

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: May 15, 2023

Re: Allocations Committee Meeting Announcement

Please note that there will be an:

Allocations Committee Meeting

Monday, May 22, 2023, at 5:15 PM

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support Logane.Brazile@dallascounty.org on or before noon on Friday, May 19, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Vacant, Program Monitor
Marlen Rivera, Fiscal
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023**

ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients
to address the evolving needs of the HIV/AIDS community.*

AGENDA

Allocations Meeting

May 22, 2023

5:15 PM

- | | |
|--|---|
| I. Call to Order | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| II. Certification of Quorum | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| III. Introductions/Announcements | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| IV. Approval of the April 24, 2023, Meeting Minutes | Action Item |
| V. Office of Support Report | Office of Support |
| VI. PSRA Process: Factsheet/ Guide | Jasmine Sanders, Office of Support |
| VII. New Business | |
| VIII. Adjournment | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, June 26, 2023, 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
April 24, 2023, Allocation Meeting Minutes

Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Kelly Salinas
Courtney Thompson
John Dornheim

Corey Strickland
James Kleitches, **Chair**
James Wright

MEMBERS ABSENT

Pro Brewer
Buffie Bogue

Naomi Green, **Vice Chair**

RWPC STAFF PRESENT

Logane Brazile
RWPC Office of Support

Jasmine Sanders
RWPC Office of Support

Glenda Blackmon-Johnson
RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

Barbara Kakembo, PM
Nariah Webster, SFM

Wanda Scott, GM
Sonya Hughes, AA

Justin Henry, GM
Oscar Salinas, CQM

OTHERS PRESENT

Dwight Harry, ASD
Joni Wysocki, AIN/AHF

Kelly Salinas
Jonathan Gute
Seth Bell

- I. **Call to Order:** John Dornheim, opened the meeting at 5:15 PM and James Kleitches called the meeting to order at 5:16 PM.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Glenda Blackmon-Johnson, Office of Support, announced that the annual Grace Project is scheduled for May 19, 2023 through May 21, 2023 and the Planning Council has a table reserved with activities for attendees to participate. John Dornheim announced the Grace Project will be held at Westin Dallas Park Central Hotel at highway intersection I-75 and I-635. Glenda Blackmon-Johnson, Office of Support announced recognized the Administrative Agencies success during the HSRA site visit that was conducted on April 17th through April 21st. The Administrative Agency was invited to participate as speakers for the 2023 HRSA Conference and was invited to be participants in the HAB You Heard webinar for HRSA.
- IV. **Approval of March 27, 2023, Meeting Minutes:** John Dornheim, motioned to approve the Allocations Committee meeting minutes. Kelly Salinas seconded the motion. The motion passed with one abstention.
- V. **Office of Support Report:**
Allocation Committee (15 seats): 8 members (7 seats open)
The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.
Allocations membership consists of 8 people of whom 5 are Black, representing 62% reflectiveness.
The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.
Allocations membership consists of 8 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.
Allocations membership consists of 8 people of whom 3 are White, representing 38% reflectiveness.
Planning Council (33 seats): 28 members seated – 5 seats vacant

*RWPC Reflectiveness 33% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)

Vacant Mandatory Seat Categories:

- Representation of recently incarcerated
- Members of a Federally recognized Indian tribe

VI. **FY 2024 Part A PSRA Process Resource Allocation Planning: What's Important? Training:** Jasmine Sanders, Office of Support, provided a comprehensive Data training for the members which included an overview of the HRSA Part A Client Utilization Dashboard. Noted below are the elements introduced in the presentation to the committee in relation to the Resource Allocation process as it relates to the Priority Setting and Resource Allocation Process. The training criterion is shown below:

- Importance of developing directives
 - Identifying HSRA Expectations
 - Describing steps in Resource Allocation
 - FY 2022 YTD Expenditure Data
 - HRSA Compass Dashboard Client Characteristic Data, 2020
- Oscar Salinas, CQM introduced the committee to Performance Measuring data. The presentation objectives are as follows:
- Clients served in Dallas EMA/Sherman Denison HSDA, 2017-2020
 - CY 2020 Care Continuum data

Jasmine Sanders, Office of Support, announced that she and Oscar Salinas, CQM will work together to gather data and present the data to the committee. The committee expressed interest in receiving the data spreadsheets shared by Oscar Salinas, CQM in which Ms. Sanders agreed to share with the committee after the meeting.

VII. **New Business:** N/A

VIII. **Adjournment:** John Dornheim, called for a motion to adjourn. Kelly Salinas seconded the motion. The meeting was adjourned at 6:03 PM.

Drafted by:

Jasmine Sanders, Planner RWPC Office of Support

Date

Certified by:

Glenda Blackmon-Johnson, RWPC Office of Support

Date

Final Approval by:

James Kleitches, Allocations Chair
Naomi Green, Allocations Vice-Chair

Date

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NEXT SCHEDULED MEETING
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Dallas County Health and Human Services Building