

CONSUMER COUNCIL COMMITTEE MEETING

April 18, 2018

MINUTES

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair
John Dornheim

Helen E. Turner
James Gipson
Ricky Tyler

Robert L. McGee II
Julie Jackson

MEMBERS ABSENT

Christopher Grime

Karin Petties

Linda Freeman

Lionel Hillard

COUNCIL STAFF PRESENT

Annie Sawyer-Williams, Coordinator
Justin M. Henry, RWPC Health Planner

Glenda Blackmon-Johnson, RWPC Program Manager

GRANTS MANAGEMENT STAFF PRESENT

Sonia Contreras, Health Advisor
Angi Jones, Quality Assurance Advisor

Lynn Smith-Clay, Grants Management Officer

OTHERS PRESENT

Tracy Bissett, AIN

Skylar Lange, AIN

Jennifer Kendrick, PHHS

Linda Norman, DCHHS

- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 9:05 AM.
- II. **Certification of Quorum:** Quorum was established and certified by Annie Sawyer-Williams, RWPC Coordinator, and confirmed by Auntjuan Wiley.

Quorum established 9:15AM
- III. **Introductions/Announcements:**
 - a. Helen E. Turner announced Legacy Counseling Center's Grace Project on April 21-23, 2018.
 - b. She also reminded everyone of the elections month.
- IV. **Approval of the March 22, 2018 Minutes:** *Helen E. Turner motioned to accept the minutes as written. Ricky Tyler seconded the motion. The motion passed unanimously.*
- V. **Office of Support Report:** No Report
- VI. **2019 Priority Setting Guide Presentation:** Mr. Justin M. Henry gave an overview of the FY 2019 Priority Setting Guide. The guide includes information about the Priority Setting Process, Description of the Dallas Planning Area (DPA), Epidemiological Data, CY 2015-2017 Unduplicated Client Utilization Data, FY 2017 Expenditure Data, 2016 Comprehensive Needs Assessment Data, the Needs, Use, and Accessibility table, MAI Information, FY 2018-2018 Service Category Rankings, FY 2019 Priority Setting Ranking Ballots and 2016 Dallas EMA Treatment Cascade.

Each year the Ryan White Planning Council (RWPC) is charged with establishing priorities for the following fiscal year. This process gives an idea of what was done in the past and what can be done in the future. The decision-making process will consist of committee members

individually assigning each service category a number for Part A, Part B, State Services, and Minority AIDS Initiative (MAI). The RWPC of the Dallas area is responsible for HIV service planning for the Dallas Eligible Metropolitan Area (EMA), Dallas HIV Services Delivery Area (HSDA), and the Sherman-Denison HSDA

- 2016 Epidemiological Data for the Dallas EMA: provides projected population data by sex, race and age.
- 2017 Utilization Data for the Dallas EMA: Represents one of the three criteria used in the Dallas area priority-setting process. The patterns can be affected by a number of things including: decreased number of unduplicated clients served, a decrease or increase in funding for a particular service, increase in the cost per unit, or a change in the service category definition. The data is trended for three calendar years.
- Expenditure Data: The expenditures section rounds out the three data sources that will be used in the Dallas area priority-setting process.
- Needs Assessment Data: The 2016 Comprehensive Needs Assessment surveyed clients in the Dallas area regarding service needs and barriers to care. Clients were given a list of services and asked if they need the service. This data was compiled and presented as the percentage of people responding that they needed the service. The following questions were asked about 27 core and support services outlined:

Do you use this service now or over the past year?

- *If a service is being used, it is assumed the service is needed.*
- *If the service is not being used, the next question asked about need for the service.*

Unfulfilled need or a service

- *If someone is not using the service but states a need for it, he/she is considered to have an unfulfilled need for the service.*

Priority populations:

- Black/African-American men and women,
 - Hispanic/Latinos
 - MSM
 - Transgender
 - Youth 13-24
- Needs, Use, Accessibility Prioritization table: the table used to help in the prioritization process by comparing and contrasting the service categories from three different angles.
 - Need: The percentage of PLWHA, both in-and out-of-care, in the FY 2016 Needs Assessment sample reporting a need for the service.
 - Use: The number of clients who have received each service in the past 12 months, and have been recorded in ARIES.
 - Accessibility: The percentage of PLWHA, both in-and out-of-care, in the FY 2016 Needs Assessment sample reporting their needs for this service were easily met.
 - Minority AIDS Initiative (MAI): The committee was presented with utilization data by race for African American and Hispanic.

VII. New Business: N/A

VIII. **Adjournment:** *Donna Wilson motioned to adjourn. John Dornheim seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 10:32 AM.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, April 26, 2018 12:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX