



# Dallas County

## Public Defender's Office

Confidential

### INTERNSHIP PROGRAM APPLICATION COLLEGE STUDENT INTERN

#### PERSONAL INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Driver's License No. & State: \_\_\_\_\_  
Last 4-Digit of Social Security No.: \_\_\_\_\_

#### SEMESTER TERM

Application Submission Date: \_\_\_\_\_  
Semester for which I am applying:  
 Fall 20 \_\_\_\_\_  Spring 20 \_\_\_\_\_  Summer 20 \_\_\_\_\_  
 Session 1  Session 2

Type of Internship:

- Volunteer Intern
- Intern for Credit (You arrange credit through your school)
- Intern as part of grant or scholarship. Specify: \_\_\_\_\_
- Does the internship require a project or research?

#### COLLEGE/UNIVERSITY

College or University: \_\_\_\_\_  
School Sponsor or Internship Program Coordinator (if applicable):  
Name \_\_\_\_\_  
Email: \_\_\_\_\_  
Major: \_\_\_\_\_  
Projected Graduation Date: \_\_\_\_\_ Current GPA: \_\_\_\_\_

#### ASSIGNMENT PLACEMENT

Please rank your preferred assignment from 1 to 7 (1 is most interested):

- \_\_\_\_\_ Administrative (Paralegal, Legal Assistant)
- \_\_\_\_\_ Community Outreach/Marketing
- \_\_\_\_\_ Investigative
- \_\_\_\_\_ Social Work
- \_\_\_\_\_ Legal (Attorney, Courtroom)
- \_\_\_\_\_ Translation/Interpretation
- \_\_\_\_\_ Other (specify): \_\_\_\_\_



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### QUESTIONS & ANSWERS

Have you ever been convicted of a criminal offense? If yes, please provide dates and locations.

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Why are you interested in the Dallas County Public Defender's Office?

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What do you hope to gain from this internship program?

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Which division are you most interested in, and why?

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Will you be required to complete a project or research during this internship? If yes, what topics interest you?

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Have you previously worked at a law firm or legal agency? If yes, what was your role and what contributions did you make?

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Are you proficient in languages other than English? \_\_\_\_\_ If so, which languages: \_\_\_\_\_

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### CERTIFICATION

I, \_\_\_\_\_, have read the Internship Program information in its entirety. I certify that the information I have given in this application and attachments is my own, and is true, correct, and complete to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### APPLICATION ATTACHMENTS

Please submit the following items to the Internship Coordinator:

Elizabeth Perry  
Training Supervisor  
[pdinternship@dallascounty.org](mailto:pdinternship@dallascounty.org)  
Phone number: 214-653-3550

1. Cover Letter
2. Resume
3. Unofficial Transcript
4. Headshot
5. Writing Sample (if applicable)
6. Three to five letters of recommendation or names of references (please provide contact information of references)

\*No applications will be considered unless they are complete and sent to the email address above.\*