

ALLOCATIONS COMMITTEE April 8, 2014 Minutes		
Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.		
MEMBERS PRESENT		
Odus Oglesby James Kleitches Lionel Hillard, Chair	Robert Compton, Vice Chair Jim Howze	Robbie Hollis Emily Marks
MEMBERS ABSENT		
Joey Avila	CJ Okonkwo	
RWPC STAFF PRESENT		
Crystal Flores, RWPC Manager Lynn Smith-Clay, GMO	Andrew Wilson, RWPC Planner	Alexis Hunter, Coordinator
OTHERS PRESENT		
Jennifer Hurn, RCD Marisa Elliot, Resource Center Gregg Gunter, RWPC Chair	Sylvia Moreno, PHH Gary Benecke, RCD Helen Turner Goldenberg, RWPC CCC	John Carlo, AIDS Arms

- I. Call to Order:** Lionel Hillard, Vice Chair called the meeting to order at 5:00 P.M.
- II. Certification of Quorum:** Quorum was established and certified by Chair Lionel Hillard.
- III. Introductions/Announcements:**
 - a) Alexis Hunter, RWPC Coordinator reminded committee members to fill out the 2014 Membership Update Form as soon as possible. The membership information collected will be used to update membership files.
- IV. Approval of February 24, 2014 Minutes:** *Jim Howze moved to accept the minutes as written. Odus Oglesby seconded the motion. The motion passed unanimously.*
- V. Allocations Process Presentation:** The purpose of this presentation was to train committee members on how Ryan White federal and states funds are allocated and re-allocated into service categories during fiscal years. Crystal Flores, RWPC Manager gave a presentation, which consisted of the following subjects:
 - a) Roles of HRSA, CEO, Grantee, and Planning Council
 - b) Fiscal Year Timeline
 - c) 3 Segments of the Allocation Process: Planning, Allocation, & Re-Allocation
 - d) Review of the Planning Council
 - e) Bidding for Funds
 - f) Roles of the Review Committees
 - g) Causes for Reallocating Funds
 - h) Bidding for Increase in Funds
 - i) RFP vs. RFI = Request for Proposal vs. Request for Increase
 Committee members as well as audience participants were able to ask questions throughout and after the presentation.
- VI. FY 2013 Ryan White Part A/MAI Allocations Update:** Crystal Flores, RWPC Manager directed everyone’s attention to the excel spreadsheet packet that outlined the most updated Part A/MAI expenditures. She announced that FY 2013 Part A/MAI ended on February 28, 2014. Although the spreadsheet

demonstrates the most current information as of April 8, 2014, March billings are currently still in process. March billing reports will be added to the expense report as they are received and processed. The final expense report is anticipated to be generated at the around April 2014. Once the final expense report is generated, the AA will share with the Committee. The AA has received the FY 2014 Part A/MAI Notice of Grant Award (NGA). However, the award given is a partial Part A formula and MAI award and it is 23.3% less than the partial amount that was received last year. At this point, there is no information on when the AA will receive the Part A supplemental, additional formula award, and MAI award.

Summary Report: As of April 8, 2014, the following amounts are unspent for each award:

- a) **FY 2013 Part A Formula:** \$60, 035.11
- b) **FY 2013 Part A Supplemental:** \$226,816.17
- c) **FY 2013 MAI:** \$8,399.19
- d) **FY 2014 Part A Partial Award Formula:** \$3,878,928.00

VII. FY 2014 Part B/State Services Update: Crystal Flores, RWPC Manager stated that the FY 2014 Part B/State Services started on September 1, 2013 and back billing is taking place. The Administrative Agency is currently deciding if there will be a need for a Part B Re-allocation based upon the amounts remaining in the respective service categories.

- a) **FY 2014 Part B:** \$2,442, 004.74
- b) **FY 2014 State Services:** \$1,024, 568.85

II. Adjournment: The meeting was adjourned at 5:59 P.M.

Submitted by:

Alexis Hunter, Coordinator

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson
Robert Compton, Vice Chair

Date

NEXT SCHEDULED MEETING
Monday, April 21, 2014 5:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX