



REVISED
DALLAS COUNTY JUVENILE BOARD
Agenda

Monday, February 22, 2016
 5:00 p.m.

305th District Court Master / Referee Courtroom, Rm. A332, 3rd Floor
 Henry Wade Juvenile Justice Center, 2600 Lone Star Dr., Dallas, TX 75212

FILED
 2016 FEB 17 AM 9:48
 CLERK
 DALLAS COUNTY

- I. Call to Order
- II. Approval of Minutes
January 29, 2016
- III. Public Comment regarding Juvenile Department (Limited to 3 minutes per individual or organization)*
- IV. Discussion Items-Juvenile Department
 - A. Director's Report
 - B. Juvenile Justice Alternative Education Program (JJAEP) Update
- V. Action Items - Juvenile Department
 - C. Appointment of Associate Judges and Referees/Masters and the Administration of Oath
 - D. Fair Defense Act Appointment of Defense Attorneys
 - E. New Proposal to Governor's Criminal Justice Division Grant Funding Applications
 - F. Criminal Justice Division Continuation Grant Funding Application
 - G. Probation Services Division Policy and Procedures
 - H. Authorization to Ratify Payments to Diagnostic Assessment Services (DAS) for JJAEP Special Education Services requests
 - I. Juvenile Processing Office Modification – Irving Police Department
- VI. Discussion Items - Academy for Academic Excellence (AAE) Charter School
 - J. Charter School Update
- VII. Action Items – AAE Charter School
 - K. Authorization to Ratify Payments to Diagnostic Assessment Services (DAS) for AAE Special Education Services requests
 - L. Academy for Academic Excellence Request to Purchase MoneyCamp by WIN Mutimedia Designs
- VIII. Executive Session - Juvenile Department
 For Purposes Permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.071 Through Section 551.076;

Subjects: Litigation Security Personnel Contacts

Notes:

**Individuals Wishing to Speak During the Public Comment Period Must Register With the Executive Director's Administrative Assistant, Ms. Claudia Avila (214/698-2224) By 4:00 p.m. on the Business Day Prior to The Date of The Board Meeting.*

Agenda Items are assigned numerically and alphabetically for ease of reference only, and do not necessarily reflect the order of their consideration by the Board.

 Judge Cheryl Lee Shannon, 305th District Court
 Chairman, Dallas County Juvenile Board



ACTION ITEM

II

MINUTES OF MEETING DATE: January 29, 2016

DALLAS COUNTY
JUVENILE BOARD

TIME: 12:30 p.m.

PLACE: Commissioners Court 1st Floor
411 Elm Street
Dallas, Texas 75202

MEMBERS PRESENT: Commissioner John Wiley Price, Vice-Chairman
Judge Cheryl Lee Shannon, Chairman
Judge Paula Miller
Judge Andrea Martin
Judge Andrea Plumlee
Judge Craig Smith
County Judge Clay Jenkins
Judge Amber Givens-Davis
Judge Ken Molberg

MEMBERS ABSENT:

I. Call to Order

The Dallas County Juvenile Board met at the Commissioners Court. Judge Cheryl Lee Shannon, Chairman, called the Juvenile Board Meeting to order at 12:30 p.m. Judge Amber Givens-Davis arrived at 12:33 p.m. and County Judge Clay Jenkins arrived at 12:43 p.m.

II. Approval of Minutes

Judge Cheryl Lee Shannon presented the minutes from the November 23, 2015, Juvenile Board Meeting for approval. A motion was made by Judge Andrea Plumlee and seconded by Commissioner John Wiley Price to approve the November 23, 2015 minutes. The motion was unanimously approved.

III. Public Comment

Judge Cheryl Lee Shannon made mention there were no persons present for public comment.

IV. Information Item

Dr. Smith mentioned the Updating/Disclosing Outside Information is due April 30, 2016.

V. Discussion Item – Juvenile Department

A. Directors Report:

Dr. Smith acknowledge Employees of the Year: Institutional Services - Jennifer Chisolm, Educational Clinical Services – Suzette Shepard, Probation Services – James Downing, Clinical Services – Milena Fertitta, Admin, Executive and Contract Services – Virginia Ward

Dr. Smith also mentioned Dallas County Employee of the Year Daryl Sherman – Jerome McNeil Detention Center

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

Dr. Smith thanked Leisa McKibbin from juviGap for providing breakfast with the residents and decorations and Cynthia Wallace from Detention for getting donations for the youth for the Christmas party.

Dr. Smith mentioned the Annual Information with Data; Dallas County Commitments to Texas Juvenile Justice Department numbers went down significantly since 2006 and Dr. Smith thanked the Judiciary.

Dr. Smith mentioned Dallas County had their first Youthful Offender graduation from our newest Diversion Court which is run by Judge Andrea Martin. There was about six or seven youth that graduated.

B. Quarterly Reports - Facilities:

Dr. Smith mentioned RDT/START, Hill Center, Letot, Medlock and Youth Village had no reportable injuries the only ones with reportable injuries were Detention, Letot (RTC) and JJAEP.

C. Juvenile Justice Alternative Education Program (JJAEP) Update:

Dr. Smith mentioned eighteen high school students were given the opportunity to re-test on one or more of the End of Course tests during the week of December 7th 2015.

D. Update on Letot RTC from non-secure to secure:

Dr. Smith stated Dallas County is doing research and reviewing on what it is going to take to switch from non-secure to secure and will be presented to the Board when ready.

VI. Action Items – Juvenile Department:

E. Election of Juvenile Board Chairman:

The Board elected Judge Cheryl Lee Shannon as Chairman of the Juvenile Board for the 2016 term.

- A motion was made by Judge Ken Molberg and seconded by Judge Craig Smith to approve Judge Cheryl Lee Shannon as Chairman of the Juvenile Board for the 2016 term. The motion was unanimously approved.

F. Election of Juvenile Board Vice-Chairman:

The Board elected Commissioner John Wiley Price as Vice-Chairman of the Juvenile Board for the 2016 term.

- A motion was made by Judge Ken Molberg and seconded by Judge Craig Smith to approve Commissioner John Wiley Price as the Vice-Chairman of the Juvenile Board for the 2016 term. The motion was unanimously approved.

G. Reauthorization of Dallas County Juvenile Department Purchase Policy:

It was recommended the Juvenile Board approve to continue the current purchasing policy for ordering needed supplies, materials, and services for the Juvenile Department and JJAEP.

- A motion was made by Judge Paula Miller and seconded by Commissioner John Wiley Price to approve to continue the current purchasing policy for ordering needed supplies, materials, and services for the Juvenile Department and JJAEP. The motion was unanimously approved.

H. Dallas County Juvenile Alternative Program (JJAEP) Budget Amendment 1: Instructional Material Allotment and Line Item Adjustments:

It was recommended the Juvenile Board approve the budget amendment #1 for DCJJAEP

- A motion was made by Commissioner John Wiley Price and seconded by Judge Craig Smith to approve the budget amendment #1 for DCJJAEP. The motion was unanimously approved.
- Point of Information-Commissioner John Wiley Price asked for the breakdown of the budget. Ms. Karen Ramos explained the budget every two years is 25,000 but there was a carryover from the previous year.

I. Any Subsequent action deemed necessary as a result of X-Evaluation of the Executive Director:

Judge Shannon stated that Action Item I would be skipped towards the end of the meeting.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to recess as the Dallas County Juvenile Board. The motion was unanimously approved.
- A motion was made to convene as the Academy of Academic Excellence Charter School Board by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to open Public Hearing. The motion was unanimously approved.

VII. Public Hearing for Academy for Academic Excellence (AAE)

1. Discussion of Texas Academic Performance Report (TAPR)

Ms. Ramos mentioned the Academy for Academic Excellence met the requirements for 2014-2015.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to close Public Hearing. The motion was unanimously approved.

VIII. Discussion Items – Academy for Academic Excellence (AAE) Charter School

J. AAE Charter School Update:

Dr. Smith explained December was a short month due to the holiday and the teachers did a great with making sure each student received a gift basket, presents and participated with holiday activities.

IX. Action Items – AAE Charter School

K. Renewal of Annual School Board Liability Insurance:

It was recommended that the Academy for Academic Excellence Charter School Board approve the request for the renewal of the annual school board liability coverage as invoiced.

- A motion was made by Judge Paula Miller and seconded by Commissioner John Wiley Price to approve the request for the renewal of the annual school board liability coverage as invoiced. The motion was unanimously approved.

L. Ratification of Annual Audit Financial Audit:

It was recommended the Academy for Academic Excellence Charter School Board accept the Academy for Academic Excellence School's annual audit for Fiscal Year 2015, conducted by the firm of Deloitte & Touche and authorize the President of the Academy for Academic Excellence School Board to sign the document as presented by the auditors upon review and approval by the Dallas County Auditor's Office.

A motion was made by Commissioner John Wiley Price and seconded by Judge Craig Smith to accept the Academy for Academic Excellence School's annual audit for Fiscal Year 2015, conducted by the firm of Deloitte & Touche and authorize the President of the Academy for Academic Excellence School Board to sign the document as presented by the auditors upon review and approval by the Dallas County Auditor's Office. The motion was unanimously approved.

M. Timeline change for Reauthorization of AAE Purchase Policy:

It was recommended the Academy for Academic Excellence School Board to approve the modified approval process for ordering needed supplies and materials.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to approve the modified approval process for ordering needed supplies and materials. The motion was unanimously approved.

N. Campus Improvement Plans:

It was recommended the Academy for Academic Excellence Charter School Board approve the Campus Improvement Plans for the Academy for Academic Excellence.

- A motion was made by Judge Paula Miller and seconded by Commissioner John Wiley Price to approve the Campus Improvement Plans for the Academy for Academic Excellence. The motion was unanimously approved.

O. Academy for Academic Excellence Budget Amendment 1: Maximum Entitlements and Line Item Adjustment:

It was recommended the Academy for Academic Excellence Charter School Board approve budget amendment #1 as presented.

- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to approve budget amendment #1 as presented. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to recess as the Academy of Academic Excellence Charter School. The motion was unanimously approved.
- A motion was made by Commissioner John Wiley Price and seconded by Judge Amber Givens-Davis to reconvene as the Dallas Juvenile Board. The motion was unanimously approved.

X. Executive Session-Juvenile Department

Judge Cheryl Lee Shannon called to order for Executive Session for Purposes Permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.071 through Section 551.076;

Judge Shannon called out of Executive Session. The Board did not take any actions or any votes. The Board only discussed matters the Juvenile Board was authorized to discuss pursuant to statute. The Chair will draft a letter to reflect the Evaluation of the Executive Director. There is no further action to take pursuant to Action Item I.

- Judge Cheryl Lee Shannon, Chairman, stated the Juvenile Board had no further matters to be considered. The meeting was adjourned at 1:30 p.m., following a motion by Judge Paula Miller seconded by Judge Clay Jenkins. The motion was unanimously approved. Meeting adjourned.



DISCUSSION

ITEMS

IV



DISCUSSION ITEMS

A.

DIRECTOR'S REPORT

February 2016

The Juvenile Department recognized outstanding departmental employees for January 2016:
DCJD Employee of the Month: Kenya Edwards (Youth Village).

PROBATION SERVICES

The Youthful Offender Court held its first graduation ceremony on January 6, 2016. Six participants received recognition for their hard work in the program. The program provides age-appropriate intervention for youth between the ages of 11 and 13. We look forward to program expansion with the addition of the second Probation Officer, Mr. Mike Benjamin. Mr. Mario Love was promoted to Supervisor of District 3 – Garland Unit. He has been instrumental in the creation and management of the Department's Diversionary Male Court (DMC). Mrs. Yolanda Haynes retired after 26 of service to the County. She was honored at a retirement ceremony. We wish her well in her future endeavors.

FIELD SERVICES – CY 2016

	JAN	YTD
Probation Caseload	1246	1246 *
New Probationers	122	122
Review Hearings	182	182
Delinquent Conduct	23	23
Technical Violations	22	22
Pre-Adjudicated	526	-
PAIS	126	-
Total Caseload	1898	-

* Average

Community Service Restitution (CSR) Update:

Throughout the month of January, 221 youth completed a total of 812 Court-Ordered CSR hours at various approved CSR sites in Dallas County. Supervised Community Service Restitution projects were held at the Salvation Army, Bethlehem Foundation, North Cities Church and Hunger Busters, resulting in the completion of 157 CSR hours by 39 youth.

PSYCHOLOGICAL SERVICES AND SUBSTANCE ABUSE DIVISION

Psychology staff referred **56** youth for psychiatric services during January. A total of **55** psychiatric consultations were performed with **28** of those being follow-up consultations. Of the **28** initial psychiatric consultations performed: **17** resulted in no medication being prescribed, **6** had already been prescribed psychotropic medications and continued those, **1** youth was already prescribed psychotropic medication and the medication was discontinued, and **4** were started on medication.

INSTITUTIONAL SERVICES DIVISION

DETENTION CENTER

Program News and Updates:

We kicked off the New Year with a resolution for Change! Our volunteers (with a few exceptions) took the month off to take care of themselves and to prepare lessons, messages and new deliveries that will inspire our youth to Change Their Thoughts and Change Their Life! We challenged the volunteers to begin February helping our youth move from a "fixed mindset" to a "growth mindset". We are determined for our youth to experience Change in 2016.

Volunteer Programs and Residents Activity:

Total Volunteers/Hours for January: Volunteers: 5
Hours: 41.54

Dallas County HHS tested/counseled **23** residents, **0** positive for Syphilis and **0** positive for HIV

Volunteer Programs: Other Programs: Lend-an-Ear

Life/Social Skill Programs: COPES (Council on Prevention /Education: Substances – Alcohol/Drug Education; New Friends New Life – Mending the Soul; Traffick911 – TRAPS (Traps of a Trafficker); Succeeding @ Work – Teens @ Work; ALERT Ministries - Robot Wars Computer Programming

START PROGRAM

	Jan	Total
Individual Counseling Sessions	202	202
Family Counseling Sessions	5	5
Victim Impact Panel participation	12	12
Participation in Family Training Sessions		
Family Training Sessions		
Case Staffings	43	43
Probation Officer Participation in Case Staffings	86%	86%

Spiritual Enrichment/Ministry Bible Study: Covenant Church, A-Team, Gospel Lighthouse, Children's Home Bible Club, Oak Cliff Bible Fellowship, New Birth Baptist Church, Praise Chapel, New Hope Prison Ministry, Living Hope Outreach, New Comfort COGIC, and Faith-4-Life

Life & Social Skills/Spiritual Enrichment Combo: The Potter's House – Boy's to Men with Character and GenNext Life Series; MTO Leadership Development (Ministry through Originality); ALERT Ministries – Girls Circle; I Am Second

Chaplain's Report: Counsel/Prayer: **0** residents

January Special Programs/Events: None

MARZELLE C. HILL TRANSITION CENTER

Program Updates: Residents started the New Year by enjoying movies, playing bingo and having extra snacks during the holiday break. Residents also participated in Art Expression group.

Program and Residents Activities: Community partner Traffick911 conducted groups with the female residents and also provided an informative group in reference to sex trafficking. Dare to Dream provided services to the residents twice this month. New Life Ministry and Friendship West provided church services on the weekends.

Medical Services: There were no medical issues during January.

Volunteer Services: All volunteer programs were cancelled for January

DETENTION CENTER	Jan	Total
Detention		
Admissions	243	243
Releases	225	225
ADP	164	164
ALOS (days)	20.5	20.5
Detention Hearings	458	458
TYC/Placement Trips	9	9
Local trips	40	40
Youth transported	40	40
START		
Admissions	12	12
Releases	15	15
Successful	12	12
Unsuccessful	3	3
Administrative	0	0
ADP	31	31
ALOS	87.9	87.9

	Jan	YTD
Admissions	36	36
ADP	26	26
ALOS	29.2	29.2
Releases	22	22
Total Youth Served	56	56

MEDLOCK CENTER

New Initiatives: Allen Wallace, Independent Ombudsman for the Texas Juvenile Justice Department, visited the facility to review the facility and visit with the residents. According to Mr. Wallace's report, the facility did not have any areas of concern that compromised the residents' safety. In the future, the Ombudsman will conduct unannounced visits to the facility every other month.

Activities: Full Gospel Holy Temple, Lake Pointe Baptist Church, Potter's House, and Pleasant Valley Baptist Church, and Life Quest Essentials who also sponsored the Adopt-a-Dorm activities.

Medical Services/Transports: Eighteen youth were transported to Dr. Jerome McNeil Detention Center for routine dental care. One youth was transported to court. Two youth were transported to Parkland Hospital and one resident was transported to the Detention Center Clinic to see the Psychiatrist.

TJJD Reports: No reports were submitted to TJJD in January.

Staff Training: JSO Staff were re-trained on Abuse, Neglect, and Exploitation.

MEDLOCK CENTER		
	Jan	YTD
Admissions	7	7
Released	5	5
Successful	5	5
Unsuccessful	0	0
Administrative	0	0
ALOS	167.2	167.2
ADP	41	41
Total Youth	46	46
MEDLOCK STARS		
	Jan	YTD
Admissions	4	4
Releases	1	1
Successful	0	0
Unsuccessful	1	1
Administrative	0	0
ALOS (days)	N/A	N/A
ADP	21	21
Total Youth	24	24

YOUTH VILLAGE

On Campus: Allen Wallace, Independent Ombudsman for the Texas Juvenile Justice Department, was on site and conducted observations, interviews with staff and youth and collected data regarding the facility daily operations. The facility received favorable reviews overall. Mr. Wallace said that he will return to the facility for unannounced visits at least every other month.

Off Campus: Fourteen residents were transported to Review Hearings at JDC court. One resident was transported to his physical therapy appointment four times this month. One resident was transported to Parkland for an x-ray. Four residents were transported to church service at New Mt. Zion Baptist Church.

Volunteer /Intern Hours: Eleven individual volunteers provided eighty hours of service. Two chaplains provided four hours of service. Three group members provided forty-two hours of service for a total of one hundred twenty-six hours for January.

Speaker Program: Eugene Mosley provided mentoring services through motivational speaking.

Training: Facility Treatment Team process training and Abuse, Neglect and Exploration for Medlock/Youth Village staff was conducted by JSO Supervisor/Trainer, Prederick Jernigan.

YOUTH VILLAGE	Jan	YTD
Admitted	8	8
ADP	47	47
Total Youth Served	53	53
Releases	5	5
Successful	4	4
Unsuccessful	1	1
Administrative Rel.	0	0
ALOS	186.5	186.5

Medical Services: Thirty-two residents were seen for sick call request. Sixteen residents were transported to dental appointments at the Detention Center Clinic. Twenty residents were treated at the Med Van and thirteen residents were evaluated by a Mental Health provider.

Religious Programs: Full Gospel Holy Temple, Mt. Zion Baptist Church, Countryside Bible, and Shady Grove Baptist Church

Account of Reportable Injuries: There were not reportable Injuries in January.

Escape/Furlough: We had no runaways or youth who failed to return from home furloughs in January.

LETOT CENTER

Community Initiatives: Non-Residential Services received 50 paper referrals to be addressed through the Letot Crisis Intervention Program, Deferred Prosecution and ESTEEM Court.

The ESTEEM Court continues operating at Letot Center with Judge Shannon presiding. There are currently seven youth and families attending ESTEEM Court in the month of January. Four youth began services, and none graduated or were unsuccessfully or neutrally discharged. Four youth were referred during the month of January. Aim, Functional Family Therapy, and Clinical Services have been providing services. Aftercare services are also being provided for the girls that have completed the program.

LETOT CENTER		
Residential	Jan	YTD
Admissions	10	10
Releases	16	16
ADP	17	17
ALOS	46.9	46.9
Total Youth Served	30	30
Intake/Orientation		
Admissions	56	56
Releases	56	56
ADP	2	2
ALOS	0.9	0.9
Total Youth Served	56	56

Residential Services: Why Try Topics: (1) Climbing Out– helps residents identify a problem area and the what support they have to change the problem; (2) Jumping Hurdles – realizing they will always have problems and develop a plan to overcome them; (3) Desire, Time & Effort – learning to focus on positive things that do not hurt them or others; (4) Lift the Weight – builds self-respect and opportunity by learning what is expected of them and the positive side to following the law and rules.

Medical Services: Residential: Health Screens – 10, Call Backs – 0, Doctor’s visits -18
Recommendations are made for medical and/or clinical follow-up.

Volunteer Services: Faith Based Volunteers: worship and religious study – 8 volunteers, 5 hours; Life Skills Volunteers: visiting and teaching - 24 volunteers, 36 hours; Special Events: 0 volunteers, 0 hours.

Clinical Services: In the Residential Unit, Clinical Services held four process groups with the boys (seven residents) and six process groups with the girls (seventeen residents), processing issues pertaining to why they are here and what steps they can take to keep from going further into the system. Residential Unit rounds consisted of clinical team making one to two rounds daily to speak with the youth and JSO’s. The daily rounds allow the Clinical team to staff the residents’ cases, provide consultation, and conduct crisis screens as needed (57 rounds).

LETOT RESIDENTIAL TREATMENT CENTER

Letot Capital Board Initiatives: Letot Foundation continues to conduct tours and raise funds for enrichment activities for the Residential Treatment Center.

Residential Services: Drug Education is being provided by the Juvenile Department's Substance Abuse Unit.

Social Skills: learning anger management, problem solving, moral decision making, positive peer interaction, team work, and leadership through groups, team building exercises, sports, and assignments.

Letot RTC		
	Jan	YTD
Admissions	2	2
Releases	1	1
ADP	14	14
Total Youth Served	14	14

Enrichment Programs:

Culinary Arts Program: opportunity to earn "ServSafe Food Handlers" certificate, and a possible internship at Café Momentum upon release. Three residents earned their "ServSafe Food Handlers" certification. All current residents are now participating in Phase 3 of the culinary program. They are now preparing different recipes and learning about different ingredients/substitutions.

Field Trips: Residents on level 3 and above participated in a trip to the AMC Movie Theater and Cici's pizza. Residents on level 3 and above also went shopping at Wal-Mart with gift cards they received for Christmas from the Dallas Women's Foundation.

Medical Services: Health Screens – 0, Call Backs – 0, Doctor's visits - 7
Recommendations are made for medical and/or clinical follow-up.

Volunteer Services:

Faith-Based Volunteers: worship and religious study - 0 volunteers, 0 hours; Life Skills Volunteers: visiting and teaching - 2 volunteers, 3.75 hours; Special Events: 0 volunteers, 0 hours.

Yoga group: Residents participated in weekly yoga groups conducted by our volunteer yoga instructor, Ms. Laura Fonville. As the girls participate in yoga, they learn grounding techniques that will help them to re-connect with their bodies and feel a sense of safety and self-efficacy.

Clinical Services: All 15 residents received weekly individual therapy, a total of 68.75 hours in January. The girls also received daily group therapy, including art therapy, coping skills, girl empowerment, and My Life My Choice. Art is a therapeutic modality that encourages expression through the use of art materials. Clinicians conducted six art groups this month. Coping skills group, which is rooted in Dialectical Behavior Therapy (DBT), teaches the girls to manage difficult thoughts and emotions. Four coping skills groups were provided. The girl empowerment group enables the girls to increase their self-protective skills by discussing healthy and unhealthy relationships and power dynamics. Three girl empowerment groups were conducted. The girls also participated in one process group to resolve interpersonal conflict and to improve communication. The girls also participated in My Life My Choice groups, focused on education and prevention of sexual exploitation.

Family therapy was also provided to 12 residents (20.5 client-contact hours). Additionally, the clinical team also provided crisis intervention (63.25 client-contact hours) and clinical rounds (139.25 client-

contact hours). Clinical rounds consist of each clinical team member engaging with the youths, checking in, and providing support throughout the day.

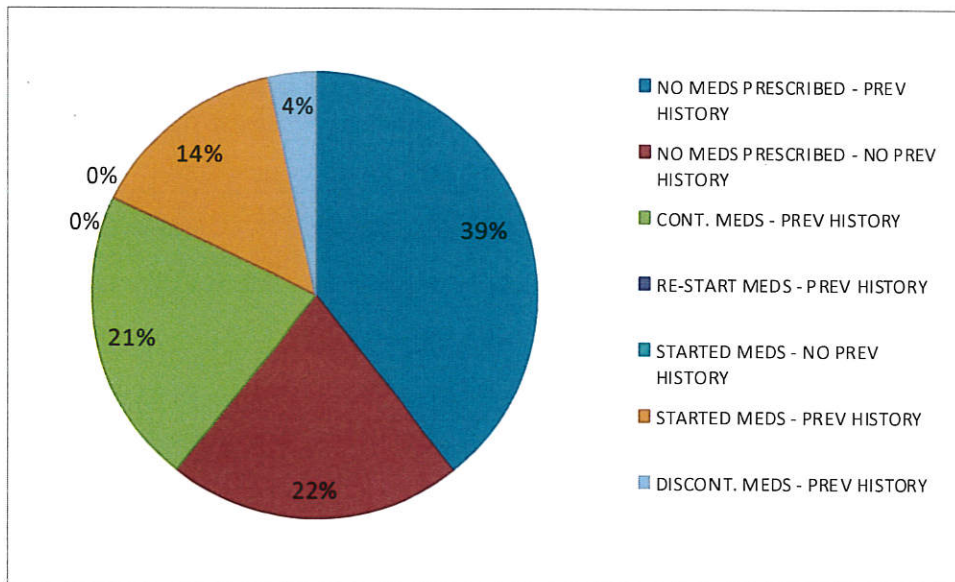
Twelve of the fifteen residents also received substance abuse education groups, twice a week. These groups are conducted by Ms. Roshunda Hartfield.

Four residents were referred to the Parkland psychiatrist to continue monitoring their psychiatric health.

Youth With Faces has been involved in providing enrichment programs to the girls. All 15 girls participated in Culinary Arts twice a week. Additionally, three girls participated in financial planning and job-related groups, twice a week.

PSYCHIATRIC CONSULTS COMPLETED - 2016													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
1. Total Reports Requested	88												88
2. Total Consultations (<i>actual reports received</i>)	56												56
A. Initial Consultations	28												28
B. Follow-Up Consultations	28												28
3. Total Number of Youth Receiving Consultations	55												0

INITIAL CONSULTATIONS - PSYCHIATRIC MEDICATION RESULTS - 2016													
TOTALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
1. No Medication Prescribed	17												17
2. Medication Discontinued	1												1
3. Continued on Medication	6												6
4. Started on Medication	4												4



NO MEDS PRESCRIBED - PREV HISTORY -	11
NO MEDS PRESCRIBED - NO PREV HISTORY -	6
CONT. MEDS - PREV HISTORY -	6
RE-START MEDS - PREV HISTORY -	0
STARTED MEDS - NO PREV HISTORY -	0
STARTED MEDS - PREV HISTORY -	4
DISCONT. MEDS - PREV HISTORY -	1



DISCUSSION ITEMS

B.

Director's Report Academy for Academic Excellence: January 2016

The new semester began with two professional developments days.

January 4-5, 2016, staff worked with Region 10 on various topics:

- Writing How-To's for English Language Arts and Social Studies teachers.
- Problem Solving Strategies for Math teachers.
- Putting the Pieces Together for Science teachers.
- Odysseyware provided technical assistance for Computer teachers.
- ESL Symposium (by Region 10) for ELA teachers seeking ESL Endorsement.

January 22, 2016 – the District Test Coordinator and Special Education Director attended the mandatory Annual Test Coordinator's Training at Region 10.

DALLAS COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM

ACTIVE ENROLLMENT						
Student Enrollment as of :	1/29/2016	Total Enrollment:	73			
Students on Probation/Spv.:	48	65.75%				
OFFENSE STATUS						
Disc.:	19	26.03%	Mand.:	52	71.23%	
Plmt.:	2	2.74%				
DEMOGRAPHICS						
Category			Category			
GENDER			DISTRICT	Number	Percent	
Male		Female	CFB-904	2	2.74%	
58	79.45%	15	20.55%	CHISD-904	3	4.11%
GRADE	Number	Percent	Coppell-992	3	4.11%	
3	0	0.00%	Desoto-906	6	8.22%	
4	0	0.00%	DISD-905	19	26.03%	
5	1	1.37%	Duncanville-907	8	10.96%	
6	5	6.85%	Garland-909	13	17.81%	
7	10	13.70%	GPISD-910	3	4.11%	
8	17	23.29%	HPISD-911	0	0.00%	
9	13	17.81%	IRVING-912	5	6.85%	
10	12	16.44%	Lancaster-913	2	2.74%	
11	11	15.07%	Mesquite-914	4	5.48%	
12	4	5.48%	RISD-916	5	6.85%	
	73	100.00%	Sunnyvale-919	0	0.00%	
				73	100.00%	
AGE	Number	Percent	ETHNICITY	Number	Percent	
10	0	0.00%	African American	29	39.73%	
11	4	5.48%	Asian	0	0.00%	
12	4	5.48%	Caucasian	10	13.70%	
13	13	17.81%	Hispanic	33	45.21%	
14	10	13.70%	Native American	1	1.37%	
15	16	21.92%		73	100.00%	
16	14	19.18%				
17	8	10.96%				
18+	4	5.48%				
	73	100.00%				
OFFENSE DESCRIPTIONS			Number	Percent		
D-12	Serious Misbehavior		9	12.33%		
D-14	Misdemeanor Drugs		0	0.00%		
D-15	Felony Criminal Mischief		0	0.00%		
D-16	Court/County Placement		0	0.00%		
D-17	Assault Against Employee		4	5.48%		
D-18	Assault/Retaliation of Employee (ON/OFF CAMPUS)		1	1.37%		
D-19	False Alarm/Terroristic Threat		3	4.11%		
Title 5	Off Campus Felonies Against Student & Other New Discretionary		2	2.74%		
M-01	Weapons/Firearms		6	8.22%		
M-02	Weapons other than Firearm		15	20.55%		
M-03	Aggravated Assault		14	19.18%		
M-04	Sexual Assault		1	1.37%		
M-05	Aggravated Sexual Assault		0	0.00%		
M-06	Arson		0	0.00%		
M-07	Murder Offenses/Manslaughter		0	0.00%		
M-08	Indecency with a Child		1	1.37%		
M-09	Aggravated Kidnapping		0	0.00%		
M-10	Felony Drugs		15	20.55%		
M-11	Retaliation Against Any Employee		0	0.00%		
M-12	Aggravated Robbery		0	0.00%		
P-16	Court Placement		2	2.74%		
			73	100.00%		
DETENTION; PLACEMENT or WARRANTS:			3	4.11%		
SPECIAL EDUCATION STUDENTS:			10	13.70%		
Avg. Daily Attendance:	56	84.52%	Cum. SY Daily Attendance:	48	82.20%	

DALLAS COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM

2015-2016 School Year

The month of January began with 62 students and ended with 73 students enrolled to attend the Dallas County's JJAEP. On average, there were 56 or 84.52% of the students attending on any given day in January. Of the 73 students enrolled at month's end, the



ACTION ITEM

V.



ACTION ITEM

C.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Appointment of Associate Judges and Referees/Masters and Administration of Oath

Background of Issue:

On September 18, 1995, the Juvenile Board approved the designation of the Juvenile Court Masters as Associate Judges. In order to accurately reflect the function of Associate Judge, and consistent with the Texas Family Code Sections 201.001 through 201.018, on June 25, 2001, this Board approved maintaining the title of Associate Judge for attorneys hearing both juvenile and family law cases. *The designation of Referee/Master was approved for attorneys hearing juvenile cases only.*

Full-time Associate Judges are assigned to each of the two Juvenile Courts, and a permanent, part-time Referee/Master is assigned for the purpose of detention hearings. The Juvenile Courts maintain a list of approved Referees/Masters who are available to hear cases when needed.

Associate Judges are appointed in conjunction with the regular election cycle for the Juvenile Court Judges. The Referees/Masters are appointed every year, with the previous appointments occurring in February of 2015. The Juvenile Board has previously authorized its Chair to administer the Oath of Office at a later date to those appointees not present at the meeting.

Impact on Operations and Maintenance:

The appointment of Associate Judges and Referees/Masters to hear cases allows the Juvenile Courts to operate at maximum efficiency and to enhance the management of their dockets so as to dispense swift justice in juvenile matters.

Recommended appointments for Associate Judges and Referees/Masters for this cycle include: for Associate Judges -- Alice Rodriguez, 304th District Court, and Derrick J. Morrison, 305th District Court. For Referees/Masters -- Judges Melinda Forbes, Joseph Rosenfield, Mary McAndrew, George E. Ashford, III, Robert Herrera, Rhonda Hunter, Cheryl Jaksa, George West, John Lopez, and J.R. Cook.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by ensuring that the Juvenile Court system has sufficient and approved staff resources in place to hear both juvenile and family law cases.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

Legal Information:

The appointment and qualifications of Associate Judges and Referees/Masters is addressed in Subtitle C, Judicial Resources and Services and Chapter 201 of the Texas Family Code. The process utilized by the Dallas County Juvenile District Courts is consistent with this provision of the Family Code.

Financial Impact/Considerations:

The costs of maintaining Associate Judges and Referees/Masters are provided for in the FY2016 budgets of the 304th and 305th District Courts respectively. There is no financial impact to the Dallas County Juvenile Department.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the appointment of the recommended Associate Judges and Referees/Masters provided by the Juvenile Courts and that these appointees be given the Oath of Office by the Chair of the Dallas County Juvenile Board.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Dallas County Juvenile Board appoints Associate Judges to hear juvenile and family law cases and Referees/Masters to hear juvenile cases only; and

WHEREAS, the Dallas County Juvenile Board appoints Associate Judges on a four-year cycle coinciding with judicial elections, and appoints Referees/Masters every year; and

WHEREAS, the Dallas County Juvenile Board appoints as Associate Judges Alice Rodriguez and Derrick J. Morrison; and

WHEREAS, the Dallas County Juvenile Board appoints as Referees/Masters: Melinda Forbes, Joseph Rosenfield, Mary McAndrew, George E. Ashford, III, Robert Herrera, Rhonda Hunter, Cheryl Jaksa, George West, John Lopez, and J.R. Cook; and

WHEREAS, Judge Cheryl Shannon, Juvenile Board Chair, administered the Oath of Office to all appointees present at the February 22, 2016 Juvenile Board Meeting; and

WHEREAS, the Juvenile Board authorizes Judge Cheryl Shannon to administer the Oath of Office to the appointees not present at a later date, but before any cases are heard.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board of Dallas County appoints the above listed individuals as Associate Judges for the 304th and 305th District Juvenile Court, and as Referees/Masters for the 304th and 305th District Juvenile Courts.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

D.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

Memorandum

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Fair Defense Act Appointment of Defense Attorneys

BACKGROUND OF ISSUE

Senate Bill 7 that passed during the 77th Legislative Session in 2001 requires every Juvenile Board in Texas to adopt a plan for the appointment of counsel for respondents in Juvenile Court whose families are unable to afford such. Copies of the plans are required by Government Code Section 71.0351 to be sent to the Office of Court Administration.

Counties with an acceptable plan in place will be eligible to receive state aid for payment of appointed counsel. Additionally, each Juvenile Board is required, by Section 51.102 of the Texas Family Code, to adopt a plan that conforms to statutory requirements regardless if it wishes to apply for state aid, and annually approve the list of defense attorneys deemed appropriate for appointment.

Section 51.102 of the Texas Family Code established the following requirements of the plan adopted by a Juvenile Board and Article 26.04 of the Code of Criminal Procedures establishes the following procedures for appointing counsel:

- A. *Specify qualifications for attorneys to be on the appointment list with differences in qualifications in accordance with the five recognized levels.*
 1. *Cases where the allegations are of conduct indicating the need for supervision (CINS).*
 2. *Cases in which the allegation are of delinquent conduct in which commitment to the Texas Juvenile Justice Department is not an authorized disposition.*
 3. *Cases where the allegations are of delinquent conduct in which indeterminate commitment to the Texas Juvenile Justice Department is possible.*
 4. *Cases in which determinate sentence proceedings have been initiated by obtaining grand jury approval of a petition for a covered offense.*
 5. *Cases in which proceedings for discretionary transfer to criminal court have been initiated by filing of a certification petition or motion.*
- B. *Specify procedures for including attorneys on the list in accordance with the Code of Criminal Procedure, Article 26.04.*
 1. *Applies to be included on the list.*
 2. *Meets the objective qualifications specified.*
 3. *Meets any applicable qualifications specified by the State Task Force on Indigent Defense.*
 4. *Is approved by the majority of the judges who establish the appointment list.*
- C. *Specify procedures for removing attorneys from the list.*
- D. *Specify procedures for appointing attorneys on the list to cases and for payment.*

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

E. *Comply, to the extent feasible, with requirements of the criminal court plan under Code of Criminal Procedure Article 26.04.*

Additionally, in accordance with Section 51.101 of the Texas Family Code (HB 1118), if a petition is filed, the court is required to determine indigence and appoint an attorney no later than five working days after the petition is served on the child.

In September of 2001, the Juvenile Judges of the 304th and 305th District Courts, in conjunction with the Dallas County Public Defender's Office, enacted the plan conforming to Section 51.102 of the Texas Family Code. The plan was created by the Juvenile Judges of the 304th and 305th District Courts in compliance with Sections 51.10, 51.101 and 51.102 of the Texas Family Code, and Articles 26.04 and 26.05 of the Code of Criminal Procedure. The plan along with the corresponding list of attorneys was submitted for Board approval and was approved by the Juvenile Board.

OPERATIONAL IMPACT

Approving a list of attorneys to represent indigent respondents in juvenile court will conform to statutory requirements and provide a structured and documented method of uniformity.

STRATEGIC PLAN COMPLIANCE

Providing qualified legal representation for indigent juvenile respondents who are pending Delinquency and CINS allegations is consistent with Vision 3, Strategy 3.4 of the Dallas County Strategic Plan, which is to *Maximize the Effectiveness of Dallas County Criminal Justice Resources.*

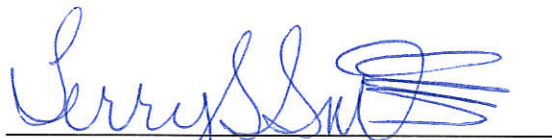
FINANCIAL IMPACT

State aid is provided for indigent defense of juvenile cases.

RECOMMENDATION

The Juvenile Department recommends that the Juvenile Board approve the lists of attorneys for appointment in the 304th and 305th District Courts to represent indigent youth.

Respectfully submitted by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

**305th District Court Felony Appointment List
Revised February 2016**

<u>Name</u>	<u>Address</u>	<u>Office</u>	<u>Cell</u>	<u>Fax</u>	<u>E-Mail</u>	<u>Bar Number</u>	<u>Type of Qualifications</u>
Ackels, Samuel	3030 LBJ Frwy, Ste. 1550 Dallas, TX 75234	214-267-8600		214-267-2605	sam@ackelslaw.com	24068128	4,5
Adkins, LaDeitra	2704 Route Street, Suite 1 Dallas, TX 75201	214-901-2600		214-960-4560	adklad@aol.com	24026763	5
Adler, Frank	PO Box 5211, Keller, TX 76244-2511	817-501-4658		817-431-6471	frankadlerlaw@aol.com	24056787	6 (Spanish)
Aland, Ronald Z.	5446 Milton St., Ste. 435 Dallas, TX 75206	214-871-2777	214-394-6993	214-8712779		00965200	4,5
Alvoid, Dennis E.	PO Box 814483 Dallas, TX 75381	214-742-5806				01133000	5,6
Anderson, Keith A.	PO Box 2206 Desoto, TX 75123	972-965-0086		972-230-2706	KeithAndersonlaw@at.com	01196450	5
Arnold, Bryan S.	4242 S. Carrier Pkwy. Grand Prairie, TX 75052	214-697-3230		972-291-899		01340200	4,5
Ashe William (Bill) M. II	3026 Mockingbird Lane, Ste. 128 Dallas, TX 75205	214-599-0161				01373600	5,6
Ashford, George E. III	325 N. Saint Paul, Ste. 2475 Dallas, TX 75201	214-922-0212				01374530	5,6
Ashley, Jo-An G.	PO Box 763936 Dallas, TX 75376	214-622-5097				00787003	4
Ayitey-Adjin, Anthonette	1111 W. Mockingbird Ln. Ste. 800 Dallas, TX 75247	214-865-6017		214-865-6017	ayitey@ayiteyadjinlaw.com	2404405	5
Baeza, Pamela	2603 Maple Avenue, Ste. 200 Dallas, TX 75219	214-443-0707		214-377-9537		00783579	4,5 (Spanish)
Bankhead, Steven C.	8111 Preston Rd. Suite 500 Dallas, TX 75225	214-750-8555				01676700	4,5
Barton, Ben	304 South Record, Ste. 200 Dallas, TX 75202	214-742-3133				01852500	5
Bittner, Thomas A.	2100 Ross Ave., Suite 2600 Dallas, TX 75201	214-352-6525		214-220-0230		02363300	5,6
Blacknall, Sharita	PO Box 1643 Rockwall, TX 75087	214-678-9111	214-451-7841	214-678-9144	info@blacknallfirm.com	24038768	4,5
Bogen, Joseph	8111 Preston Road, Ste. 500 Dallas, TX 75225	214-865-8750		214-750-8001	JosephSBogen@gmail.com	24085210	4
Brooks, Steven W.	727 S. R.L. Thornton Frwy. Dallas, TX 75203	214-227-6303		214-269-5952		00793397	4
Brown, Kimberly	2501 Oak Lawn, Avenue, Ste. 880 Dallas, TX 75219	214-752-2242		214-752-5502	www.attorneybrown.com	00789744	4
Brown, Wayne	6484 Fisher Road Dallas, TX 75214	214-369-6853				03179000	4,5
Buchwald, Jeffrey P.	305 Spring Creek Village, Ste. 538 Dallas, TX 75248	972-788-5016	469-450-1733			03293300	5
Bui, Joseph	9330 LBJ Freeway, Ste. 900 Dallas, TX 75243	214-628-1818		214-231-3088		24001292	5 (Vietnamese)

**305th District Court Felony Appointment List
Revised February 2016**

Blush, Valencia	1000 North Central Expwy. #400 Dallas, TX 75231	214-631-3435	866-275-2570	18692100	4
Cain, Tom Jr.	701 Commerce, Ste. #200 Dallas, TX 75202	214-53-0099	214-573-4382	03610000	5
Chappelle, Ray	1327 Empire Central Dr. Ste. 110-5 Dallas, TX 75247	214-965-0343	214-736-3902	04144100	5
Chavez, Carrie	13901 Midway Rd. Ste. 102-304 Dallas, TX 75244	972-365-8052		00788288	4
Cheatum, Wynthia J.	5115 N. Galloway Ave., Ste. 304 Mesquite, TX 75150-7535	214-637-5555	972-682-5596	04169100	4 (Appeals)
Clark, Regina	5200 Keller Springs Rd., Ste. 1226 Dallas, TX 75248	972-991-9300		00783834	5
Clements, Darrell L.	16850 Dallas Pkwy Dallas, TX 75248	214-750-6300	972-735-8121	04362300	5
Collie, Griffin	2514 Boll Street Dallas, TX 75204	214-484-4323	214-484-4733	00783857	4
Colon, Eulogio	PO Box 541776 Grand Prairie, TX 75054-1776	214-948-8150	214-948-8053	04626450	4 (Spanish)
Cooks, J.R.	5950 Berkshire, Ste. 200 Dallas, TX 75225	214-760-1533	214-361-8993	04744665	5
Corsi, Lynne	2213 Boll Street Dallas, TX 75204	214-855-1225	972-408-7962	03940856	5,6(Sign Language)
Creevy, N. Theresa Bui	PO Box 452163 Garland, TX 75045	214-546-9322	214-231-2826	24001152	5
Croman, Dennis R.	420 W. 2 nd Street, Irving, TX 75060	972-251-2333	972-254-4315	05102000	5
Davis, Marilyn Y.	PO Box 133164 Dallas, TX 75313	469-254-4232	469-277-4251	00793593	5
Dodd, Shannon T.	106 N. Denton Tap Rd. Ste. 210-263 Coppell, TX 75019	972-407-3500	214-314-5560	00788545	5,6
Douglas, John P.	PO Box 851521 Richardson, TX 75085-1521	214-282-3514	972-644-4584	06044300	5
Edwards, Remeko	PO Box 1402 Lancaster, TX 75123	214-403-9689	214-594-7961	24047586	4,5
Elfenbein, Victor S.	PO Box 50746 Dallas, TX 75250-0746	214-742-7100		06515050	5 (Spanish)
Fisher, Sharion L.	400 S. Zang Blvd., Ste. 815 Dallas, TX 75208	214-941-2361		07061100	4,5
Fitzgerald, Robert	6440 N. Central Expwy., Ste. 750 Dallas, TX 75206	214-855-5055		07088700	6(Appeals only)
Flemings, Shani	2522 Ovilia Road, Red Oak, TX 75154	972-617-1101	972-617-1107	07134600	4 (Spanish)
Galvan, John	PO Box 1437 Frisco, TX 75034	972-335-2011	888-703-8009	24010044	4
Garcia, Ramiro	PO Box 7003 Dallas, TX 75209-0003	214-631-0295		00793779	4,5 (Spanish)
Gonzales, Delia A.	206 Sunset Ave. Dallas, TX 75208	214-941-4298	469-231-4965	24034461	4

305th District Court Felony Appointment List
Revised February 2016

Gonzalez, Timoteo	8406 Flower Meadow Dallas, TX 75243	469-569-9955				timigon@aol.com	08135300	4
Gooden, Julia L.S.	PO Box 3465 Coppell, TX 75019	972-393-1068			972-393-1615	Julia.g@jsglegal.com	08146500	4
Green, Anthony	6060 N. Central Expressway, Ste. 500 Dallas, TX 75206	214-206-8941			214-572-2968	attorney@anthonygrenlaw.com	24043702	4
Hayes, Phillip	PO Box 600991 Dallas, TX 75360	214-679-7598				Phavs1995@hotmail.com	24012803	4
Heidenheimer, Mark	211 N. Record, Ste. 450 Dallas, TX 75202	214-578-0360	214-742-7313			mheidenheimerlaw@aol.com	09378800	4
Henderson-Love, Mellannise	3102 Maple Ave. #400 Dallas, TX 75201	214-638-8777	214-662-3643		214-220-8777		00796741	5,6
Herrera, Brenda	PO Box 600230 Dallas, TX 75360-0230	214-987-1234	214-803-2928				02574600	5,6
Herrera, Robert J.	PO Box 600230 Dallas, TX 75360-0230	214-987-1234					09530300	5,6 (Spanish)
Herrera, Roger	PO Box 4369 Dallas, TX 75208	214-943-6062	214-943-6063				90001937	5,6 (Spanish)
Hill, Carolyn	5473 Blair Rd. Ste. 100 Dallas, TX 75231	972-991-1582	214-882-5586				24010050	5,6 (Spanish)
Hines-Glover, Nicole	14785 Preston Rd. Ste. 550 Dallas, TX 75202	469-269-0511			469-252-7282		24076443	4,5
Holland, Danyale K.	125 Centre St. Dallas, TX 75208	214-453-8800	972-841-4863		214-453-8871	danyale@hollandmartin.com	24031381	6
Houze, LaNasha D.	1910 Pacific, Ste. 11400 Dallas, TX 75201	214-244-0223			214-279-0110	ihouze@dgwprobateattornets.com	24075573	4,5
Hughes Jr., Carl D.	PO Box 610326 Dallas, TX 75261	214-761-9342			888-247-1127	carlhughes@aol.com	10209000	4
Hull, Guy W.	629 W. Centerville, Rd., Ste. 202 Garland, TX 75041	972-271-0266			972-271-0553		10256000	4
Hunter, Rhonda	1700 Pacific Suite 3700 Dallas, TX 75201	214-698-5900			214-389-1022		10301750	5,6
Indorf, David	5600 W. Lovers Lane Ste. 116-221 Dallas, TX 75209	214-366-2221			214-889-9888	Indorf.law@gmail.com	10389600	4
Igwe, Michael O.	One Empire Bldg. Ste. 205 1140 Empire Central Dallas, TX 75247	214-631-9500	214-587-9484				24027084	4
Jaksa, Cheryl I.	PO Box 630386 Irving, TX 75063-0386	972-401-1943				cljakska@yahoo.com	01965500	5,6
Jarrett, Larry E.	888 S. Greenville Ste. 139 Richardson, TX 75081	972-896-4462	972-896-4462		972-496-6394	J_Man_86@msn.com	10583500	5,6
Jeter, J. Roland	420 W. Second Street Irving, TX 75060	972-251-2333					10657800	4
Koplan, Davis	5952 Royal Lane, Ste. 254-9 Dallas, TX 75230	214-350-5281			214-358-1404		116797000	4,5
Landon, Marilyn W	4231 Cedar Springs Road Dallas, TX 75219	214-522-4226			214-522-2023		00794812	4

**305th District Court Felony Appointment List
Revised February 2016**

Lee, Pasquel	2727 LBJ Freeway #232 Dallas, TX 75234	917-906-1174	214-241-0489	Pat.lee@lawyer.com	24076506	4,5
Lilly, Curtis	100 N. Central Expwy. Ste. 800 Dallas, TX 75201	214-573-7660	214-573-7660	clilly@clillylaw.com		5
Lochry, Thomas J.	701 Commerce Street, Ste. 110 Dallas, TX 75201	214-748-6041			12458600	5
Lomenick, Suzanne	The Katy Building 701 Commerce Ste. 300 Dallas, TX 75202	214-698-3000	214-698-3001		12511500	5,6
Lopez, John III	109 West Polk Street Richardson, TX 75081	972-690-3845			12567500	4
Macias, Mary L.	1005 W. Jefferson, Ste. 102 Dallas, TX 75208	214-946-7373	214-946-1225	macias-mary@sbcglobal.net	12760537	5 (Spanish)
Mack, Robert	PO Box 561931 Dallas, TX 75356	214-783-5574	214-853-4896	attmack@yahoo.com	24048626	4,5
Malveaux, Julia R.	8117 Preston Road, Ste. 300 Dallas, TX 75225	972-638-9979	214-908-2363		00796987	5
Martin, Charlie Jr.	12 Walnut Creek Place Richardson, TX 75080	972-523-1816	972-830-9078	Charlie@charliemartinlaw.com	13057600	5,6
Masek, James	2501 Avenue J, Ste. 100 Arlington, TX 76006	817-640-8586	817-640-9749		13146900	4,5 (Spanish)
Mays, Stanley R.	2214 Main Street Dallas, TX 75201	214-421-9000	214-421-8466		13308400	5,6
Mayse, Mariylnn	100 N. Central Expwy. Ste. 800 Dallas, TX 75201	214-573-7660	214-573-7661	mmayse@swbell.net	13312050	4
McLaughlan, John Drake	PO Box 602082 Dallas, TX 75360-2082	972-768-0302		jdmcLaughlan@sbcglobal.net	13740800	5,6
McShan, Elizabeth "Jodi"	6116 N. Central Expwy. #1090 Dallas, TX 75206	214-800-2091	214-594-8454	Jodi@witherslaw.com	24070256	4
Medrano, Ruben	PO Box 833339 Richardson, TX 75083	214-240-0692	972-680-2361	rmedranolaw@yahoo.com	24044839	4,5 (Spanish)
Melii, Bill	4900 Queensbury Way East Colleyville, TX 76034	214-636-1828	214-536-3888		13909250	5,6
Mendolia, Timothy	5189 E I-20, N Service Rd. Ste. 104 Willow Park, TX 76087-7000t	817-546-4100			00791249	5
Moorehead, Audrey	3100 Carlisle, Ste. 125 Dallas, TX 75204	214-871-5085	214-754-0568	audreymoorehead@aol.com	24044332	4
Muma, Desaray R.	1201 N. Watson Road Ste. 206 Arlington, TX 76006	817-649-2700	817-649-2701	desaray@barnesproxlaw.com	24090286	4
N'Duka, Angie	One Empire Place 1327 Empire Central Dr. Ste. 114 Dallas, TX 75247	214-630-3700			00792713	5
Newell, S. Wesley Nwaiwu, Bernard	100 N. Central Expwy. 4 th Floor Ste. 400-6 Dallas, TX 75207		469-245-1392		00792033	4
	11615 Forest Central, Ste. 212 Dallas, TX 75243	214-348-8444	214-537-0489		15148350	5

305th District Court Felony Appointment List
Revised February 2016

Ogueri, Gabriel C.	745 Meadows Bldg. 5646 Milton St. Dallas, TX 75206	214-363-5857				00791370	5
Olorunnisomo, Leora S.	PO Box 1644 Rowlett, TX 75030	972-475-2423	972-475-3451			00786147	5,6 (+ Appeals)
Peterson, Laura	5502 Broadway Blvd. Garland, TX 75043	214-321-1471	972-303-1673	laura@dallajusticeforall.com		15837690	6
Queal, Inv W.	8117 Preston Road, 800 Preston Commons W Dallas, TX 75225-6306	214-696-3200 x3369				16424000	4,5
Russo, Ryan L.	2633 McKinney Ave. Ste. 130-273 Dallas, TX 75204	214-566-5946	214-965-9261	ryanrusso@gmail.com		24088341	
Sargent Craig, Anthony	3310 Leahy Drive Dallas, TX 75229	214-535-1235	214-535-1235			17648650	5,6
Shehan, Tomi J.	6440 N. Central Expwy. Ste. 601 Dallas, TX 75206	214-750-7429				18187200	4
Smith, April E.	PO Box 870550 Mesquite, TX 75187-0550	972-613-5751		aesmithlaw@concast.net		18532800	5,6 (Appeals)
Smith, Houston M.	210 E Moore Ave. Terrell, TX 75160	972-524-1903				18605900	5,6
Syllaios, John R.	4303 N. Central Expwy Dallas, TX 75205	214-559-8845	214-500-0198			24068690	4
Taylor, Eartha Lynn	2501 Oak Lawn, Ste. 360 Dallas, TX 75219	214-943-8801				02628050	5,6
Templeton, Maridell	PO Box 38185 Dallas, TX 75238	214-343-6274	214-221-9910	maridell@hotmail.com		19769000	4,5
Tewolde, Yodi	3131 McKinney Ave. Ste 600 Dallas, TX 75204	214-550-8151	214-550-8183	Yodit.tewolde@gmail.com		2407898	4
Thibault, Nicole	PO Box 1388 Cedar Hill, TX 75106-1388	214-257-0624	214-256-5632			24042024	4
Thomas, Sakinna	3101 Cortez Ct. E. Irving, TX 75062	317-331-7788	469-647-5543	Sakinna1@me.com		24078067	4
Traylor, Janet Ferguson	214 West Franklin St. Ste. 200 Waxahachi, TX 75165	214-926-8381	214-926-8381	jantferguson@aol.com		006916900	4,5
Tyson, Ezekiel Jr.	342 W. Montana Ave. Dallas, TX 75224	214-942-9000				24034715	4,5
Vonjoe, Brenda R.	PO Box 1004 Desoto, TX 75123-1004	214-824-7711				20617075	4
Watkins, Shawn	PO Box 763086 Dallas, TX 75376	972-223-6358	214-244-4953			24008244	5,6
White, Debra	2201 Main Street, Ste. 1220 Dallas, TX 75211	214-573-7660				24031894	4,5
Wilson, William R.	6440 N. Central Expressway, Ste. 505 Dallas, TX 75206	214-871-2201	214-871-5090	wrw@billwilsonlaw.com		21733700	4
Witherspoon, Vernon	101 N. MacArthur Blvd. Irving, TX 75061	972-254-3148				21828500	5
Wood, Dick	Preston Commons West 10440 N. Central Expwy. Ste. 800 Dallas, TX 75231	214-750-3362	214-350-2142			21911000	4,5

304th District Court JD Felony Appointment List

Revised, January 31, 2016

Name	Address	Office	Cell	Fax	E-mail	Bar Number	Type of Qualifications
Ackels, Samuel	3030 LBJ Freeway. Ste 1550 Dallas, TX 75234	214-264-8600		214-267-2605	sam@ackelslaw.com	#24068128	4,5
Adler, Frank	P.O. Box 2511 Keeler, TX 76244	817-808-1240			frankadlerlaw@gmail.com	#24056787	6 (Spanish)
Aland, Ronald Z.	5446 Milton St. Ste. 435, Dallas, TX 75206	214-871-2777	214-394-6993	214-817-2779		#00965200	5
Alvoid, Dennis E.	P.O. Box 814483 Dallas TX 752381	214-742-5806				#01133000	5
Anderson, Keith A.	P.O. Box 2206, Desoto, TX 75123	972-965-0086		972-230-2706	keithandersonlaw@att.net	#01196450	6
Arnold, Bryan S.	6824 Shoreway Dr. Grand Prairie, TX 75054	214-697-3230		972-602-2044	bsarnold108@sbcglobal.net	#01340200	6
Ashe, William (Bill) M. II	3026 Mockingbird Ln. Suite 128 Dallas, TX 75205	214-599-0161			bashe1@mac.com	#01373600	6
Ashford, George E. III	325 N. St. Paul Ste 2475, Dallas, TX 75201	214-922-0212			geoaiii@aol.com	#01374530	6
Ates, Carolyn J.	14902 Preston Rd. Ste 404- 703, Dallas TX 75254	972-342-7955		972-248-0849	cjates@msn.com	#24048330	5
Baeza, Pamela	2603 Oak Law, Ste. 200, Dallas, TX 75219	214-773-0707		214-377-9537	pamnelabaeza@yahoo.com	#00783579	6 (Spanish)
Barton, Ben	304 south Record, Dallas TX 75202	214-742-3133	214-697-0952		bbarton@marcrichman.com	#01852500	5
Bittner, Thomas A.	2100 Ross Ave., Ste 2600, Dallas, TX 75201	214-352-6525	214-769-5866	214-220-0230	tom@tombittnerlaw.com	#02363300	6
Bogen, Joseph	81111 Preston Rd., Ste 500 Dallas, TX 75225	214-865-8750		214-750-8001	josephsbogen@gmail.com	#24085210	4
Brown, Kimberly	2501 Oak Lawn Ave., St. 880, Dallas, TX 75219	214-752-2242		214-7521-5502		#00789744	4
Buchwald, Jeffrey P	305 Spring Creek Village, Ste 538, Dallas, TX 75248	972-788-5016	469-450-1733			#03293300	5
Bui, Joseph	9330 LBJ Frwy, Ste 900, Dallas, TX 75243	214-628-1818	P 214-535-989	214-231-3088	jbui@builaw.us.skype_atty_j_oebui	#24001292	5

304th District Court JD Felony Appointment List

Revised, January 31, 2016

Chappelle, Ray	1327 Empire Central Dr., Suite 110-5 Dallas, TX 75247	214-965-0343		214-954-1945	ray_chappelle@gmail.com	#04144100	4
Chavez, Carrie	13901 Midway Rd., Ste., 102-304, Dallas, TX 75244	972-365-8052			chavezlaecc@gmail.com	#00788288	6
Clardy, Thelma S.	610 Uptown Blvd., Ste 200, Cedar Hill, TX 75104	972-298-6001		972-432-7646	thelclardy2012@att.net	#17604900	4
Clark, Regina	5200 Keller Springs Rd., Ste 1026 Dallas, TX 75248		972-754-6402	972-726-7052	clark_rp@swbell.net	#00783834	5
Clements, Darrell L.	16850 Dallas Parkway, Dallas TX 75248	214-750-633	214-577-0063		darrell.clements@sbcglobal.net	#4362300	5
Colon, Eulogio	P.O. Box 541776 Grand Prairie, TX 75054	214-948-8053		214-948-8053		#4626450	5
Cooper, John M.	555 Republic Drive Ste. 200, Plano, TX 75074	972-422-9141	214-460-0810	469-916-7648	john@johncooperlaw.com	#00460166	5
Corsi, Lynne	2213 Boll St., Dallas, TX 75204	214-855-1225	972-408-7962	214-637-9331	lynne@corsilaw.com	#03940850	6
Creevy, N. Theresa E	P.O. Box 452163., Garland TX 75045	214-546-9322		214-231-2826	tbuicreevy@ad.com	#24001152	5
Croman, Dannis R	420 W 2nd St., Irving, TX 75060	972-251-2333		972-254-4315		#05102000	5
Dallas County Public	2600 Lone Star Dr. A-132, LB2 Dallas, TX 75212	214-698-4400		214-698-4329			6
Danish, John C	1117 capital Court, Irving, TX 75060	972-554-0500			jcdanish@juno.com	#05375300	4
Davis, Marilynn Y	P.O. Box 133164, Dallas, TX 75313		469-254-4232	469-2274251	marilyndavisattorney@yahoo.com	#00793593	5
Douglas, John P.	P.O. Box 851521, Richardson, TX 75085	214-282-3514		972-644-4584		#06044300	5
Edwards, Remeko	P.O. Box 1402 Lancaster, TX 75123	214-403-9689	214-403-9689	214-594-7961		#24047586	4
Elfenbein, Victor S.	P.O. Box 50746, Dallas, TX 75250		214-923-9468	214-742-7110	velfenbein@sbcglobal.net	#06515050	5
Esperanza, Dolores	2600 Lone Star Drive A-132-LB2, Dallas, TX 75212	214-698-4400		214-698-4329			6

304th District Court JD Felony Appointment List

Revised, January 31, 2016

Estrada, Olegario	5224 W. Jefferson Blvd, Dallas, TX 75211		469-231-8880	214-331-4407		#24038883	5
Flemins, Shani	2522 Ovilla Rd., Red Oak, TX 75154	972-617-1101	214-417-8336	972-617-1107	s.flemins@sbcglobal.net	#07134600	5
Galvan, John	P.O. Box 1437, Frisco, TX 75034	888-703-8009	214-869-6489	972-335-2011		#24010044	4
Garcia, Ramiro	P.O. Box 7003, Dallas, TX 75209	214-631-0295	214-335-8282	214-631-1719	rgblegis@aol.com	#00793779	5
Gonzales, Delia A.	206 Sunset Ave., Dallas, TX 75208	214-941-4298	469-234-4965		delia@deliagonzaleslaw.com	#24034461	6
Gonzalez, Tim	P.O. Box 821413, Dallas, TX 75382		214-991-7201	214-503-9954	timgon@aol.com	#08135300	6
Gooden, Julia L.S.	P.O. Box 3465 Coppell, TX 75019	972-745-1859		972-745-1874	julia.g@ilsglegal.com	#08146500	4
Green, Anthony	P.O. Box 338, Keller, TX 75244	214-206-8941		214-572-2968	attorney@anthonygrenlaw.cc	#24043702	4
Hayes, Phillip	P.O. Box 600991, Dallas, TX 75360	214-679-7598			phays1995@hotmail.com	#24012803	6
Heath, Jane	2600 Lone Star Drive A-132-LB2, Dallas, TX 75212	214-698-4400		214-698-4329			6
Heidenheimer, Mark	211 N. Record Ste 450, Dallas, TX 75202	214-578-0360		214-742-7313	mheidenheimerlaw@gmail.co	#09378800	4
Henderson-Love Mellannise	3102 Maple Ave #400, Dallas, TX 75201	214-638-8777	214-662-3643	214-220-8777	mhendersonlaw@aol.com	#00796741	6
Herrera, Brenda	P.O. Box 600230, Dallas, TX 75360	214-987-1234	214-803-2928	214-987-1234	brenda@robertherrera.com	#02574600	6
Herrera, Robert J.	P.O. Box 600230, Dallas, TX 75360	214-987-1234	214-803-2927		robert@robertherrera.com	#09530300	6 (Spanish)
Herrera, Roger	P.m. Box 4369, Dallas, TX 75208					#90001937	6 (Spanish)
Hill, Carolyn	5473 Blair Rd., Ste 100, Dallas, TX 75231	972-991-1582	214-882-5586	972-755-0424	carolynhillatty@gmail.com	#24010050	5 (Spanish)
Hopping, Courtney	3141 Hood St. Ste 600, Dallas, TX 75219			214-599-2099	courtney@hoppinglawgroup.com	#24013589	4

304th District Court JD Felony Appointment List

Revised, January 31, 2016

Hull, Guy W.	629 W. Centerville Rd., Ste 202, Garland, TX 75041	972-271-0266				ghull@guyhulllawfirm.com	#10256000	4
Hunter, Rhonda	1700 Pacific, Ste 3700, Dallas, TX 75201	214-698-5900	214-389-1022			rhonda@rhondahunter.com	#10301750	6
Igwe, Michael O.	1140 Empire Central Dallas, TX 75247	214-631-9500	214-587-9484				#24027084	
Indorf, David	5600 W. Lovers Ln. Ste., 116-221 Dallas, TX 75209	214-505-2541	214-889-9888			indorf.law@gmail.com	#10389600	4
Jaksa, Cheryl L.	P.O. Box 630386, Irving, TX 75063-0386	972-401-1943				cjaksa@yahoo.com	#01965500	6
Jeter, J. Roland	420 W. Second St., Irving, TX 75230	972-251-2333					#10657800	4
Kiplan, David	5952 Royal Ln. Ste 254-9, Dallas, TX 75230	214-350-5281	214358-1404				#116797000	4
Landon, Marilyn W	4231 Cedar Springs Rd., Dallas, TX 75219	214-522-4226	214-522-2035				#00794812	4
Lochry, Thomas J.	900 Jackson St. Ste 750, Dallas, TX 75201	214-748-6071					#12458600	5
Lopez, John III	109 W. Polk St., Richardson, TX 75081	972-690-3845	214-616-3487				#12567500	6
Macias, Mary L.	1005 W. Jefferson, Ste 102, Dallas, TX 75208	214-946-7373	214-802-1998			macias-mary@sbcglobal.net	#12760537	5 (Spanish)
Malveaux, Julia R.	8117 Preston Rd., Ste. # 300, Dallas, TX 75225	972-638-9979	214-908-2363			jmalveaux@prodigy.net	#00796987	5
Masek, James E	2501 Ave. J Suite 100, Arlington, TX 76006	817-640-8586	817-640-9749			j.masek@sbcglobal.net	#13146900	4 (Spanish)
Massar, Bernard A	310 E. Interstate 30, Ste 100, Garland TX 75043		972-489-1152					
Massar, Tom	310 E. Interstate 30, Ste 100, Garland TX 75043	214-553-5852	214-553-5872				#13164200	4
Mayse, Marilyn	2201 Main St., #1220, Dallas, TX 75201	214-573-7660	214-475-3795			mayselaw@yahoo.com	#13312050	5
McLauchlan, John D	P.m. Box 602082, Dallas, TX 75360-2082	972-768-0302				jbmclauchlan@sbcglobal.net	#134740800	6

304th District Court JD Felony Appointment List

Revised, January 31, 2016

McShan, Elizabeth "J"	6060 N. Central Expwy #500, Dallas, TX 75206	214-800-2091		214-594-8454	jodi@jodimcshanlaw.com	#24070256	4
Medrano, Ruben	P.O. Box 833339, Richardson, TX 75083	214-240-0692		972-680-2361	medranolaw@yahoo.com	#24044839	5 (Spanish)
Meili, Bill	4900 Queensbury Way East Colleyville, TX 76034	214-363-1828	214-536-3888			#13909250	6
Moorhead, Audrey	3100 Carlisle, Ste 125, Dallas, TX 75204	214-871-5085		214-754-0568	attorneyaudrey@gmail.com	#24044332	4
Muma, Desaray R.	1201 N. Watson Rd., Ste. 206 Arlington, TX 76006	817-649-2700		817-649-2701	desaray@barnesproxlaw.com	#24090286	4
N'Duka, angie	1327 Empire Central Dr., Ste 114 Dallas, TX 75247	214-630-3700	214-682-9508	214-630-9756	ndukalaw@hotmail.com	#00792713	5
Nwaiwu, Bernard	11615 Forest Central, Ste. 212, Dallas, TX 75243	214-348-8444	214-537-0489			#15148350	5
Ogueri, Gabriel C.	745 Meadow Bldg. 5646 Milton St. Dallas, TX 75206	214-363-5857				#00791370	5
Olvera, Antonio Jr.	435 W. 12th St. Dallas, Tx 75208	214-946-0700		214-946-3833	olveralaw@hotmail.com		5
Olivo, andrew C. "Ar"	1622 Beltline, Ste 100, Carrollton, TX 75006	972-242-0924				#15268700	4
Olorunnisomo, Leora S.	P.O. Box 1644, Rowlet, TX 75030	972-75-2423		972-475-3451	lolorunnisomo@aol.com	#00786147	6
Peale, Lalon C.	901 Main St. Ste 6300, Dallas, TX 75202	214-969-1937	214-577-4084	214-969-1938		#15680400	4
Peterson, Laura	5502 Broadway Blvd., Garland, TX 75043	214-321-1471		972-303-1673	laura@dallaiajusticeforall.com	#15837690	6
Reno, Barry	381 Casa Linda 361, Dallas, TX 75218	214-803-2983		214-579-9473	barrylenreno@yahoo.com		6
Rosenfield, Joseph	1412 Main St. Ste 210, Dallas, TX 75202	214-742-7100	214-728-5171	972-662-9198	jrosenfield@sbcglobal.net	#17276500	6
Rust, Ann	P.O. Box 140481, Dallas, TX 75214	214-535-8149		214-481-6553			
Sargent, Craig Anthony	P.O. Box 29383, Dallas, TX 75229	214-630-0857	214-535-1235		dfwattorney@live.com	#17648650	6

304th District Court JD Felony Appointment List

Revised, January 31, 2016

Shehan, Tomi J.	6440 N. Central Expwy., Ste 601, Dallas, TX 75206	214-750-7429	214-244-5111	214-750-5851	shehanlaw@msn.com	#18187200	6
Smith April E.	P. O. Box 870550, Mesquite, TX 7187	972-613-5751	972-571-6312	972-6868-4714	april@aesmithlaw@comcast.	#18532800	5, 6 (appeals)
Smith, Houston M	210 East Moore Ave., Terrell, TX 75160	972-524-1903				#18605900	5, 6
Syllaios, John R.	4303 N. Central Expwy, Dallas, TX 75205	972-524-1903				#24068690	4
Tatum, John	990 S. Sherman St., Richardson, TX 75081	972-705-9200	971-704-9200		tatum@nacollawfirm.com	#19672500	5
Taylor, Eartha Lynn	2501 Oak Lawn, Ste 360, Dallas, TX 75219	214-943-8801			eltyynn@aol.com	#02628050	5,6
Tewolde, Yodit	3131 McKinney Ave. Ste 600, Dallas, TX 75204	214-550-8151		214-550-8183	yodititewolde@gmail.com	#24071898	5
Thibault, Nicole	P.O. Box 1388, Cedar Hill, TX 75106	214-254-0624		214-256-5632	nicolethibault2003@yahoo.cc	#24042024	4
Thomas, Sakinna	3101 Cortez Ct. E, Irving, TX 75062	317-331-7788	469-647-5543		sakinna1@me.com	#24078067	4
Timberlake, Shannon	106 N. Denton Tap Rd., Ste 210 - 263, Coppell, TX 75019	972-407-3500	972-814-5627	1-888-653-3633	shannondodd@comcast.net	#00788545	6
Traylor, Janet Ferguson	214 W. Franking St., Ste 200, Waxahachie, TX 75165		214-923-8381	972-755-4923	janetferguson@aol.com	#06916900	4, 5
Tyson, Ezekiel Jr.	342 W. Montana Ave., Dallas, TX 75224	214-942-9000		214-942-9001	tyson@thetysonlawfirm.com	#24034715	5
Uwakwe, Paschal	1140 Empire Central, Ste 05, Dallas, TX 75247	214-634-9944		214-634-9955	ritauzowihe@gmail.com	#24010461	3
White, Debra	2201 Main St. Ste 1220, Dallas, TX 75211	214-573-7660		214-573-7661	debra@debrawhitelaw.com	#24031894	4
Wilson, William R	6440 N. Central Expwy., Ste 505, Dallas, TX 75206	214-817-2201	214-213-0957	214-871-5090	wrw@woolleywilson.com	#21733700	

305th District Court Misdemeanor Appointment List
Revised February 2016

Name	Address	Office	Cell	Fax	E-Mail	Bar Number	Type of Qualifications
Akwuruoha, Lui	1140 Empire Central Ste. 205 Dallas, TX 75247	214-631-2500		214-631-0900		24004164	3
Anakwue, Cordelia	2201 Main Street, Ste. 1009 Dallas, TX 75201	214-915-0330			Muskoso@aol.com	24001578	3
Armstrong, Vest T.	2018 Atlantic Street Dallas, TX 75208-3021	469-831-3812		214-941-1200	vestaarmstrong@yahoo.com	00798240	
Ates, Carolyn J.	18208 Preston Road, Ste. D9-236 Dallas, TX 75252	972-943-4668		972-248-0849		24048330	3
Chen-Ponder, Angela	1910 Pacific Ave., #11500 Dallas, TX 75201	972-352-7259		866-501-8690	angelachenddsjd@gmail.com	24079853	3
Cooper, John M.	555 Republic Drive, Ste. 200 Plano, TX 75074	972-422-9141	214-460-0810	469-916-7648	john@johncooperlaw.com	00790496	3
Duncan, Sarah	3500 Maple Ave., Ste. 400 Dallas, TX 75219	214-520-2128		214-520-2129	sduncanattorney@gmail.com	24068658	3
Fisher, Susan	3109 Knox Dallas, TX 75205	214-233-6565		214-206-9949	misshambone@gmail.com	00796548	2
Fuller, Seth A.	624 W. University Dr. #239 Denton, TX 76201	214-380-9650		972-692-7364	sethfuller@gmail.com	24064126	3
Jacobson, Julie	PO Box 992 Kennedale, TX 76060	817-714-1545		817-478-8260		24064203	3
Johnson, Christina	1700 Commerce Dallas, TX 75201	972-505-2217		888-405-4536	ckj@lawfirmtx.com	24078742	3
Mahlin, Robert G.	5641 SMU Blvd. Ste. 123 Dallas, TX 75206	972-408-5006		972-408-5007		12836745	3
McCulley, Kareem	PO Box 554 Allen, TX 75013	214-519-8277		214-501-0871	kareem@McCulleylawfirm.com	24085699	3
Mugambi, Irene G.	2700 Stemmons Frwy. Ste. 1200 E. Tower, Dallas, TX 75207	214-631-0055				00796019	3
N'Okoye, Violet	3620 South Cooper St., Ste. 100 Arlington, TX 76015	817-962-0773		888-517-4445	Nkv12001@yahoo.com	24041607	3
Ogunsemi, Temitope	8035 East R.L. Thornton Fwy. Ste. 586 Dallas, TX 75228	972836-8174		972-692-6871		24077260	3
Patin, David	607 N. Hampton Road Desoto, TX 75115	972-230-4458		214-206-9451	david@paintlawgroup.com	24076611	2
Ponder, Anita	1910 Pacific Avenue, Ste. 11500 Dallas, TX 75201	214-606-4386			ponderlawgroup@gmail.com		3
Pratt, Tiffany L.	2201 Main Street Ste. 410 Dallas TX 75201	214-741-2186		888-816-1931	tpratt@prattandthomas.com		3
Resendez, Jaime	636 Esterine Road Dallas, TX 75217	214-785-2411		214-594-8363	Jaime@resendez-legal.com	24088288	2
Rincones Jr. Alberto	PO Box 210764 Bedford, TX 76095-7694	214-741-3637		214-741-3638	alrincone@sbcglobal.net	00798462	3
Rios, Lysette	14785 Preston Road, Ste. 550 Dallas, TX 75254	469-269-0511		469-252-7282	LRIOS@Riosgloverlaw.com	24083739	3

**305th District Court Misdemeanor Appointment List
Revised February 2016**

Skinner, Stephen	4424 West Lovers Lane Dallas, TX 75209	214-349-9975			00789811	3
Tatum, John	990 S. Sherman Street Richardson, TX 75081	972-705-9200			19672500	3
Uwakwe, Paschal	1140 Empire Central Ste. 05 Dallas, TX 75247	214-631-8300	469-767-4529		24029877	3
Uzowihe, Rita	8500 Stemmons Freeway Ste. 3045 Dallas, TX 75247	214-634-9944			24010461	3
Walton, Victoria	2150 S. Central Expressway Dallas, TX 75215	972-992-8361		817-423-6709	24045333	

304th District Court JD Misdemeanor Appointment List

Revised, February 17, 2016

Name	Address	Office	Cell	Fax	E-mail	Bar Number	Type of Qualifications
Akwuruoha, Lui	1140 Empire Central, Ste. 205 Dallas, TX 75247	214-631-2500		214-631-0900		#24004164	3
Anakwue, Cordelia	2201 Main St. Ste. 1009 Dallas, TX 75201	214-915-0330			muskoso@aol.com	#24001578	3
Blacknall, Sharita	5001 Spring Valley Rd. Ste. 400 Dallas, TX 75244	247-678-9111	214-451-7841	214-678-9144	info@blacknallfirm.com	#24038768	3
Brown, Wayne	6484 Fisher Road Dallas, TX 75214	214-369-6853				#03179000	3
Duncan, Kayla	PO Box 1331 Hutchins, TX 7514	214-709-4260		972-225-0907	kduncanesq@gmail.com	#24084855	3
Duncan, Sarah	3500 Maple Ave. Ste. 400 Dallas, TX 75219	214-520-2128		214-520-2129	sduncanattorney@gmail.com	#2408658	3
Fuller, Seth A.	624 W. University Dr. # 239 Denton, TX 76201	214-380-9650		972-692-7364	sethafuller@gmail.com	#24064126	3
Houze, LaNasha	1910 Pacific Ste. 11400 Dallas, TX 75201	214-244-0223		214-279-0110	ihouze@dfwprobateattorneys.com	#24075573	3
Hughes Jr., Carl D.	PO Box 610326 Dallas, TX 75231	214-761-9342		888-247-1127	carlhughes@aol.com	#10209000	4
Jacobson, Julie	PO Box 992 Kennedale, TX 76060	817-714-1545		817-478-8260		#24064203	3
Johnson, LeDouglas	826 Tarryall Dr. Dallas, TX 75224	214-893-5345		214-372-2401	inquire@thegilaw.com		3
Lee, Pasquel	2201 Main St. #400-10 Dallas, TX 75201	214-935-3755		214-935-3754	pat.lee@lawyer.com	#24076506	3
Mahlin, Robert G.	5641 SMU Blvd. Ste. 123 Dallas, TX 75206	972-408-5006		972-408-5007		#12836745	3
McCulley, Kareem	PO Box 554 Allen, TX 75013	214-519-8277		214-501-0871	kareem@mcculleylawfirm.com	#24085699	3
Mugambi, Irene G	2700 Stemmons Fwy. Ste. 1200 East Tower Dallas, TX 75207	214-631-0055				#00796019	3
N'Okoye, Violet	3620 S. Cooper St. Ste. 100 Arlington, TX 76015	817-962-0773		888-517-4445	Nky12001@yahoo.com	#24041607	3

304th District Court JD Misdemeanor Appointment List

Revised, February 17, 2016

Obassi, Annissa	5201 N. O'Connor Blvd. #500 Irving, TX 75061	972-401-3100		972-401-3105	aobasiesq@gmail.com	#24004841	3
Obayanju, Olubuko	PO Box 2221233 Dallas, TX 75222	972-750-1234		972-408-4146	obayanjulawfirm@gmail.com	#24070356	3
Ogunsemi, Temitor	8035 East R. L Thornton Fwy. Ste. 586 Dallas, TX 75228	972-836-8174		972-692-6871	tope.ogunsemi@gmail.com	#24077260	3
Renteria, Juan	3010 LBJ Fwy. Ste. 1200 Dallas, TX 75234	972-591-8449		214-764-9821		#24062959	3
Resendez, Jaime	636 Esterine Rd. Dallas, TX 75234	214-457-6182		214-594-8363	resendez.jaime@gmail.com	#24088288	3 (Spanish)
Ricones, Jr., Alberto	2730 Stemmons Fwy. Ste. 1002 Dallas, TX 75207	214-741-3637		214-741-3638	alricone@sbcglobal.net	#00798462	3
Rios, Lysette	14785 Preston Rd. Ste. 550 Dallas, TX 75254	469-269-0511		469-252-7282	Irios@riolglloverlaw.com	#24083739	3
Skinner, Stephen	4424 West Lovers Lane Dallas, TX 75209	214-349-9975				#00789811	3
Uwakwe, Paschal	1140 Empire Central Ste. 05 Dallas, TX 75247	214-631-8300	469-767-4529			#24029877	3
Walton, Victoria	2150 S Central Expwy. Dallas, TX	972-992-8361		817-423-6709		#24045333	3
Wood, Dick	Preston Commons West 10440 N Central Expwy. Ste. 800 Dallas, TX 75231	214-750-3362	214-728-2476	214-350-2142		#21911000	3

JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to

wit:	Name	Name	Name
	Name	Name	Name
	Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, Senate Bill 7 which passed during the 77th Legislative Session in 2001 requires every Juvenile Board in Texas to adopt a plan for the appointment of counsel for respondents in court whose families cannot afford representation; and

WHEREAS, the Government Code requires that a copy of the plan be sent to the Office of Court Administration; and

WHEREAS, counties with acceptable plans are eligible to receive state aid for payment of appointed counsel; and

WHEREAS, the corresponding Juvenile Board shall approve the Juvenile District Courts' attorney appointment lists on an annual basis; and

WHEREAS, the Juvenile Courts on February 22, 2016, at a regular meeting of the Dallas County Juvenile Board submitted lists of attorneys for appointment to represent indigent youth.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board of Dallas County approve the attached 304th and 305th District Juvenile Courts' Attorney Appointment List for 2016 pursuant to both the Texas Government Code and the Texas Juvenile Justice Code, and authorizes submission of the list and any related documents to the Office of Court Administration.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ___ for the motion and ___ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

E.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Criminal Justice Division (CJD) FY2017 New Program Grant Applications

Background of Issue:

The Criminal Justice Division (CJD) of the Office of the Governor is currently soliciting applications for FY2017 new grant funding for Juvenile Department programs. The Juvenile Department will request funds for E.S.T.E.E.M. Court and the C.A.R.E. (Career and Real world Exploration) program. The E.S.T.E.E.M. Court and the C.A.R.E. program grants applications respond to the Juvenile Justice and Delinquency Prevention Program solicitation. The Juvenile Department previously received a three-year grant for E.S.T.E.E.M. Court. Since that funding cycle has ended, the Juvenile Department is applying for a new three-year grant cycle. This is the first grant application for the C.A.R.E. program. The purpose of this brief is to request approval to apply to CJD for funding for these two grants for FY2017.

Impact on Operations and Maintenance:

The Dallas County Juvenile Department will submit grants to fund the following programs:

E.S.T.E.E.M. (Experiencing Success Through Empowerment, Encouragement and Mentoring) Court

The E.S.T.E.E.M. Court is a diversion program targeted specifically to combat the potential for sexual exploitation and sex trafficking among at-risk juvenile females within Dallas County. The mission of E.S.T.E.E.M. Court is to provide positive experiences for referred female youth that will foster success and empowerment and thereby prevent further involvement in the legal system. The E.S.T.E.E.M. Court program fosters pro-social development of the youth and her family through many means including case management, family therapy, group therapy, mentorship, educational advocacy and life skills training, among others. E.S.T.E.E.M. Court received funding from CJD from FY2014 through FY2016. The Dallas County Juvenile Department will submit a new grant application to continue funding a dedicated full-time Functional Family Therapist. The Department will request \$67,541.29 with no cash match required for this program.

C.A.R.E. (Career and Real-world Exploration) Program

The C.A.R.E. program is an educational program dedicated to offering equal access to opportunities in career and technical education. This program will offer career and technology-based, life skills courses, as well as post-secondary opportunities, to justice-involved youth attending the Juvenile Justice Alternative Education Program (JJAEP). The ultimate goal of this program is offer relevant curriculum in career exploration and technical skills development in an effort to successfully transition youth back to their home communities with the knowledge, skills, and abilities to thrive in school and in the workplace. The program will support one Career and Technical Education Teacher (CTE) for the JJAEP. The CTE Teacher will focus on guiding students through the CTE course

curriculum and manage post-secondary opportunities. This grant application is in response to the Juvenile Justice and Delinquency Prevention Program solicitation. The Department will request \$72,648.22 with no cash match for this program.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The grant application submission deadline for these proposals is February 26, 2016. The signature of the Dallas County Judge as Authorized Official is required on the Grant Application Certification forms. If funding is awarded, the signature of the Dallas County Judge as Authorized Official, Dallas County Auditor as Financial Officer, and Director of Juvenile Services as Project Director are required on the Grantee Acceptance Notices. CJD requires specific language in the Court Order that states in the event of the loss or misuse of these grant funds, the funds will be returned by Dallas County to CJD in full.

Financial Impact/Considerations:

The Department is requesting grant funding in the amount of \$67,541.29 for E.S.T.E.E.M. Court and \$72,648.22 for the C.A.R.E. Program with no cash match required. If awarded, grant funding will begin September 1, 2016, and end August 31, 2017. This information has been reviewed and approved by Ms. Carmen Williams, Juvenile Department Budget Supervisor.

Performance Impact Measures:

Quarterly, six-month and annual performance reports for each grant are required by CJD. Grant Services staff will coordinate the collection of data from each grant's program manager and this Department's Manager of Statistics and Research and submit reports to CJD as required.

Project Schedule/Implementation:

If approved, applications will be submitted to CJD prior to their due dates. If awarded, the grant period will be from September 1, 2016, to August 31, 2017.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the Criminal Justice Division (CJD) FY2017 New Program Grant Applications prior to their due dates of February 26, 2016.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Criminal Justice Division (CJD) of the Office of the Governor is currently soliciting applications for FY2017 new grant funding for Juvenile Department programs. The Juvenile Department will request funds for E.S.T.E.E.M. Court and the C.A.R.E. (Career and Real world Exploration) program. The E.S.T.E.E.M. Court and the C.A.R.E. program grants applications respond to the Juvenile Justice and Delinquency Prevention Program solicitation. The Juvenile Department previously received a three-year grant for E.S.T.E.E.M. Court. Since that funding cycle has ended, the Juvenile Department is applying for a new three-year grant cycle. This is the first grant application for the C.A.R.E. program. The purpose of this brief is to request approval to apply to CJD for funding for these two grants for FY2017; and

WHEREAS, E.S.T.E.E.M. (Experiencing Success Through Empowerment, Encouragement and Mentoring) Court-The E.S.T.E.E.M. Court is a diversion program targeted specifically to combat the potential for sexual exploitation and sex trafficking among at-risk juvenile females within Dallas County. The mission of E.S.T.E.E.M. Court is to provide positive experiences for referred female youth that will foster success and empowerment and thereby prevent further involvement in the legal system. The E.S.T.E.E.M. Court program fosters pro-social development of the youth and her family through many means including case management, family therapy, group therapy, mentorship, educational advocacy and life skills training, among others. E.S.T.E.E.M. Court received funding from CJD from FY2014 through FY2016. The Dallas County Juvenile Department will submit a new grant application to continue funding a dedicated full-time Functional Family Therapist. The Department will request \$67,541.29 with no cash match required for this program; and

WHEREAS, C.A.R.E. (Career and Real-world Exploration) Program-The C.A.R.E. program is an educational program dedicated to offering equal access to opportunities in career and technical education. This program will offer career and technology-based, life skills courses, as well as post-secondary opportunities, to justice-involved youth attending the Juvenile Justice Alternative Education Program (JJAEP). The ultimate goal of this program is offer relevant curriculum in career exploration and technical skills development in an effort to successfully transition youth back to their home communities with the knowledge, skills, and abilities to thrive in school and in the workplace. The program will support one Career and Technical Education Teacher (CTE)

for the JJAEP. The CTE Teacher will focus on guiding students through the CTE course curriculum and manage post-secondary opportunities. This grant application is in response to the Juvenile Justice and Delinquency Prevention Program solicitation. The Department will request \$72,648.22 with no cash match for this program; and

WHEREAS, the grant application submission deadline for these proposals is February 26, 2016. The signature of the Dallas County Judge as Authorized Official is required on the Grant Application Certification forms. If funding is awarded, the signature of the Dallas County Judge as Authorized Official, Dallas County Auditor as Financial Officer, and Director of Juvenile Services as Project Director are required on the Grantee Acceptance Notices. CJD requires specific language in the Court Order that states in the event of the loss or misuse of these grant funds, the funds will be returned by Dallas County to CJD in full; and

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board of Dallas County approve the new grant applications for FY2017 prior to their due dates of February 26, 2016.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ___ for the motion and ___ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

F.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Criminal Justice Division (CJD) FY 2017 Continuation Grant Funding Applications

Background of Issue:

The Criminal Justice Division (CJD) of the Office of the Governor is currently soliciting applications for FY2017 continuation grant funding for five Juvenile Department programs: (Drug Court, Evening Reporting Center, Family Violence Intervention Program, Mental Health Court, and Residential Drug Treatment Program). All applications must be electronically submitted by February 26, 2016. The purpose of this brief is to request approval for applying to CJD for continuation funding for these five grants for FY2017.

Impact on Operations and Maintenance:

The following programs will submit grants for various funding needs.

Drug Court

The Juvenile Department currently operates the Drug Court program that began in 2002. This program serves youth referred for misdemeanor and limited felony drug offenses based on criteria approved by the Juvenile Division of the District Attorney's office. The Drug Court Program's team includes a program coordinator, a full-time probation officer, a part-time probation officer, a part-time clerk, and a Referee-Master working under a contractual arrangement. Youth involved in the Drug Court Program receive a comprehensive assessment and referral to community substance abuse treatment and support resources. The youth and family appear before the Referee-Master on a routine basis to reinforce positive achievements and re-direct negative behavior. The probation officers monitor the youth to ensure compliance with treatment programs, school attendance, and to provide additional support as needed. In FY2015 the Department requested \$93,071 with a ten percent cash match (\$10,341) of total project expenditures (\$103,412) that paid for the coordinator and full-time probation officer. However, funding was reduced to \$45,635.36 with a ten percent cash match (\$5,071.00) for a total project fund of \$50,706.36 which covered a portion of the probation officer's cost. In FY2016 the Department requested the maximum allowed which is \$45,635.36 with no cash match required. The award paid for 73% of the total salary and benefits for a full time probation officer. This year the Department will request the maximum allowed which is \$45,635.36. This award will pay for 66% of the total salary and benefits for a full-time probation officer. The remaining 34% will be covered by Dallas County.

Evening Reporting Center

The Dallas County Juvenile Department Evening Reporting Center (ERC) is a program that increases the opportunity for youth on probation to successfully complete the terms and conditions of their probation by providing a supportive program to address their deficiencies and reduce their future involvement with the legal

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

system. This funding enhances and expands the program to include drug education and intervention as well as clinical services such as group counseling. In FY2016, the Juvenile Department requested and was awarded \$69,213.61 to establish two part-time positions for a Drug Intervention Specialist and a Psychologist Assistant as well as additional contracted programs for art and mentoring. The Department will request the same amount in funding with no cash match required for FY2017. This will be year three of a three-year award.

Family Violence Intervention Program

The Family Violence Intervention Program seeks to divert youth who are referred to the Dallas County Juvenile Department for misdemeanor assault/family violence offenses from the formalized court system and to a deferred prosecution/treatment program. In FY2016, the Juvenile Department requested and was awarded \$83,986.22 to establish family counseling services. The Department will request the same amount in funding with no cash match required for FY2017. This will be year two of a three-year award.

Mental Health Court

The Mental Health Court (MHC) program is designed to divert juveniles with mental illnesses from further penetration into the juvenile justice system. It is the aim of MHC to connect the juveniles and their families to community-based mental health services or treatments and to educate families about mental illnesses. MHC encourages increased family involvement and strongly advocates for their children with mental illnesses. In FY2016 the Juvenile Department requested and was awarded \$72,184.28 to establish one position for a Juvenile Probation Officer as well as training opportunities. The Department will request the same amount in funding with no cash match required for FY2017. This will be year two of a three-year award.

Residential Drug Treatment Program

This program provides residential substance abuse treatment (RSAT) projects within state and local correctional facilities and jail-based substance abuse projects within jails and local correctional facilities. The RSAT grant funding pays for three drug intervention specialists for youth enrolled in the Residential Drug Treatment program operated in the Henry Wade Juvenile Justice Center. The Juvenile Department has received RSAT continuation funding from CJD for 17 consecutive years. The Juvenile Department currently utilizes evidence-based practices in the delivery of services under this grant. The projected length of residential drug treatment is 90 days of inpatient treatment followed by 90 days of community-based treatment. For FY2014, funding was reduced to \$162,414. For FY2016, Dallas County received funding for \$125,744 with a 25% cash match requirement (\$41,915.00). This year the Department will request the same amount of \$125,744 with a 25% cash match requirement (\$39,288.70). The 25% cash match is calculated for each line item and then the total is calculated. This award will pay for 52% of the total salary and benefits for one full time drug intervention specialist and 100% of the total salary and benefits for two full time drug intervention specialists. The match requirement will be part of the FY2017 general fund budget request.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

The grant application submission deadline for Drug Court, Evening Reporting Center, Family Violence Intervention Program, Mental Health Court and the Residential Drug Treatment Program is February 26, 2016. All applications are certified electronically by the Dallas County Judge. The signature of the Dallas County Judge as Authorized Official is required on the Grant Application Certification forms. If funding is awarded, the

signature of the Dallas County Judge as Authorized Official, Dallas County Auditor as Financial Officer, and Director of Juvenile Services as Project Director are required on the Grantee Acceptance Notices. CJD requires specific language in the Court Order that states in the event of the loss or misuse of these grant funds, the funds will be returned by Dallas County to CJD in full.

Financial Impact/Considerations:

The Department is requesting grant funding totaling \$396,763.47 for fiscal year 2017. The cash match required by the grant and salary match to cover the remaining portion for the Drug Court Probation Officer will total \$83,373.82. The salary match for the Drug Court Probation Officer equals \$23,209.62. The remaining salary to be matched, for the Drug Intervention Specialist, is \$20,875.50. The 25% cash match requirement, for the Residential Drug Treatment Program is \$39,288.70. This information has been reviewed and approved by Ms. Carmen Williams, Juvenile Department Budget Supervisor.

Performance Impact Measures:

Quarterly, six-month and annual performance reports for each grant are required by CJD. Grant Services staff will coordinate the collection of data from each grant's program manager and the Manager of Research and submit reports to CJD as required.

Project Schedule/Implementation:

If approved, applications will be submitted to CJD prior to their due dates. If awarded, the grant period will be from September 1, 2016, to August 31, 2017, for four applications and October 1, 2016, to September 30, 2017, for the Residential Drug Treatment Program.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve submitting the continuation grant applications for FY2017 prior to their due dates of February 26, 2016 for continuation funding for FY2017.

Recommended by:


Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Criminal Justice Division (CJD) of the Office of the Governor is currently soliciting applications for FY2017 continuation grant funding for five Juvenile Department programs: (Drug Court, Evening Reporting Center, Family Violence Intervention Program, Mental Health Court, and Residential Drug Treatment Program). All applications must be electronically submitted by February 26, 2016. The purpose of this brief is to request approval for applying to CJD for continuation funding for these five grants for FY2017; and

WHEREAS, Drug Court-The Juvenile Department currently operates the Drug Court program that began in 2002. This program serves youth referred for misdemeanor and limited felony drug offenses based on criteria approved by the Juvenile Division of the District Attorney's office. The Drug Court Program's team includes a program coordinator, a full-time probation officer, a part-time probation officer, a part-time clerk, and a Referee-Master working under a contractual arrangement. Youth involved in the Drug Court Program receive a comprehensive assessment and referral to community substance abuse treatment and support resources. The youth and family appear before the Referee-Master on a routine basis to reinforce positive achievements and re-direct negative behavior. The probation officers monitor the youth to ensure compliance with treatment programs, school attendance, and to provide additional support as needed. In FY2015 the Department requested \$93,071 with a ten percent cash match (\$10,341) of total project expenditures (\$103,412) that paid for the coordinator and full-time probation officer. However, funding was reduced to \$45,635.36 with a ten percent cash match (\$5,071.00) for a total project fund of \$50,706.36 which covered a portion of the probation officer's cost. In FY2016 the Department requested the maximum allowed which is \$45,635.36 with no cash match required. The award paid for 73% of the total salary and benefits for a full time probation officer. This year the Department will request the maximum allowed which is \$45,635.36. This award will pay for 66% of the total salary and benefits for a full-time probation officer. The remaining 34% will be covered by Dallas County; and

WHEREAS, Evening Reporting Center-The Dallas County Juvenile Department Evening Reporting Center (ERC) is a program that increases the opportunity for youth on probation to successfully complete the terms and conditions of their probation by providing a supportive program to address their deficiencies and reduce their future involvement with the legal system. This funding enhances and expands the program to include drug education and intervention as well as clinical services such as group counseling. In FY2016, the Juvenile Department requested and was awarded \$69,213.61 to establish two part-time positions for a Drug Intervention Specialist and a Psychologist Assistant as well as additional contracted programs for art and mentoring. The Department will request the same amount in funding with no cash match required for FY2017. This will be year three of a three-year award counties with acceptable plans are eligible to receive state aid for payment of appointed counsel; and

WHEREAS, Family Violence Intervention Program-The Family Violence Intervention Program seeks to divert youth who are referred to the Dallas County Juvenile Department for misdemeanor assault/family violence offenses from the formalized court system and to a deferred prosecution/treatment program. In FY2016, the Juvenile Department requested and was awarded \$83,986.22 to establish family counseling services. The Department will request the same amount in funding with no cash match required for FY2017. This will be year two of a three-year award; and

WHEREAS, Mental Health Court-The Mental Health Court (MHC) program is designed to divert juveniles with mental illnesses from further penetration into the juvenile justice system. It is the aim of MHC to connect the juveniles and their families to community-based mental health services or treatments and to educate families about mental illnesses. MHC encourages increased family involvement and strongly advocates for their children with mental illnesses. In FY2016 the Juvenile Department requested and was awarded \$72,184.28 to establish one position for a Juvenile Probation Officer as well as training opportunities. The Department will request the same amount in funding with no cash match required for FY2017. This will be year two of a three-year award; and

WHEREAS, Residential Drug Treatment Program-This program provides residential substance abuse treatment (RSAT) projects within state and local correctional facilities and jail-based substance abuse projects within jails and local correctional facilities. The RSAT grant funding pays for three drug intervention specialists for youth enrolled in the Residential Drug Treatment program operated in the Henry Wade Juvenile Justice Center. The Juvenile Department has received RSAT continuation funding from CJD for 17 consecutive years. The Juvenile Department currently utilizes evidence-based practices in the delivery of services under this grant. The projected length of residential drug treatment is 90 days of inpatient treatment followed by 90 days of community-based treatment. For FY2014, funding was reduced to \$162,414. For FY2016, Dallas County received funding for \$125,744 with a 25% cash match requirement (\$41,915.00). This year the Department will request the same amount of \$125,744 with a 25% cash match requirement (\$39,288.70). The 25% cash match is calculated for each line item and then the total is calculated. This award will pay for 52% of the total salary and benefits for one full time drug intervention specialist and 100% of the total salary and benefits for two full time drug intervention specialists. The match requirement will be part of the FY2017 general fund budget request; and

WHEREAS, the grant application submission deadline for Drug Court, Evening Reporting Center, Family Violence Intervention Program, Mental Health Court and the Residential Drug Treatment Program is February 26, 2016. All applications are certified electronically by the Dallas County Judge. The signature of the Dallas County Judge as Authorized Official is required on the Grant Application Certification forms. If funding is awarded, the signature of the Dallas County Judge as Authorized Official, Dallas County Auditor as Financial Officer, and Director of Juvenile Services as Project Director are required on the Grantee Acceptance Notices. CJD requires specific language in the Court Order that states in the event of the loss or misuse of these grant funds, the funds will be returned by Dallas County to CJD in full.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board of Dallas County approve the the continuation grant applications for FY2017 prior to their due dates of February 26, 2016 for continuation funding for FY2017.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ___ for the motion and ___ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

G.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Probation Services Division Policy and Procedures

Background of Issue:

Texas Juvenile Justice Department standards mandate the Juvenile Board to adopt written policies and procedures, and mandate the Chief Probation Officer to enforce and annually review those policies and procedures adopted by the Juvenile Board:

§341.3 Policy and Procedures.

(b) Department Policies. The Juvenile Board shall adopt written department policies and procedures.

§341.9 Policy and Procedure Manual.

(a) The chief administrative officer shall maintain and enforce a policy and procedure manual for the juvenile probation department, which shall include the policies, procedures, and regulations of the juvenile probation department as adopted by the juvenile board.

(b) The chief administrative officer shall provide all employees with a copy of or access to the policy and procedure manual, review the manual on an annual basis and update it as necessary.

Impact on Operations and Maintenance:

The Probation Services Division of the Dallas County Juvenile Department has a unique set of policies and procedures for both pre- and post-adjudicated juveniles who are referred to our agency. Since the February 2015 Juvenile Board approval, this manual has updated some of the procedural and policy changes that have been implemented. The updates are reflected in the current policies and procedures and each time a revision was made, the information was disseminated to staff via electronic mail, outlining the specific changes. Each unit supervisor is responsible of ensuring their respective employees have access to and clearly understand the policies and procedures. The updated policies and procedures manual has been uploaded to the common network drive for access and review by all staff.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by implementing policy and procedure in the Probation Services Division that demonstrates best practices and promotes complete understanding by staff of their departmental responsibilities with referred youth and families.

Legal Information:

A copy of the updated Probation Services Division Policy and Procedure Manual and a red line version outlining all changes made since February 2015 were provided to Administrative Legal Advisor Ms. Denika Caruthers for review. Ms. Caruthers approved both documents as to form.

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the Probation Services Division Policy and Procedures. It is further recommended that the Juvenile Board authorize the Director of Juvenile Services or designee to modify any policy and procedure as needed before the next Juvenile Board review.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** standards published by the Texas Juvenile Justice Department (TJJD) mandate that juvenile boards adopt written department policies and procedures; and
- WHEREAS,** TJJD standards also mandate the chief administrative officer to maintain and enforce a policy and procedures manual for the department; and
- WHEREAS,** TJJD standards further mandate the chief administrative officer to review the policies and procedures on an annual basis, update them as necessary, and provide all employees with a copy of or access to these policies and procedures; and
- WHEREAS,** the Probation Services Division of the Dallas County Juvenile Department has made updates to policy and procedure approved in February 2015; and
- WHEREAS,** the updates are reflected in the current policies and procedures and each time a revision was made, the information was disseminated to staff via electronic mail, outlining the specific changes; and
- WHEREAS,** the updated policies and procedures manual has been uploaded to the common network drive for access and review by all staff; and
- WHEREAS,** this request conforms to the Dallas County Strategic Plan - Vision 3: Dallas County is *safe, secure and prepared*, as evidenced by a more comprehensive policy and procedure manual for staff to follow while serving referred youth and families; and

WHEREAS, a copy of this updated Probation Services Division Policy and Procedures Manual and a red line version outlining all changes made since February 2015 has been reviewed and approved as to form by Administrative Legal Advisor Ms. Denika Caruthers; and

WHEREAS, copies of the updated manual have also been made available to the Juvenile Board members for review and approval; and

WHEREAS, once adopted, this policy and procedures manual will be made available for all staff.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the Probation Services Division Policy and Procedures Manual, and authorizes the Director of Juvenile Services or designee to modify any policy and procedure as needed prior to the next review by the Juvenile Board.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

H.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Dallas County Juvenile Justice Alternative Education Program Special Education Services Requests Authorization to Ratify Payments to Diagnostic Assessment Services

Background of Issue:

The Dallas County Juvenile Justice Alternative Education Program (JJAEP) has historically contracted with a vendor for the provision of supportive services for special population students enrolled at the JJAEP. Request for Proposals (RFP) No. 2009-060-4308, soliciting bids for special education consultation services, was released by the Dallas County Purchasing Department on March 9, 2009, with an opening date of April 6, 2009. The Juvenile Board approved a contract with Diagnostic Assessment Services (DAS) which included language that allows the contract to be automatically renewed for one (1) additional year with a contract period from September 1st through August 31st of each year with the same terms and conditions, upon mutual agreement. Unaware of a need for a new RFP, the Juvenile Board approved the continuation of the former contract for the past two school years, but invoices for this school year have not been approved by the Dallas County Purchasing Department for payment. The purpose of this brief is to request authorization to ratify these payments on February 22, 2016, for all outstanding invoices in the amount of \$18,308.50 to be paid from JJAEP (7201).

Renewal and Evaluation Process:

Diagnostic Assessment Services was the only provider who responded to the previous RFP No. 2009-060-4308; therefore, the evaluation process consisted of a review of the contractor's performance based on the performance targets and continued need for the services provided.

Impact on Operations and Maintenance:

Texas Administrative Code, Part 11, Chapter 348, (Juvenile Justice Alternative Education Program Standards) Rule §348.7 specifies that students with disabilities who are placed in the JJAEP shall be afforded education services determined by a duly constituted Admissions, Review and Dismissal Committee to be appropriate for the student to receive a free and appropriate public education as defined by federal and state laws. As such, the area of special education is a very highly regulated and precise field requiring close monitoring, specific training and certifications to be in compliance with state and federal laws aimed at protecting students' and parents' rights.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

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law abiding citizens, while promoting public safety and victim restoration.***
214-698-2200 Office **214-698-5508 Fax**

Legal Information:

This information has been approved by Denika Caruthers, Dallas County Juvenile Department's Administrative Legal Advisor.

Financial Impact/Considerations:

This information has been approved by Carmen Williams, Juvenile Department Budget Supervisor.

Performance Impact Measures:

Overall, state performance measures are established by the State Board of Education and monitored by the Texas Education Agency (TEA) and the Texas Juvenile Justice Department (TJJD). DAS agrees to provide special education consultation services for students, ages ten (10) years and through twenty-two years (22), enrolled in the DCJJAEP. Such consultation services shall include, but are not limited to the following:

1. Program Components - Comprehensive Needs Assessment to ascertain and develop any required procedural changes to current service delivery.
2. Consultation for JJAEP Principal, teachers, and special education staff.
3. Representation at meetings, including the JJAEP governance committee, weekly meetings to review potential referrals to the JJAEP, and regular monthly meetings with the Academy for Academic Excellence Special Education Director and JJAEP principal.
4. Acting as consulting special education director in ARD meetings conducted at the JJAEP by sending schools, as well as Manifestation Determination (MD) ARDs conducted on the home school campuses.
5. Advocacy for students and program interests with school districts and families throughout the Dallas County service area.

DAS will provide a monthly report to the County by the end of the tenth (10th) calendar day of the month. This monthly report should include, but is not limited to, the following information:

1. Student data to include:
 - i. the number of ARD's attended during the previous month (by type)
 - ii. an up-to-date staff roster with position titles
 - iii. the number of hours of consultation conducted
 - iv. the number of students who transitioned to their Home School or a GED program

DAS will also provide communication to the County including, but not limited to ARD's and code sheets for data entry purposes as it has in years past.

Project Schedule/Implementation:

The purpose of this brief is to request authorization to ratify payments on February 22, 2016, for all outstanding invoices in the amount of \$18,308.50 to be paid from JJAEP (7201).

Recommendation:

It is recommended that the Dallas County Juvenile Board approve the request for authorization to ratify payments to Diagnostic Assessment Services.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

ORDER NO: 2016 - XXX
DATE: February 22, 2016
STATE OF TEXAS §
COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22nd day of February 2016, in accordance with the Texas Open Meetings Act, with a quorum of the members present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

- WHEREAS,** the Dallas County Juvenile Justice Alternative Education Program (JJAEP) has historically contracted with a vendor for the provision of supportive services for special population students enrolled at the JJAEP. Request for Proposal(RFP) No. 2009-060-4308, soliciting bids for special education consultation services, was released by the Dallas County Purchasing Department on March 9, 2009, with an opening date of April 6, 2009. The Juvenile Board approved a contract with Diagnostic Assessment Services which included language that allows the contracts to be automatically renewed for one (1) additional year with a contract period from September 1st through August 31st of each year, with the same terms and conditions upon mutual agreement. Unaware of a need for a new RFP, the Juvenile Board approved the continuation of the former RFP for the past two school years, but invoices for this school year have not been approved by purchasing for payment. The Juvenile Department requests authorization to ratify these payments on February 22, 2016 for all outstanding invoices in the amount of \$18,308.50 to be paid from JJAEP (7201); and
- WHEREAS,** Diagnostic Assessment Services (DAS) was the only provider who responded to the previous RFP No. 2009-060-4308; therefore, the evaluation process consisted of a review of the contractor's performance based on the performance targets and continued need for the services provided; and
- WHEREAS,** Texas Administrative Code, Part 11, Chapter 348, (Juvenile Justice Alternative Education Program Standards) Rule §348.7 specifies that students with disabilities who are placed in the JJAEP shall be afforded education services determined by a duly constituted Admissions Review and Dismissal Committee to be appropriate for the student to receive a free and appropriate public education as defined by federal and state laws. As such, the area of special education is a very highly regulated and precise field requiring close monitoring, specific training and certifications to be in compliance with state and federal laws aimed at protecting

students' and parents' rights; and

WHEREAS, this request complies with Dallas County Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and

WHEREAS, the renewal contract, without changes, was previously sent to the Assistant District Attorney's Office, Civil Section for approval; and was approved as to form by Mrs. Denika Caruthers. The signature of the Chairman of the Juvenile Board is required on the Professional Services Agreement; and

WHEREAS, funding for these services will be provided via funds received from the Texas Juvenile Justice Department (TJJD) for mandatory referrals of students and from the Independent School Districts via discretionary referrals. The JJAEP budget includes an allocation of \$43,940.40 for this service; and

WHEREAS, overall, state performance measures are established by the State Board of Education and monitored by the Texas Education Agency (TEA) and the Texas Juvenile Justice Department (TJJD). DAS agrees to provide special education consultation services for students, ages ten (10) years and through twenty-two years (22), enrolled in the DCJJAEP. Such consultation services shall include, but are not limited to the following:

1. Program Components - Comprehensive Needs Assessment to ascertain and develop any required procedural changes to current service delivery.
2. Consultation for JJAEP Principal, teachers, and special education staff.
3. Representation at Meetings, including the JJAEP governance committee, weekly meetings to review potential referrals to the JJAEP, and regular monthly meetings with the AAE Special Education Director and JJAEP principal.
4. Acting as consulting special education director in ARD meetings conducted at the JJAEP by sending schools, as well as Manifestation Determination (MD) ARDs conducted on the home school campuses.
5. Advocacy for students and program interests with school districts and families throughout the Dallas County service area.

DAS will provide a monthly report by the end of the tenth (10th) calendar day of the month to the County. This monthly report should include, but is not limited to, the following information:

1. Student data to include:
 - i. the number of ARD's attended during the previous month (by type)
 - ii. an up to date staff roster with position titles
 - iii. the number of hours of consultation conducted
 - iv. the number of students who transitioned to their Home School or a GED program

DAS will also provide communication to the County including, but not limited to: ARD's and code sheets for data entry purposes as it has in years past; and

WHEREAS, the Juvenile Department requests authorization to ratify payments on February 22, 2016 for all outstanding invoices in the amount of \$18,308.50 to be paid from JJAEP (7201); and

WHEREAS, it is recommended that the Dallas County Juvenile Board approve the request for authorization to ratify payments to Diagnostic Assessment Services.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approves the request for authorization to ratify payments to Diagnostic Assessment Services.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



ACTION ITEM

I.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Subject: Juvenile Processing Office – Irving Police Department

Background of the Issue:

Amendments passed during the 77th Legislative Session assign the Juvenile Board the responsibility of designating Juvenile Processing Offices within Dallas County.

The Juvenile Board has previously approved sites as Juvenile Processing Offices (see attached list). The Department regularly reviews sites to make appropriate additions, deletions, modifications, or amendments to this list. When the Department is notified of the modification of a site, or receives a request from law enforcement for designation of a new site, we personally inspect the site and apprise the agency of their obligations and responsibilities when processing juveniles at the approved site.

Impact on Operations and Maintenance:

The Irving Police Department's Juvenile Holding Area, Interview Lineup Room, Report Writing Room, Community Services Division School Resource Office and Juvenile Intake Lobby located at 305 N. O'Connor, Irving, TX 75061, and the Report Writing room located at 5992 Riverside Dr., Irving, TX 75039, were previously designated as approved Juvenile Processing Offices on October 26, 2015, by this Department and the Dallas County Juvenile Board.

The Irving Police Department has requested to modify their previously designated Juvenile Processing Offices located at 305 N. O'Connor, Irving, TX 75061 by adding the Youth Investigators Office as a Juvenile Processing Office.

In response to the Juvenile Department's commitment to review all previously approved Juvenile Processing Offices, the Irving Police Department's Youth Investigators Office was personally inspected by Leslie Gipson, Manager of Probation Services on February 3, 2016, and she has determined this site is suitable as a Juvenile Processing Office. The designated room is clearly identified with affixed signage.

In addition, during the site visit specific training relating to the requirements of the Juvenile Processing Office utilization and operation was provided to the designated Agency representatives, Youth Investigator Jerry Sanderford and Sgt. Jeff Mitchell. The training provided the Agency representatives with information from Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act outlining the requirements of operating a Juvenile Processing Office and the specifics associated with the handling of juveniles in the Juvenile

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Processing Office. The training document was signed by the Agency representative and a copy will be maintained by the Juvenile Department.

In calendar year 2015, the Irving Police Department referred three hundred ninety-six (396) youth to the Dallas County Juvenile Department. Of the 396 referrals, 212 (53.5%) were Hispanic, 105 (26.5%) were Black, 73 (18.4%) were White, 3 (0.8%) were Asian or Pacific Islander, and 3 (0.8%) were American Indian or Alaskan Native. Of the 396 referrals, 212 (53.5%) were male and 184 (46.5%) were female.

Strategic Plan Compliance:

This Juvenile Processing Office designation complies with the Dallas County Strategic Plan: Vision 3 - Dallas County is *safe, secure, and prepared*.

Legal Impact:

Law enforcement agencies must follow the Juvenile Justice Code and Code of Criminal Procedure guidelines when processing youthful offenders.

In conformance with Title 3 of the Texas Family Code § 52.025, the Juvenile Board of Dallas County has ordered the plans and guidelines of each law enforcement agency in Dallas County operating a Juvenile Processing Office be amended and adopted as follows:

SECTION 1. Any juvenile taken into custody and not released in the field by the officer shall be brought immediately to either an office or to an official designated site herein without unnecessary delay and without first being taken elsewhere. The juvenile shall not be permitted contact with any adult who is in custody, charged with, or convicted of a crime.

SECTION 2. The following are "offices or rooms designated by the Juvenile Board where a child who has been taken into custody may be taken pursuant to Section 52.02 and 52.025 of the Texas Family Code, and as such are designated as Juvenile Processing Offices;"

The Juvenile Board also requires Juvenile Processing Offices may be used to complete all investigative and administrative activities related to taking a child into custody, said activities including, but not limited to the following:

- (1) The full investigation of each subject offense for which each child is taken into custody and all related offenses admitted to or alleged to be committed by said child, and may be used for temporary detention, for purposes of investigation of the identity and age of the juvenile, and for purposes of investigating and continuing the investigation of each subject offense and each related offense.
- (2) The completion of investigative and administrative paperwork concerning each subject and related offense and the taking of any oral, written, or magistrate confessions as may occur pertaining to each subject or related offense and for all other related investigative conduct such as fingerprinting, photographing, and other medical and/or scientific examinations or testing necessary to the investigation of the subject or related offenses.

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- (3) The creation or completion of any essential forms and records, including, but not limited to, all police reports, offense reports, arrest reports, and supplements to said reports and other reports or records, required by the Juvenile Court or Title 3 of the Texas Family Code or other law or the particular law enforcement agency's procedures.
- (4) The photographing and/or fingerprinting of the child as authorized by Title 3 of the Texas Family Code or other applicable law. Warnings may be issued to the child as required or permitted by Title 3 of the Texas Family Code or other applicable law. An oral or written statement of the child may be taken and warning given pursuant to Title 3 of the Texas Family Code either in said Juvenile Processing Office or before an official designated by the Juvenile Court in Section 3 of the order.
- (5) All administrative steps necessary subsequent to taking a child into custody.

Recommendation:

The Juvenile Department recommends the Juvenile Board approve the modification of the Juvenile Processing Offices for the Irving Police Department by approving the addition of the Youth Investigators Office located at 305 N. O'Connor, Irving, TX 75061 as a Juvenile Processing Office.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

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**JUVENILE PROCESSING OFFICE DESIGNATIONS
DALLAS COUNTY JUVENILE BOARD**

- 1) Addison Police Department
Juvenile Processing / Briefing Room
4799 Airport Parkway
Addison, TX 75001 972-450-7120
Detention Supervisor, Mr. Michael Meharg
- 2) Balch Springs Police Department
Juvenile Room / #1
12500 Elam Road
Balch Springs, TX 75180
Sgt. Walts 972-557-6036 Cell 469-853-3958
- 3) Baylor Health Care Dept. of Public Safety
Police Supervisors Room
4005 Crutcher Street, Ste 100
Dallas, TX 75246 214-820-6193
Asst. Chief Jesse Gomez/Det. Marlena Colvin
- 4) Carrollton Police Department
Youth Services Section Rooms 142-JPO1,
143-JPO2, 112-JPO3
2025 Jackson Road
Carrollton, TX 75006
Sgt. Joseph Nault 972-466-4786
- 5) Cedar Hill ISD Police Department
Beltline Intermediate School
Door 5A entrance, Room 1 & 2
504 E. Beltline Rd.
Cedar Hill, TX 75104
Lt. Eddie Thompson 469-272-2088
- 6) Cedar Hill ISD Police Department
Cedar Hill High School-SRO Offices
1 Longhorn Blvd.
Cedar Hill, TX 75104
Chief C.W. Buruss 972-291-1581
- 7) Cedar Hill Marshal's Office
285 Uptown Boulevard, Room 7108
Cedar Hill, TX 75014
Marshall Leland Herron 972 291-1500 Ext.1048
- 8) Charlton Methodist Medical Center
3500 W. Wheatland-Juvenile Processing Office
Dallas, TX 75203
Deputy Chief Howard Hollins 214-947-7711
- 9) City of Combine Municipal Court
Combine Police Department
Judge's Office, Chief's Office
123 Davis Rd. Combine, TX 75159
Chief of Police Jack Gilbert
972-476-8790 (office) / 214-212-5103 (cell)
- 10) Cockrell Hill Police Department
Juvenile Processing Office
4125 W. Clarendon Drive
Dallas, TX 75211
Lt. Heraldo Hinojosa 214-939-4141
- 11) Coppell Police Department
Room 125/ Juvenile Processing Room
130 S. Town Center Blvd.
Coppell, TX 75019
Sgt. Bill Camp 972-304-3593
- 12) Dallas County Hospital District P.D.
Interview Room 01-910 &
Observation Room 01-911
5223 Tex Oak avenue Dallas, TX 75235
Capt. Richard D. Roebuck Jr. 469-419-0533

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- 13) Dallas County Juvenile Justice Department
Detention Center and Probation Department
Detention Center Room B109
Henry Wade Juvenile Justice Department
2600 Lone Star Drive
Dallas, TX 75212 214-698-2200
- 14) Dallas County Juvenile Department
Truancy and Class C Enforcement Center
Interview Rooms 1-4 & Holding Rooms 1-3
414 R.L. Thornton Freeway
Dallas, TX 75203
Marquita Fisher 214-860-4408
- 15) Dallas County Schools P.D.
K9 in Central Control
612 N. Zang Blvd.
Dallas, TX 75208
Lt. Justin Essary 214-944-4542
- 16) Dallas County Sheriff's Department
Rooms C3-6 & C3-7
Frank Crowley Courts Building
133 North Riverfront Blvd.
Dallas, TX 75202
Detective Billy Fetter 214-653-3495
- 17) Dallas Independent School District P.D.
Holding Rooms A&B, Report Room, Shift
Briefing Room
1402 Seegar Street Dallas, TX 75215
Deputy Chief Gary Hodges (by
Communications Manager Wilford Davis)
214-932-5610 or 214-932-5613
- 18) Dallas P.D.-Youth Division and Family Crimes
104 S. Lamar
Duncanville, TX 75201
214-671-3495
Lt. Willemina Edwards/Detective R.P. Dukes
- 19) Desoto P.D.
"Juvenile" Booking and Processing Office
714 E. Beltline Rd.
Desoto, TX 75115
Det. W. Tillman 469-658-3028
- 20) DFW International Airport P.D.
Public Safety Station 1, Conference Room 154
Small & Large Conference Room-CID
2900 East 28th Street
Airport, TX 75261
Sgt. Kara Cooper 972-973-3561
- 21) Duncanville Byrd Middle School
Room # 200F
1040 W. Wheatland Road
Duncanville, TX 75116
Inv. S. Ivy 972-708-3478
- 22) Duncanville High School
Rooms L-105 and A118
900 W. Camp Wisdom Rd.
Duncanville, TX 75116
Inv. John Cole 972-708-3713
- 23) Duncanville Kenner Middle School
Room labeled as "Police, located in Library
7101 W. Wheatland Road
Dallas, TX 75229
Inv. L. Holcomb 972-708-3713
- 24) Duncanville Police Department
Juvenile Processing Room, located in Lobby
203 E. Wheatland Road
Duncanville, TX 75116
Inv. Warren Evans 972-780-5037
- 25) Duncanville Reed Middle School
Room # 509
530 E. Freeman Road
Duncanville, TX 75116
Office R.L. Perry 972-708-3949

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- 26) Eastfield Community College P.D.
Room #N112-E
3737 Motley Drive
Mesquite, TX 75150
Cpt. Michael Horak 972-860-8344
- 27) Eastfield Community College P.D.
Pleasant Grove Campus
Room #112-N
802 S. Buckner Blvd.
Dallas, TX 75217
Cpt. Michael Horak 972-860-8344
- 28) Farmers Branch Police Department
Juvenile Sect Rm. /Rm. 156
Interview Room 204
3723 Valley View Ln.
Farmers Branch, TX 75244
Sgt. E.L. Stokes 972-919-9352
- 29) Garland Police Department
Room J1008 & J1015
1900 W. State Street
Garland, TX 75042
Supervisor Don McDonald 972-485-4891
- 30) Glenn Heights Police Department
Patrol Sgt. Office, Squad Rm, CID Office & Lt.
Office
550 E. Bear Creek
Glenn Heights, TX 75154
Det. Kevon L. Howard 972-223-3478
- 31) Grand Prairie ISD-S. Grand Prairie High School
A Hall-Resource Office-A121
301 W. Warrior Trail
Grand Prairie, TX 75052
Off. Chris Moore, S.R. Off. 972-522-2560
- 32) Grand Prairie ISD-S Grand Prairie High School
Ninth Grade Center, Room A110C
305 W. Warrior Trail Grand Prairie, TX 75052
Off. T.S. Steelman, S.R. Off. 972-3437607
- 33) Grand Prairie High School
Rooms 501 A&B
101 High School Drive
Grand Prairie, TX 75050
Edward Rahman, S.R. Officer 972-809-5707
- 34) Grand Prairie Johnson D.A.E.P.
Room 11
650 Stonewall Drive
Grand Prairie, TX 75052
Officer Ray Star, S.R. Officer 972-262-7244
- 35) Grand Prairie P.D.
Rooms J1, J2, J3, J4, J5, J6, 1008A, 1009, 1010
& 1029
1525 Arkansas Lane
Grand Prairie, TX 750502
Officer Teresa Coomes 972-237-8746
- 36) Grand Prairie Young Men's Leadership
Academy at Kennedy Middle School
School Resource Office-A216A
2205SE 4th Street
Leon Roddy, S. R. Officer 972-237-8764
- 37) Highland Park Department of Public Safety
Room 331 and Report Writing Room
4700 Drexel Drive
Dallas, TX 75205 and Dallas, TX 75209
Detective Rusty Nance 214-559-9306
- 38) Hutchins Police Department
"Patrol Room"
205 W. Hickman
Hutchins, TX 75141
Asst. Chief D.W. Landers 972-225-2225

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- 39) Irving Police Department
 Juvenile Holding Area, Interview Lineup
 Report Writing Room, Report Writing Room,
 Community Services Division School Resource
 Office & Juvenile Intake Lobby
 305 N. O'Connor Rd. Irving, TX 75061
 Lt. Monty Vincent 972-721-2456
 Lt. Byron Keyes 972-721-3610
- 40) Irving Police Department
 Report Writing Room
 5992 Riverside Dr.
 Irving, TX 75039
 Lt. Monty Vincent 972-721-2456
- 41) Lancaster ISD P.D.
 Elsie Robinson Middle School
 Juvenile Processing Room LISD Police #86
 822 W. Pleasant Run
 Office Keith Wilkerson 972-218-3086
- 42) Lancaster ISD P.D.-Headquarters
 Juvenile Processing Room 603
 814 W. Pleasant Run Road
 Lancaster, TX 75134
 Chief Sam Allen 469-261-8889
- 43) Lancaster ISD P.D.-Lancaster High School
 'Juvenile Processing Office'
 Room G123, Police Office, Room C126A
 200 Wintergreen Rd.
 Lancaster, TX 75134
 Chief Sam Allen 469-261-8889
- 44) Lancaster P.D.
 Rooms A148 & B122
 1650 North Dallas Avenue
 Lancaster, TX 75134
 Assistant Chief W.C. Smith 972-218-2726
- 45) Methodist Health System P.D.
 1441 N. Beckley Ave, Front Lobby
 Dallas, TX 75203
 Lt. Steven Turner 214-947-8813
- 46) Mesquite P.D.
 Rooms 1016, 1019, 1021, 1022, 2008, 4045 &
 4047
 777 North Galloway Avenue
 Mesquite, TX 75149
 Lt. Mitch Kovalcik 972-216-6796
- 47) Ranch View High School
 "Juvenile Processing Office" room C1314
 8401 Valley Ranch Parkway East
 Irving, Texas 75063
 Michael Huffman 972-968-5025
- 48) Richardson College P.D.
 Pecos Hall-Rooms P161, P163, P170 P172 &
 Kiowa Hall-Room K110
 12800 Abrams Road
 Richardson, TX 75243
 Lt. Sena 972-761-6758
- 49) Richland P.D.
 Youth Crimes Unit/Interview Room, RM. D-214
 140 North Greenville Avenue
 Richardson, TX 75081
 Sgt. Jaime Gerhart 972-744-4862
- 50) Rowlett Police Department
 Room 3, Juvenile Processing Room
 4401 Rowlett Road
 Rowlett, TX 75088
 Lt. David Nabors 972-412-6215
 Detective David Mayne 972-412-6292
- 51) Sachse Police Department
 Juvenile Division & Youth Holding Area
 Rooms PS116 and PS118
 3815 Sachse Rd.
 Sachse, TX 75048
 Lt. Steve Norris 469-429-9823

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- 52) Seagoville Police Department
Law Enforcement Center -
Interview Room and Patrol Room
600 North Highway 175
Seagoville, TX 75159
Manager Christine Dykes 972-287-6834
- 53) Southern Methodist University Police Dept.
Briefing Room 214
3128 Dyer Street Dallas, TX 75205
Lt. Brian Kelly 214-768-1577
- 54) University Park P.D.
Room 215, 2nd Floor
3800 University Boulevard
Dallas, TX 75205
Lieutenant John Ball 214-987-5360
- 55) UT Southwestern Medical Center Police Dept.
Room BLC 206, BLC 214 & BLC 228
6303 Forest Park Road
Dallas, TX 75390-9027
Lt. Jason Bailey 214-648-8311
- 56) Wilmer Police Department
Warrant Office and Patrol Room
219 E. Beltline Rd.
Wilmer, TX 75172
Sgt. Eric Pon 972-441-6565 Ext. 270

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JUVENILE BOARD ORDER

ORDER NO: 2016-XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Juvenile Board of Dallas County, Texas, held on the 22 day of February, 2016, in accordance with the Texas Open Meetings Act, with a quorum of the member present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Juvenile Board Order:

WHEREAS, the Juvenile Board is charged with the responsibility of designating Juvenile Processing Offices pursuant to Juvenile Justice Code 51.02 (12), 52.02 (a) and (b), 52.025 (a), 52.027 (f), 52.05 (a) and (b), 52.01 (a) and (c), 58.01 (4), 52.03 (d), 52.041 (c) and (d), and Article 15.27 of the Code of Criminal Procedures; and

WHEREAS, the Juvenile Board of Dallas County previously approved Juvenile Processing sites; and

WHEREAS, the Juvenile Board of Dallas County previously approved the Irving Police Department’s Juvenile Holding Area, Interview Lineup Room, Report Writing Room, Community Services Division School Resource Office and Juvenile Intake Lobby located at 305 N. O’Connor, Irving, TX 75061, and the Report Writing room located at 5992 Riverside Dr., Irving, TX 75039 as designated Juvenile Processing Offices on October 26, 2015; and

WHEREAS, the Juvenile Department is requesting the Juvenile Board approve the modification of the Juvenile Processing Offices for the Irving Police Department by approving the addition of the Youth Investigators Office located at 305 N. O’Connor, Irving, TX 75061 as a Juvenile Processing Office; and

WHEREAS, in response to the Juvenile Department’s commitment to review all previously approved Juvenile Processing Offices bi-annually and during any changes to the previously approved offices, the Irving Police Department Juvenile Processing Office location was personally inspected by Leslie Gipson, Manager of Probation Services on February 3, 2016; and

WHEREAS, during the visit, it was determined by Leslie Gipson that this site is suitable as a Juvenile Processing Office; and

WHEREAS, the new Juvenile Processing Office at the Irving Police Department location complies with the Dallas County Strategic Plan: Vision 3 - Dallas County is *safe, secure, and prepared*; and

WHEREAS, specific training, under the guidelines of Title 3 of the Texas Family Code, § 52.025 and the Juvenile Justice Delinquency and Prevention Act relating to the requirements of the Juvenile Processing Office utilization and operation was provided; the training also outlined the specifics associated with the handling of juveniles in the Juvenile Processing Office.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Juvenile Board approve the modification of the Irving Police Department by approving the addition of the Youth Investigators Office located at 305 N. O'Connor, Irving, TX 75061 as a Juvenile Processing Office.

DONE IN OPEN BOARD MEETING this 22 day of February, 2016.

The foregoing Juvenile Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Juvenile Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, Chairman
Dallas County Juvenile Board



DISCUSSION ITEMS

VI



ACTION ITEM

J.

ACADEMY FOR ACADEMIC EXCELLENCE
CHARTER REPORT
January 2016

Dr. Jerome McNeil Detention Center / AAE Campus (001):

"I am not a teacher, but an awakener." — **Robert Frost**

Latest Campus Enrollment

Total Enrollment-262

SPED - Total Students - 53

ESL – Total Students - 40

INSTRUCTION AT A GLANCE

The staff returned from the holiday break to staff development conducted by Region10. In this training, the staff received research based strategies that focused on reading and writing. Our campus has made a commitment to "grow writers" by including writing strategies, tasks and assignments across all content areas. Teachers are implementing content based writing prompts and strategies to ensure that our students are not only prepared for STAAR/EOC assessments but for life. Three teachers joined the 001 staff this month—Eva Bowman (math—RDT/START), Laurel Everett (math—Hill Center) and Wesley Dean (science—JDC).

The science department kicked off the return to school with a quick review of safety in the laboratory and the scientific method. This month the students explored cell theory and types of cells. They compared the different types of cells by describing their structure, functions and how substances move in and out of cells. Visual aids were used to reinforce their understanding of these processes.

The ELA department began the unit on persuasion by completing several activities, including charades, Pictionary and BINGO to help students learn vocabulary terms for this unit. Students were able to vote on the topic they wanted to learn about for this unit and they chose linear cities. They read pro and con articles about linear cities, taking notes on what those are in order to use them for a position paper, debate and project completed about linear cities.

The math department worked on common assessments that will be administered at the end of the six weeks.

In our efforts to focus on individualized learning, we continue to investigate better ways to differentiate instruction to insure that students are prepared for the increased rigor of the state assessment, the STAAR test. The teachers used The Texas Curriculum Management Program Cooperative (TCMPC) focus documents and assessments to design lessons that will help determine the students' strengths and weaknesses in preparation for the upcoming STAAR administration. The staff is committed to raising the academic bar and preparing our students to reach it.

Mrs. Kathryn Kimberlin has earned the honor of Teacher of the Month (January).

UPCOMING EVENTS

African American History Month

Teen Dating Violence Awareness

Respect Week (February 8 – 12)

Ardis McCann, Campus Administrator
Administrator

Sheterric Malone, Assistant Campus
Administrator

Day Reporting Center – Campus (002):

QUOTE OF THE MONTH

“Education is a gift that none can take away”.

American Proverb

The Day Reporting Center continued its open enrollment during the month of January enrolling students in credit recovery, GED, and traditional curriculum students.

- Conducted weekly common planning and staff meetings to address student progress and successful transition from program.
- Case Managers continued notification to parents/guardians and probation officers regarding student progress, and absenteeism.
- North Texas Food Bank distribution to Dallas County Juvenile families at the request of the students/parents.
- Three (3) student were administered the GED Test in Science, Math, and Social Studies. All three students successfully passed their respective subject areas at the Bill Priest Center during the month of January.
- Students began the second semester of the 2015-16 school year on January 6th; mid-term progress reports were issued on January 29th.
- Region 10 presented the 1st of a 4 part series entitled *Love and Logic*, low stress strategies for highly successful educators on January 12th. Outstanding reviews were given by all in attendance.

Submitted by Ms. Paige, Instructional Manager

Medlock/Youth Village Campus – (003):

QUOTE OF THE MONTH

“Leadership and learning are indispensable to each other.” John F. Kennedy

Latest Campus Enrollment

Total Enrollment	119
Medlock Students	64
Youth Village Students	49
Youth Village Youth Offenders	6
SPED - Total Students	35
Medlock SPED	22
Youth Village SPED	13
YV 504 Students	0
Medlock 504 Students	1
ESL – Total Students	16
Medlock ESL	9
Youth Village ESL	7

During the month of January, Medlock and Youth Village Campus conducted several activities to celebrate Christmas teaching students the importance of showing appreciation to those individuals who have contributed to their development as a person. Celebrating the Dr. Martin Luther King, Jr. holiday, Medlock and Youth Village students assisted the staff in designing the bulletin board and decorating the halls. In addition, Medlock and Youth Village English teachers designed a TEKS based lesson where student wrote essays on celebrating the legacy of Dr. Martin Luther King, Jr. In an effort to stimulate pride on the campus, the staff honored several A/B honor roll students for the 3rd six weeks.

Medlock and Youth Village Campus began its recognition of prominent African American leaders by holding various classroom activities in the History, Technology, and Study Hall classes. In History class, the students did a film study of the movie Selma and discussed the history of the Bloody Sunday and the significance of the Edmund Pettus Bridge. In addition, the staffs are planning activities to celebrate African American History Month at both facilities.

Continuously promoting our collaborative spirit, Medlock and Youth Village content teams have been conducting cross curriculum meetings to better plan our lessons and create consistency throughout the content areas.

STAAR Administration

Medlock and Youth Village received scores from the December STAAR test administration where a number of students from both Medlock and Youth Village locations passed at least one of the required tests. A few students passed all three of the 9th Grade required tests, while others were extremely close and missed the passing standard by three or few questions.

Teachers have been using STAAR release test as diagnostic test on all of the students in order to identify the students' strengths and weaknesses in preparation for the test and will continue as they prepare for the Spring Administration. The Data Controller and Testing Team did a great job of researching those students who will be testing in the December test administration and there were no testing irregularities.

Report Cards

The 3rd Six Weeks ended on December 18th; and 44 students were on the A and B Honor Roll. Parent copies were mailed and students received copies.

Dropout Recovery - Accelerated Instruction Plan

Medlock and Youth Village staff continues to identify students that are over-aged and under-credited to participate in the Academy for Academic Excellence Accelerated Instruction Program at Day Reporting Center (DRC). We are currently reviewing the folders for five students for possible placement. Our hope is to develop a plan of action with them so that they can potentially transition into their correct grade level, therefore, increasing the likelihood of high school completion.

SAU (Substance Abuse Unit) Campus (004):

QUOTE OF THE MONTH

"Nothing limits achievement like small thinking. Nothing equals possibilities like unleashed thinking".

William Arthur Ward

End of Month Campus Enrollment

Total Enrollment -54

SPED Total Students- 11

ESL Total Students-13

INSTRUCTION AT A GLANCE

Teachers had staff development on January 4th in their content area where they were given new ideas about how to provide instruction for their core subject. SAU staff met on January 5th to set clear expectations for classroom policies and procedures.

In January, teachers completed the online Texas Test Administration Training. When students returned from the Fall Break, SAU launched a Credit Recovery push. Students dedicate 20 minutes a day at school to Credit Recovery and teachers have been paired with students to mentor and motivate them throughout this process and encourage them to work at home

CAMPUS LIFE AT A GLANCE

SAU students were given the opportunity to hear a guest speaker from Sacred Heart Funeral Home speak about the struggles he went through as a teenager and how he overcame the temptations of drugs and became a business owner. Students were very attentive and asked many questions.

SAU students celebrated NIDA (National Institution of Drug Abuse) week with quotes and daily activities on the effects that drugs have on their brains and their lives. We had a panel discussion with two counselors and two students. This gave students the opportunity to ask questions freely. Students really began to open up and were given the opportunity to hear what the counselors go through daily when working with students at SAU. The week ended with a drug free celebration where the teachers bought cookies and juice for the students.

SAU teachers have started a Character Education Program. During Enrichment time every morning the teachers introduce a weekly topic on good values and morals. The teacher may show a short video, have a classroom discussion or give written information to introduce the student to the topic. Discussions show that real learning is taking place!

Christina Bradford,
SAU Assistant Campus Administrator
Spring 2016

LETOT Campus (005):**QUOTE OF THE MONTH**

"Leadership and learning are indispensable to each other." John F. Kennedy

End of Month Campus Enrollment

Total Enrollment	15shelter/14 RTC
SPED - Total Students	4 shelter/1 RTC
ESL – Total Students	1 shelter/3 RTC

INSTRUCTION AT A GLANCE

Instructors at Letot Campus began the year planning for instruction with a half-day professional development by Region X on Writing and incorporating cross-content material into the Writing Process. The Letot RTC Educational wing hosted the district morning session for over 30 AAE ELA and Social Studies teachers. Campus afternoon professional development was led by Assistant Campus Administrator S. Flinn for all Letot educational staff.

Teachers were required to demonstrate/model the ways in which effective collaboration can yield successful results as they addressed maximizing the instructional schedule with the requested adjustments. Ms. Flinn then led the teachers in a learning/discussion session on Growth vs. Fixed Mindset. The book referenced was "*The New Psychology of Success*", by Carol Dweck. Teachers reflected on their own beliefs about the acquisition of

knowledge outside of the educational setting, and how their beliefs could affect expectations with students in the classroom.

The continuous professional development and reflection of teachers significantly affects daily instruction. During the month of January, ELA transferred this knowledge into the classroom with strategies learned at the Region X session to help students shape the way they narrow topics for writing. Math/Science is continuing the development and use of interactive notebooks which was presented at a previous professional development.

CAMPUS LIFE AT A GLANCE

The Highlight for Letot Center and RTC were the “March like a King” symbolic re-enactment marches of Dr. Martin Luther King Jr. and other activists and citizens during the Civil Rights Movement. Students learned about the Civil Rights movement and time period in ELA/SS including RTC students being able to view the acclaimed movie “Selma”.

Students made signs and posters with phrases used during the time period, like “I am a Man”; but were also allowed to make signs expressing their current feelings and call for justice and equality. Students sang “We Shall Overcome” and chanted “The people, united, will never be defeated”, as students and staff marched in the RTC and shelter gymnasiums. Participants appeared to be as focused and thoughtful as those who actually marched.

Students then gathered around and read poignant quotes of Dr. King that are as relevant today as they were during the time period. VIP’s attended both marches such as Chief Director, Dr. Smith, Deputy Director, Mrs. Ramos, Superintendent, Mr. Armwood and other facility guests. Students commented how they could imagine being a part of the protests and marches for equal rights and justice for all.

Respectfully Submitted,
Sheri Flinn, ACA Letot Center

**ACADEMY FOR ACADEMIC EXCELLENCE
PROGRAM STATUS REPORT**

Active Enrollments					
Student Enrollment as of January 2016:			District Total Enrollment: 495		
District Average Attendance			457 (92.32%)		
District Special Education Student Population			139 (28.08%)		
CAMPUSES	JDC - 001	DRC - 002	MED. / YV - 003	SAU - 004	LETOT - 005
	Number	Number	Number	Number	Number
Enrollment	260	39	115	50	31
New Students	175	32	22	23	13
Withdrawals	139	20	18	18	22
Avg. Daily Attendance	255	24	113	33	31
Avg. Daily Enrollment	260	39	115	50	32
Attendance Average	98.07%	61.54%	98.27%	66.00%	96.88%

Demographics

Category	JDC - 001		DRC - 002		MED. / YV - 003		SAU - 004		LETOT - 005	
GENDER	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Female	41	(15.53%)	09	(15.00%)	00	(0.0%)	13	(24.07%)	25	(86.21%)
Male	223	(84.47%)	51	(85.00%)	119	(100%)	41	(75.93%)	04	(13.79%)
GRADE	Number		Number		Number		Number		Number	
3	0		0		0		0		0	
4	0		0		0		0		0	
5	2		0		1		0		1	
6	10		1		6		0		1	
7	33		7		10		1		4	
8	43		5		20		5		8	
9	116		40		53		25		9	
10	47		7		22		19		2	
11	12		0		6		4		4	
12	1		0		1		0		0	
AGE	Number		Number		Number		Number		Number	
10	1		0		0		0		0	
11	2		0		0		0		0	
12	2		0		4		0		3	
13	12		2		4		2		5	
14	35		3		18		3		11	
15	64		10		27		2		10	
16	102		25		39		22		7	
17	44		18		27		25		2	
18+	2		2		0		0		0	
ETHNICITY	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
African American	131	(49.62%)	31	(51.67%)	81	(68.07%)	11	(20.37%)	12	(41.38%)
Caucasian	11	(04.17%)	2	(03.33%)	10	(08.40%)	4	(07.41%)	2	(06.90%)
Hispanic	121	(45.83%)	27	(45.00%)	26	(21.85%)	39	(72.22%)	15	(51.72%)
Native American	1	(00.38%)	0	(00.00%)	1	(00.84%)	0	(00.00%)	0	(00.00%)
Other/Asian	0	(00.00%)	0	(00.00%)	1	(00.84%)	0	(00.00%)	0	(00.00%)

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*



ACTION ITEM

VII.



ACTION ITEM

K.



**DALLAS COUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Dallas County Academy for Academic Excellence Charter School Board
From: Dr. Terry S. Smith, Director
Subject: Academy for Academic Excellence Special Education Services Requests Authorization to Ratify Payments to Diagnostic Assessment Services

Background of Issue:

The Academy for Academic Excellence (AAE) has historically contracted with a vendor for the provision of supportive services for special population students enrolled at the AAE. The Academy for Academic Excellence Charter School Board approved a contract with Diagnostic Assessment Services (DAS) which included language that allows the contracts to be automatically renewed for one (1) additional year with a contract period from September 1st through August 31st of each year, with the same terms and conditions upon mutual agreement. Unaware of a need for a new RFP, the Academy for Academic Excellence Charter School Board approved the continuation of the former RFP for the last two school years, but invoices for this current school year have not been approved by Dallas County Purchasing Department for payment. The purpose of the brief is to request authorization to ratify these payments on February 22, 2016, for all outstanding invoices in the amount of \$11,389.50 to be paid from IDEA-B (7506).

Impact on Operations and Maintenance:

The area of special education is a highly regulated and precise field that requires close monitoring. Dallas County Academy for Academic Excellence Charter School staff will be responsible for monitoring and ensuring compliance with state and federal laws. The DAS services include consultation services, as well as a provision allowing for the availability of professional staff (if needed) to assist with educational testing and instructional/related services such as counseling (LSSP) and audiological (CCC-A) services, as well as physical, (PT), occupational (OTR/L), and speech therapies (CCC-SLP).

Strategic Plan Compliance:

This request complies with Vision 3: Dallas County is *safe, secure, and prepared*, by coordinating programs and systems to reduce crime and maximizing the effectiveness of the County's criminal justice and educational resources.

Legal Information:

This information has been approved by Denika Caruthers, Dallas County Juvenile Department's Administrative Legal Advisor.

*To assist referred youth in becoming productive,
law abiding citizens, while promoting public safety and victim restoration.*

214-698-2200 Office

214-698-5508 Fax

Financial Impact/Considerations:

This information has been approved by Carmen Williams, Juvenile Department Budget Supervisor.

Performance Impact Measures:

During the 2014-2015 school year, DAS personnel participated in 35 Admission, Review, and Dismissal Committee meetings, and provided direct and indirect services in the areas of speech, audiology, and counseling. They also assisted with assessment services by conducting 9 re-evaluations for students with emotional disturbance (ED), and 3 initial evaluations for ED. An average of 1020 minutes of direct services and 84 minutes of indirect services for speech were rendered each six weeks, providing services and support for 66 students.

Project Schedule/Implementation:

The purpose of this brief is to request authorization to ratify payments on February 22, 2016, for all outstanding invoices in the amount of \$11,389.50 to be paid from IDEA-B (7506).

Recommendation:

It is recommended that the Dallas County Academy for Academic Excellence Charter School Board approve and grant authorization to ratify payments for special education instructional, related, and assessment services with Diagnostic Assessment Services for the 2015-2016 school year.

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

ACADEMY FOR ACADEMIC EXCELLENCE CHARTER SCHOOL BOARD ORDER

ORDER NO: 2016 - XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 22nd day of February 2016, in accordance with the Texas Open Meetings Act, with a quorum of the members present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Academy for Academic Excellence Charter School Board Order:

WHEREAS, the Academy for Academic Excellence (AAE) has historically contracted with a vendor for the provision of supportive services for special population students enrolled at the AAE. The Academy for Academic Excellence Charter School Board approved a contract with Diagnostic Assessment Services which included language that allows the contracts to be automatically renewed for one (1) additional year with a contract period from September 1st through August 31st of each year, with the same terms and conditions upon mutual agreement. Unaware of a need for a new RFP, the Academy for Excellence Charter School Board approved the continuation of the former RFP for the last two school years, but invoices for this current school year have not been approved by purchasing for payment. Authorization is requested to ratify these payments on February 22, 2016 for all outstanding invoices in the amount of \$11,389.50 to be paid from IDEA-B (7506); and

WHEREAS, the area of special education is a highly regulated and precise field that requires close monitoring. Dallas County Academy for Academic Excellence Charter School staff will be responsible for monitoring and ensuring compliance with state and federal laws. The DAS services include consultation services as well as a provision allowing for the availability of professional staff (if needed) to assist with educational testing and instructional/related services such as counseling (LSSP) and audiological (CCC-A) services, as well as physical, (PT), occupational (OTR/L), and speech therapies (CCC-SLP); and

WHEREAS, this request complies with Dallas County Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and

WHEREAS, during the 2014-2015 school year, DAS personnel participated in 35 Admission, Review, and Dismissal Committee meetings, and provided direct and indirect services in the areas of

speech, audiology, and counseling. They also assisted with assessment services by conducting

9 re-evaluations for students with emotional disturbance (ED), and 3 initial evaluations for ED. An average of 1020 minutes of direct services and 84 minutes of indirect services for speech were rendered each six weeks, providing services and support for 66 students; and

WHEREAS, the Academy for Academic Excellence requests authorization to ratify payments on February 22, 2016 for all outstanding invoices in the amount of \$11,389.50 to be paid from IDEA-B (7506); and

WHEREAS, it is recommended that the Dallas County Academy for Academic Excellence Charter School Board approve and grant authorization to ratify payments for special education instructional, related, and assessment services with Diagnostic Assessment Services for the 2015-2016 school year.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence Charter School Board approves the request for authorization to ratify payments to Diagnostic Assessment Services.

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Academy for Academic Excellence Charter School Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Academy for Academic Excellence Charter School Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board



ACTION ITEM

L.



**DALLASCOUNTY
JUVENILE DEPARTMENT**

Dr. Terry S. Smith
Director Juvenile Services
Chief Juvenile Probation Officer

Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Box 5 Dallas, Texas 75212

MEMORANDUM

Date: February 22, 2016
To: Academy for Academic Excellence Charter School Board
From: Dr. Terry S. Smith, Director
Subject: Academy for Academic Excellence Request to Purchase MoneyCamp by WIN Multimedia Designs

Background of Issue:

On January 25, 2016, the Board approved AAE's Budget Amendment #1 Maximum Entitlements and Line Item Adjustments (#2016-009). This brief seeks authorization to purchase MoneyCamp by WIN Multimedia Designs. MoneyCamp integrates math skills through budgeting experiences and money management activities such as interactive budgeting, borrowing and balancing banking activities. AAE's math teachers will be trained on MoneyCamp's curriculum guides and scope and sequence for proper program implementation. AAE is requesting Board approval to purchase MoneyCamp in the amount of \$3,500.00 to be paid from Title I, Part A funds (7502). Teacher training is included in the total price of MoneyCamp.

Impact on Operations and Maintenance:

The implementation of MoneyCamp is to provide practical aspects of life once students return home with emphasis on money management, budgeting, integrating algebra with real-life skills and college preparation. It provides practical guidelines and real-life scenarios so students can prepare for the transition to independent living.

Strategic Plan Compliance:

This request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment and education for youth/families involved in the juvenile justice system.

Legal Information:

This information has been approved by Denika Caruthers, Dallas County Juvenile Department's Administrative Legal Advisor.

Financial Impact/Considerations:

This information has been reviewed and approved by Ms. Carmen Williams, Juvenile Department Budget Supervisor.

Performance Impact Measures:

Improve student achievement in the area of mathematics.

Project Schedule/Implementation:

Implementation will begin in the Spring Semester of the 2015-2016 school year, after Board approval.

Recommendation:

It is recommended that the Academy for Academic Excellence Charter School Board approve the request to purchase MoneyCamp, by WIN Multimedia Designs, at a cost of \$3,500.00 (this includes teacher training) to be paid from Title I, Part A (7502).

Recommended by:



Dr. Terry S. Smith, Director
Dallas County Juvenile Department

ACADEMY FOR ACADEMIC EXCELLENCE CHARTER SCHOOL BOARD ORDER

ORDER NO: 2016 - XXX

DATE: February 22, 2016

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED at a regular meeting of the Academy for Academic Excellence Charter School Board of Dallas County, Texas, held on the 22nd day of February 2016, in accordance with the Texas Open Meetings Act, with a quorum of the members present, to wit:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Where, among other matters, came up for consideration and adoption the following Academy for Academic Excellence Charter School Board Order:

- WHEREAS,** on January 25, 2016, the Board approved AAE's Budget Amendment #1 Maximum Entitlements and Line Item Adjustments (#2016-009). The AAE seeks authorization to purchase MoneyCamp by WIN Multimedia Designs. MoneyCamp integrates math skills through budgeting experiences and money management activities such as interactive budgeting and borrowing and balancing banking activities. AAE's math teachers will be trained on MoneyCamp's curriculum guides and scope and sequence for proper program implementation. AAE is requesting Board approval to purchase MoneyCamp in the amount of \$3,500.00 to be paid from Title I, Part A funds (7502). Teacher training is included in the total price of MoneyCamp; and
- WHEREAS,** the implementation of MoneyCamp is to provide practical aspects of life once students return home with emphasis on money management, budgeting, integrating algebra with real-life skills and college preparation. It provides practical guidelines and real-life scenarios so students can prepare for the transition to independent living; and
- WHEREAS,** this request complies with Vision 3: Dallas is *safe, secure, and prepared*, by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system; and
- WHEREAS,** the implementation of MoneyCamp is expected to improve student achievement in the area of mathematics; and
- WHEREAS,** implementation will begin in spring semester of the 2015-2016 school year, after Board approval; and
- WHEREAS,** it is recommended that the Dallas County Academy for Academic Excellence Charter School Board approve the purchase of MoneyCamp.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Academy for Academic Excellence Charter School Board approves the request to purchase MoneyCamp, by WIN Multimedia Designs, in the amount of \$3,500.00 (this includes teacher training) to be paid from Title I, Part A (7502).

DONE IN OPEN BOARD MEETING this 22nd day of February, 2016.

The foregoing Academy for Academic Excellence Charter School Board Order was lawfully moved by _____ and seconded by _____, and duly adopted by the Academy for Academic Excellence Charter School Board on a vote of ____ for the motion and _____ opposed.

Recommended by:

Approved by:

Dr. Terry S. Smith, Director
Dallas County Juvenile Department

Judge Cheryl Lee Shannon, President
Academy for Academic Excellence School Board