

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: October 16, 2023

Re: Allocations Committee Meeting Announcement

Please note that there will be an:

Allocations Committee Meeting

Monday, October 30, 2023, at 5:15 PM

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support Logane.Brazile@dallascounty.org on or before noon on Friday, October 27, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Melody Lee, Fiscal
Tyreece Stephens, Fiscal
Marlen Rivera, Fiscal
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023**

ALLOCATIONS COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients to address the evolving needs of the HIV/AIDS community.

AGENDA

Allocations Meeting

October 30, 2023

5:15 PM

- | | |
|---|---------------------------------------|
| I. Call to Order | Naomi Green, Vice-Chair or RWPC Chair |
| II. Certification of Quorum | Naomi Green, Vice-Chair or RWPC Chair |
| III. Introductions/Announcements | Naomi Green, Vice-Chair or RWPC Chair |
| IV. Approval of the August 28, 2023, Meeting Minutes | Action Item |
| V. Office of Support Report | Office of Support |
| VI. Approval of the FY 2024-25 Level Funding for Part B and State Services | Discussion/ Action Item |
| VII. FY 2023 YTD Expenditure Report | Discussion Item |
| VIII. FY 2023-24 Reallocation for Part A Formula, Supplemental, MAI, and Part B Grants | Discussion/ Action Item |
| IX. New Business | |
| X. Adjournment | Naomi Green, Vice-Chair or RWPC Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, November 27, 2023, 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
August 28, 2023, Allocation Meeting Minutes

Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Buffie Bouge
James Wright
James Kleitches, Chair

Naomi Green, Vice-Chair
Wade Hyde
Pro Brewer, PsyD

John Dornheim, RWPC Chair*

MEMBERS ABSENT

Kelly Salinas
Corey Strickland

Courtney Thompson

RWPC STAFF PRESENT

Logane Brazile
RWPC Office of Support

Jasmine Sanders
RWPC Office of Support

Glenda Blackmon-Johnson,
RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

Melody Lee, AA
Sonya Hughes, AA

Marlen Rivera, AA
Wanda Scott, AA

Nariah Webster, AA

OTHERS PRESENT

Joni Wysocki, AIN/AHF

- I. **Call to Order:** James Kleitches, Chair, opened the meeting at 5:15 PM and called the meeting to order at 5:25 PM.
- II. **Certification of Quorum:** Quorum was established by James Kleitches, Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** James Kleitches, Chair, announced the following:
 - During today's meeting, the Allocation Committee's goal is to Allocate funds to Part /MAI.
 - There will be no September meeting due to Chair unavailability. Part B/State Services Resource Allocation will resume in October
- IV. **Approval of the July 24, 2023, Meeting Minutes:** James Wright motioned to approve the Allocations Committee meeting minutes. Buffie Bouge seconded the motion. The motion passed.
- V. **Office of Support Report:**

Allocation Committee (15 seats): 9 members (6 seats open)
The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.
Allocations membership consists of 9 people of whom 5 are Black, representing 56% reflectiveness.

The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.
Allocations membership consists of 9 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.

The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.
Allocations membership consists of 9 people of whom 4 are White, representing 44% reflectiveness.

Planning Council (33 seats): 26 members seated – 7 seats vacant
*RWPC Reflectiveness 35% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)
Vacant Mandatory Seat Categories:
 - Members of a Federally recognized Indian tribe

VI. **FY 2024 Part A & MAI Priority Resource Allocation:**

The committee chair, James Klietches open the allocation discussion with commentaries regarding COVID's impact to the services and service delivery during the fiscal year 2020, and the service & delivery adaptations which follow the EMA's efforts to get back on post COVID. For preparation to conduct the 2024 allocations, the committee received the following attachments:

- 2021 Mini Needs Assessment;
- 2022 Unmet Needs Report; Ryan White Planning Council of the Dallas Area Results from the 2021 Interim Needs Assessment;
- AA's Level Funding Attachment;
- Emerging Trends-Data Sources 2022-23- 2022 Needs Assessment

The members had a robust discussion about the core medical and support services and briefly discussed one or more of the aforementioned attachments. Members optioned to allocate FY 2024 Part A Formula and MAI funding Resources for the FY 2024 Priority Core Medical and Support Services. **And, tabled the Part B, State Services and Rebate funds until October's allocation meeting**

**All blue highlighted service categories represent the committee's allocations and the committee voted to approve the allocations as shown on the FY 2024 Allocation spreadsheet.*

Naomi Green, Vice-Chair, made a motion to use the FY 2023-24 Part A level funding expenditure percentages as the FY 2024 Part A proposed allocation percentages for the Dallas EMA. James Wright seconded the motion. The motion passed unanimously. The service categories and respective percentages are as follows:

1. AIDS Pharm. Asst.: 7.79%
2. Health Ins. Prem. & Cost Sharing Asst.: 10.14%
3. Medical Case Management: 6.90%
4. Mental Health: 2.37%
5. Oral Health Cae: 11.80%
6. Outpatient/ Ambulatory Health Svcs: 36.31%
7. Substance Abuse: 0.71%
- Core Services: 76.01%**
1. Food Bank/Home Delivered Meals: 4.19%
2. Housing: 2.38%
3. Linguistic Services: 0.05%
4. Medical Transportation: 6.96%
5. Non-Medical Case Management: 7.07%
6. Other Prof. Svcs – Legal: 1.16%
7. Outreach Lost to Care: 0.36%
8. Referral fo Healthcare: 1.80%
9. Respite Care: 0.03%
- Support Services: 23.99%**
- Grand total: \$16,015,605.35**

PART A-FORMULA and SUPPLEMENTAL

Resource Allocation Scenarios

Period under consideration FY2024-25

	SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24	
		Level Funding		5% decrease		5% increase	
		%	\$	\$ diff	\$	\$ diff	\$
1	AIDS Drug Asst. Program (ADAP)		\$ -		\$ -		\$ -
2	AIDS Pharm. Asst.	7.79%	1,246,863.78	(62,389.65)	1,184,474.13	62,291.84	1,309,155.62
3	Early Intervention Services		-				
4	Health Ins. Prem.& Cost Sharing Asst.	10.14%	1,623,683.90	(81,204.93)	1,542,478.97	81,161.27	1,704,845.17
5	Home and Comm. Based Health Care		-				
6	Home Healthcare		-				
7	Hospice Care		-				
8	Medical Case Management	6.90%	1,105,370.85	(55,243.62)	1,050,127.23	55,296.09	1,160,666.94
9	Medical Nutrition Therapy		-				
10	Mental Health	2.37%	378,784.72	(18,954.11)	359,830.61	18,922.80	397,707.52
11	Oral Health Care	11.80%	1,889,924.50	(94,422.99)	1,795,501.51	94,577.17	1,984,501.67
12	Outpatient/Ambulatory Health Svcs	36.31%	5,814,843.55	(290,797.01)	5,524,046.54	290,681.58	6,105,525.13
13	Substance Abuse	0.71%	113,687.28	(5,662.02)	108,025.26	5,709.06	119,396.34
14	Child Care		-				
15	Emergency Financial Asst.		-				
	Core Services	76.01%	\$ 12,173,158.58	\$ (608,674.33)	\$ 11,564,484.25	\$ 608,639.80	\$ 12,781,798.38
16	Food Bank/Home Delivered Meals	4.19%	\$ 670,452.34	\$ (33,559.76)	\$ 636,892.58	\$ 33,481.56	\$ 703,933.90
17	Health Edu./Risk Reduction		-				
18	Housing	2.38%	381,525.04	(19,107.91)	362,417.13	19,041.27	400,566.31
19	Linguistic Services	0.05%	8,276.72	(365.01)	7,911.71	467.80	8,744.52
20	Medical Transportation	6.96%	1,114,754.89	(55,803.06)	1,058,951.83	55,665.55	1,170,420.44
21	Non-Medical Case Management	7.07%	1,132,137.22	(56,601.23)	1,075,535.99	56,613.08	1,188,750.30
22	Other Prof. Svcs - Legal	1.16%	184,939.00	(9,207.77)	175,731.23	9,290.25	194,229.25
23	Outreach Lost to Care	0.36%	57,792.00	(2,866.48)	54,925.52	2,915.15	60,707.15
24	Referral for Healthcare	1.80%	287,868.91	(14,458.50)	273,410.41	14,321.54	302,190.45
25	Respite Care	0.03%	4,700.65	(288.35)	4,412.30	176.10	4,876.75
	Support Services	23.99%	\$ 3,842,446.77	\$ (192,258.08)	\$ 3,650,188.69	\$ 191,972.30	\$ 4,034,419.07
	Unobligated						
26	Oral Health, Substance Abuse, Emergency Financial, Housing		\$ -		\$ -		\$ -
27	Housing		-		-		-
28	Unobligated ?		-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
29			-				
30			-				
	Unobligated	0.00%	-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
	GRAND TOTAL	100.00%	\$ 16,015,605.35	\$ (800,780.27)	\$ 15,214,825.08	\$ 800,780.27	\$ 16,816,385.62
	check totals			#VALUE!	#VALUE!	#VALUE!	#VALUE!
		1.00%	160,156.05				
		0.50%	80,078.03				
		0.25%	40,039.01				
			16015605.35				

John Dornheim made a motion to use the FY 2023-24 MAI level funding expenditure percentages as the FY 2024 MAI proposed allocation percentages and add the unobligated funds to the AIDS Pharm. Asst. category for the Dallas EMA . James Wright seconded the motion. The motion passed unanimously. The service categories and respective percentages are as follows:

- 1. AIDS Pharm. Asst.: 9.96%

- 2. Medical Case Management: 12.18%
- 3. Oral Health Cae: 6.79%
- 4. Outpatient/ Ambulatory Health Svcs: 53.99%
- Core Services: 82.92%**
- 5. Non-Medical Case Management: 17.09%
- Support Services: 17.09%**
- Grand total: \$1,541,964.30**

PART A-FORMULA and SUPPLEMENTAL							
Resource Allocation Scenarios							
Period under consideration FY2024-25							
SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24		
	Level Funding		5% decrease		5% increase		
	%	\$	\$ diff	\$	\$ diff	\$	
1 AIDS Drug Asst. Program (ADAP)		\$ -		\$ -		\$ -	
2 AIDS Pharm. Asst.	9.96%	153,526.50	(7,625.84)	145,900.66	7,732.13	161,258.63	
3 Early Intervention Services		-		-		-	
4 Health Ins. Prem.& Cost Sharing Asst.		-		-		-	
5 Home and Comm. Based Health Care		-		-		-	
6 Home Healthcare		-		-		-	
7 Hospice Care		-		-		-	
8 Medical Case Management	12.18%	187,836.15	(9,415.46)	178,420.69	9,365.66	197,201.81	
9 Medical Nutrition Therapy		-		-		-	
10 Mental Health		-		-		-	
11 Oral Health Care	6.79%	104,627.00	(5,162.59)	99,464.41	5,307.35	109,934.35	
12 Outpatient/Ambulatory Health Svcs	53.99%	832,515.15	(41,633.95)	790,881.20	41,616.70	874,131.85	
13 Substance Abuse		-		-		-	
14 Child Care		-		-		-	
15 Emergency Financial Asst.		-		-		-	
Core Services	82.92%	\$ 1,278,504.80	\$ (63,837.84)	\$ 1,214,666.96	\$ 64,021.84	\$ 1,342,526.64	
16 Food Bank/Home Delivered Meals		\$ -	\$ -	\$ -	\$ -	\$ -	
17 Health Edu./Risk Reduction		-	-	-	-	-	

PART A-FORMULA and SUPPLEMENTAL

Resource Allocation Scenarios

Period under consideration FY2024-25

SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24	
	Level Funding		5% decrease		5% increase	
	%	\$	\$ diff	\$	\$ diff	\$
18 Housing		-	-	-	-	-
19 Linguistic Services		-	-	-	-	-
20 Medical Transportation		-	-	-	-	-
21 Non-Medical Case Management	17.09%	263,459.50	(13,113.89)	250,345.61	13,238.28	276,697.78
22 Other Prof. Svcs - Legal		-	-	-	-	-
23 Outreach Lost to Care		-	-	-	-	-
24 Referral for Healthcare		-	-	-	-	-
25 Respite Care		-	-	-	-	-
Support Services	17.09%	\$ 263,459.50	\$ (13,113.89)	\$ 250,345.61	\$ 13,238.28	\$ 276,697.78
Unobligated						
26 Oral Health, Substance Abuse, Emergency Financial, Housing		\$ -		\$ -		\$ -
27 Housing		-		-		-
28 Unobligated ?		-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
29		-				
30		-				
Unobligated	0.00%	-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
GRAND TOTAL	100.010%	\$ 1,541,964.30	\$ (77,098.21)	\$ 1,464,866.09	\$ 77,098.22	\$ 1,619,062.52
check totals			#VALUE!	#VALUE!	#VALUE!	#VALUE!
	1.00%	15,419.64				
	0.50%	7,709.82				
	0.25%	3,854.91				

VII. **New Business:** N/A

VIII. **Adjournment:** James Kleitches, Chair, motioned to adjourn. John Dornheim seconded the motion. The meeting was adjourned at 7:13 PM.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon-Johnson, RWPC Office of Support

Date

Final Approval by:

James Kleitches, Allocations Chair
Naomi Green, Allocations Vice-Chair
Helen Zimba, RWPC Chair
John Dornheim, RWPC Vice-Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, September 25, 2023, at 5:15 PM.
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building