

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee
From: RWPC Support Staff
Date: Thursday, February 20, 2020
Re: Meeting Announcement

Please note that there will be an:

Allocations Committee Meeting

Monday, February 24, 2020 at 5:15 PM

2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor

Dallas County Health and Human Services Building

Dallas, Texas 75207

Attached please find meeting materials, agenda and the prior meeting minutes for your review. If you are unable to attend, please notify the RWPC Office of Support at (214) 819-1840 on or before Friday, February 21, 2020. Otherwise, we look forward to seeing you at the next meeting.

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Geraldyn Richard, Grants Management Officer
Vacant, Grant Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
Angela Jones, Quality Assurance Advisor
Vacant, Health Advisor
Justin Henry, RWPC Health Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023 facsimile**

ALLOCATIONS COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.

AGENDA

Monday, February 24, 2020

5:15 PM

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|-------|--|-------------------------------|
| I. | Call to Order | Kelly Richter or James Wright |
| II. | Certification of Quorum | Kelly Richter or James Wright |
| III. | Introductions/Announcements | Kelly Richter or James Wright |
| IV. | Approval of the October 14, 2019 Minutes | Action Item |
| V. | Office of Support Report | Discussion Item |
| | • RWPC Membership Representation and Reflectiveness | |
| VI. | Part A/MAI/Part B/State Services Expenditure Reports | Discussion Item |
| VII. | New Business | |
| VIII. | Adjournment | Kelly Richter or James Wright |

NEXT SCHEDULED MEETING

March 23, 2020 @ 5:15pm

Hickman Conference Room, 2nd floor

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX

ALLOCATIONS COMMITTEE

October 14, 2019 Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Yolanda Jones, Chair Kelly Richter	Buffie Bogue	James Kleitches
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MEMBERS ABSENT

Phillip Scheldt	Lionel Hillard	James Wright, Vice Chair
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**RWPC STAFF
PRESENT**

Glenda Blackmon-Johnson, RWPC Program Manager	Justin M. Henry RWPC Planner	Annie Sawyer-Williams RWPC Coordinator
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Geralyn Richard, GMO	Wanda Scott, Program Monitor	Sylvia Otero,
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OTHERS PRESENT

Dwight Harry, ASD	Jonnita Brown, Guest	Melissa Fulgham, PHHS
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- I. **Call to Order:** Yolanda Jones, Allocations Chair, called the meeting to order at 5:18 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Yolanda Jones.
- III. **Introductions/Announcements:** N/A.
- IV. **Approval of the August 26, 2019 Minutes:** *Kelly Richter motioned to accept the Allocations Committee minutes. Buffie Bogue seconded the motion. The motion passed unanimously.*
- V. **Office of Support:** Annie Sawyer-Williams reported the RWPC membership reflectiveness is at 23 members.
- VI. **Part A/MAI/Part B/State Services Expenditure Reports:** Sylvia Otero, on behalf of the Administrative Agency, gave the programmatic update of the documents provided.
 - FY 2019 Part A Formula and Part A Supplemental – Expenditure – Month 6
 - FY 2019 MAI – Expenditure – Month 6
 - FY 2020 Part B Formula and Part B Supplemental – Expenditure Month 5
 - FY 2019 State Services – Expenditure Month 1
 - FY 2019 State Service - Rebate Grant Period:4/1/2019-3/31/2020- Expenditure Month 1
- VII. **FY 2019-2020 Ryan White Part B Reallocations:** The committee reviewed and discussed the request for funding increase (RFI) documents provided by the AA. It was suggested that the RFI forms be filled out completely.

After a lengthy discussion and a review of the data, the committee agreed to move forward with the following recommendations:

Service Category (Core Services)	FY 2019-2020 Plan
AIDS Pharmaceutical Assistance	\$10,000
Total Core Medical	\$10,000
Service Category (Support Services)	
Case Management (non-Medical)	\$60,500
Congregate Meals	\$19,360
Case Management	\$3,025
Total Support Services	\$82,885
Total	\$92,949

Motion: *Kelly Richter motioned to accept the FY 2019-2020 Part B Reallocation Plan with the remaining amount to be allocated at the discretion of the Administrative Agency. Buffie Bogue seconded the motion. The motion passed unanimously.*

VIII. **New Business:** N/A

IX. **Adjournment:** *James Kleitches motioned to adjourn. Buffie Bogue seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 5:50 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Yolanda Jones, Chairperson
James Wright, Vice Chair

Date

NEXT SCHEDULED MEETING

November 25, 2019 Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207