

ALLOCATIONS COMMITTEE

November 4, 2013

Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Jim Howze	Robert Compton, Vice Chair	Lionel Hillard, Chair
Odus Oglesby	Gregg Gunter, RWPC Chair	

MEMBERS ABSENT

Joey Avila (Medical Leave)	James Kleitches	Emily Marks
Robbie Hollis	CJ Okonkwo	

RWPC STAFF PRESENT

Crystal Flores, RWPC Manager

OTHERS PRESENT

Rashida Francis, Program Monitor	Glenda Blackmon-Johnson	Sylvia Moreno, PHHS
Jennifer Hurn, RCD	Shibu Sam, Program Monitor	Anne Laferriere, HSNT
Joe Thekkakara	John Carlo, AIDS Arms	David Thomas, Bryans House
Marissa Elliot, RCD	Melissa Grove, Legacy	

- I. Call to Order:** Chair RWPC, Greg Gunter called the meeting to order at 12:14 PM
- II. Certification of Quorum:** Quorum was established and certified by Chair RWPC Greg Gunter
- III. Introductions/Announcements:** No announcements
- IV. Approval of October 21, 2013 minutes:** *Jim Howze moved to accept the minutes as written. Odus Oglesby seconded the motion. The motion passed with one abstention.*
- V. FY 2013 Ryan White Part A Emergency Reallocation:** Greg asked everyone to refer to the packets that were handed out at the beginning of the meeting and then turned the floor over to Crystal Flores. Crystal stated this is an emergency meeting called by the Allocation Committee to distribute returned funds to the community as quickly as possible. There is \$53,688 from just Part A funds available to reallocate. Crystal reminded everyone that we are still in FY2013 and must use those priorities. She reviewed the rest of the packet and stated that information from the previous allocation meeting has not changed. Crystal recommended a 15 minute recess to review the information.
 - (a) Lionel Hillard moved for the committee to take a 15 minute recess to review the RFI's, Jim Howze seconded the motion. The motion passed with no abstentions.**

Greg Gunter, Chair RWPC recalled the meeting to order at 12:38 PM. Crystal stated in the request for funding increases (RFI) there are three agencies with waiting list. The first category that has a waiting list is oral health care and they are requesting \$183,664, the second category insurance assistance requesting \$6,500, and the third is food pantry requesting \$62,500. Crystal reminded everyone that the supplemental expenditures contract was just received a couple of months ago, so pay attention to those request. She also stated the AA is looking at several providers budgets and forecasting how much they think can be spent down. The AA is also looking at administrative monies that most likely will not be spent. There will probably be another emergency meeting to reallocate those funds. The AA is recommending the funds for reallocation today be applied to Non-Medical Case Management and Food Bank service categories. A general discussion was held to determine how to allocate the monies. Crystal checked and determined that money being reallocated would not change the 75/25 % requirement.

Jim Howze moved to reallocate the \$53,688 into the Food Bank category. Robert Compton, Vice Chair seconded the motioned. The motion passed with one no vote and no abstentions.

VI. Adjournment: The meeting was adjourned at 1:11 P.M.

Submitted by:

Robert Compton, Vice Chair

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson

Date

NEXT SCHEDULED MEETING
Monday, November 18, 2013 5:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX