

SYNOPSIS

BID NO. 2015-041-6495 ANNUAL CONTRACT FOR SIGN LANGUAGE INTERPRETATION AND RELATED SERVICES FOR THE DEAF AND HARD OF HEARING

Contract period: June 23, 2015 through June 22, 2016

Buyer: Gloria McCulloch (214) 653-7433

Deaf Action Center  
 3115 Crestview Dr.  
 Dallas, Texas 75235  
 Heather M. Hughes  
 214.521.0407  
 214.521.3658 fax

**DESCRIPTION:**

**Est.  
Qty.**

**Section 1 – On Site Sign Language Interpreter Services**

1. On-Site Sign Language Interpreter Services, per the terms, conditions and specification requirements set forth in the bid Certification Level Required: BEI: Level III/IIIi, OC: C, OC: V or better or RID: CSC, IC/TC, CI/CT, RSC, CDI or better

a) Normal Business Hours (Monday through Friday 8:00 am – 5:00 pm)	200	hours	60.000	\$ 12,000.00
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*Minimum Service Charge:			120.000	
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b) Evening and After-hours (Monday through Friday before 8:00 am or after 5:00 pm)	40	hours	65.000	\$ 2,600.00
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*Minimum Service Charge:			130.000	
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c) Weekends (Saturdays and Sundays)	20	hours	70.000	\$ 1,400.00
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*Minimum Service Charge:			140.000	
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d) **Holidays and Emergency Request (interpreter must be on-site less than 2 hours after initial call request)	10	hours	75.000	\$ 750.00
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*Minimum Service Charge:			150.000	
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\*Note: If an individual interpreter has worked less than two (2) hours on an assignment (including multiple assignments at the same locations), Dallas County will pay for (2) hours, as per the industry standard. If an individual interpreter has worked more than the two (2) hour minimum the County will pay the actual hours worked.

\*\*County Holidays: New Year’s Day, Martin Luther King Birthday (MLK), Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day)

Cancellation/Termination Notice fee for services cancelled by Dallas County with less than forty-eight (48) business hours’ notice:/Flat Fee			100.000	
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2. On-Site Sign Language Court/Legal Interpreter Services, per the terms, conditions and specification requirements set forth in the bid Certification Level Required: BEI: CIC or RID: SC: L

a) Normal Business Hours (Monday through Friday 8:00 am – 5:00 pm)	300	hours	85.000	\$ 25,500.00
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*Minimum Service Charge:			170.000	
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b) Evening and After-hours (Monday through Friday before 8:00 am or after 5:00 pm)	40	hours	90.000	\$ 3,600.00
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*Minimum Service Charge:			180.000	
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c) Weekends (Saturdays and Sundays) 10 hours 95.000 \$ 950.00

\*Minimum Service Charge: 190.000

d) \*\*Holidays and Emergency Request (interpreter must be on-site less than 2 hours after initial call request) 10 hours 103.000 \$ 1,030.00

\*Minimum Service Charge: 206.000

\*Note: If an individual interpreter has worked less than two (2) hours on an assignment (including multiple assignments at the same locations), Dallas County will pay for (2) hours, as per the industry standard. If an individual interpreter has worked more than the two (2) hour minimum the County will pay the actual hours worked.

\*\*County Holidays: New Year’s Day, Martin Luther King Birthday (MLK), Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day)

Cancellation/Termination Notice fee for services cancelled by Dallas County with less than forty-eight (48) business hours’ notice:/Flat Fee 160.000

Specify any additional comments/cost/etc. included with your bid proposal, if applicable:

In some instances and cases , a specialized language interpreter (indigenous specialty language interpreter) will be required to ensure effective communication of Deaf consumers to team with or assist the assigned proceedings/table interpreter. These situation arise when the Deaf consumer may not be a native user of American Sign Language or have language impediments. According to the Civil Practice and Remedies Code Chapter 21. Interpreter Subchapter A. Interpreters for Deaf Sec 21.006 and Criminal Code of Procedures Art. 38.41 (733a) Interpreters for Deaf Deaf Person: Fees and Travel Expenses: a) The interpreter shall be paid a reasonable fee determined by the court after considering the recommended fees of Texas Commission for the Deaf and Hard of Hearing, b) If the interpreter is required to travel, the interpreter's actual expenses of travel,loding, and meals relating to the case shall be paid at the same rate provided for state employees. c) The interpreter's fee and expenses shall be paid from the general funds of county in which the case was brought. Any assignment that is estimated to exceed 1.5 consecutive hour may be required a team of two interorters to ensure accuracy of interpretation and prevent fatigue. If an interpreting team is required for assignment, the County of will be billed for each scheduled interpreter at the agreed service rate.

**Section 2 – Video Remote Sign Language Interpreter Services**

3. Video Remote Sign Language Interpreter Services, per the terms, conditions and specification requirements set forth in the bid

Certification Level Required: BEI: Level III/IIIi, OC: C, OC: V or better or RID: CSC, IC/TC, CI/CT, RSC, CDI or better

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a) Normal Business Hours (Monday through Friday 8:00 am – 5:00 pm) 50 hours 90.000 \$ 4,500.00

\*Minimum Service Charge: 180.000

b) Evening and After-hours (Monday through Friday before 8:00 am or after 5:00 pm) 10 hours 95.000 \$ 950.00

\*Minimum Service Charge: 190.000

c) Weekends (Saturdays and Sundays) 10 hours 100.000 \$ 1,000.00

\*Minimum Service Charge: 70.000

d) \*\*Holidays and Emergency Request (interpreter must be on-site less than 2 hours after initial call request) 5 hours 105.000 \$ 525.00

\*Minimum Service Charge: 210.000

\*Note: If an individual interpreter has worked less than two (2) hours on an assignment (including multiple assignments at the same locations), Dallas County will pay for (2) hours, as per the industry standard. If an individual interpreter has worked more than the two (2) hour minimum the County will pay the actual hours worked.

\*\*County Holidays: New Year's Day, Martin Luther King Birthday (MLK), Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day

4. Item 4 Deleted by Addendum

Specify any additional comments/cost/etc. included with your bid proposal, if applicable:

Section 3 – Communication Access Real-time Translation Services

5. On-Site Communication Access Real-time Translation (CART) Services, per the terms, conditions and specification requirements set forth in the bid Certification Level Required: Texas Court Reporters Association: Advanced Level III or better National Court Reporter Association: Certified Real-time Reporter (CRR), Certified CART Provider (CCP), or Certified Broadcast Captioner (CBC)

a) Normal Business Hours (Monday through Friday 8:00 am – 5:00 pm) 200 hours 110.000 \$ 22,000.00

\*Minimum Service Charge: 220.000

b) Evening and After-hours (Monday through Friday before 8:00 am or after 5:00 pm) 40 hours 115.000 \$ 4,600.00

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\*Minimum Service Charge: 230.000

c) Weekends (Saturdays and Sundays)	20	hours	120.000	\$ 2,400.00
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\*Minimum Service Charge: 240.000

d) **Holidays and Emergency Request (interpreter must be on-site less than 2 hours after initial call request)	10	hours	130.000	\$ 1,300.00
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\*Minimum Service Charge: 260.000

\*Note: If an individual interpreter has worked less than two (2) hours on an assignment (including multiple assignments at the same locations), Dallas County will pay for (2) hours, as per the industry standard. If an individual interpreter has worked more than the two (2) hour minimum the County will pay the actual hours worked.

\*\*County Holidays: New Year's Day, Martin Luther King Birthday (MLK), Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day)

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6. On-Site Communication Access Real-time Translation (CART) Services for Legal/Court Proceeding, per the terms, conditions and specification requirements set forth in the bid. Certification Level Required: Texas Court Reporters Association: Master Level V  
National Court Reporter Association: Certified Real-time Reporter (CRR), Certified CART Provider (CCP), or Certified Broadcast Captioner (CBC)

a) Normal Business Hours (Monday through Friday 8:00 am – 5:00 pm)	300	hours	110.000	\$ 33,000.00
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\*Minimum Service Charge: 220.000

b) Evening and After-hours (Monday through Friday before 8:00 am or after 5:00 pm)	40	hours	115.000	\$ 4,600.00
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\*Minimum Service Charge: 230.000

c) Weekends (Saturdays and Sundays)	10	hours	120.000	\$ 1,200.00
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\*Minimum Service Charge: 240.000

d) **Holidays and Emergency Request (interpreter must be on-site less than 2 hours after initial call request)	10	hours	130.000	\$ 1,300.00
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\*Minimum Service Charge: 260.000

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**Should your firm be awarded this contract, describe what (if any) portion of the bid requirements will be subcontracted out: \*Leaving this area blank will mean the vendor will perform ALL portions of the contract with their own in-house staff.**

Specify the total number of certified BEI: Level III/IIIi, OC: C, OC: V or better and RID: CSC, IC/TC, CI/CT, RSC, CDI or your organization have on staff

Specify the total number of certified BEI: CIC and RID: SC: L your organization has on staff

Specify the total number of certified CART providers from Texas Court Reporters Association: Advanced Level III or better your organization has on staff

Specify the total number of certified CART providers from Texas Court Reporters Association: Master Level V your organization has on staff

Specify the total number of certified CART providers from National Court Reporter Association: Certified Real-time Reporter (CRR), Certified CART Provider (CCP), or Certified Broadcast Captioner (CBC) your organization has on staff:

Specify the name, telephone number and email address of the account representative who will be handling and managing this account: Note: It is the responsibility of the awarded bidder to notify Dallas County of any account representative and/or contact person changes at least ten (10) working days prior to change.

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0.000

DAC has exclusive partnership to provide CART, on-site sign language interpreting services, and Video Remote interpreting through independent contracts with agencies and solo practitioners when the services are needed. DAC has had a collaborative relationship with community interpreters and agencies in the last 35 years to help meet DAX's mission statement in providing the deaf and hard of hearing means to advance through education, economic security, and good health by facilitating communication. I will use subcontractors in the performance of this contract agreement

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1) Primary Contact: Eric Patterson ,972.850.7365, comm.access@dactexas.org 2) Secondary (Back-up): Valarie Houston, 214.521.0407, comm.access@dactexas.org

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Cooperative Purchasing: Should other Governmental Entities decide to participate in this contract, would you, the awarded Contractor agree that all terms, conditions, specifications, and pricing would apply to that entity?



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Yes