



**DALLAS COUNTY  
PURCHASING DEPARTMENT**

Records Building, 500 Elm Street, Suite 5500  
Dallas, Texas 75202

**Michael Frosch  
Purchasing Director**

April 22, 2026

**ADDENDUM #1  
RFQ 2026-025-7110 DISCLOSURE COUNSEL**

Whereas,

**By the way of this addendum, Dallas County Purchasing will answer the questions received and extend the closing date to 4/30/2026 at 2 PM CST. Additionally, the firms deemed to be qualified are expected to be available for presentations the week of May 4<sup>th</sup> through May 8<sup>th</sup> via Microsoft Teams.**

Whereas,

**Question 1:** My question relates to the 20-page limit restriction. Are the required Attachment S - Small Business Enterprise (SBE) Forms and cover letter included in this restriction? Also, may we include the required resumes and list of five years of transactions as appendices that do not count towards the page limit?

**Answer 1:** No, the Small Business (SBE) Forms and cover letter are not included in the page limit restriction. Yes, you may include the required resumes and list of five (5) years of transactions as appendices which do not count towards the page limit.

**Question 2:** According to the solicitation, a minimum aspirational SBE goal of 40% has been established unless good cause exists for failing to meet the goal. Given the recent DEI-focused executive orders, and federal guidance from the EEOC and DOJ, the Firm is not in a position to engage a subcontractor solely on SBE criteria nor can we agree to submit a Good Faith Effort Plan. Will Dallas County consider either (i) eliminating the SBE requirements entirely or (ii) selecting and engaging directly by contract the SBE contractor of its choice?

**Answer 2:** The SBE goal of 40% will not be waived. The Dallas County SBE program was established in 2018 and is gender and race neutral. There are no conflicts with the DEI focused executive orders and other federal guideline compliance regarding the elimination of race and gender-based considerations. The goal is aspirational and we encourage all commercially useful subcontracting functions with certified small business enterprises as a competitive advantage for

our contractual awards.

**Question 3:** 2. If either of the answers to Q1 are yes, and the Firm asserts this exception in their proposal, will Dallas County accept proposals that omit the Good Faith Effort Plan, the Small Business Utilization Affidavit MWBE Utilization Documentation, and/or the Subcontractor Intent Form or will Dallas County deem such proposal as nonresponsive?

**Answer 3:** Dallas County does not have an M/WBE program. The aforementioned forms are a requirement and must be signed and completed per the Small Business Enterprise (SBE) Program's Policy and the Small Business Utilization Affidavit. If you elect to self-perform and not utilize subcontractors, you must complete all forms and explain your justification. The contracting/subcontracting goals for this contract will be evaluated based on the bidders meeting or exceeding the minimum aspirational SBE goal of 40%.

For your additional clarification and reference, the following excerpt is from the Small Business Utilization Affidavit:

The apparent proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include SBEs in subcontracting opportunities. The apparent proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from SBEs may be denied award of the contract by Dallas County based on the contractor's failure to be a "responsive" or "responsible" bidder. By signing below, I agree to provide Dallas County, Small Business Enterprise Department a completed copy of all required forms. I understand that, for the purpose of SBE subcontracting participation, any amounts paid to the prime from the sub [1] contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

**Question 4:** 3. Is the scope of this work in furtherance of any federal contract or grant?

**Answer 4:** No

**Question 5:** 4. Will our services be paid with federal funds and/or will our legal fees appear as a line item in any budget submitted to a funding agency?

**Answer 5:** No

**Question 6:** Please clarify the intended distinction between Section 5.2 (Representative transactions within the last five years) and Section 5.5 (Transaction summary list including issuer, par amount, year and role within the last five years). Specifically, should these sections contain different sets of transactions, or may the same transactions be included in both sections if presented at different levels of detail?

**Answer 6:** Yes, the same transactions can be included with more specificity, par amount, role you served.

**Question 7:** Can Dallas County confirm whether tables included in the proposal may use a font size smaller than 10-point font, provided the content remains clear and readable, given the 20 page limit?

**Answer 7:** No. Reference Section VI. Qualification Submittal Format. Please do not submit any Request for Qualifications or portion of your response in a font size less than ten (10) points.

**Question 8:** The Terms & Conditions require that we comply with Executive Order 11246, which was recently revoked by Executive Order 14173. Based on the revocation, please confirm that we can disregard the compliance obligation with respect to Executive Order 11246.

**Answer 8:** Yes, disregard the compliance obligation with respect to Executive Order 11246.

**Question 9:** Please confirm whether a respondent's General Exceptions or standard disclaimer language are included in the proposal page limit, or whether such materials may be submitted separately without counting toward the page limit.

**Answer 9:** Yes, a respondent's General Exceptions or standard disclaimer language are included in the proposal page limit. Reference Page 9 Section XV. Qualifications Submittal and Exception Requirements.

Whereas,

The updated link for the bid opening on April 30, 2026, at 2:30 PM CST is:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZWMxOTNmMDUtYWl5ZS00NmYyLWEyMWYtZDhkYmFjZjZDU1%40thread.v2/0?context=%7B%22Tid%22%3A%2251adcfad-72f1-479c-b28f-52412e04014b%22%2C%22Oid%22%3A%22f4fb30c2-bb8b-428a-8d86-8365dbdb061f%22%2C%22IsBroadcastMeeting%22%3Atrue%22%2C%22role%22%3A%22a%22%7D&btype=a&role=a](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWMxOTNmMDUtYWl5ZS00NmYyLWEyMWYtZDhkYmFjZjZDU1%40thread.v2/0?context=%7B%22Tid%22%3A%2251adcfad-72f1-479c-b28f-52412e04014b%22%2C%22Oid%22%3A%22f4fb30c2-bb8b-428a-8d86-8365dbdb061f%22%2C%22IsBroadcastMeeting%22%3Atrue%22%2C%22role%22%3A%22a%22%7D&btype=a&role=a)

**Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged in full force and effect. This addendum should be signed and returned with your Solicitation package on or before 4/30/2026, @ 2 PM (CST).**