

**Ryan White Planning Council of Dallas Area  
Office of Support**

Memorandum

To: Members, Allocations Committee  
From: RWPC Support Staff  
Date: Thursday, January 23, 2020  
Re: Meeting Announcement

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Please note that there will be an:

Allocations Committee Meeting

**Monday, January 27, 2020 at 5:15 PM**

2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor

Dallas County Health and Human Services Building

Dallas, Texas 75207

Attached please find meeting materials, agenda and the prior meeting minutes for your review. If you are unable to attend, please notify the RWPC Office of Support at (214) 819-1840 on or before Friday, January 24, 2020. Otherwise, we look forward to seeing you at the next meeting.

Cc: Philip P. Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Geraldyn Richard, Grants Management Officer  
Vacant, Grant Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
Angela Jones, Quality Assurance Advisor  
Vacant, Health Advisor  
Justin Henry, RWPC Health Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207  
(214) 819-1840 telephone; (214) 819-6023 facsimile**

# ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients*

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.

## **AGENDA**

Monday, January 27, 2020

5:15 PM

- |       |  |                               |
|-------|--|-------------------------------|
| I.    | Call to Order  | Kelly Richter or James Wright |
| II.   | Certification of Quorum                              | Kelly Richter or James Wright |
| III.  | Introductions/Announcements                          | Kelly Richter or James Wright |
| IV.   | <b>Approval of the October 14, 2019 Minutes</b>      | <b>Action Item</b>            |
| V.    | Office of Support Report                             | Discussion Item               |
|       | • RWPC Membership Representation and Reflectiveness  |                               |
| VI.   | Part A/MAI/Part B/State Services Expenditure Reports | Discussion Item               |
| VII.  | New Business   |                               |
| VIII. | Adjournment  | Kelly Richter or James Wright |

### NEXT SCHEDULED MEETING

February 24, 2020 @ 5:15pm

Hickman Conference Room, 2<sup>nd</sup> floor

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX

**ALLOCATIONS COMMITTEE**

October 14, 2019 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

**MEMBERS PRESENT**

Yolanda Jones, Chair Kelly Richter	Buffie Bogue	James Kleitches
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**MEMBERS ABSENT**

Phillip Scheldt	Lionel Hillard	James Wright, Vice Chair
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**RWPC STAFF  
PRESENT**

Glenda Blackmon-Johnson, RWPC Program Manager	Justin M. Henry RWPC Planner	Annie Sawyer-Williams RWPC Coordinator
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Geralyn Richard, GMO	Wanda Scott, Program Monitor	Sylvia Otero,
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**OTHERS PRESENT**

Dwight Harry, ASD	Jonnita Brown, Guest	Melissa Fulgham, PHHS
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- I. **Call to Order:** Yolanda Jones, Allocations Chair, called the meeting to order at 5:18 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Yolanda Jones.
- III. **Introductions/Announcements:** N/A.
- IV. **Approval of the August 26, 2019 Minutes:** *Kelly Richter motioned to accept the Allocations Committee minutes. Buffie Bogue seconded the motion. The motion passed unanimously.*
- V. **Office of Support:** Annie Sawyer-Williams reported the RWPC membership reflectiveness is at 23 members.
- VI. **Part A/MAI/Part B/State Services Expenditure Reports:** Sylvia Otero, on behalf of the Administrative Agency, gave the programmatic update of the documents provided.
  - FY 2019 Part A Formula and Part A Supplemental – Expenditure – Month 6
  - FY 2019 MAI – Expenditure – Month 6
  - FY 2020 Part B Formula and Part B Supplemental – Expenditure Month 5
  - FY 2019 State Services – Expenditure Month 1
  - FY 2019 State Service - Rebate Grant Period:4/1/2019-3/31/2020- Expenditure Month 1
- VII. **FY 2019-2020 Ryan White Part B Reallocations:** The committee reviewed and discussed the request for funding increase (RFI) documents provided by the AA. It was suggested that the RFI forms be filled out completely.

After a lengthy discussion and a review of the data, the committee agreed to move forward with the following recommendations:

<b>Service Category (Core Services)</b>	<b>FY 2019-2020 Plan</b>
AIDS Pharmaceutical Assistance	\$10,000
<b>Total Core Medical</b>	\$10,000
<b>Service Category (Support Services)</b>	
Case Management (non-Medical)	\$60,500
Congregate Meals	\$19,360
Case Management	\$3,025
<b>Total Support Services</b>	\$82,885
<b>Total</b>	\$92,949

**Motion:** *Kelly Richter motioned to accept the FY 2019-2020 Part B Reallocation Plan with the remaining amount to be allocated at the discretion of the Administrative Agency. Buffie Bogue seconded the motion. The motion passed unanimously.*

VIII. **New Business:** N/A

IX. **Adjournment:** *James Kleitches motioned to adjourn. Buffie Bogue seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 5:50 p.m.

Submitted by:

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Annie Sawyer-Williams, RWPC Coordinator

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Date

Draft Certified by:

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Justin M. Henry, RWPC Health Planner

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Date

Final Approval by:

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Yolanda Jones, Chairperson  
James Wright, Vice Chair

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Date

NEXT SCHEDULED MEETING

November 25, 2019 Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207