

ALLOCATIONS COMMITTEE

April 29, 2019 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Yolanda Jones, Chair
Lionel Hillard
James Kleitches

Buffie Bogue
James Wright, Vice Chair
Skylar Lange

Phillip Scheldt
Kelly Richter

MEMBERS ABSENT

**RWPC STAFF
PRESENT**

Glenda Blackmon-Johnson,
RWPC Program Manager

Justin M. Henry
RWPC Planner

Annie Sawyer-Williams
RWPC Coordinator

Joe Thekkekara, Grants Managers

Sonya Hughes, Assistant Director

Wanda Scott, Program Monitor

OTHERS PRESENT

Philip Huang, DCHHS Director

Dwight Harry, ASD

Joni Wysocki, AIN

- I. **Call to Order:** Yolanda Jones, Allocations Chair, called the meeting to order at 5:16 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Yolanda Jones.
- III. **Introductions/Announcements:**
 - a. Yolanda Jones welcomed new member Skylar Lange to the Allocation Committee.
 - b. Lionel Hillard announced the Consumer Council Committee will participate with the National Alliance on Mental Illness (NAMI) walk on Saturday, May 4, 2019 at the Dr. Pepper Ballpark Frisco, TX.
 - c. Skylar Lange introduced his Service Dog and asked member not to acknowledge him.
 - d. Lionel Hillard announced Consumer Council Committee forum titled "HIV and Stigma", on Thursday, May 2, 2019 at Prism Health North Texas 219 Sunset Blvd Dallas, TX.
 - e. Lionel Hillard and Glenda Blackmon-Johnson announced the Volunteer Workgroup will meet on Thursday, May 2nd starting at 1:00 p.m. They are still seeking consumer volunteers. The workgroup will review all the Service Categories Mapping and Justification and discuss how it relates to the Health Resources and Services Administration (HRSA) HIV Care Continuum.
- IV. **Approval of February 25, 2019 Minutes:** *Lionel Hillard motioned to accept the minutes as written. Phillip Scheldt seconded the motion. Motion passed with two abstentions.*
- V. **Office of Support:**
 - a. Justin M. Henry reported working on the Priority Setting Guide for the Planning & Priorities and Consumer Council Committee meetings.
 - b. The Needs Assessment Committee conducted two focus groups at Parkland and Access Information

Network (AIN) and will pilot the Spanish Survey. Support staff has submitted the preliminary Request for Proposal (RFP) for the Needs Assessment and awaiting feedback from the Purchasing Department.

- c. Charles Henley conducted a Ryan White Part A Service Category Programming & Resource Allocations training on April 18th; there will be an encore presentation on Monday, May 20th at the Allocations Committee meeting in Hickman Conference at 5:15 p.m.
- d. Justin M. Henry reported the Regional Launch of the Achieving Together event scheduled for May 23rd starting at 3:30 p.m. at Dallas County. The launch is a collaborative effort with the District 3 Public Health Advisory Board's meeting. They are seeking volunteers for the event and there will be group tables available.
- e. Annie Sawyer-Williams reported Debbe Vasquez resigned from the Allocations and RWPC Committees.
- f. Glenda Blackmon-Johnson reviewed the RWPC Membership Reflectiveness. The RWPC is at 22 members.

She explained the FY 2020 Service Category Mapping & Service Justification Worksheet for each Service Category:

The outline of the document:

- Give the prioritized service category with the definition
- Is this a Core Service
- How does this service assist individuals not in care to access primary care
- Documentation of Need
- Identify non-Ryan White Part A or Part B/non-State Services Funding Sources
- Justify the use of Ryan White Part A, Part B, and State Services Fund for this service
- Service Efficiency
- Recommendation

She suggested for example they may want to consider adding a medical vision component under the Ambulatory/Outpatient service category with a justification for the service. She noted the worksheet will show how to support HRSA Care Continuum. The committee continued a brief discussion regarding the FY 2020 Service Category Mapping & Service Justification Worksheet.

- VI. **FY2019 Part B/Part B Supplemental/State Services/State Rebate and ADAP Grants:** The committee reviewed and discussed the Allocations Expenditure report.

Discussion Item:

- FY 2018 Part A Formula and Part A Supplemental
- FY 2019 Part A Formula and Part A Supplemental
- FY 2018 MAI
- FY 2019 MAI
- FY 2019 Part B and Part B Supplemental
- FY 2019 State Services
- FY 2019 State Rebate and ADAP

Programmatic Expenditure Update:

- The Administrative Agency has completed the Allocations for FY 2019-2020 for Part A Formula, Part A Supplemental, MAI awards, and Part B Formula/Supplemental.

- The Administrative Agency has re-allocated State Services and State Rebate amounts.
- The Administrative Agency has not received all the requests for reimbursement from the largest agencies.

Mrs. Hughes gave the committee an overview of the letter submitted by Texas Department of State Health Services (DSHS) regarding Ryan White HIV/AIDS Part B Program Service Category Allocations (March 19, 2019): *Part B funding streams funds are immediately excluded from the planning council priorities and allocations process so that the Dallas County Administrative Agency can make decisions and fund services as they are approved by DSHS.*

VII. **New Business:** N/A

VIII. **Adjournment:** *Lionel Hillard motioned to adjourn. James Kleitches seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 5:50 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Yolanda Jones, Chairperson
James Wright, Vice Chair

Date

NEXT SCHEDULED MEETING

May 20, 2019 Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207