

**Ryan White Planning Council of Dallas Area  
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: July 21, 2023

Re: Allocations Committee Meeting Announcement

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Please note that there will be an:

Allocations Committee Meeting

**Monday, August 28, 2023, at 5:15 PM**

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support [Logane.Brazile@dallascounty.org](mailto:Logane.Brazile@dallascounty.org) on or before noon on Friday, August 25, 2023. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager - Programmatic  
Wanda Scott, Grant Manager - Fiscal  
Glenda Blackmon-Johnson, RWPC Office of Support  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
David Kim, Program Monitor  
Melody Lee, Fiscal  
Tyreece Stephens, Fiscal  
Marlen Rivera, Fiscal  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Logane Brazile, RWPC Coordinator  
Jasmine Sanders, RWPC Planner  
Kofi Bissah, ADAP Liaison  
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207  
(214) 819-1840 telephone; (214) 819-6023**

# ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients  
to address the evolving needs of the HIV/AIDS community.*

## AGENDA

Allocations Meeting

August 28, 2023

5:15 PM

- |   |   |
|---|---|
| I. Call to Order  | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| II. Certification of Quorum                               | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| III. Introductions/Announcements                          | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| IV. <b>Approval of the July 28, 2023, Meeting Minutes</b> | <b>Action Item</b>  |
| V. Office of Support Report                               | Office of Support   |
| VI. Historical Data Dashboard                             | Fiscal Team   |
| - <i>Client Utilization</i>                               |   |
| - <i>Historical Expenditure Data by Service Category</i>  |   |
| VII. <b>FY 2024 Priority Resource Allocation</b>          | Discussion/ <b>Action Item</b>                                  |
| VIII. New Business  |   |
| IX. Adjournment   | James Kleitches, Chair or Naomi Green, Vice-Chair or RWPC Chair |

**Due to COVID-19  
Until Further Notice**

NEXT SCHEDULED MEETING

**Monday, September 25, 2023, 5:15 PM**

**Will be held via TELE-CONFERENCE**

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

**ALLOCATIONS COMMITTEE**  
**July 24, 2023, Allocation Meeting Minutes**

*Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.*

**MEMBERS PRESENT**

Corey Strickland  
Naomi Green, Vice-Chair  
Wade Hyde

James Kleitches, Chair  
Buffie Bouge  
Pro Brewer

Kelly Salinas  
James Wright

**MEMBERS ABSENT**

Courtney Thompson

**RWPC STAFF PRESENT**

Logane Brazile  
RWPC Office of Support

Jasmine Sanders  
RWPC Office of Support

Glenda Blackmon-Johnson,  
RWPC Office of Support

**GRANTS STAFF MANAGEMENT PRESENT**

Sonya Hughes, AA  
Oscar Salinas, CQM  
Wanda Scott, AA

Marlen Rivera, AA  
LeShaun Murphy, AA

Nariah Webster, AA  
Melody Lee, AA

**OTHERS PRESENT**

Jonathan Gute, PHHS  
Joni Wysocki, AIN.AHF

Dwight Harry, ASD

- I. **Call to Order:** James Kleitches, Chair, opened the meeting at 5:15 PM and called the meeting to order at 5:18 PM.
- II. **Certification of Quorum:** Quorum was established by James Kleitches, Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** N/A
- IV. **Approval of the June 26, 2023, Meeting Minutes:** James Wright motioned to approve the Allocations Committee meeting minutes. Corey Strickland seconded the motion. The motion passed.
- V. **Office of Support Report:**  
Allocation Committee (15 seats): 9 members (6 seats open)  
The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.  
Allocations membership consists of 9 people of whom 5 are Black, representing 56% reflectiveness.  
The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.  
Allocations membership consists of 9 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.  
The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.  
Allocations membership consists of 9 people of whom 4 are White, representing 44% reflectiveness.  
Planning Council (33 seats): 30 members seated – 3 seats vacant  
\*RWPC Reflectiveness 33% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)  
Vacant Mandatory Seat Categories:
  - Representation of recently incarcerated
  - Members of a Federally recognized Indian tribe

- VI. **PSRA Process Review + FY 2024 Ballot Results:** Jasmine Sanders, Office of Support, reviewed the PSRA Process over viewing the following:
- *Training Timeline*
  - *Data Sources*
  - *Ranking Process*

### FY 2024 Priority Setting Process Ballot

<b>Core Medical Services - Parts A, B, State Services</b>	<b>Rank 1 - 14</b>
<b>Service Category</b>	<b>FY 2024 Rank</b>
Outpatient/Ambulatory Health Services	1
Oral Health Care	8
Medical Case Management	4
AIDS Pharmaceutical Assistance	2
Mental Health	5
Early Intervention Services	5(t)
Substance Abuse	9
Health Insurance and Cost Sharing Assistance	7
Home and Community Based Health Care	11
Home Health Care	12
Medical Nutrition Therapy	13
Hospice Care	14
Referral for Health Care and Support Services	10
AIDS Drug Assistance Program	3

<b>Support Services - Parts A, B, State Services</b>	<b>Rank 1 - 14</b>
<b>Service Category</b>	<b>FY 2024 Rank</b>
Food Bank	2
Case Management	1
Outreach – Lost to Care	3(t)
Medical Transportation	6
Housing-Based Case Management	3
Home Delivered Meals	9
Congregate Housing	8
Emergency Financial Assistance	7
Other Professional Services (Legal Services)	14
Respite Care for Adults	10
Day Respite Care for Children/Youth/Adults	12
Health Education/Risk Reduction	5
Child Care Services	11
Linguistic Services	13

### **Minority AIDS Initiative (MAI)**

	<b>Rank 1 -5</b>
<b>Core Medical Services</b>	<b>FY 2024 Rank</b>
Outpatient/Ambulatory Health Services	<b>1</b>
Oral Health Care	<b>4</b>
AIDS Pharmaceutical Assistance	<b>2</b>
Medical Case Management	<b>3</b>
Substance Abuse	<b>5</b>
	<b>Rank 1 - 3</b>
<b>Support Services</b>	<b>FY 2024 Rank</b>
Food Bank	<b>1</b>
Medical Transportation	<b>3</b>
Non-Medical Case Management	<b>2</b>

- VII. **New Business:** James Kleitches, Chair, requested the Office of Support provide Client Utilization data across all grants, Historical Rankings, and Expenditure Data by service category for the August meeting.
- VIII. **Adjournment:** James Kleitches, Chair, motioned to adjourn. Naomi Green, Vice-Chair, seconded the motion. The meeting was adjourned at 5:45 PM.

Drafted by:

\_\_\_\_\_  
Logane Brazile, RWPC Office of Support

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
James Kleitches, Allocations Chair  
Naomi Green, Allocations Vice-Chair  
Helen Zimba, RWPC Chair  
John Dornheim, RWPC Vice-Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
**NEXT SCHEDULED MEETING**  
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**Dallas County Health and Human Services Building**