

SYNOPSIS

BID NO: 2017-015-6639

Annual Contract for Processing, Printing and Mailing Tax Statements

BUYER: Charles Price, CTPM (charles.price@dallascounty.org)

CONTRACT PERIOD: July 1, 2017 through June 30, 2019

PrintMPro,LTD, dba. NDSI direct solutions 2621 Lone Star Drive Dallas, Texas 75212 214.631.1800 ext 1223 Recommended Award shelley@ndsirect.com	
Unit Price	Extension

Item #	Description	Estimated Annual Quantity	Unit Price	Unit Price	Extension
8	Additional Cost for Insertion Material or Other Special Supplemental Document included with each Tax Statement (Furnished by Awarded Contractor) Size: 8-1/2" x 11" cut every 3-2/3" (Finish Size: 8-1/2"x 3-2/3") Paper: 20# or better Printed one side, Black Ink Inserted with each Tax Statement Mailing Frequency: Annually				
a	Paper Color: White	500,000	each	\$0.0081	\$4,035.00
b	Paper Color: Colored (TBD)	500,000	each	\$0.0106	\$5,300.00
9	Additional Cost for Insertion Material or Other Special Supplemental Document included with each Tax Statement (Furnished by Awarded Contractor) Size: 8-1/2" x 11" cut every 3-2/3" (Finish Size: 8-1/2"x 3-2/3") Paper: 20# or better Printed two sided, black ink Inserted with each Tax Statement Mailing Frequency: Three (3) times per year (October, February, and May)				
a	Paper Color: White	650,000	each	\$0.0078	\$5,057.00
b	Paper Color: Colored (TBD)	650,000	each	\$0.0100	\$6,493.50
c	Paper Color: Colored (TBD) printing with blue offset ink	650,000	each	\$0.0094	\$6,084.00

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Item #

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10	*****ITEM #10 EVALUATED SEPARATE DUE TO "NO-BID SUBMISSION BY ONE OF THE THREE PROPOSING ENTITIES*****				
11	Manually Labeling, Inserting, Sorting and Mailing of Multiple Tax Statements (including mortgage companies and tax agents)	15,600 labels for 133,000 statements in total			
		15,600 each	\$0.45		\$7,020.00
		133,000 each	\$0.45		\$59,850.00
12	Manually Labeling, Inserting, Sorting and Mailing of Multiple Corrected Tax Statements (including mortgage companies and tax agents)	175 labels for 5000 statements			
		175 each	\$0.75		\$131.25
		5000 each	\$0.75		\$3,750.00
13	Warehouse, Inventory and Storage of Dallas County Envelope stock Sizes: 9#, 10#, and other larger size envelopes meeting postal regulations (approximately 1 million with the majority being 9# and 10#)		Flat Rate Cost	No Charge	
14	Project Management(If any)		Flat Rate Cost	\$1,500 flat rate	

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Unit Price	Extension
<p>15 Implementation Cost (if any)Documents Per hour rate Specify hourly rate Maximum Number of Hours No Charge</p> <p>16 Initial Design and Layout Cost (Statements and/or Insertion Material Documents) Flat rate (to include all labor and reprogramming fees) No Charge</p> <p>17 Statement Redesign/Revisions Cost flat rate Due to changes in Laws, County Policies and Procedures, Statement Formats May Change. (to include all labor and reprogramming fees) \$150.00 Flat rate</p> <p>18 PDF formatted images in one file per statement/postcard a. October tax statements (600,000) 600,000 per file \$3,000.00 b. October postcards (300,000) 300,000 per file \$1,500.00</p> <p>Project Management fee is annual. Statement Redesign/Revision cost is per change</p>	
Total \$179,790.37	
<p>10 Postcards Size: 8 1/2 x 6 with folded edge at the top or bottom</p>	

Item #	Description	Estimated Annual Quantity	Unit Price
15	Implementation Cost (if any)Documents Specify hourly rate Maximum Number of Hours		Per hour rate
16	Initial Design and Layout Cost (Statements and/or Insertion Material Documents) (to include all labor and reprogramming fees)		Flat rate
17	Statement Redesign/Revisions Cost Due to changes in Laws, County Policies and Procedures, Statement Formats May Change. (to include all labor and reprogramming fees)		flat rate
18	PDF formatted images in one file per statement/postcard a. October tax statements (600,000) b. October postcards (300,000)	600,000 per file 300,000 per file	
	Identify All Cost associated with services		
	Total		\$179,790.37
10	Postcards Size: 8 1/2 x 6 with folded edge at the top or bottom		

