



**DALLAS COUNTY  
PURCHASING DEPARTMENT**  
Records Building, 500 Elm Street, Suite 5500  
Dallas, Texas 75202

**Michael Frosch  
Purchasing Director**

January 29, 2026

**ADDENDUM #1**

**RFP 2026-008-7093 PROJECT BASED VOUCHERS FOR PERMANENT SUPPORTIVE HOUSING TO  
ADDRESS CHRONIC HOMELESSNESS**

Whereas,

**By way of this addendum, Answers to questions received prior to the questions deadline are as follows:**

**Question 1:** Will new construction housing be considered for award in this RFP?

**Answer 1:** Yes, new construction housing will be considered for award under this RFP.

**Question 2:** Is there a PowerPoint with more detail on application content?

**Answer 2:** The RFP solicitation document details; No PowerPoint will be provided.

**Question 3:** We have not hired a General Contractor, thus no subs have been hired either, for our project; we are still in the pre-development phase. I understand that, as the project owner, we must prepare a Good Faith Effort plan and sign the SB Utilization Affidavit. However, since there is no Contractor hired, who should sign the Subcontractor Intent Form, or what should be submitted to be compliant with this RFP requirement?

Also, are these three documents the only requirements? There are other forms included in the RFP, i,e, Good Faith Efforts Form, and SB Enterprise Program Utilization Form - Are these required, and if so, again if no GC hired at this time, who should complete them?

**Answer 3a:** The Prime contractor (Respondent) and subcontractor must sign the Subcontractor Intent Form.

**Answer 3b:** The Prime contractor (Respondent) must complete, sign and submit the Good Faith Effort Plan, Small Business Utilization Affidavit, and Subcontractor Intent Form to be compliant for this RFP.

**Answer 3c:** Each Contractor (Respondent) must include with its proposal/bid, the following documents for the SBE requirements:

- Completed and signed Good Faith Effort Plan, executed by an authorized representative.
- Completed and signed Small Business Utilization Affidavit, executed by an authorized representative; and

- A signed and executed Subcontractor Intent Form, executed by an authorized representative (prime and subcontractor).

*All forms must be complete in their entirety and submitted as part of a Respondent's submittal.*

**Answer 3d:** Yes, the Good Faith Efforts Form and SB Enterprise Program Utilization Form are required. The Prime contractor (Respondent) must complete and the required forms. Each bidder for a contract or procurement related to Dallas County must complete and submit with its bid a Good Faith Effort Plan and Good Faith Affirmation, signed by an authorized officer or representative of the respondent. If awarded a contract or procurement for Dallas County, a Prime Contractor shall use its Good Faith Efforts to implement and accomplish the objectives with respect to the use of SBEs as set forth in the Contractor's Good Faith Effort Plan. The Good Faith Effort Plan shall be incorporated as part of the contract at the time of award. The Prime Contractor further agrees to provide information and/or documentation of SBE participation after contract closeout as requested by Dallas County.

**Question 4:** In reference to the Equal Employment Opportunity Form-Attachment 6, For which firm does this form need to be completed? Developer, or general contractor?

**Answer 4:** The M/WBE forms (total of 3 pages) on are not required and have been removed from the attachment.

**Question 5:** In reference to the Conflict of Interest Form-Attachment 6, If there is no conflict, can this form be disregarded?

**Answer 5:** The M/WBE forms (total of 3 pages) on are not required and have been removed from the attachment.

**Question 6:** In reference to the MBE/WBE Form-Attachment 6, The MBE/WBE forms in attachment 6, in the absence of a hired general contractor, can these forms be disregarded until we hire a GC? Will a certification of intended compliance be acceptable at this time?

**Answer 6:** The M/WBE forms (total of 3 pages) on are not required and have been removed from the attachment.

Whereas,

The following changes have been made to the solicitation:

1. Updated copy of Attachment 6 DCHA Forms to reflect removal of M/WBE requirements.
2. The Request for Proposal (RFP) due date is hereby extended to February 12, 2026, at 2:00 PM CST.

Whereas,

All other specifications of the original bid remain the same.

**Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged in full force and effect. This addendum should be signed and returned with your Solicitation package on or before 2/12/2026, @ 2:00 pm (CST).**

PUR-FRM-006

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