

ALLOCATIONS COMMITTEE

May 20, 2019 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Yolanda Jones, Chair
Lionel Hillard

Buffie Bogue
James Wright, Vice Chair

Kelly Richter

MEMBERS ABSENT

James Kleitches

Skylar Lange

Phillip Scheldt

**RWPC STAFF
PRESENT**

Glenda Blackmon-Johnson,
RWPC Program Manager

Justin M. Henry
RWPC Planner

Annie Sawyer-Williams
RWPC Coordinator

Joe Thekkekara, Grants Managers

OTHERS PRESENT

Philip Huang, DCHHS Director
Tina Kelly, HSNT
Wendy Newberg, Bryan's House

Dwight Harry, ASD
Charles Henley, Consultant

Angelica Gallegos, AIN
Pam Barnes, HSNT

- I. **Call to Order:** Yolanda Jones, Allocations Chair, called the meeting to order at 5:15 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Yolanda Jones.
- III. **Introductions/Announcements:**
 - a. Lionel Hillard announced the Launch of the Achieving Together Event scheduled for May 23rd at 3:30 p.m. at Dallas County Rm 627. They are seeking volunteers for the event and there will be information tables available.
- IV. **Approval of April 29, 2019 Minutes:** *Lionel Hillard motioned to accept the minutes as written. Kelly Richter seconded the motion. Motion passed with one abstention.*
- V. **Office of Support:**
 - a. Glenda Blackmon-Johnson reviewed the RWPC Membership Reflectiveness and noted three new members have been appointed to the Ryan White Planning Council.
 - b. Annie Sawyer-Williams announced Cristopher Burke a former Evaluation and RWPC member has passed away.
 - c. Glenda Blackmon-Johnson reported part two of the Consumer Council and Planning & Priorities meeting will take place on Thursday, May 23rd. The committees will be voting on Service Categories for Core Medical and Supportive Services.
 - d. Justin M. Henry gave an overview of Needs Assessment timeline; including the tablets has been received for data collection.
 - e. Glenda Blackmon-Johnson distributed the 2020 Service Category Mapping and Justification Workgroup recommendations for information regarding concerns and input from the workgroup.

VI. **Part A/MAI/Part B Supplemental/State Services Expenditure Reports:** The committee reviewed and discussed the Allocations Expenditure report.

Discussion Item:

- FY 2018 Part A Formula and Part A Supplemental
- FY 2019 Part A Formula and Part A Supplemental
- FY 2018 MAI
- FY 2019 MAI
- FY 2019 Part B and Part B Supplemental
- FY 2019 State Services
- FY 2019 State Rebate and ADAP

Programmatic Expenditure Update:

- The Administrative Agency has completed the Allocations for FY 2019-2020 for Part A Formula, Part A Supplemental, MAI awards, and Part B Formula/Supplemental.
- The Administrative Agency has re-allocated State Services and State Rebate amounts.
Joe Thekkekara, Grant Manger gave the committee an overview of expenditure report.

VII. **New Business:** N/A

VIII. **Presentation: PSRA Allocation Model:** Mr. Charles Henley introduced himself to the committee as a consultant for the Administrative Agency.

Required Activities Common to Part A Recipients & Part B AAs

- Needs Assessment incl. special studies & Unmet Need Framework
- Integrated Prevention and Care Planning
- Priority Setting
- Directive- How to Best Meet the Need (HTBMTN)
- Resource Allocation
- Coordination of Services
- Procurement (RFP, Reviews, Contracting, Invoices)
- Contract Monitoring (fiscal and programmatic)
- Clinical Quality Management

Calendar:

- Rely on Needs Assessment (Including Epi Profile) for 3 years
- Rely on Integrated Plan for 5 years
- SOC and EIIHA are annual activities.
- HTBMTN can occur before or after Priority Setting but must be done prior to setting allocations.
- Needs Assessment Inventory of Services is an opportunity to identify additional non-RW/SS funded community resource.
- Integrated Prevention and Care Planning is an opportunity to identify testing and other programs typical of Prevention Services.

Funding Streams:

- RWHAP Part A (RWA) 3/1 - 2/28
- RWHAP Minority AIDS Initiative (MAI) 3/1 - 2/28

- RWHAP Part B (RWB) (TDSHS) 4/1 – 3/31
- State Services – R (SS-R) (TDSHS) 4/1 – 3/31
- State Services (SS) (TDSHS) 9/1 – 8/31

Texas Department of State Health Services (TDSHS) has already made decision about changing the start date for SS-R funds.

Resource Allocation:

- After it sets priorities, the RWPC must allocate resources, which means it decides how much RWA and MAI, RWB and TDSHS funding will be used for each of these service priorities.
- RWPC has final authority on RWA and MAI allocations.
- RWB and TDSHS allocation are considered recommendations and are subject to reconsideration by TDSHS.
- TDSHS has predetermined that some State funding is dedicated to AIDS Drug Assistance Program (ADAP) eligibility worker positions (State-R, or Rebate dollars).

Process:

- After the PC completes its annual Priority Setting and HTBMTN (Directive) processes the PC allocates funds to each service priority.
- Major changes in a local service definition may require the AA to rebid (RFP) the service category.
- Minor changes to a local definition may often be made that do not dictate an RFP process much be done.
- An RFP for all service much be done for FY 2020.

Recommendations:

- Revise categorical allocations to simplify and streamline process while enhancing service provision
- Support “bundling” of priority services into a single local service category to ensure providers have the capacity to offer all essential components of comprehensive care:
 - Outpatient Ambulatory Health Services (primary medical care)
 - Local Pharmaceutical Assistance Program (medications)
 - Medical Case Management (coordination of medical care)
 - Non-medical Case Management (service linkage)
 - Emergency Financial Assistance (medications while ADAP is pending)

Process:

- Shift funding for the bundled service category so those key categories are allocated with RWA and MAI dollars only.
 - Supports integrated service delivery by bundling essential medical care into a single local category
 - RWPC maintains full autonomy over RWA and MAI funds
 - Support local design of these essential services to best meet the needs of PLWH
 - Ensures selected providers have all essential components (OAHS, LPAP, EFA, MCM and N-MCM) necessary to provide comprehensive medical care to clients.

TDSHS does not have “approval” authority over RWA and MAI funds. PC’s decisions are final.

The committee reviewed and discussed a draft of an Allocations Expenditure Report.

The committee loss quorum at 6:29 p.m. and the meeting end at 6:34 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Yolanda Jones, Chairperson
James Wright, Vice Chair

Date

NEXT SCHEDULED MEETING

May 20, 2019 Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207