

ALLOCATIONS COMMITTEE

March 26, 2018 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Lionel Hillard, Vice Chair
James Kleitches

Buffie Bogue
James Wright

Phillip Scheldt
Kelly Richter

MEMBERS ABSENT

Yolanda Jones, Chair

Reymundo Anthony

Debbe Velasquez

**RWPC STAFF
PRESENT**

Annie Sawyer-Williams, RWPC
Coordinator

Justin M. Henry, RWPC
Health Planner

Glenda Blackmon-Johnson,
RWPC Program Manager

ADMINISTRATIVE AGENCY PRESENT

OTHERS PRESENT

Karin Petties, Prism Health NTX

Skylar Lange, AIN

Kellie Norcott, Parkland

- I. Call to Order:** Lionel Hillard, Allocations Vice Chair, called the meeting to order at 5:15 PM.
- II. Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Health Planner, and certified by Lionel Hillard.
- III. Introductions/Announcements:**
- a. Mr. Hillard announced the Consumer Council Committee will host a forum entitled HIV & Insecurity on April 5, 2018 at the Meadow Conference Center from 2-4PM.
 - b. Mr. Hillard also announced the RWPC retreat on April 6th, from 9AM-4PM at the Meadow Conference Center.
- IV. Approval of February 26, 2018 Minutes:** *Phillip Scheldt motioned to accept the minutes as written. James Kleitches seconded the motion. Motion passed one abstention.*
- V. Part A/MAI/Part B/State Services Expenditure Reports:** Justin Henry reported the Administrative Agency (AA) has completed FY 2018 State Services, Rebate and AIDS Drugs Assistance Program (ADAP) contracts as well as reallocations for Part B grant. A of the FY 2018-2019 Notice of Grant Award (NGA) for Part A & MAI has been received.

Currently, the FY 2017 Part A/MAI grants are in the 12th month of the billing cycle so the expended year to date (YTD) percentage per service category should be around 100.00% to be on target. As of 02/28/18, Part A has expended 77.09% of funds. MAI has expended 94.80% of funds.

Approximately \$684,448 is still being processed for the last month of the grant. This would make the total estimated funds expended \$12,095,687 (81.71%). Because this is the 12th month of the grant, we expect to receive more billings and should be close to 100% when all the processing is completed.

The Department of State Health Services (DSHS) Ryan White Part B grants are in the 11th month of the billing cycle. The expended YTD percentage per service category should be around 91.67% to be on target. As of 02/28/18, Part B has expended 73.80% of funds.

The DSHS grants are in the 6th month of the 12 month contract and the billing cycle; the expended YTD % per service category should be around 41.67% to be on target.

As of 02/28/2018 State Services, Rebate & ADAP funds have expended 22.53% of funds.

Mr. Hillard reviewed the FY 2017-2018 Part A Formula, Part A Supplemental, Part A Carryover Expenditures Report line by line.

A member of the committee expresses concern because the service allocation was low. Another member explained that the percentage allocation was consistent with the previous year allocation; also that the current allocation is only a partial award and additional funds would be forthcoming.

VI. Notice of Grant Award (NGA) (Updates): Mr. Hillard announced the FY 2018-2018 NGA has been received. He reviewed the FY 2018 Part A & MAI Allocations (*Initial- Contingency Plan*) line by line.

VII. Integrated Prevention and Care Plan (Checklist Updates): Ms. Blackmon-Johnson gave an overview of the Integrated Prevention and Care Plan checklist. She highlighted the National HIV/AIDS Strategy (NHAS) goals, objectives, strategies and specific target populations. She also pointed out activities and accomplished in 2017.

A member asked if the “clusters” are related to the plan? Ms. Blackmon-Johnson replied yes, and explained there is a relation to the Epidemiologic data and the Continuum of Care. The committee had a brief discussion regarding the areas where the “clusters” are more prominent.

VIII. New Business: Ms. Blackmon-Johnson announced on March 28th, there will be a town hall meeting sponsored by United Black Ellument and the Resource Center. They will continue their LGBTQ Town Hall series on racial healing from 6:30-9:30 PM at the Abounding Prosperity Community Center.

There was a brief discussion regarding the new Food Bank and Hot Meals monitoring tool regarding requiring clients to apply for Supplemental Nutrition Assistance Program (SNAP) benefits.

IX. Adjournment: *Kelly Richter motioned to adjourn. Phillip Scheldt seconded the motion. The motion passed unanimously.*

X. The meeting was adjourned at 5:52 PM.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator Date _____

Draft Certified by:

Justin M. Henry, RWPC Health Planner Date _____

Final Approval by:

Yolanda Jones, Chairperson Date _____
Lionel Hillard, Vice Chair

NEXT SCHEDULED MEETING
Monday, April 25, 2018 Room, 2nd floor
Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX