



**DALLAS COUNTY
PURCHASING DEPARTMENT**

Records Building, 500 Elm Street, Suite 5500
Dallas, Texas 75202

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Purchasing Director**

June 23, 2025

**ADDENDUM #4
RFP 2025-045-7070 NON RESIDENTIAL SERVICES**

Whereas,

Addendum No. 4 – Revised Non Residential Proposal Questions in Word Format. The following document is being provided herein as part of this addendum to address service elements that were not fully included in previous addendums. Additionally, the document contained in the original solicitation was provided in PDF format and could not be completed electronically. Therefore, this addendum provides Word versions of those same documents to allow interested parties to complete them electronically. The document included are as follows:

- Addendum No. 4 – Revised Non Residential Proposal Questions in Word Format.

Whereas,

The answers to the question are as follows:

Question 1: Can nonprofit organizations submit for this bid? Is this the same program listed in the RFP? What are the necessary licenses?

Answer 1: Non-profit organizations are welcome to submit a proposal in response to this Request for Proposal (RFP). The Request for Proposal (RFP) solicits a variety of service categories. Some services require a license, whereas other services do not require a license. Please see Section II of the Request for Proposal (RFP) document.

Question 2: If a provider is submitting for more than one service, should the proposer submit more than one proposal?

Answer 2: Proposers must submit a separate proposal for each proposed service category. Single applications that identify more than one (1) service category as the proposed service will be disqualified.

Question 3: Who is the current Detention Alternative Programs (DAP) providers for Dallas County?

Answer 3: The active Detention Alternative Programs (DAP) contractors are: MY GIRLS, Inc. and K-16 Ready Society dba Texas Initiative Programs/Services.

Question 4: How many clients are expected to be served for Detention Alternative Programs (DAP) services?

Answer 4: Youth are referred to Detention Alternative Programs (DAP) services at the discretion of the judiciary. From October 1, 2024, to May 31, 2025, the average monthly census was 50 youth.

Question 5: How many clients are expected to be served for Mentoring Services for Females and Males?

Answer 5: From October 1, 2024, to May 31, 2025, the average monthly census for mentor services was as follows: Females: 15 Males: 40.

Question 6: What are the pay rates for Youth Mentoring Services?

Answer 6: Please see Section II, Scope of Services, Fee for Service Rate Structure.

Question 7: Can programs charge for intake and assessment services for Detention Alternative Programs (DAP) and Youth Mentoring? Can programs charge for collateral contacts for Detention Alternative Programs (DAP) and Youth Mentoring?

Answer 7: Proposers are reimbursed for the enrollment/intake and assessment sessions. Contractors can only bill for contacts wherein the referred youth and parent/family are present/involved.

Question 8: Can programs have access to Positive Achievement Change Tool (PACT) results reports to help inform service planning?

Answer 8: The criminogenic needs and acute needs to be addressed by the proposer is identified by the Juvenile Department and communicated to the contractor via the youth's referral packet.

Question 9: On Request for Proposal (RFP), page 59, the cover sheet does not have a selection for youth mentoring, do we add this proposed service in the chart?

Answer 9: Per Addendum No. 4 – Revised Non Residential Proposal Questions in Word Format, provides a revised coversheet and questions that includes options for gender specific mentor services for females and males.

Question 10: On Request for Proposal (RFP), Page 32, letter J indicates that the respondent must not have a current contract with the Dallas County Juvenile Department (DCJD) for the proposed service category. Does this mean we cannot apply for the Youth Mentoring if we already have an existing contract for that service?

Answer 10: Page 32, Section j, is hereby stricken. All existing contracts will terminate on June 19, 2026. All existing contractors who wish to be considered for a contract with the Dallas County Juvenile Department after June 19, 2026, must submit a proposal in response to Request for Proposal (RFP) 2025-045-7070.

Question 11: How many youth/families are expected to be referred to a provider for Family Preservation Services?

Answer 11: The Family Preservation Program (FPP) is utilized as an overflow to the Juvenile Department's internal Functional Family Therapy (FFT) services. From October 1, 2024, to May 31, 2025, the average monthly census was 5 youth.

Question 12: Are there other Family Preservation Program service providers already offering services to Dallas County?

Answer 12: Yes. Dallas County Juvenile Department (DCJD) currently has one (1) contract for the Family Preservation Program (FPP).

Question 13: On Request for Proposal (RFP) Pg. 3, Introduction, Purpose and Intent section -c. Can you confirm that if an organization's contract just expired for a service category, but the organization is still providing services, should the organization submit a proposal for that category without getting disqualified?

Answer 13: Please refer to answer 10.

Question 14: On Request for Proposal (RFP) Pg. 8, Detention Alternative Programs - what is the approximate length of stay in the Detention Alternative Programs (DAP) program?

Answer 14: The length of stay is determined by each individual youth's court process. It can range from a few weeks to over six (6) months.

Question 15: On RFP, Pg. 10, Family Preservation Program - The Request for Proposal (RFP) states that this service might be used to provide recreational activities or programming in the

detention center. Would this be in case a youth was detained while already in the program and plans would be to release the youth again to the program? I can see this support provided to the youth to maintain a connection and service continuity if the youth is planning on returning home.

Answer 15: No, the services referenced for the detention center are intended for a separate population and not for youth temporarily detained while enrolled in the Family Preservation Program. A separate rate structure will be negotiated for those services.

Question 16: On Request for Proposal (RFP), Pg. 70, H. MANDATORY PERSONNEL PROFILE REPORT, Complete this form to reflect the make-up of the current personnel of the proposed program: How do we answer these questions if we do not have a current program for the exact proposed services?

Answer 16: For the Mandatory Personnel Profile Report, respondents may use data/information for a program that it considers comparable/similar to the proposed program.

Question 17: On Request for Proposal (RFP) Pg. 77, M. INTERNAL PERFORMANCE EVALUATION PROCESS, Provide a response to the following questions (1 through 7): How do we respond to these questions if we do not have a current program for these services in Dallas County? Can we use a similar program model to respond with data?

Answer 17: Respondents may use data for a program that it considers comparable/similar to the proposed program.

Question 18: Hello! Are Licensed Professional Counselor-Associates allowed to apply?

Answer 18: Applicants must meet the Mandatory Requirements for Participation in the Request for Proposal (RFP) Evaluation Process, as specified in Section II, Scope of Services.

Question 19: I only found out about this Request for Proposal (RFP) today. Is there a chance I can still submit even though I did not attend the Pre-Bid Conference? Thank you!

Answer 19: If you did not attend the pre-conference meeting, you are still able to submit a response.

Question 20: What is the total number of participants allowable per group for Group Counseling Sessions?

Answer 20: The total number of participants allowable per group for Group Counseling Sessions (staff-to-youth ratio, per group) should not exceed 1 staff to 12 youth.

Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged in full force and effect. This addendum should be signed and returned with your Solicitation package on or before 7/10/2025, @ 2:00 P.M. (CST).