

**ALLOCATIONS COMMITTEE**

June 24, 2019 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

**MEMBERS PRESENT**

Yolanda Jones, Chair  
Lionel Hillard

Buffie Bogue

James Wright, Vice Chair

**MEMBERS ABSENT**

James Kleitches

Phillip Scheldt

Kelly Richter

**RWPC STAFF  
PRESENT**

Glenda Blackmon-Johnson,  
RWPC Program Manager

Justin M. Henry  
RWPC Planner

Annie Sawyer-Williams  
RWPC Coordinator

Sonya Hughes, Assistant Director

**OTHERS PRESENT**

Melissa Fulgham, Parkland  
Karin Petties, PHNTX

Dwight Harry, ASD  
John Bingham, DHP

Joni Wysocki, AIN, Inc.  
Shelby C., HSNT

- I. **Call to Order:** Yolanda Jones, Allocations Chair, called the meeting to order at 5:21 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Yolanda Jones.
- III. **Introductions/Announcements:** Yolanda Jones announced Charles Henley is joining the meeting via conference call.
- IV. **Approval of May 20, 2019 Minutes:** *Lionel Hillard motioned to accept the minutes as written. James Wright seconded the motion. Motion passed unanimously.*
- V. **Office of Support:**

- a. Glenda Blackmon-Johnson report on 6.19.19 the Planning & Priorities committee spoke with Janina Vazquez from the Department of States and Health Services regarding the Ryan White HIV/AIDS Part B Program Service Category Allocations letter dated 4.5.19.

There has been no change to the RWPC Membership Reflectiveness. Three new members have been appointed to the Ryan White Planning Council. Support staff received five new contacts for the Native American Community Membership. Invitations were extended to those individuals.

- b. Lionel Hillard discussed the letter from DSHS regarding prioritizing and allocating the “Referral for Health Care” service category and “the RWPC being excluded from the priorities and allocations process so that the Dallas County Administrative Agency can make decisions and fund services as they are approved by DSHS.” The committee request data and justification for adding the new service category. Janina Vazquez agreed to revise the letter. Mr. Hillard noted the added service category will not go forward to the RWPC for approval until the letter is revised.

Ms. Petties commented that the Sub-Recipients are being asked after the fact for the data to justify a decision DSHS has been pushing for the last three months.

Ms. Blackmon-Johnson stated an email was sent to DSHS regarding the letter and the conversation with Ms. Vazquez. Every concern that was discussed in the meeting was addressed in the email.

VI. **Review of the FY 2020 Allocation Guide:** Mr. Henry reviewed the Core Medical Service FY 2016-FY 2018 Expenditures for Part A Formula, Minority AIDS Initiative, Part B Formula, State Services, & State Services Rebate GrantsFY2019 Part A & MAI/Part B Allocations Planning Guide.

The planning guide includes:

- Part A Expenditures by Month
- Part A Formula Expenditures, FY 2017-2018
- Part A Formula Quarters Expenditures month to month

The committee discussed increasing, decreasing, or level funding for the Core Medical Services:

- **Outpatient/Ambulatory Health Services:** After reviewing the data, they agreed to increase the service category. The past two grant years the amount trended upward spending in the category.
- **Oral Health Care:** After reviewing the data, they to keep level funding. There need to be more data to determine the capacity increase of the service category.
- **Mental Health Service:** After reviewing the data, they agreed to decrease. There are other resources that can be utilized. Funds are not being spent consistently.
- **Medical Case Management:** After reviewing the data, they agreed to keep level funding. Spending has not been consistent.
- **AIDS Pharmaceutical Assistance:** After reviewing the data, they agreed to decrease. Services cover under different service category; funding not needed and other resources can be utilized.
- **Substance Abuse:** After reviewing the data, they agreed to decrease. There are other funding streams to cover the services.
- **Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals:** After reviewing the data, they agreed to keep level funding; due to other funding under Part B funding stream.
- **Early Intervention Services:** After reviewing the data, they agreed to keep at level funding. FY 2018 the Allocations Committee opted to decrease the service category; because there was another source to provide the services.
- **Food Bank:** After reviewing the data, they agreed to keep level funding. There are other funding streams to cover the services.

Ms. Jones questioned the timeline to finish the Allocations process; because there still a need for support data to complete the process. Ms. Blackmon-Johnson stated the AA has given a July 10<sup>th</sup> deadline to incorporate in the Request for Proposal (RFP). Mr. Henley commented the RFP process is contingent of to work product from the RWPC which are Priority Setting and Resource Allocations. The July date allows the RFP process to be completed by January 1<sup>st</sup>; so contracts can start on March 1<sup>st</sup>; also the HRSA's Part A application has to include the two processes.

Ms. Jones questioned what is the timeframe support staff to compile additional data? The committee discussed other data that they would like to see (e.g.: separate reallocation amount); for the decision making process.

The committee agreed to have an emergency on Monday, July 1, 2019 at 5:15 p.m. to complete the Resource Allocations process.

VII. **New Business:** N/A

VIII. **Adjournment:** *Lionel Hillard motioned to adjourn. James Wright seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 7:30 p.m.

Submitted by:

\_\_\_\_\_  
Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Yolanda Jones, Chairperson  
James Wright, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING

July 1, 2019 Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207