

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: Monday, April 18, 2022

Re: Allocations Committee Meeting Announcement

Please note that there will be an:
Allocations Committee Meeting

Monday, April 25, 2022, at 5:15 PM

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support Logane.Brazile@dallascounty.org on or before noon on Friday, March 27, 2022. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Jocelyn Rodriguez, Program Monitor
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023**

ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients
Oto address the evolving needs of the HIV/AIDS community.*

AGENDA

Allocations Meeting

April 25, 2022

5:15 PM

- | | | |
|---|---|--------------------|
| I. Call to Order | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair | |
| II. Certification of Quorum | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair | |
| III. Introductions/Announcements | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair | |
| IV. Approval of the March 28, 2022, Meeting Minutes | | Action Item |
| V. Justification for Carryover Q&A – Briefing from Project Officer
Kristin Athey, HRSA | | Discussion Item |
| VI. Training: FY 2023 PRSA Process/ Resource Allocation Projections
Presenter: Jasmine Sanders, RWPC Planner | | Discussion Item |
| VII. New Business | | |
| VIII. Adjournment | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair | |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, May 23, 2022, 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
March 28, 2022, Allocation Meeting Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Corey Strickland	Buffie Bouge	Kelly Richter
James Kleitches, Chair	James Wright	Naomi Green, Vice Chair

MEMBERS ABSENT

RWPC STAFF PRESENT

Glenda Blackmon Johnson RWPC Office of Support	Logane Brazile RWPC Office of Support	Jasmine Sanders RWPC Office of Support
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GRANTS STAFF MANAGEMENT PRESENT

Nariah Webster, FM Sonya Hughes, AA	Wanda Scott, GM	Barbara Kakembo, PM
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OTHERS PRESENT

Kellie Norcott, PHHS
Dwight Harry, AIDS Dallas

- I. **Call to Order:** John Dornheim, RWPC Chair, opened the meeting at 5:15 p.m. and called the meeting to order at 5:15 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Jasmine Sanders, RWPC Office of Support, announced the RWPC Leadership Orientation will be held on April 13, 2022, from 9 a.m.-12 p.m.
- IV. **Approval of the February 28, 2022, Meeting Minutes:** James Kleitches, Chair, motioned to approve the Allocations Committee meeting minutes. Kelly Richter seconded the motion. The motion passed unanimously.
- V. **FY 2021 Expenditure Report:** Wanda Scott, GFM, provided the Allocations committee with the FY 2021-22 Part A Expenditure report.

FY 2021-22 EXPENDITURE REPORT

	TOTAL AWARD	EXPENSE	%	BALANCE	%
Formula	\$2,126,506.00	\$1,550,268.61	73%	\$576,237.39	27%
Formula - SD	\$10,155,205.00	\$9,315,914.36	92%	\$839,290.64	8%
MAI	\$196,767.00	\$151,987.05	77%	\$44,779.95	23%
MAI - SD	\$1,316,827.00	\$1,256,520.80	95%	\$60,306.20	5%
Supplemental - SD	\$4,661,589.00	\$4,310,984.94	92%	\$350,604.06	8%
Formula-Carryover - SD	\$350,556.00	\$302,253.58	86%	\$48,302.42	14%
MAI-Carryover - SD	\$178,334.00	\$161,499.40	91%	\$16,834.60	9%
Total	\$18,985,784	\$17,049,428.74	90%	\$1,936,355.26	10%

The committee was given a brief overview of the FY 2022 Notice of Award (NOA). Explaining that the total award \$6,297,202.00. This total includes the following sources of funding:
FY 22 MAI - \$497,065
FY 22 Formula - \$5,800,137

The Administrative Agency will begin updating the Office of Support with monthly expenditure reports based off of service categories in advance for the purpose of timely dissemination to Allocations committee members.

- VI. **New Business:** Happy Birthday, Glenda.
- VII. **Adjournment:** Naomi Green made a motion to approve the Allocations Committee minutes. Kelly Richter seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:38 p.m.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon Johnson, RWPC Office of Support

Date

Final Approval by:

James Kleitches, Allocations Chair
Naomi Green, Allocations Vice-Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
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Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building