



**DALLAS COUNTY
PURCHASING DEPARTMENT**

Records Building, 500 Elm Street, Suite 5500
Dallas, Texas 75202

**Michael Frosch
Purchasing Director**

April 28, 2026

**ADDENDUM #5
IFB 2026-021-7106 PURCHASE OF FUEL**

Whereas,

Answers to the questions are as follows,

Q1: Vendor Disqualification

Will a vendor be disqualified if they choose No on the Secondary Award?

A: No. A potential vendor will not be disqualified from the bid should they decline a Secondary Award, referenced in Section 2.16 of the solicitation document.

Q2: Smaller Tanks

Are the smaller tanks at the Records Building, Cook Chill Facility, HHS Forensic and Wade Juvenile JC all generator tanks?

A: Yes, these are all diesel tanks for their generators.

Q3: M/WBE Goal

This RFP has an aspirational M/WBE goal of 40%. The district may assign a contract specific M/WBE goal in lieu of the aspirational goal. Please clarify what the bid specific M/WBE goal is for this RFP and whether or not it is a goal or a requirement.

A: Dallas County does not have an M/WBE program. The Small Business Enterprise (SBE) Program's contracting/subcontracting goals for this contract will be based on the bidders meeting or exceeding the minimum aspirational SBE goal of 40%.

Q4: MBE Goal Waiver

As the bid has an SBE goal of 40%, can this be waived if a vendor is not utilizing subcontractors for product or delivery as all are in house and owned, not requiring the participation of a sub?

A: The SBE goal of 40% cannot be waived. The goal is aspirational and encouraged for commercially useful subcontracting functions.

Q5: Bonding Requirements

Please confirm there are no bonding requirements.

A: No bonding requirements have been listed for bid submission with this Invitation for Bid (IFB).

Q6: Contract Term

Will the County consider modifying the bid to a 3 year agreement with 2 one year renewals? The five year contract is long and does not allow for fuel market or freight rate changes during that period.

A: Dallas County intends to contract all such services for a five (5) year period. Bid prices must remain firm for the first 12 months of the contract unless otherwise stated. All costs must be included in your bid pricing. The County will not pay any additional costs that were not included in your submitted unit prices, even if those costs were intended or later incurred.

Price increases are not automatic. Contractors may request a price increase once per year, not to exceed 5% annually, if justified. All requests must include supporting documentation for the County's review. The total combined value of all change orders and approved price increases cannot exceed 25% of the original contract amount over the life of the contract. All price increases must be agreed to in writing by both the County and the Contractor. The County has the sole discretion to approve or deny any request for price increases or change orders.

Q7: Winter additive

Is there a requirement for winter additized diesel? If so, which months of year and to what temperature?

A: The solicitation **does not establish a specific requirement** for winter additized diesel fuel, nor does it define applicable months or minimum temperature thresholds.

However, the vendor is responsible for ensuring that all diesel fuel supplied is **fit for use under prevailing weather conditions** and does not experience gelling or performance issues. Any seasonal blending or use of cold-weather additives necessary to maintain fuel performance shall be **at the vendor's discretion and included in the contract pricing**, unless otherwise directed by the County.

Q8: Vendor Billing

The bid document indicates that the vendor should bill the county monthly. Generally, the fuel industry bills invoices as they are delivered as statement billing is not available. Will the County accept single invoices after delivery?

A: The County's expectation is monthly billing, but it does not explicitly prohibit per-delivery invoicing.

Q9: Contract Start Date

What is the contract start date?

A: Commencing upon the date of execution by Dallas County Commissioners Court. The tentative Commissioners Court date for award is July 2026.

Q10: OPIS Copies

Does the County have its own OPIS subscription? It is a violation of OPIS terms to share copies with external parties. This is a concern regarding section 2.22.12 requirement in the IFB document.

A: Submission of full OPIS reports is not required where such submission would violate OPIS licensing or redistribution restrictions. In such cases, a certification or summary of pricing data will be accepted, provided it contains sufficient detail for verification.

The County reserves the right to independently verify OPIS pricing through its own subscription or other authorized means. Failure to provide adequate documentation or certification supporting the OPIS-based pricing may result in a delay of payment until such information is received. **Please see the following below for clarification:**

Revised Section 2.22.12 – OPIS Pricing Verification

Vendor shall base fuel pricing on the applicable **Daily Net Rack Average** as published by the Oil Price Information Service (OPIS) for the Dallas Metro, Texas market on the date of delivery. To support invoice validation, the Vendor shall provide **documentation sufficient to verify the OPIS price used**, which may include:

- The OPIS report excerpt showing the applicable rack average price, **or**
- A **vendor certification** identifying the OPIS price, including the date, market (Dallas Metro), product type, and rack average used for pricing.

Q11: Prior Award Tabulation

Will the County please release the prior award tabulation for this category?

A: Please see the attached for previous Fuel Purchase bid tabulations.

Attachment: **Bid Tabulation 2021-011-6788 _Addendum No5**

Q12: Invoice and BOL Copies

Will the County please release recent copies of the bill of ladings (BOLs) and invoices for purchases made for this category?

A: Please see Addendum #4.

Q13: Invoice Delivery

Can invoices be sent electronically instead of physically mailed? This is in response to section 2.22.13 in the IFB document.

A: Per Sec. X. Location and Invoicing should be submitted to DC-Invoices@dallascounty.org ; therefore, electronic invoices are permitted.

Q14: Start Date of Term

What is the anticipated start date for the contract term?

A: Commencing upon the date of execution by Dallas County Commissioners Court. The tentative Commissioners Court date for award is July 2026.

Q15: OPIS Timing

Please confirm with time of day report you are requesting for OPIS Net Average. Is it the "Contract" report (posted mid-morning daily) or "Close" report (posting late afternoon daily). If you could upload an example, that would help ensure we are using the correct benchmark.

A: The solicitation requires pricing based on the OPIS Net Average Rack Price for the Dallas Metro area and requires submission of OPIS documentation reflecting the rack price in effect at the time of fuel order placement and/or delivery. The solicitation does not specify a "Contract" or "Close" report. Any OPIS report is acceptable provided it reflects the applicable rack price at the required time.

Q16: Henry Wade Tank Specs

Please confirm tank specifications at Henry Wade Juvenile Justice Center. 120g Underground Tank seems inaccurate.

A: Henry Wade has an above ground tank that holds 1,000 gallons.

Q17: Bid Tabulations

Can you provide bid tabulations from the previous fuel bid?

A: Please see the attached for previous Fuel Purchase bid tabulations.
Attachment: **Bid Tabulation 2021-011-6788 _Addendum No5**

Q18: Current Provider

Who is your current fuel provider?

A: The current provider is Pinnacle Petroleum.

Q19: Price Increases

Will price increases or decreases be allowed at the 1 year marker?

A: Bid prices must remain firm for the first 12 months of the contract unless otherwise stated. All costs must be included in your bid pricing. The County will not pay any additional costs that were not included in your submitted unit prices, even if those costs were intended or later incurred.

Price increases are not automatic. Contractors may request a price increase once per year, not to exceed 5% annually, if justified. All requests must include supporting documentation for the County's review. The total combined value of all change orders and approved price increases cannot exceed 25% of the original contract amount over the life of the contract. All price increases must be agreed to in writing by both the County and the Contractor. The County has the sole discretion to approve or deny any request for price increases or change orders.

Q20: Frequency of deliveries

What is the anticipated frequency of deliveries?

A: A definitive response cannot be provided, as orders are placed on as needed basis.

Q21: Bid Results

Could you please provide a copy of the previous bid tabulations?

A: Please see the attached for previous Fuel Purchase bid tabulations.

Attachment: **Bid Tabulation 2021-011-6788 _Addendum No5**

Q22: Question #1

How many tests have you requested in the last contract?

A: Facilities – N/A

Q23: Question #2

How many samples have you requested in the last contract?

A: Facilities – N/A

Q24: Question #3

If a test or sample is requested and passes, will any costs associated be borne by the county?

A: Any required testing, sampling, or quality verification is part of the vendor's responsibility to demonstrate compliance with specifications.

Q25: Question #4

If a test or sample is requested and fails, will any costs associated be borne by the vendor?

A: Per Section 4.1.1 The awarded Supplier shall be responsible for the removal of the fuel(s) from Dallas County property within one (1) working day after requested to do so should test results show that the fuel(s) contains any contaminants. The awarded Supplier shall also be responsible for all cleanup required to all Dallas County property, storage facilities, and equipment as a result of noncompliance with specifications. Furthermore, the vendor shall be fully responsible for any and all costs incurred by Dallas County for any equipment sustaining damage, which is attributed to a contaminated fuel(s), which the vendor has delivered.

Q26: Question #5

Please describe how the current vendor is hitting the required cetane number

A: The solicitation requires that diesel fuel supplied meet a minimum cetane rating of 48. In addition, vendors are required to include a diesel additive that enhances fuel performance characteristics. Compliance with the cetane requirement is achieved through the base fuel meeting the minimum specification, with additives used for performance enhancement.

Q27: Question #6

The bid document mentions cetane of 48 is required but also mentions 45-47. Which is the requirement?

A: The minimum required cetane rating for the diesel fuel is 48. The reference to 45–47 pertains to additive performance characteristics and does not replace or reduce the minimum cetane requirement.

Q28: Question #7

What additive are you currently using?

A: To our knowledge, the current vendor manages additive selection and application.

Q29: Question #8

Do you use the diesel additive year-round?

A: To our knowledge, additive use is managed by the current vendor.

Q30: Question #9

What site requires dyed diesel?

A: Fleet Operations does not use dyed diesel.

Facilities – Cook Chill, Henry Wade, Records Building, George Allen, Founders Garage, North Dallas Gov. Center, South Dallas Gov. Center, Mesquite Gov. Center, HHS – Stemmons Fwy., SWIFS, & ASC – which only uses green dye. All facilities sites are red dyed diesel. We also have generators at Wilmer, Medlock, Youth Village that is filled by Road & Bridge 3.

Q31: Question #10

What is the dyed diesel tank size(s)?

A: Facilities - Henry Wade has (1) above ground tank that serves two generators that is about 1,000 gallons, Cook Chill has (1) belly tank that is about 1,200 - 1,500 gallons, Records Building (1) is 500 gallon, George Allen (1) is 15,000-gallon, Founders Garage (1) is 200-gallon, HHS – Stemmons Fwy. (1) is 200 gallons, SWIFS (1) 2,000 gallons, North Dallas Gov. Center (1) is 200 gallons, Mesquite Gov. Center (1) is 200 gallons, Wilmer (1) is 200 gallons, Medlock (1) 200 gallons, and Youth Village (1) is 200 gallons.

Q32: Question #11

How come only 1 gallon of dyed diesel is used per year?

A: Per Facilities, please clarify.

Q33: Question #12

Should the supplier markup include freight/delivery?

A: Yes. The supplier's pricing shall include all costs associated with the furnishing and delivery of fuel. Freight and delivery charges are to be included in the unit cost and shall not be listed or billed separately.

Q34: Question #13

Should the supplier markup include superfund fees?

A: Yes. All applicable costs, including superfund fees, must be included in the total contract price. Additional charges over and above the awarded price will not be permitted.

Q35: Question #14

Can the superfund fee be billed as a separate line item?

A: No. Superfund fees shall not be billed as a separate line item. Such costs must be incorporated into the total delivered price. Only applicable taxes and fees expressly identified in the solicitation may be listed separately, if required.

Q36: Question #15

Would the sites be open to storing the additive for the carrier to dump into tanks at time of delivery?

A: No.

Q37: Question #16

Can gasoline include up to 10% ethanol?

A: Yes.

Q38: Question #17

Can you please provide estimated load size for each location and product?

A: Fleet Operations:

Facilities – Our order size varies for each location and product.

Q39: Question #18

How often do you order split product loads? (Two products to one site)

A: 7k per load for Fleet Operations.

Facilities – N/A

The County does not typically order split product loads. Fuel deliveries are generally ordered as full loads of a single product per site. Any exceptions would be on an as-needed basis and are not standard practice.

Q40: Question #19

How often do you order split deliveries? (One product to two sites)

A: Facilities – N/A

The County does not typically order split product loads. Fuel deliveries are generally ordered as full loads of a single product per site. Any exceptions would be on an as-needed basis and are not standard practice.

Q41: Question #20

How many gallons of dyed diesel were ordered in the last contract?

A: Not often. Loads are ordered depending on how low the tanks are at each site.

Q42: Question #21

What is the estimated contract start date?

A: Commencing upon the date of execution by Dallas County Commissioners Court. The tentative Commissioners Court date for award is July 2026.

Q43: Question #22

Does the county currently subscribe to OPIS?

A: The solicitation does not specify whether the County maintains an OPIS subscription. Vendors are required to provide applicable OPIS documentation with each invoice and/or delivery ticket to support pricing.

Q44: Question #23

Would you accept a price letter in place of the copywritten OPIS document?

A: To support invoice validation, the Vendor shall provide **documentation sufficient to verify the OPIS price used**, which may include:

- The OPIS report excerpt showing the applicable rack average price, **or**
- A **vendor certification** identifying the OPIS price, including the date, market (Dallas Metro), product type, and rack average used for pricing.

Q45: Question #24

Please provide annual usage for each product and location

A: FY25 – Fleet Operations

Desoto Unleaded = 83,921 gallons,

Desoto Diesel = 10,816 gallons

Garland Unleaded = 20,158 gallons

All the following locations utilize red-dyed diesel:

North Tower – 7,700 gallons Nov. & Dec. 2024

George Allen – 7,500 gallons Jan. 2024

George Allen – 2,600 gallons April 2025

Requests for other locations are submitted as needed.

Q46: Diesel Additive

Could you please elaborate on what kind of additive you require for diesel fuel? Is there a particular type you are looking to purchase? Global utilizes an additive to meet cold weather specifications.

A: To our knowledge, the current vendor manages additive selection and application.

The solicitation requires the use of a diesel fuel additive to enhance performance characteristics, including but not limited to cetane improvement, lubricity, stability, and injector cleanliness. The County does not mandate a specific brand or proprietary additive; however, the additive must be commercially recognized and compatible with TxLED diesel fuel. Vendors are responsible for ensuring the additive meets applicable performance standards and does not adversely affect engine operation.

Q47: Could I please have a copy of the previous bid tabulations for on road fuel? Also, could you please clarify the tank information provided on pages 4-6, whether they are used for gasoline, clear diesel or dyed diesel?

A: Please see the attached for previous Fuel Purchase bid tabulations.
Attachment: **Bid Tabulation 2021-011-6788 _Addendum No5**

Please refer to Addendum #1, Exhibit A Cost Sheet (revised), for fuel type description and Section III. Technical Requirements of the solicitation.

Q48: When is the anticipated award date?

A: Estimated award date is July 2026.

Q49: When will tabulations be released after the opening?

A: Bids will be opened and read during the Bid reading at 2:30pm (CST), the same day bids are due. Bid tabulations are submitted and available at court award.

Q50: Who are the current SBEs being used by the current vendor?

A: Champion Fuel Solutions

Q51: Have any addenda been released for this bid?

A: Yes. Please refer to Bidnet and/or the Dallas County Purchasing website for all updates related to the bid solicitation. All Addendums associated with the solicitation are published in both places.

Q52: May we be provided with the tabulations from the last bid?

A: Please see the attached for previous Fuel Purchase bid tabulations.
Attachment: **Bid Tabulation 2021-011-6788 _Addendum No5**

Q53: What date should be used for the OPIS Index on the price sheet?

A: The OPIS Net Average Rack Price in effect on the date of fuel order placement shall be used for pricing. Vendors must reference the applicable OPIS index corresponding to the timing of the transaction as outlined in the solicitation and provide supporting documentation with each invoice and/or delivery.

Q54: May we be provided with an update on our FOIA request?

A: Please see Addendum #4.

Q55: The bid notes the 3 references as "reference letters", are vendors to obtain statements from current customers or just the name of entity, contact info, contract dates and volumes?

A: Vendors are required to provide three (3) Letters of Reference. These must be written endorsements from third-party clients that can attest to the vendor's past performance.

Each letter should: 1) Be provided on the client's letterhead (if available) 2) Include contact information for the reference 3) Describe the scope of services, contract duration, and performance.

Q56: We have reviewed the 40% SBE participation requirement, and Sunoco would potentially utilize an SBE carrier as our sole carrier for this contract.

However, we would appreciate clarification on whether this approach would be considered a good-faith effort and deemed acceptable for the bid, given that we may be unable to achieve 40% of the total contract value.

A: The goal is aspirational and encouraged for commercially useful subcontracting functions. You may utilize a certified SBE carrier as the only subcontractor to meet or exceed the aspirational SBE goal of 40%.

To be recognized as a certified SBE for Dallas County:

- a. Must be certified as an SBE by the following County approved entities: North Texas Regional Certification Agency (NCTRCA), DFW Minority Supplier Development Council and/or the Women's Business Council of Southwest, at the time of the proposal/bid submission Other certifications are not acceptable;
- b. Must also perform a commercially useful function on the project and have a local presence in Dallas County Metropolitan Statistical Area (MSA) in order to be counted for SBE goal attainment. The MSA includes the following counties: Dallas, Tarrant, Denton and Collin.

Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged in full force and effect. This addendum should be signed and returned with your Solicitation package on or before 5/7/2026, @ 2:00 PM (CST).