

**CONSUMER COUNCIL COMMITTEE MEETING**

**April 17, 2013**

**MINUTES**

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

**MEMBERS PRESENT**

Ben Martinez, Chair	Helen Goldenberg, Vice Chair	Ricky Tyler
Linda Freeman	Lionel Hillard	Gregg Gunter
Argette Watson	Ethene Jones	Jose Raymundo
Rosa Carballo	Michelle Anderson	Judith Dillon

**MEMBERS ABSENT**

Jai Makokha	Kendal Richardson	Auntjuan Wiley
Charles Griffith	Anthony Bolden	

**COUNCIL STAFF PRESENT**

Felton Stevens, Jr., RWPC Manager      Crystal Flores, RWPC Planner      Jennifer Kendrick, RWPC Coordinator

**GRANTS MANAGEMENT STAFF PRESENT**

Brenda Dennis, Quality Assurance Administrator

**OTHERS PRESENT**

Charlotte Webster, Kitchen Table

- I. **Call to Order:** Helen Goldenberg, Vice Chair called the meeting to order at 12:11 PM
- II. **Certification of Quorum:** Quorum was established and certified by Vice Chair, Helen Goldenberg
- III. **Introductions/Announcements:**
  - a. Ben Martinez announced that the Consumer Council Committee would be hosting its first Community Forum on April 25, 2013 at Resource Center Dallas from 2:00pm - 4:00pm. He encouraged everyone to attend.
  - b. Michelle Anderson announced that the Campaign to End AIDS (C2EA) hosted an informational session on Sequestration and the funding cut impact in the HIV Community. It took place on April 12 at the Center for Non-Profit Management.
  - c. Gregg Gunter announced that Michelle Anderson, his contact person from AIDS Healthcare Foundation/ Condom Nation, delivered 3,000 condoms to AIN.
  - d. Helen Goldenberg reminded everyone that she is teaching Diabetes classes on the first 4 Mondays in April. She also announced that she is now licensed by the state of Texas to be promoter and community health worker.
  - e. Ethene Jones announced that she is a Diabetes Trainer. If anyone was interested in becoming a diabetes educator, they could contact her for more information.
  - f. Michelle Anderson invited members of the committee to her graduation celebration
- IV. **Approval of the March 28, 2012 Minutes:** *Gregg Gunter moved to accept the minutes with the suggested changes. Judy Dillon seconded the motion. The motion passed unanimously.*
- V. **Committee Liaison Reports:**
  - a. **Allocations Committee:** No Committee Report.
  - b. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on April 17, 2013. Quorum was established, announcements were made and the minutes were approved. Brent Pimentel asked the committee if they had any questions before they began completing the ballots. It was noted that the committee decided to discuss which data sources they would like to include or omit as an action Item for the June meeting. Other questions from committee members were answered. Stacie Greskowiak moved that the committee take a 5 minute recess to complete the

priority setting ballot. Ben Martinez seconded the motion. The motion passed. The committee returned from recess and submitted the ballots. The committee will vote on the Ballots during the next Planning and Priorities meeting on May 15, 2013 at 9:00a.m. Crystal updated the committee on the number of responses received from the survey and asked for member input on how they would like for the data to be organized and presented. It was suggested that Crystal do a brief presentation at the Health Services Providers Council meeting and have them complete the survey at the meeting in order to increase the amount of survey responses. The meeting adjourned.

c. **Evaluation Committee:** No Report

VI. **Consumer Council Committee Forum Updates:** Ben reported that the forum work group is still in the process of getting confirmations from speakers for the June Community Forum on HIV and Aging. The work group will continue to update the RWPC staff and committee.

VII. **2014 Priority Setting Process:** Felton reviewed the priority setting ballot and the voting process. Lionel Hillard made a motion to take a 15 minute recess to assess the ballots in order to complete them for submission at 12:26 p.m. Gregg Gunter seconded the motion. The motion passed unanimously Lionel Hillard made a motion to take another 15 minute recess so that the office of support could collect the ballots and input the data into the excel spreadsheet. Michelle Anderson seconded the motion. The motion passed unanimously. The committee returned from recess at 1:03 p.m. The office of support read the results of the data collected. The committee came to a consensus

VIII. **Adjournment:** The meeting was adjourned at 1:10PM

*Submitted by:*

\_\_\_\_\_  
Jennifer Kendrick, RWPC Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Felton Stevens, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Ben Martinez, Chairperson**  
**Helen Goldenberg, Vice Chair**

\_\_\_\_\_  
**Date**

NEXT SCHEDULED MEETING  
Thursday, May 23, 2013 12:00 p.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX