caruthers, Dallas County Juvenile Department's Administrative Legal Advisor. Ms. Denika Caruthers has approved the AIP as to form.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

Financial Impact/Considerations:

This information has been reviewed by Ms. Carmen Williams, Budget Supervisor.

Performance Impact Measures:

To provide accelerated learning opportunities and decrease dropout rates.

Project Schedule/Implementation:

Implementation to begin the 2015-2016 academic school year.

Recommendation:

It is recommended that the Charter School Board approves the Accelerated Instructional Plan (AIP) for Over-Age and Under-Credited Youth: Dropout Prevention.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2015-XXX

DATE: November 23, 2015

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 23rd day of November, 2015, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** in accordance with Texas Administrative Code 19 TAC 74.24(c)(9); using guidelines established by the State Board of Education (TEC Sec. 28.023), a school district shall develop or select for review by the district board of trustees examinations for acceleration for each primary school grade level and for credit for secondary school academic subjects. The guidelines must provide for the examinations to thoroughly test comprehension of the information presented in the applicable grade level or subject. The Academy for Academic Excellence (AAE) is requesting to implement the Accelerated Instructional Plan for Dropout Prevention. This will allow over-age and under-credited youth the opportunity to accelerate to the next grade level and/or recoup credits through credit recovery options if they meet the requirements indicated in the district's Accelerated Instructional Plan (AIP); and
- WHEREAS,** as of October 30, 2015, approximately 60 middle school students would have possibly qualified for the AIP. All high school students receive credit recovery options once they enroll and their transcripts are reviewed for course enrollment; and
- WHEREAS,** the TAC and TEC allow districts to implement strategies for dropout prevention. One effective strategy is individualized instruction. The AIP is an individualized accelerated instructional plan specific to student's individualized learning needs. This is not a new mandate; however, AAE has found a need to implement a plan and is requesting the Charter School Board to approve the Accelerated Instructional Plan for Over-Age and Under-Credited Youth: Dropout Prevention; and
- WHEREAS,** there is no impact on operations or maintenance; and
- WHEREAS,** there is no financial impact to Dallas County; and

WHEREAS, to provide accelerated learning opportunities and decrease dropout rates; and

WHEREAS, to begin implementation in the 2015-2016 academic school year; and

WHEREAS, this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence Charter School Board approve the Accelerated Instructional Plan (AIP) for Over-Age and Under-Credited Youth: Dropout Prevention

DONE IN OPEN BOARD MEETING this 23rd day of November, 2015.

The forgoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board

Academy for Academic Excellence (AAE)

Accelerated Instructional Plan (AIP)

for Over-Age and Under-Credited Youth: Dropout Prevention

In accordance with Texas Administrative Code 19 TAC 74.24(c)(9); using guidelines established by the State Board of Education (TEC Sec. 28.023), a school district shall develop or select for review by the district board of trustees examinations for acceleration for each primary school grade level and for credit for secondary school academic subjects. The guidelines must provide for the examinations to thoroughly test comprehension of the information presented in the applicable grade level or subject.

Middle School (grades 6-8)

Student Criteria for Accelerated Instructional Plan (AIP)

1. Student must be recommended by at least two core content teachers.
2. Students must be at least two years overage and/or two years below grade level.
3. Student selected to participate in AIP must be a unanimous decision by the AIP committee.
4. Parent/guardian approval is required (signed permission document).
5. Student plan must be noted and approved in special services documents such as, ARD and LPAC.

Accelerated Instructional Plan:

1. Student will complete District Benchmark test(s).
The data from the district benchmark will help to create individual student accelerated plan (AIP)
2. Student will be enrolled in EPS for ongoing support in Reading and Math.
 - a. EPS math allows remediation of basic and complex math skills
 - b. EPS reading allows remediation of basic reading skills and provides students with support skills to increase comprehension.
3. Student will also use technology based instruction courses to accelerate and support core content areas to ensure student success.
 - a. Students will use self-paced, student-centered computer based instruction (CBI) for accelerated learning activities.
 - b. Students will pre-test on subjects covered in CBI, so that instruction is focused and specific to the needs of the student.

- c. CBI accelerated learning activities in math and English will also cover areas of remediation if student has missing skills or content knowledge gaps.

Student Promotion Criteria for MS Students

1. Student has successfully completed their individualized *Accelerated Instructional Plan (AIP)*.
2. Students must pass District Final test(s) to be considered for promotion.
3. Student promotion must be a unanimous decision by AIP committee. If the student receives special service (Special Ed or ESL) a committee member from each program must be present at the promotion meeting.
4. Student must immediately enroll in DRC upon release from facility.

High School (grades 9-12)

Accelerated Instructional Plan:

Students will be enrolled in courses for credit recovery based on student previous school record. Credit recovery is designed for students to recoup credits in classes previously failed.

Students will take state exams as appropriate.