

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: September 13, 2024

Re: Allocations Committee Meeting Announcement

Please note that there will be an:

Allocations Committee Meeting

Monday, September 23, 2024, at 5:15 PM

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75247

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify RWPC Office of Support at gblackmonjohnson@dallascounty.org on or before noon on Friday, September 20, 2024. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Program Monitor
David Kim, Program Monitor
Melody Lee, Fiscal
Tyreece Stephens, Fiscal
Marlen Rivera, Fiscal
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients
to address the evolving needs of the HIV/AIDS community.*

AGENDA

Allocation Meeting
September 23, 2024
5:15 PM

- | | |
|--|--|
| I. Call to Order | Corey Strickland, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| II. Certification of Quorum | Corey Strickland, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| III. Introductions/Announcements | Corey Strickland, Chair or Naomi Green, Vice-Chair or RWPC Chair |
| IV. Approval of the August 26, 2024, Meeting Minutes | Action Item |
| V. Office of Support Report | Office of Support |
| VI. Allocation Recommendations:
FY 25-26 Part B Formula and State Services Allocation Recommendation | Action Item |
| VII. New Business | |
| VIII. Adjournment | Corey Strickland, Chair or Naomi Green, Vice-Chair or RWPC Chair |

Until Further Notice

NEXT SCHEDULED MEETING

Monday, October 28, 2024, 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
August 26, 2024, Allocation Meeting Minutes

Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Antwon Penny
Naomi Green, Vice-Chair

John Dornheim*
James Wright

Buffie Bouge
Wayde Hyde

MEMBERS ABSENT

Corey Strickland, Chair

Dr. Pro Brewer

Auntjuan Wiley

RWPC STAFF PRESENT

Glenda Blackmon-Johnson,
RWPC Office of Support

RWPC Office of Support

RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

LeShaun Murphy, AA
Marlen Rivera, AA

Justin Henry, AA
Melody Lee, AA

Nariah Webster, AA
Sonya Hughes, AD

OTHERS PRESENT

Kristin Woods-Parkland
TAndria Tucker, Parkland
Seth Bell

Joni Wysocki, AIN/AHF
Dwight Harry, ASD
Shariyum H., Legacy Cares

HerNomi Houston
Charlot Mai, Blaq Linq
Pam Barnes, HSNT

- I. **Call to Order:** Naomi Green, Vice Chair, opened the meeting stating the meeting housekeeping rules at 5:20 PM and called the meeting to order at 5:26 PM.
- II. **Certification of Quorum:** Quorum was established by Naomi Green, Vice Chair, and certified by the Glenda Blackmon Johnson, RWPC Office of Support.
- III. **Introductions/Announcements:**
Sonya Hughes announced short term rental or utility assistance is available to expend through October. HOPWA Rental, Mortgage or Utility Assistance please call 214-819-2844.
- IV. **Approval of the July 22, 2024, Meeting Minutes:** John Dornhiem motioned to approve the Allocations Committee meeting minutes. James Wright seconded the motion. The motion passed unanimously.
- V. **Office of Support Report:**
Allocation Committee (15 seats): 8 members (*7 seats open*)
The 1st group impacted with the highest numbers is Blacks at 11,417 or 42.55% representation.
Allocations membership consists of 8 people of whom 5 are Black, representing 62% reflectiveness.
The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 7,036 or 26.23% representation.
Allocations membership consists of 8 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
The 3rd group impacted with the next highest numbers is White at 6,500 or 24.23% representation.
Allocations membership consists of 8 people of whom 3 are White, representing 37% reflectiveness.
Planning Council (33 seats): 26 members seated – 7 seats vacant
*RWPC Reflectiveness 31% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)
Vacant Mandatory Seat Categories:
➤ Members of a Federally recognized Indian tribe as represented in the population
- VI. **Allocation Recommendation:** Nariah Webster and Marlen Rivera with the GMD Fiscal Unit provided an overview, of the reallocations for FY 2024-25 Part A and Part B Sherman Denison with accompanying spreadsheets for the reallocations. Explaining that funds were returned in Core Medical and Support Services. The Values highlighted blue reflects funds which were returned to the Administrative Agency; values highlighted in red reflects funds which were requested for increased for service provision. Members reviewed and discussed trending issues with the service categories & recommendations. *Wayde Hyde made the motion to approve the FY 2024 Part A Formula/Supplementtl and Part B Reallocation Recommendations as shown on the spreadsheet below. Buffie Bogue second the motion. The motion passed with 1 abstention.*

FY 2024-2025 Ryan White Part A Formula

FY 2024 RANK	Service Category	FY 2024-25 % Allocated Service Awards	FY 2023-24 Amend No. Service Allocation Awards	FY 2024-25 Total Returned Funds	FY 2024-25 Total Requested for Increase	FY 2024-25 Approve/Deny Base on Need	FY 2024-25 Revised % Allocated	FY 2024-25 Revised Award #1
	Core Medical							
1	Outpatient/Ambulatory Medical Care	36.31%	\$1,952,837				36.31%	\$1,952,837
2	Oral Health Care	11.80%	\$1,284,534				11.80%	\$1,284,534
3	Medical Case Management	6.90%	\$751,243				6.90%	\$751,243
4	Mental Health Services	2.37%	\$258,043	\$29,644			2.10%	\$228,199
5	AIDS Pharmaceutical Assistance	7.79%	\$848,142		\$41,386.00		8.17%	\$889,528
6	Early Intervention Services	0.00%	\$0				0.00%	\$0
7	Health Ins Cost Sharing Assistance	10.14%	\$1,103,822	\$25,317.00			9.92%	\$1,078,505
8	Substance Abuse Outpatient Care	0.71%	\$77,301				0.71%	\$77,301
9	Home and Community Based HS	0.00%	\$0				0.00%	\$0
10	Home Health Care	0.00%	\$0				0.00%	\$0
11	Medical Nutrition Therapy	0.00%	\$0				0.00%	\$0
12	Hospice Services	0.00%	\$0				0.00%	\$0
	Subtotal (Core)	76%	\$8,275,922	\$55,161	\$41,386		76%	\$8,262,147
	Support Services							
1	Food Bank/Home Delivered Meals	4.13%	\$455,749				4.13%	\$455,749
2	Case Management (non-medical)	7.07%	\$769,691	\$30,000	\$30,000		7.07%	\$769,691
3	Medical Transportation	6.96%	\$757,635	\$6,439.00			6.88%	\$749,196
4	Outreach Services	0.36%	\$39,255				0.36%	\$39,255
5	Housing-based Case Management	0.00%	\$0				0.00%	\$0
6	Emergency Financial Assistance	0.00%	\$0				0.00%	\$0
7	Housing Services	2.38%	\$259,424				2.38%	\$259,424
8	Legal Services/Other Prof Services	1.15%	\$125,510				1.15%	\$125,510
9	Health Education / Risk Reduction	0.00%	\$0				0.00%	\$0
10	Day Respite Care for Children/Youth	0.00%	\$0				0.00%	\$0
11	Respite Care	0.03%	\$3,206				0.03%	\$3,206
12	Child Care Services	0.00%	\$0				0.00%	\$0
13	Linguistic Services	0.05%	\$5,449				0.05%	\$5,449
14	Referral for Healthcare	1.89%	\$195,737	\$18,190.00	\$40,404.00		2.00%	\$217,951
	Subtotal (Support)	23.99%	\$2,611,636	\$36,629	\$70,404		24.11%	\$2,625,431
	Total Obligated for Service Delivery	100%	\$10,887,578					\$10,887,578
	ADMIN. Adjust.							
	CCM							
	AA							
	PR/PC							
	Total Available for Reallocation			\$111,790	\$111,790		100.00%	\$10,887,578

Funding	Core Services	Supportive Services	75/25 Rule %
Part A Formula	\$8,262,147	\$2,625,431	Core Services 76.48%
Part A Supplemental	\$4,418,549	\$1,393,956	Supportive Services 23.52%
Part A MAJ	\$1,184,917	\$344,237	
Cumulative Part A Total:	\$ 13,865,213.00	\$4,263,624	100%

Allocation Committee Chair, or Corey Strickland	Vice Chair, Naomi Green	Date
Executive Committee Chair, or Vice Chair, John Helen Zimba	Domheim	Date
RWPC Chair, Helen Zimba	or Vice Chair, John Domheim	Date

Statement of Conflict: Conflicted members are those providing services in the following categories: All funded providers.

FY 2024-2025 Ryan White Part A Supplemental

FY 2024 RANK	Service Category	FY 2024-25 Initial % Allocated	FY 2023-24 Award No. Services Allocation Awards	FY 2024-25 Total Retained Funds	FY 2024-25 Total Requested for Increase	FY 2024-25 Approve/Deny Base on Need	FY 2024-25 Revised % Allocated	FY 2024-25 Revised Award #1
	Core Medical							
1	Outpatient/Ambulatory Medical Care	36.31%	\$2,110,562				36.31%	\$2,110,562
2	Oral Health Care	11.60%	\$685,819				11.60%	\$685,819
3	Medical Case Management	6.90%	\$401,935	\$21,281			6.53%	\$379,754
4	Mental Health Services	2.37%	\$137,747				2.37%	\$137,747
5	AIDS Pharmaceutical Assistance	7.75%	\$452,703		\$21,281		8.16%	\$474,064
6	Early Intervention Services	0.00%					0.00%	\$0
7	Healthcare Cost Sharing Assistance	10.14%	\$589,367				10.14%	\$589,367
8	Substance Abuse Outpatient Care	0.71%	\$41,266				0.71%	\$41,266
9	Home and Community Based HS	0.00%	\$0				0.00%	\$0
10	Home Health Care	0.00%	\$0				0.00%	\$0
11	Medical Nutrition Therapy	0.00%	\$0				0.00%	\$0
12	Hypertension Services	0.00%	\$0				0.00%	\$0
	Subtotal (Core)	76.02%	\$4,418,149	\$21,281	\$21,281		76.02%	\$4,418,149
	Support Services							
1	Food Bank/Home Delivered Meals	4.19%	\$243,294				4.19%	\$243,294
2	Case Management (non-medical)	7.07%	\$410,857				7.07%	\$410,857
3	Medical Transportation	6.96%	\$404,581				6.96%	\$404,581
4	Outreach Services	0.36%	\$20,982				0.36%	\$20,982
5	Housing-based Case Management	0.00%					0.00%	\$0
6	Emergency Financial Assistance	0.00%					0.00%	\$0
7	Housing Services	2.38%	\$138,986				2.38%	\$138,986
9	Legal Services/Other Prof Services	1.15%	\$66,858				1.15%	\$66,858
10	Health Education / Risk Reduction	0.00%	\$0				0.00%	\$0
11	Day Respite Care for Children/Youth	0.00%	\$0				0.00%	\$0
12	Respite Care	0.00%	\$1,686				0.00%	\$1,686
13	COVID Care Services	0.00%	\$0				0.00%	\$0
14	Urgent Care Services	0.05%	\$2,906				0.05%	\$2,906
15	Referral for Healthcare	1.80%	\$104,366				1.80%	\$104,366
	Subtotal (Support)	23.98%	\$1,393,956	\$0	\$0		23.98%	\$1,393,956
	Total Obligated for Service Delivery		\$5,812,105					\$5,812,105
	ADMIN, Adjust							
	CGM							
	AA							
	PS/PC							
	Total Available for Reallocation	100.00%	\$5,812,105	\$21,281	\$21,281		100.00%	\$5,812,105

Funding	Core Services	Supportive Services	FY/25 Rule %
Part A Formula	\$8,263,147	\$2,625,431	Core Services 76.48%
Part A Supplemental	\$4,418,149	\$1,393,956	Supportive Services 23.52%
Part A NAI	\$1,184,917	\$444,237	
Cumulative Part A Totals	\$13,866,213.00	\$4,463,624	100%

Allocation Committee Chair, Corey Strickland	or Vice Chair, Naomi Gross	Date: _____
Executive Committee Chair, Helen Zimba	or Vice Chair, John Deenbein	Date: _____
RWFC Chair, Helen Zimba	or Vice Chair, John Deenbein	Date: _____

Statement of Conflict: Confirmed members are those providing services in the following categories: All funded providers.

FY 2024-2025 Ryan White Part B Formula Sherman-Denison

FY 2024 RANK	Service Category	FY 2024-25 New % Allocated	FY 2024-25 Amend No. Service Allocation Awards	FY 2024-25 Total Returned Part B Funds	FY 2024-25 Total Requested for Increase Per Service Category	FY 2024-25 Approve/Thru Base on Need	FY 2024-25 Revised % Allocated	FY 2024-25 Revised Award #1
	Core Medical							
1	Outpatient/Ambulatory Medical Care	19.18%	\$48,411.00				19.18%	\$ 48,411.00
2	Oral Health Care	6.69%	\$15,195.00				6.69%	\$ 15,195.00
3	Medical Case Management	17.82%	\$43,435.00				17.82%	\$ 43,435.00
4	Mental Health Services	1.97%	\$4,470.00				1.97%	\$ 4,470.00
5	AIDS Pharmaceutical Assistance	4.53%	\$10,241.00	\$4,956.00			2.35%	\$ 5,825.00
6	Early Intervention Services						0.00%	\$ -
7	Health Insurance Counseling Assistance	15.92%	\$38,121.00		\$2,900.00		17.00%	\$ 38,621.00
8	Substance Abuse Outpatient Care	6.65%	\$15,800	\$55.00			0.01%	\$ 58.00
9	Home and Community Based HS							\$ -
10	Home Health Care							\$ -
11	Medical Nutrition Therapy							\$ -
12	Hospice Services							\$ -
	Subtotal (Core)	66.89%	\$148,519.00	\$ 4,971.00	\$ 2,900.00		65.00%	\$147,597.00
	Support Services							
1	Food Bank/Home Delivered Meals	4.49%	\$10,195.00				4.49%	\$ 10,195.00
2	Care Management (non-medical)	7.12%	\$16,558.00				7.12%	\$ 16,558.00
3	Medical Transportation	22.29%	\$53,580.00		\$2,471.00		23.98%	\$ 58,051.00
4	Outreach Services							\$ -
5	Housing-based Case Management							\$ -
6	Emergency Financial Assistance							\$ -
7	Housing Services							\$ -
8	Legal Services/Other Prof Services							\$ -
9	Health Education / Risk Reduction							\$ -
10	Day Respite Care for Children/Youth							\$ -
11	Respite Care							\$ -
12	Child Care Services							\$ -
13	Urgent Care Services							\$ -
14	Urgent Care Services							\$ -
15	Referral for Healthcare							\$ -
	Subtotal (Support)	30.91%	\$75,941.00	\$ -	\$ 2,471.00		35.00%	\$ 79,412.00
	Total Obligated for Service Delivery		\$226,519.00				100.00%	\$226,519.00
	ADMIN, Total							
	Core Services							
	Support Services							
	Total Available for Reconciliation	100%	\$226,519.00	\$4,971.00	\$4,971.00			

Service Category	Total	75/25 Rule %	
Core Services	\$147,597.00	65.00%	
Support Services	\$79,412.00	35.00%	
Total	\$226,519.00	100%	

Allocation Committee Chair, or Vice Chair, Naomi Gross
Cory Strickland

Date

Executive Committee Chair, or Vice Chair, John Dornheim
Helen Zimba

Date

RWPC Chair, Helen Zimba or Vice Chair, John Dornheim

Date

Statement of Conflict: Conflicted members are those providing services in the following categories: All listed providers

- Nariah Webster with the GMD Fiscal Unit provided an overview of the historical data for allocations and expenditures for FY 2020 through FY 2024. The Allocation Committee conducted a review of the FY 2025 funding allocation spreadsheets; allocation options for Part A Formula were based on prior year's expenditures for allocations. Nariah also informed the committee of the **Unobligated Funds** (84,493.79 and for MAI 124.00) which needed to be allocated to the Core Medical and Support Services while maintaining the 75/25 allocation rule. The members conducted a robust discussion regarding trends and areas of need related to each of the categories. The committee opted, with the exception of **Oral Health, Outpatient/Ambulatory/Emergency Financial Assistance and Medical Transportation** categories, to level fund the remaining Core Medical and Support Service Categories. *Wade Hyde made a motion to approve the FY 2025-26 Part A Formula/Supplemental/MAI Recommendations as shown on the spreadsheets. James Wright second the motion. The motion passed with 1 abstention.*

PART A-FORMULA and SUPPLEMENTAL			
Resource Allocation Scenarios			
Period under consideration FY2025-26			
	SERVICE CATEGORY	FY2025-26	
		%	\$
1	AIDS Drug Asst. Program (ADAP)		\$ -
2	AIDS Pharm. Asst.	4.33%	714,149.79
3	Early Intervention Services		-
4	Health Ins. Prem.& Cost Sharing Asst.	9.47%	1,563,668.56
5	Home and Comm. Based Health Care		-
6	Home Healthcare		-
7	Hospice Care		-
8	Medical Case Management	6.00%	991,023.40
9	Medical Nutrition Therapy		-
10	Mental Health	1.22%	200,919.81
11	Oral Health Care	12.24%	2,019,958.14
12	Outpatient/Ambulatory Health Svcs	41.83%	6,904,182.32
13	Substance Abuse	0.64%	105,944.33
14	Child Care		-
	Core Services	75.73%	\$ 12,499,846.35
16	Food Bank/Home Delivered Meals	4.60%	\$ 758,433.81
15	Emergency Financial Asst.	0.08%	\$ 12,674.06
17	Health Edu./Risk Reduction		-
18	Housing	2.11%	\$ 348,824.44
19	Linguistic Services	0.08%	\$ 13,380.94
20	Medical Transportation	7.35%	\$ 1,213,478.38
21	Non-Medical Case Management	8.08%	\$ 1,334,146.54
22	Other Prof. Svcs - Legal	0.75%	\$ 124,244.00
23	Outreach Lost to Care	0.20%	\$ 32,749.23
24	Referral for Healthcare	1.00%	165,726.25
25	Respite Care	0.01%	1,625.00
	Support Services	24.27%	\$ 4,005,282.65
		Allocation Committee Chair, Corey Strickland	or Vice Chair, Naomi Green
			Date
		Executive Committee Chair, Helen Zimba	or Vice Chair, John Dornheim
			Date
		RWPC Chair, Helen Zimba	or Vice Chair, John Dornheim
			Date

PART A- MAI			
Resource Allocation Scenarios			
Period under consideration FY2025-26			
	SERVICE CATEGORY	FY2025-26	
		%	\$
1	AIDS Drug Asst. Program (ADAP)		\$ -
2	AIDS Pharm. Asst.	2.53%	35,848.00
3	Early Intervention Services		-
4	Health Ins. Prem.& Cost Sharing Asst.		-
5	Home and Comm. Based Health Care		-
6	Home Healthcare		-
7	Hospice Care		-
8	Medical Case Management	8.12%	114,942.00
9	Medical Nutrition Therapy		-
10	Mental Health		-
11	Oral Health Care	7.72%	109,355.00
12	Outpatient/Ambulatory Health Svcs	60.28%	853,379.00
13	Substance Abuse		-
14	Child Care		-
15	Emergency Financial Asst.		-
	Core Services:	78.65%	\$ 1,113,524.00
16	Food Bank/Home Delivered Meals		\$ -
17	Health Edu./Risk Reduction		-
18	Housing		-
19	Linguistic Services		-
20	Medical Transportation		-
21	Non-Medical Case Management	21.34%	302,150.00
22	Other Prof. Svcs - Legal		-
23	Outreach Lost to Care		-
24	Referral for Healthcare		-
25	Respite Care		-
	Support Services:	21.34%	\$ 302,150.00
		Allocation Committee Chair, Corey Strickland	or Vice Chair, Naomi Green
			Date
		Executive Committee Chair, Helen Zimba	or Vice Chair, John Dornheim
			Date
		RWPC Chair, Helen Zimba	or Vice Chair, John Dornheim
			Date

VII. **New Business:** Glenda Blackmon Johnson, office of support reminded members that allocations for Part B allocations will be on the meeting agenda for next month September 23, 2024 at 5:15 pm.

VIII. **Adjournment:** James Wright, motioned to adjourn. John Dornheim seconded the motion. The meeting was adjourned at 6:33 PM.

Drafted by: Glenda Blackmon-Johnson 8.27.24

Glenda Blackmon-Johnson, RWPC Office of Support

Certified by: Glenda Blackmon-Johnson

Glenda Blackmon-Johnson, RWPC Office of Support

Final Approval by:

Corey Strickland, Allocations Chair

Naomi Green, Allocations Vice-Chair

Helen Zimba, RWPC Chair

John Dornheim, RWPC Vice-Chair

NEXT SCHEDULED MEETING

Monday, September 23, 2024, at 5:15 PM.

Will be held Virtually