



**DALLAS COUNTY
LOCAL EMERGENCY PLANNING
COMMITTEE**

"LEPC"

BYLAWS

Revised June 2014

DALLAS COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
“LEPC”

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Historical Perspective:

The LEPC is a product of federal legislation passed in the wake of the Bhopal disaster in India, where more than 2,000 people died because of an accident involving the accidental release of a hazardous chemical. To prevent similar occurrences in our own communities, Congress passed the Emergency Planning and Community Right-to-Know Act (EPCRA), also known as the Superfund Amendments and Reauthorization Act (SARA Title III), in 1986. EPCRA has four major provisions: Emergency Planning, Emergency release notification, Hazardous chemical storage reporting requirements, and Toxic chemical release inventory. The Community Right-to-Know (CRTK) provisions in the EPCRA help increase public knowledge and access to information on chemicals at individual facilities, their uses, and release into the environment. The Texas Legislature also enacted Right-to-Know (RTK) laws that are consistent with the existing federal RTK laws. As a result, states and communities, working with industry, are better able to protect public health and the environment.

In compliance with Title III of the federal government's 1986 SARA (EPCRA), Texas established its' State Emergency Response Commission (SERC) and designated each county as an Emergency Planning District (EPD). Each EPD is required to establish a Local Emergency Planning Committee (LEPC), whose members are nominated by the County Judge and approved by the SERC. LEPC members represent: Elected Officials, Emergency Management, Local Environmental groups, Emergency Medical, Transportation, Hospitals, Media, Fire Departments, Law Enforcement, Health Officials, Covered Facilities, Public Community Groups and Government Agencies.

The U. S. Environmental Protection Agency (EPA), other federal agencies, state agencies, and the chemical industry are cooperating with local communities to make EPCRA and related state laws effective. The LEPCs are the link between citizens, industry, and government. Because LEPCs are most familiar with the hazards in their community, and because local citizens tend to be the first responders for chemical emergencies, LEPCs are in the best position to assist local governments in developing plans to respond to hazardous material emergencies.

I. NAME AND PURPOSE

1. Name

- 1.1. The name of this organization shall be the "Dallas County Local Emergency Planning Committee", hereinafter referred to as the "LEPC".

2. Purpose

- 2.1. The purpose of the LEPC shall be:

- 2.1.1. To carry out for Dallas County those responsibilities required of the LEPC pursuant to:

- 2.1.1.1. Public Law 99-499, Superfund Amendments and Reauthorization Act of 1986 (SARA) Title III (also known as the Emergency Planning and Community Right-to-Know Act and hereafter referred to as "EPCRA")

- 2.1.1.2. Texas Health & Safety Code – Chapters 505-507.

- 2.1.1.3. Texas Administrative Code – Rules 295.181 - 295.183.

- 2.1.1.4. Texas Government Code-Chapter 552.

- 2.1.2. And related regulations including but not limited to:

- 2.1.2.1. Assistance in developing, training, and the testing of a hazardous substances emergency response plan(s) for jurisdictions within Dallas County.

- 2.1.2.2. Development of procedures for regulated facilities to provide notification to the LEPC in accordance with EPCRA and applicable state regulations.

- 2.1.2.3. Development of procedures for receiving and processing requests from the public under the community right-to-know provisions of EPCRA and applicable state regulations.

- 2.1.2.4. Development of provisions for public notification of committee activities.

- 2.1.3. To implement such other and further related activities as may hereafter be legally required by the federal government, the State Emergency Response Commission, (SERC), or the Dallas County Judge.

II. MEMBERSHIP

1. Qualifications

- 1.1. The organization shall consist of those members appointed by the County Judge and approved by the SERC for membership in this body.
- 1.2. Those persons named shall represent the various professional and community groups as designated by EPCRA.
- 1.3. Members of the LEPC shall be residents of or conduct business in Dallas County.
- 1.4. Member appointments to the LEPC will be for a period of 2 years without limit on the number of times one may reapply for appointment to the LEPC.

2. Officers

- 2.1. Officers shall be appointed by the County Judge to conduct meetings, appoint subcommittees, keep minutes of meetings and to otherwise accomplish the work of the committee.

3. Vacancies

- 3.1. Any vacancy occurring in the LEPC by reason of the resignation, death or disqualification of a member will be filled by appointment by the County Judge.
- 3.2. Recommendations for candidates to fill vacant positions may be made by the Chair and Co-Chair to the County Judge who will make his appointment recommendation to the SERC for approval.

4. Powers and Duties

- 4.1. The LEPC shall assist local jurisdictions in emergency response planning and chemical inventory reporting, and the necessary associated planning and direction, as mandated by law.

5. Removal of Committee Members/Officers

- 5.1. At the sole discretion of the County Judge, members and officers may be removed, replaced or reassigned.
- 5.2. If a committee member is unable to attend a meeting, the member is requested to notify the LEPC Chair of their absence prior to the date of the meeting. Members are encouraged to send a representative to meetings they are unable to attend. Members are requested to notify the LEPC Chair with the name of the individual who will be attending on their behalf.

- 5.3. Members missing two regular or special called meetings, without being excused by the Chair or sending a representative, will be removed as a member of the LEPC.
- 5.4. Any member who is unable to attend a regular meeting of the LEPC should notify the Chair or Co-Chair.

6. Meetings

- 6.1. There shall be at least four (4) regular meetings of the committee per year. The meeting dates will be posted on the LEPC website. Proper public notice will be given in advance of each meeting.
- 6.2. Special meetings of the LEPC may be called by the Chairperson or the County Judge at such time and place as the Chairperson may determine.
- 6.3. The Chairperson must call a special meeting of the LEPC upon the written request of five (5) members.
- 6.4. Standing Sub-Committees shall meet as the work in their groups proceeds or as required.
- 6.5. Members who do not attend a regular or special meeting, choose not to send a representative, and desire their absence to be recorded as "excused," must submit a written request to the Chair within 30 days of the absence. Members are encouraged, if circumstances allow, to notify the Chair prior to any meeting the member will not attend.

7. Quorum

- 7.1. The presence of a simple majority of the members of the LEPC at the opening of the meeting shall constitute a quorum for the transaction of business by the LEPC.
- 7.2. For the purposes of Standing Sub-Committee meetings, the presence of a simple majority shall constitute a quorum for the transaction of business.

III. OFFICERS

1. Enumeration of Officers

- 1.1. The Officers of the LEPC shall consist of a Chairperson, Co-Chairperson and a Secretary-Treasurer who shall be appointed by the County Judge.
- 1.2. All Officers shall be members of the LEPC.

2. Recommendation and Appointment of Officers

- 2.1. Prior to the expiration of the officer's term of service, recommendation and appointment of officers shall occur.
- 2.2. Recommendations for new officers will be accepted from the floor for the positions of Chairperson, Co-Chairperson and Secretary-Treasurer.
- 2.3. Recommendations for new officers will be forwarded to the County Judge for appointment consideration.

3. Term of Office

- 3.1. The term of officers at the organizational meeting shall expire on December 31.
- 3.2. Thereafter, the term of the officers shall be for a period of two (2) years.

4. Chairperson

- 4.1. The Chairperson shall:
 - 4.1.1. Preside at all meetings of the LEPC
 - 4.1.2. Serve as ex-officio member of all committees
 - 4.1.3. Perform such duties and acts as necessary to accomplish the goals of the LEPC
 - 4.1.4. Be empowered to create such other ad hoc committees as necessary to accomplish the goals of the LEPC

5. Co-Chairperson

- 5.1. Upon resignation or death or in the absence of the Chairperson, the Co-Chairperson shall perform the duties of the Chairperson.
- 5.2. The Co-Chairperson shall perform such other duties as may be assigned by the Chairperson.

6. Secretary-Treasurer

- 6.1. The Secretary-Treasurer (with assistance from the Information Coordinator) shall be the custodian of all books, papers, documents and other property of the LEPC.
- 6.2. The Secretary-Treasurer shall keep a true record of the proceedings of all meetings of the LEPC. Additionally, the Secretary-Treasurer (in conjunction with the Information Coordinator) shall attend to the business needs of the LEPC and shall maintain an accurate record of all monies received and expended for the use of the LEPC.
- 6.3. In the absence, resignation or death of the Chairperson and Co-Chairperson, the Secretary-Treasurer shall perform the duties of the Chairperson.

7. Information Coordinator

- 7.1. The Dallas County Judge shall also appoint an Information Coordinator.
- 7.2. The Information Coordinator shall be responsible for processing requests from the public for information under EPCRA Section 324 (Public Access of Title III Documents), including Tier II information under Section 312 (Hazardous Chemical Storage Reporting Requirements) and Texas Government Code Chapter 552 (Public Information Act).
- 7.3. Additionally, the Information Coordinator shall assist the Secretary-Treasurer in records management.
- 7.4. The Information Coordinator shall be a non-voting member of all committees and the LEPC.

IV. COMMITTEES

1. Executive Sub-Committee

- 1.1. The Executive Sub-Committee will consist of the Chairperson, Co-Chairperson, Secretary – Treasurer and the Chairpersons of all Standing Sub-Committees.
- 1.2. The Information Coordinator shall serve as a non-voting member of the Executive Sub-Committee.
- 1.3. The duties of the Executive Sub-Committee shall be to coordinate activities of the Standing and Ad Hoc Sub-Committees.
- 1.4. The Executive Sub-Committee shall meet as appropriate.

2. Standing Sub-Committees

2.1. The following Standing Sub-Committees shall be established:

2.1.1. By-Laws & Administrative Sub-Committee

2.1.1.1. This Sub-Committee shall be responsible for the development and maintenance of the LEPC By-Laws and all related administrative functions for the effective management of the LEPC.

2.1.1.2. Additionally, this Sub-Committee assumes functional responsibility:

2.1.1.2.1. For the formulation of policies and procedures concerning the public's right-to-know program.

2.1.1.2.2. For the formulation of all record keeping and information dissemination procedures for the LEPC.

2.1.2. Compliance Sub-Committee

2.1.2.1. This Sub-Committee shall be responsible for assisting all facilities and agencies either storing or transporting hazardous materials within the boundaries of Dallas County to maintain statutory compliance per EPCRA.

2.1.2.2. Additionally, this Sub-Committee assumes functional responsibility:

2.1.2.2.1. For the formulation of all chemical release reporting procedures.

2.1.2.2.2. For the development of a hazardous substance emergency response plan, as required by law.

2.1.2.2.3. For the establishment of trade secret protection procedures.

- 2.1.2.2.4. For procedures for identification and communication with hazardous materials facilities/agencies.
- 2.1.2.2.5. For gathering and distributing information concerning EPCRA to all relevant facilities/agencies.
- 2.1.2.2.6. For assisting both Dallas County and all municipalities within its boundaries with EPCRA compliance efforts.
- 2.1.2.2.7. For serving as a technical resource for the general LEPC and its subcommittees.

2.1.3. Training & Exercise Sub-Committee

- 2.1.3.1. This Sub-Committee shall be responsible for developing, implementing and maintaining hazardous materials training programs, exercise design, execution and all subsequent evaluations.
- 2.1.3.2. Additionally, this Sub-Committee assumes functional responsibility:
 - 2.1.3.2.1. For testing the hazardous substance emergency response plan.
 - 2.1.3.2.2. For reviewing existing federal, state and local plans for the purpose of coordination with the LEPC planning process.

3. Meetings

- 3.1. Meetings of the Standing and Ad Hoc Sub-Committees may be called by the Chairperson of the LEPC or the Chairperson of the particular Sub-Committee, as deemed necessary.

4. Chairpersons of the Standing Sub-Committees

- 4.1. Chairpersons of Standing Sub-Committees shall be appointed by the County Judge.

5. Sub-Committee Chair Term of Office:

- 5.1. The term of office shall expire on December 31, 2014.
- 5.2. Thereafter, the term of the office shall be for a period of two (2) years.

6. Membership of Standing Sub-Committees

- 6.1. All LEPC members must volunteer to serve on at least one Standing Sub-Committee and shall not serve on more than two Standing Sub-Committees.
- 6.2. Final membership on the Standing Sub-Committees shall be determined by the LEPC Chairperson after consultation with the Executive Sub-Committee to ensure that all Sub-Committees have sufficient manpower to carry out their assigned tasks.

6.3. Standing Sub-Committees shall also consist of Technical Specialists appointed by the Chairpersons of Standing Sub-Committees.

7. Ad Hoc Sub-Committees

7.1. The LEPC Chairperson may create Ad Hoc Sub-Committees as necessary to perform the functions of the LEPC.

7.2. Chairpersons of Ad Hoc Committees shall be appointed by the County Judge.

V. MISCELLANEOUS PROVISIONS

1. Fiscal Year

1.1. The fiscal year shall be considered to run from October 1 to September 30.

2. Fiscal Agent

2.1. Dallas County will be the fiscal agent on behalf of the LEPC.

2.2. All funds, grants, donations, etc., will be managed according to the Policies and Procedures of Dallas County.

3. Indebtedness

3.1. The LEPC has no fiduciary role.

4. Approval of Bylaws

4.1. These Bylaws shall become effective upon approval by the County Judge.

5. Liability

5.1. LEPC members are not personally liable for civil damages for an action arising from the performance of the member's duties on LEPC, as provided in the amended Texas Disaster Act of 1975, Texas Government Code § 418.174.

VI. AMENDMENTS

1. Amendments

- 1.1. Request for amendments to the Bylaws may be submitted by any member to the Chair.
- 1.2. Amendment requests will be evaluated by the Chair and the By-laws and Administrative Subcommittee. Based on the recommendation of the By-laws and Administrative Subcommittee, amendment recommendations may then be brought before the members for further comment.
- 1.3. The Executive Sub-Committee, by majority vote, may approve a proposed amendment to be forwarded to the County Judge to be considered for adoption.

VII. RULEMAKING PROCESS

1. Adoption of Rules – Publication of Proposals

- 1.1. The LEPC may, as necessary and proper, adopt rules of general application governing the execution of its responsibilities under EPCRA and related applicable regulations.
- 1.2. Any such rules must first be published in proposed form not less than thirty (30) days prior to final adoption by the LEPC. Rule changes will be posted on the LEPC website.
- 1.3. Such notice of proposed rulemaking shall invite written public comment on any aspect of the proposed rule during the thirty (30) day period and designate where written public comments can be submitted.
- 1.4. The LEPC Information Coordinator shall mail notices of the proposed rulemaking to local government officials and interested industries and citizens.

2. Method of Initiating Proposed Rulemaking

- 2.1. Any member of the LEPC may recommend the initiation of proposed rulemaking.
- 2.2. Any proposed rules shall be initially considered by the Executive Sub-Committee, unless otherwise decided by the LEPC.
- 2.3. If the Executive Sub-Committee, by majority vote, approves a proposed rule it shall thereafter proceed to publication as provided in the preceding section.

3. Method of Adopting Final Rules

- 3.1. Following the expiration of the thirty (30) day comment period, the Executive Sub-Committee shall review all public comments and prepare a written statement which responds to comments raised and discusses the basis for any appropriate changes to the proposal.
- 3.2. The Executive Sub-Committee shall present the aforementioned written statement to the LEPC.
- 3.3. The LEPC shall then vote on the adoption of the proposed rule by a majority vote.
- 3.4. If the LEPC acts favorably, the rule shall take effect immediately upon the time and date the notice of adoption is first published, unless the LEPC determines otherwise.

4. Notice of Adoption

- 4.1. Upon adoption of any rule by the LEPC, the Information Coordinator also shall publish the LEPC's response to comments received and any changes to the proposal made in response to such comments.

- 4.2. Publication of the final rule shall be in the same manner as that for proposed rules.
- 4.3. Nothing herein shall require a specific response to each and every comment received.

5. Emergency Rules

- 5.1. In emergency circumstances, as determined by the County Judge, the LEPC may adopt rules without prior public notice and comment, and such rule will not remain in effect for more than ninety (90) days.

VIII. ADOPTED LEPC RULES

1. Definitions

- 1.1. Unless otherwise stated, all terms herein shall be defined in accordance with the definitions provided in EPCRA and regulations adopted in accordance therewith.

2. Public Notification and General Participation

- 2.1. The LEPC shall publish notice of all its meetings, and all Sub-Committee meetings, on the public bulletin board located on the first floor of the Dallas County Administration Building, at 411 Elm Street, Dallas, Texas at least seventy-two (72) hours prior to any such meeting. Such notice shall include the date, time, location, and subject of the meeting.
- 2.2. In emergencies, as declared by the LEPC Chairperson, a two (2) hour notice may be posted and the seventy-two (72) hour notice may be waived as provided in Texas Government Code section 551.045 of the Texas Open Meetings Act (TOMA).
- 2.3. All meetings of the LEPC or any Sub-Committee thereof shall be open to the public, except under circumstances where the TOMA permits otherwise.
- 2.4. The LEPC Chairperson shall afford a reasonable period during each regular quarterly meeting to accept oral public comments on any aspect of the LEPC's mission or functions.
- 2.5. Not less than once each calendar year, the LEPC Chairperson shall cause to be published in a newspaper of general circulation in Dallas County a notice that written public comment is invited during a thirty (30) day period on any aspect of the LEPC's organization, membership, functions, planning process or purpose.
- 2.6. The yearly notice described in section 2.5 directly above, shall comply in all respects with the EPCRA and present a brief explanation of the LEPC's statutory purpose, the location of LEPC minutes and other records and the name and address of the person designated by the LEPC Chairperson to receive written comments.
- 2.7. The LEPC shall review all comments received and shall publish, in the manner described above, responses to major issues raised in such public comments.
- 2.8. Nothing herein shall require the LEPC to respond to each and every comment received.

3. LEPC Participation in the Planning Process

- 3.1. The Texas Disaster Act of 1975, as amended, requires each local and inter-jurisdictional agency to prepare and keep current an emergency management plan for its area.
- 3.2. Additionally, in accordance with said act, the mayor of each municipal corporation and the county judge of each county in the state are the designated Emergency Management Directors for each such political subdivision.

- 3.3. LEPCs are, therefore, not the primary entity responsible for the composition and maintenance of an emergency management plan, but are mandated to work with local governments to ensure the development and maintenance of a hazardous substances emergency response plan.
- 3.4. As such, the LEPC shall review and provide input for existing hazardous substances emergency response plans and encourage a collaborative effort in the development and maintenance of such plans.
- 3.5. Primary attention will be given to emergency public information and warning, population protection, resource management and HAZMAT response.
- 3.6. Additionally, the LEPC shall evaluate the need for resources necessary to develop and implement the emergency plan, and shall make recommendations with respect to additional resources that may be required.
- 3.7. The LEPC should also maintain copies of current plans and annexes of each jurisdiction it serves.

4. Public Access to Information

- 4.1. In accordance with EPCRA and applicable state statutes and regulations, all information obtained from an owner or operator, in possession by the LEPC, shall be made available to any member of the public who submits a written request under this section.
- 4.2. Any person may obtain any non-confidential information in the possession of the LEPC by submitting a written request to the LEPC's Information Coordinator.
- 4.3. Requests for records from the LEPC shall follow the Open Records Request procedures as established by Dallas County.
- 4.4. Copies of the LEPC bylaws, proposed rules or rules shall be provided at no charge to the public.

5. Request for Material Safety Data Sheet (MSDS) and Other Non-Confidential Information

- 5.1. Any person may obtain a MSDS with respect to a specific facility by submitting a written request to the LEPC's Information Coordinator.
- 5.2. If the LEPC does not have in its possession the MSDS or other information requested, it shall request a submission of the MSDS from the owner or operator of the facility that is the subject of the request.
- 5.3. The LEPC will only make requests to specific facilities for information, which it is required to maintain or collect pursuant to applicable law.

6. Requests for Tier II Information

- 6.1. Any person may request Tier II information with respect to a specific facility by submitting a written request to the LEPC Information Coordinator in accordance with the requirements of this section.
- 6.2. If the LEPC does not have in its possession the Tier II information requested, it shall seek the assistance of the corresponding jurisdiction's local fire department to request a submission of the Tier II form from the owner or operator of the facility that is the subject of the request.

7. Trade Secrets

- 7.1. Except as provided in this section, all information submitted to the LEPC by facilities pursuant to EPCRA and the Texas Public Information Act (TPIA) shall be public information.
- 7.2. Other than a claim designated in this section, the LEPC will not honor any business confidentiality or trade secret claims.
- 7.3. Pursuant to EPCRA and the TPIA, the location of specific chemicals requested to be submitted with Tier II information shall be maintained as confidential by the LEPC provided that a claim of confidentiality is submitted with the information and satisfies all applicable requirements for such claims under EPCRA, TPIA, or any regulations promulgated pursuant to the same.
- 7.4. The LEPC or Dallas County may request a determination from the Texas Attorney General regarding a request for information.

Such information shall be exempt from disclosure by the LEPC permanently or until such time as:

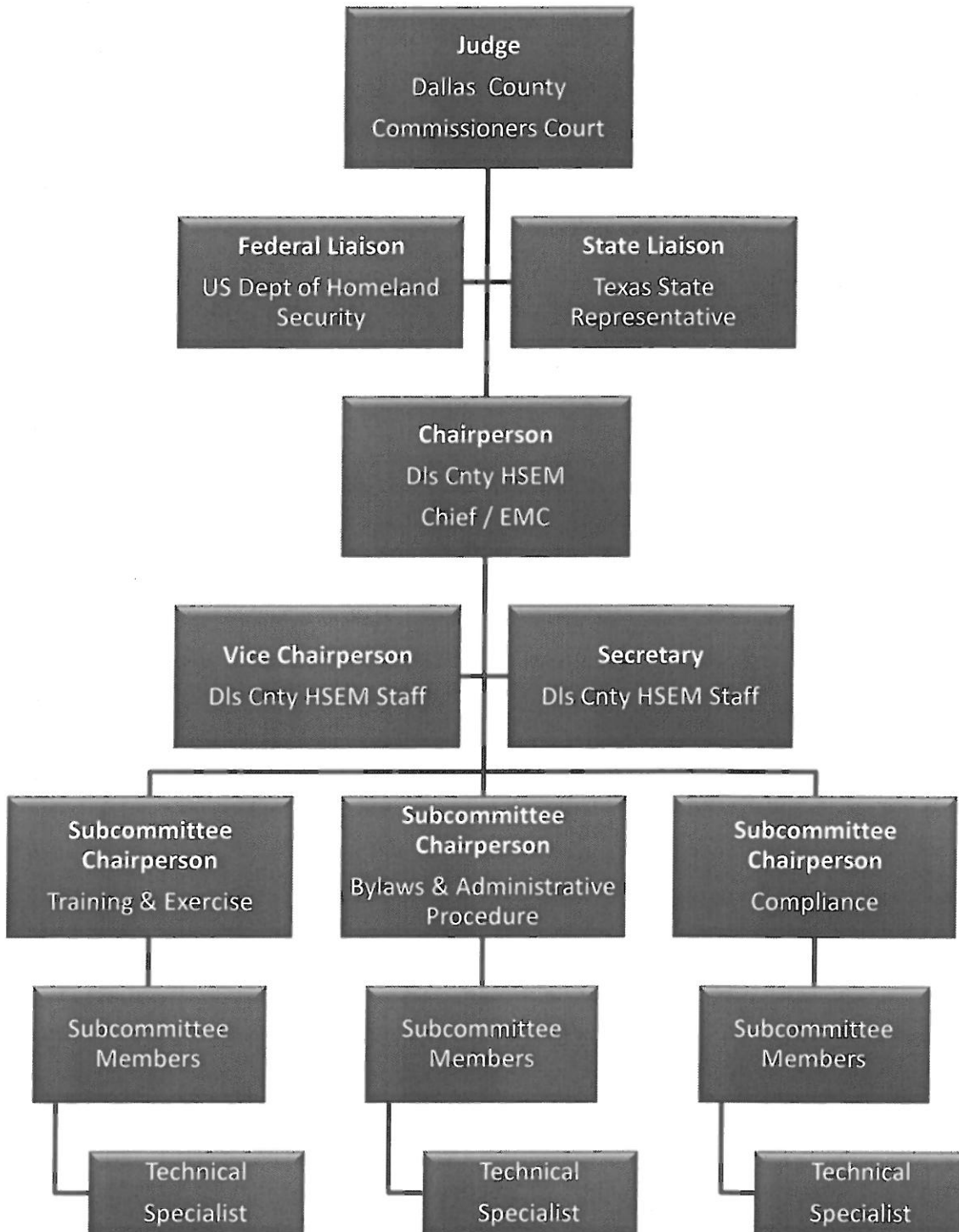
- 7.5.1 An authorized governmental agency, and if applicable, a court or competent jurisdiction makes a final determination following any appeals, that such information is not subject to a valid claim of business confidentiality or trade secret, and
- 7.5.2 The LEPC receives a written notice of such determination.

[END OF BYLAWS]

Appendix - A

Dallas County - LEPC

ORGANIZATIONAL STRUCTURE



Appendix - B 1/4

Dallas County - LEPC

ACRONYMS / ABBREVIATIONS

ACC	American Chemistry Council
ATSDR	Agency for Toxic Substances and Disease Registry
BBS	Bulletin Board System
CAA	Clean Air Act
CAMEO	Computer Aided Management of Emergency Operations
CEPPO	Chemical Emergency Preparedness and Prevention Office
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act of 1980 (Superfund)
CFR	Code of Federal Regulations
CMA	Chemical Manufacturers Association
CRTK	Community Right-to-Know
CWA	Clean Water Act
DAC	Disaster Assistance Center
DART	Damage Assessment and Restoration Team
DOE	U. S. Department of Energy
DOL	U. S. Department of Labor
DOS	Disk Operating System
DOT	U. S. Department of Transportation
DPS	Texas Department of Public Safety
DSHS	Texas Department of State Health Services
EHS	Extremely Hazardous Substance (U. S. EPA)
EMA	Emergency Management Assistance (U. S. FEMA)
EMC	Emergency Management Coordinator
EMD	Emergency Management Director
EPA	U. S. Environmental Protection Agency
EPCRA	Emergency Planning and CRTK Act (SARA Title III)
EPD	Emergency Planning District
EPI	Emergency Public Information
ERNS	Emergency Response Notification System

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Dallas County - LEPC

ACRONYMS / ABBREVIATIONS

ERT	Emergency Response Team
ERTP	Environmental Response Training Program
ETO	Exercise Training Officer
FCO	Federal Coordinating Officer
FEMA	U. S. Federal Emergency Management Agency
FIFRA	Federal Insecticide, Fungicide and Rodenticide Act
FOIA	Freedom of Information Act
GLO	Texas General Land Office
HAZMAT	Hazardous Materials
HAZWOPER	Hazardous Waste Operations and Emergency Response
HB	House Bill
HCS	Hazardous Communication Standard
HMEP	Hazardous Material Emergency Preparedness
HMTA	Hazardous Materials Transportation Uniform Safety Act
HSOC	Homeland Security Operations Center
ICS	Incident Command System
INRP	Initial National Response Plan
IIMG	Interagency Incident Management Group
JFO	Joint Field Office
LEPC	Local Emergency Planning Committee
MSDS	Material Safety Data Sheet
NRCC	National Response Coordination Center
NAWAS	National Warning System
NCP	National Oil and Hazardous Substance Pollution Contingency Plan
NIEHS	National Institute for Environmental Health Sciences
NIMS	National Incident Management System
NLETS	National Law Enforcement Telecommunication System
NOAA	National Oceanic and Atmospheric Administration
NRP	National Response Plan

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Dallas County - LEPC

ACRONYMS / ABBREVIATIONS

NRT	National Response Team
NAICS	North American Industry System
OCA	Off-site Consequence Analysis
OSHA	Occupational Safety and Health Administration
OSPR	Oil Spill Prevention and Response Act of 1991
PC	Personal Computer
PFO	Principal Federal Officer
PSM	Process Safety Management
PIO	Public Information Officer
PL	Public Law
RCRA	Resource Conservation and Recovery Act
RIDS	Response Information Database System
RLO	Regional Liaison Officer (TxDEM)
RMP	Risk Management Program/Plan
RQ	Reportable Quantity
RRC	Texas Railroad Commission
RRT	Regional Response Team
RTK	Right-to-Know
SARA (Title III)	Superfund Amendments and Reauthorization Act of 1986 (Public Law 99-499)
SEP	Supplemental Environment Project
SERC	State Emergency Response Commission
SIC	Standard Industrial Classification (see NAICS)
SIIS	Spill Incident Information System
SLA	State and Local Assistance (FEMA)
SOG	Standard Operating Guideline
SOP	Standard Operating Procedure
SUPERFUND	(see CERCLA)
TAC	Texas Administrative Code
TCRA	Texas CRTK Act

Appendix - B 4/4
Dallas County - LEPC

ACRONYMS / ABBREVIATIONS

TDA	Texas Disaster Act
TDEM	Texas Division of Emergency Management
TEEX	Texas Engineering Extension Services
TERC	Texas Emergency Response Center (see TCEQ)
Texas TRANSCAER	Texas Transportation Community Awareness Emergency Response
TEWAS	Texas Warning System
THCA	Texas Hazard Communication Act
TITLE III	(see SAFA)
TLETS	Texas Law Enforcement Telecommunication System
TCEQ	Texas Commission on Environmental Quality
TOMA	Texas Open Meetings Act
TPIA	Texas Public Information Act
TPQ	Threshold Planning Quantity
TPWD	Texas Parks and Wildlife Department
TRANSCAER	Transportation Community Awareness and Emergency
TRI	Toxic Release Inventory
TxDOT	Texas Department of Transportation

Appendix - C
Dallas County - LEPC

LEPC MEMBERSHIP UPDATE FORM

State Emergency Response Commission

care of

Texas Division of Emergency Management

Preparedness Section

Technological Hazards Unit

<http://www.txdps.state.tx.us/dem/index.htm>

<http://www.txdps.state.tx.us/InternetForms/Forms/TDEM-151.pdf>

TDEM Form #151

“Local Emergency Planning Committee
Membership Update Form”

Appendix - D

Dallas County - LEPC

LEGISLATIVE / REGULATORY REFERENCES & RESOURCES

FEDERAL

1. Emergency Planning and Community Right-to-Know Act of 1986 (SARA Title III)
2. Comprehensive Environmental Response Compensation Liability Act (CERCLA) of 1980
3. Occupational Safety and Health Administration Standards, 29CFR1910.120
4. Clean Water/Federal Water Pollution Control Act, PL95-2F1
5. Clean Water Act amendment of 1977
6. Hazardous Materials Transportation Act of 1975, PL93-633
7. Oil Pollution Act of 1990
8. Clean Air Act of 1990
9. Toxic Substance Control Act (TSCA) of 1976
10. Resource Compensation and Recovery Act (RCRA) of 1976
11. Pollution Prevention Act
12. Hazardous Materials Transportation Uniform Safety Act of 1990
13. Robert T Stafford Disaster Relief and Emergency Assistance Act
14. Accidental Release Prevention Requirements 40CFR, Part 68, Section 112r7

STATE

1. Texas Disaster Act of 1975
2. Solid Waste, Toxic Chemicals, Sewage, Litter, and Water – Health & Safety Code, Chapter 361
3. Texas Clean Air Act, Health & Safety Code, Chapter 382
4. Texas Community Right-to-Know Acts, Health & Safety Code, Chapters 505-507
5. Texas Hazard Communication Act, Health & Safety Code, Chapter 502
6. Texas Public Information Act, Texas Government Code, Chapter 552
1. Accidental Discharges and Spills, Texas Water Code, Chapter 26.039 and Subchapter G
2. Oil Spill Prevention & Response Act, Natural Resources Code, Chapter 40
3. Spill Prevention and Control, Texas Administrative Code, Title 30, Chapter 327