

**Ryan White Planning Council of Dallas Area  
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: June 19, 2023

Re: Allocations Committee Meeting Announcement

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Please note that there will be an:

Allocations Committee Meeting

**Monday, June 26, 2023, at 5:15 PM**

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support [Logane.Brazile@dallascounty.org](mailto:Logane.Brazile@dallascounty.org) on or before noon on Friday, June 23, 2023. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager - Programmatic  
Wanda Scott, Grant Manager - Fiscal  
Glenda Blackmon-Johnson, RWPC Office of Support  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
David Kim, Program Monitor  
Vacant, Program Monitor  
Marlen Rivera, Fiscal  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Logane Brazile, RWPC Coordinator  
Jasmine Sanders, RWPC Planner  
Kofi Bissah, ADAP Liaison  
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207  
(214) 819-1840 telephone; (214) 819-6023**

# ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients  
to address the evolving needs of the HIV/AIDS community.*

## AGENDA

Allocations Meeting

June 26 2023

5:15 PM

- |  |   |                    |
|--|---|--------------------|
| I. Call to Order   | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |                    |
| II. Certification of Quorum                                      | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |                    |
| III. Introductions/Announcements                                 | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |                    |
| IV. <b>Approval of the April 24, 2023, Meeting Minutes</b>       |   | <b>Action Item</b> |
| V. <b>Approval of the May 22, 2023, Meeting Minutes</b>          |   | <b>Action Item</b> |
| VI. Office of Support Report                                     |   | Office of Support  |
| VII. 22-23 Final Expenditure Report                              |   | Discussion Item    |
| VIII. <b>22-23 Final State Services Reallocation</b>             |   | <b>Action Item</b> |
| IX. <b>23-34 State Rebate Allocation</b>                         |   | <b>Action Item</b> |
| X. <b>23-24 Full Awards (Actual) Budget</b>                      |   | <b>Action Item</b> |
| XI. <b>Approval of the FY 2023 Full Award Endorsement Letter</b> |   | <b>Action Item</b> |
| XII. New Business  |   |                    |
| XIII. Adjournment  | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |                    |

**Due to COVID-19  
Until Further Notice**

**NEXT SCHEDULED MEETING**

**Monday, July 24, 2023, 5:15 PM**

**Will be held via TELE-CONFERENCE**

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

**ALLOCATIONS COMMITTEE**  
**May 22, 2023, Allocation Meeting Minutes**

*Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.*

**MEMBERS PRESENT**

Kelly Salinas  
Wade Hyde

James Wright  
John Dornheim, **RWPC Chair**

Pro Brewer

**MEMBERS ABSENT**

Buffie Bouge  
James Kleitches, **Chair**

Naomi Green, **Vice-Chair**

Corey Strickland  
Courtney Thompson

**RWPC STAFF PRESENT**

Logane Brazile  
RWPC Office of Support

Jasmine Sanders  
RWPC Office of Support

**GRANTS STAFF MANAGEMENT PRESENT**

Wanda Scott, AA  
Oscar Salinas, CQM

Justin Henry, AA

Sonya Hughes, AA

**OTHERS PRESENT**

Dwight Harry, ASD  
Jonathan Gute, PHHS

Joni Wysocki, AIN/AHF

- I. **Call to Order:** John Dornheim, opened the meeting at 5:15 PM and James Kleitches called the meeting to order at 5:18 PM.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Wanda Scott, AA, announced an updated expenditure report will be given to members in June due to the Oracle System delays.
- IV. **Approval of March 27, 2023, Meeting Minutes:** John Dornheim, motioned to approve the Allocations Committee meeting minutes. ***N/A seconded the motion. The motion did not pass.***
- V. **Office of Support Report:**
  - Allocation Committee (15 seats): 8 members (*7 seats open*)
  - The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.
    - Allocations membership consists of 8 people of whom 5 are Black, representing 62% reflectiveness.
  - The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.
    - Allocations membership consists of 8 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
  - The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.
    - Allocations membership consists of 8 people of whom 3 are White, representing 38% reflectiveness.
  - Planning Council (33 seats): 28 members seated – 5 seats vacant
  - \*RWPC Reflectiveness 32% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)
  - Vacant Mandatory Seat Categories:
    - Representation of recently incarcerated
    - Members of a Federally recognized Indian tribe

VI. **PSRA Process: Factsheet/ Guide:** Jasmine Sanders, Office of Support, introduced the PSRA Process Factsheet: HRSA Compass Dashboard Data for the Dallas EMA, 2021. The following information was presented:

- *PSRA Process Background & Information*
- *About HRSA Compass Dashboard*
- *Viral Suppression vs. Retention in Care for the Dallas EMA, 2021*
- *Viral Suppression Tables & Charts*
- *Definitions*
- *How does the RWPC use data to inform Part A activities?*
- *Conclusions & Next Steps for the RWPC of Dallas*

VII. **New Business:** N/A

VIII. **Adjournment:** Wade Hyde motioned to adjourn. Kelly Salinas seconded the motion. The meeting was adjourned at 5:36 PM.

Drafted by:

\_\_\_\_\_  
Logane Brazile , RWPC Office of Support

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
James Kleitches, Allocations Chair  
Naomi Green, Allocations Vice-Chair  
Helen Zimba, RWPC Chair  
John Dornheim, RWPC Vice-Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
**NEXT SCHEDULED MEETING**  
**Monday, June 26, 2023, at 5:15 PM.**  
**Will be held via TELE-CONFERENCE**  
**Dallas County Health and Human Services Building**