

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: Tuesday, March 16, 2021

Re: Allocations Committee Meeting Announcement

Please note that there will be an:
Allocations Committee Meeting

Monday, March 22, 2021 at 5:15 PM

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached please find meeting materials, agenda and the prior meeting minutes for your review. Members, if you are unable to attend, please notify the RWPC Office of Support, Glenda Blackmon Johnson at (214) 819-1857 on or before noon on Friday, March 19, 2021. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVlp9ZA>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, RWPC Office of Support
Claudy Jena-Pierre, RWPC Office of Support
Kofi Bissah, ADAP Coordinator
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023 facsimile**

ALLOCATIONS COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.

AGENDA

Re-Allocations Emergency Meeting

March 22, 2021

5:15 PM

- | | |
|--|---|
| I. Call to Order | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| II. Certification of Quorum | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| III. Introductions/Announcements | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| IV. Approval of the January 25, 2021 Minutes | Action Item |
| V. Office of Support Report | Discussion Item |
| • RWPC Membership Representation and Reflectiveness | |
| VI. FY 2021 Part A/MAI/Part B/State Rebate Expenditure Reports | Discussion Item |
| VII. New Business | |
| VIII. Adjournment | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, April 26, 2021 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE

January 25, 2021 SS/Sherman HSDA Reallocation Meeting Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established

MEMBERS PRESENT

Lionel Hillard, Chair	Auntjuan Wiley, Vice Chair	
Buffie Bogue	Naomi Green	James Kleitches
James Wright		

MEMBERS ABSENT

Kelly Richter

RWPC STAFF PRESENT

Glenda Blackmon Johnson	Claudy Jean Pierre	Andrea Cokes
RWPC Office of Support	RWPC Office of Support	RWPC Office of Support

Grants Management Staff Present

Amanda Burks	Nevin Epen, Grants Analyst	Justin Henry, Grants Manager
Sonya Hughes, Assistant Director	Wanda Scott, Grants Manager	

OTHERS PRESENT

Crystal Curtis	John Dornheim	Miranda Grant
Kellie Norcott	Joni Wysocki	

- I. **Call to Order:** Lionel Hillard, Allocations Chair, called the meeting to order at 5:18 p.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, Allocations Chair and certified by Claudy Jean Pierre, RWPC Office of Support.
- III. **Introductions/Announcements:** None
- IV. **Approval of the November 30, 2020 Meeting Minutes:** John Dornheim made the motioned to approve the Allocations Committee minutes. James Wright seconded the motion. One abstention. The motion passed.
- V. **Office of Support:** The Office of Support reported the following regarding the Allocations Representation and Reflectiveness. The 1st group impacted with the highest numbers are Blacks at 9,262 or 42% representation; Allocations membership consists of 7 people of whom 4 are Black with representation at 57% reflectiveness. The 2nd group impacted with the next highest numbers are White at 6,530 or 30% representation; Allocations membership consists of 7 people of whom 3 are White with representation at 43% reflectiveness. The 3rd group impacted with the next highest numbers are Latinx/Hispanic at 5,083 or 23% representation; Allocations membership consists of 7 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
- VI. **FY 2020 Part A/AMI/Part B/Dallas State Rebate Re-Allocation Recommendations:** Wanda Scott reported a request from the Allocations Committee to review the re-allocations for Part A, MAI, Part B, and Dallas State Rebate for FY 2020. The AA submitted a re-allocations request for: Part A there was return of \$675,521.00 and a request for an increase in the amount of \$950,204.00; Part A/MAI there was a return of \$50,000.00 and a request for an increase in the amount of \$100,000.00; Part B there was a return of 62,996.00 and a request for an increase in the amount of \$100,000.00; Dallas State Rebate there was a return of \$112,327.00 and a request for an increase in the amount of \$132,000.00.

The committee members reviewed and discussed the Part A, MAI, Part B, and Dallas State Rebate justification and request for increased funding. The justification narrative revealed Part A reductions in Food Congregated Meals, Medical Case Management, Linguistic Services, Non-Medical Case Management, Emergency Financial Assistance, Child Care Services, Respite Care, and Local AIDS Pharmaceutical Assistance; there was a request for an increase for Part A in service categories: Outpatient Ambulatory Health Services, Health Insurance Assistance. MAI had a reduction in Medical Case Management; there was a request for an increase for MAI service category Outpatient Ambulatory Health Services. Part B had a reduction in Non-Medical Case Management, Medical Transportation, and Medical Case Management; there was a request for an increase for Part B in service category Outpatient Ambulatory Health Services. State Rebate had reductions in Non-Medical Case Management, Medical

Case Management, and Child Services; there was a request for an increase for State Rebate in service categories Congregate Meal, Housing, and Outpatient Ambulatory Health Services.

- **Part A Reallocations:** Outpatient/Ambulatory Medical Care requested an increase of \$706,204.00, Health Insurance Cost Sharing Assistance requested an increase of \$244,000.00. Lionel Hillard made the recommendation to fund Health Insurance Cost Sharing Assistance at \$244,000.00 and Outpatient/Ambulatory Medical Care at \$706,204.00. James Wright made a motion to approve the recommendation. Auntjuan Wiley seconded the motion. The motion passed.
- **MAI Reallocations:** Outpatient/Ambulatory Medical Care requested an increase of \$100,000.00. James Wright made the recommendation to fund Outpatient/Ambulatory Medical Care at the returned amount of \$50,000.00. James Kleitches made a motion to approve the recommendation. Buffie Bogue seconded the motion. The motion passed.
- **Part B Reallocations:** Outpatient/Ambulatory Medical Care requested an increase of \$100,000.00. James Kleitches made the recommendation to fund Outpatient/Ambulatory Medical Care at \$62,996.00. The James Kleitches made a motion to approve the recommendation. James Wright seconded the motion. The motion passed.
- **Dallas State Rebate Reallocations:** Outpatient/Ambulatory Medical Care requested an increase of \$100,000.00, Congregate Housing requested an increase of \$10,000.00 and Home Delivered Meals requested an increase of \$22,000.00. Naomi Green made the recommendation to fund Congregate Housing at \$10,000.00, Home Delivered Meals at \$22,000.00, and Outpatient/Ambulatory Medical Care at 68,000.00. Naomi Green made a motion to approve the recommendation. James Kleitches seconded the motion. The motion passed.

Claudy Jean Pierre provided a recap of the reallocation distribution.

- VII. **FY 2020 Part A/MAI/Part B/State Expenditure Reports:** Wanda Scott provided an update on the Part A/MAI expenditure report. She reported that the AA has expended 53% of the total award for FY2020. Part A/MAI is at 51% expenditure on service deliveries and they will continue to receive billing through February 2021. Part A COVID funding is expected to terminate on March 31, 2021; 3% of the funds have been expended. HRSA is aware of the hardship in expending the COVID funding and they are working towards extended the grant through the end of the calendar year. Part A carryover, approximately \$270,000.00, went through award allocation in December 2020. Notice of Award, in the amount of \$4,211,531.00; broken into formula \$3,876.664.00, MAI \$334,867.00, was received on 1-25-2021.

Wanda reported that the AA and the LPAP committee members participated in a discussion where the LPAP committee revealed that clients will no longer be eligible to receive ADAP medication as a result of the spend down. She alerted the Allocations Committee members that clients may have to be assisted through LPAP and she requested that the service category be reevaluated based on the ADAP impact.

Sonya Hughes reported that the AA requested the THMP provide them with a list of clients that will be impacted by the spend down in the Dallas area; approximately 571 clients will be impacted. She also requested a list of clients that will be impacted in the Sherman Dennison area (list is pending). The projected plan for clients affected by the spend down is to wait for clients to resubmit applications then they will send denial letters and refer clients to pharmaceutical assistance programs or LPAP services.

- VIII. **New Business:** None

- IX. **Adjournment:** Auntjuan Wiley made the motioned to adjourn. Naomi Green seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:20 p.m.

Submitted by:

Andrea Cokes, RWPC Office of Support

Date

Certified by:

Glenda Blackmon Johnson, RWPC Office of Support

Date

Final Approval by:

Lionel Hillared, RWPC Chair
Auntjuan Wiley, Vice Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, February 22, 2021 at 5:15 pm
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building