

9-1-1 ADDRESS REQUEST APPLICATION

Please complete this form and return it to:
9-1-1 Addressing Coordinator
Anthony Smith

DALLAS COUNTY PUBLIC WORKS DEPARTMENT/
TRANSPORTATION PLANNING DIVISION

411 Elm Street 4th floor
Dallas, Texas 75202
PHONE: (214) 653-7151
FAX: (214) 653-6416 or (214) 653-6445
e-mail: ACSmith@dallascounty.org
9-1-1 Addressing Coordinator
Anthony Smith

PRESENT MAILING ADDRESS: **Please print clearly**

Full Name _____
Current Mailing Address _____
City, State, Zip _____
Current Phone # Home: _____ Work: _____
Best Time to Contact _____

INFORMATION NEEDED FOR ADDRESS:

Area of new address: _____.

(We only provide addressing for the Unincorporated Area of Dallas County. If you are located within one of the 32 Dallas County cities, you will have to contact that city for addressing.)

Are there currently a structure present at location? _____ YES _____ NO

Name the road the driveway connects with... _____

Closest intersecting named road is... _____

Are you the current owner or renter? _____ YES _____ NO

Previous property owner.. _____

Please provide the following information:

Tax parcel number(DCAD #) __ __ - __ __ __ - __ __ __

(can be obtained from county tax office)

Distance between the closest intersecting named road and your driveway: (in feet) _____

As seen from the house facing the road:

Nearest residence on left: (Name) _____ (House #) _____

Nearest residence on right: (Name) _____ (House #) _____

Residence across road: (Name)_____ (House #)_____

PLEASE USE THE FOLLOWING INFORMATION BELOW TO DRAW A MAP OF AREA FOR VISUAL PURPOSE :

PLEASE SHOW THE FOLLOWING INFORMATION:

_____ location of your home (or proposed home) and **new** or **existing driveway**

_____ the closest intersection to your **driveway** and the distance between them

_____ location of the nearest neighbors and their house numbers

_____ distance, in feet, between nearest neighbors' **driveways** and your **driveway**

Addresses are determined by the location of your driveway.

Remember to measure all distances **in feet** and try to draw the map as accurately as possible. **Driveway distances are very important to the addressing process; we count on you to provide accurate measurements.**