

**ALLOCATIONS COMMITTEE**

October 22, 2018 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

**MEMBERS PRESENT**

Lionel Hillard, Vice Chair Kelly Richter	Buffie Bogue James Wright	James Kleitches
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**MEMBERS ABSENT**

Phillip Scheldt	Yolanda Jones, Chair	Debbe Velasquez
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**RWPC STAFF  
PRESENT**

Glenda Blackmon-Johnson, RWPC Program Manager	Justin M. Henry, RWPC Health Planner	Annie Sawyer-Williams RWPC Coordinator
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Joe Thekkekara, Grants Managers

**OTHERS PRESENT**

John Bingham, Dental Health Program Karin Petties, Prism Health NTX Melissa Fulgham, PHHS	Norma Piel-Brown, Callie Clinic Dwight Harry, ASD	Tina Kelly, HSNT Kellie Norcott, PHHS
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- I. Call to Order:** Lionel Hillard, Allocations Vice Chair, called the meeting to order at 5:15 PM.
- II. Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Health Planner, and certified by Lionel Hillard.
- III. Introductions/Announcements:** N/A.
- IV. Approval of August 27, 2018 Minutes:** *James Kleitches motioned to accept the minutes as written. Kelly Richter seconded the motion. Motion passed unanimously.*
- V. FY 2018-2019 Part A/MAI Reallocations:** Joe Thekkekara gave an overview of the Part A/MAI Reallocations spreadsheet. The committee reviewed the Request for Increase (RFI). He stated there's more available. A member asked, "Why is there so much funding available." Ms. Blackmon-Johnson gave the committee background information regarding the Emergency Financial Assistance Service Category and development of Harbor Path Program; to explain why funds were returned and the AA transferred funds.

FY 2018-2019 Part A Reallocations:

Service Category (Core Services)	Reallocated Funds
Outpatient/Ambulatory Medical Care	\$440,000
Oral Health Care	\$50,000
Medical Case Management	\$88,000
AIDS Pharmaceutical Assistance	\$131,065
Mental Health Services	\$58,500
Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals	\$201,000
Substance Abuse Services	\$40,000

Service Categories (Supportive Services)	Reallocated Funds
Non-Medical Case Management	\$187,500
Medical Transportation	\$44,004

***Motion:*** James Wright made a motion to accept the FY 2018-2019 Part A Reallocation. The Allocations Committee recommended that the Ryan White Planning Council of the Dallas Area give the Administrative Agency discretion to reallocate unspent funds for FY 2018-2019 for Part A with justification of expenditures. James Kleitches seconded the motion. The motion passed unanimously.

The committee reviewed and discussed the FY 2018-2019 Minority AIDS Initiative (MAI) spreadsheet. Ms. Blackmon-Johnson stated the Substance Abuse and Medical Transportation service category the funds were allocated, but currently no providers to provide the services to expend funds. A question was asked “Were there providers?” Ms. Blackmon-Johnson explained the Purchasing Department was supposed to put out a bid for those categories, but the bid did not occur.

The committee discussed other funding sources that provide Substance Abuse, Mental Health and Medical Transportation. It was recommended to the committee to gather data from other funding sources in the community to prevent duplication services. Mr. Hillard suggested the committee will ask the AA to give an overview of the non-Ryan White services in the community. The committee discussed hosting a Town Hall meeting to gain information about resources in the community. The committee recommended the RWPC collaborate with the AA to host a Town Hall meeting.

***Motion:*** James Kleitches motioned to recommended that the Ryan White Planning Council of the Dallas Area gives the Administrative Agency discretion to reallocate unspent funds for FY 2018-2019 for MAI with justification of how the funds are spent. James Wright seconded the motion. The motion passed unanimously.

VI. **New Business:** N/A.

VII. **Adjournment:** Buffie Bogue motioned to adjourn. Kelly Ricther seconded the motion. The motion passed unanimously.

Submitted by:

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Annie Sawyer-Williams, RWPC Coordinator

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Date

Draft Certified by:

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Justin M. Henry, RWPC Health Planner

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Date

Final Approval by:

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Yolanda Jones, Chairperson  
Lionel Hillard, Vice Chair

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Date

NEXT SCHEDULED MEETING  
November 26, 2018 Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207