

CONSUMER COUNCIL COMMITTEE MEETING

April 25, 2019

MINUTES

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair	Alexander Deets	Donna Wilson, Vice Chair
Helen E. Turner	Linda Freeman	Ricky Tyler
Jamie Collins	Lionel Hillard	Julie Wilson Caldwell
Helen Zimba	Robert L. McGee II	Sattriona Nyachwaya

MEMBERS ABSENT

Karin Petties	John Dornheim	Jonathan Thorne
Julie Jackson	Carmarion D. Anderson	

COUNCIL STAFF PRESENT

Annie Sawyer-Williams, Coordinator	Justin M. Henry, RWPC Planner
Glenda Blackmon-Johnson, Program Manager	

GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director	Oscar Salinas Quality
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OTHERS PRESENT

Teddrick Douglas, Prism Health North Texas

- I. **Call to Order:** Donna Wilson, Vice Chair, called the meeting to order at 12:12 p.m.
- II. **Certification of Quorum:** Quorum was established and certified by Annie Sawyer-Williams, RWPC Coordinator, and confirmed by Donna Wilson.
- III. **Introductions/Announcements:**
 - a. Ricky Tyler reminded members about early voting for the Mayor’s and City Council race.
 - b. Helen E. Turner announced the Regional Launch of the Achieving Together Event scheduled for May 23rd at 3:30 p.m. at Dallas County. The launch is a collaborative effort conjunction with the District 3 Public Health Advisory Board’s meeting. They are seeking volunteers for the event and there will be group tables available.
 - c. Donna Wilson announced on May 11th the Afiya Center will host a Spade and Domino tournament fundraiser \$25 a team \$15 single. Proceeds from the fundraiser will be used to bail out mothers on Mother’s Day next year; those interested may register on Eventbrite.
 - d. Helen Zimba announced the Afiya Center will host a skating event on Friday, April 26th. Those interested may register on Eventbrite. Also, for the National HIV Testing Day, the Afiya Center will host a “Get Tested Grab A Bite” event on Thursday, June 27th from 11:00 a.m. – 4:00 p.m. They are seeking volunteers and vendors for this event.
 - e. Auntjuan Wiley announced on May 15th from 9 a.m. - 11 a.m. there will be a joint meeting for the Planning & Priorities and Consumer Council Committees. This is the beginning of the Priority Setting Process. On May 23rd from 12 p.m. – 2 p.m. there will be a joint meeting for the Consumer Council Committee and Planning & Priorities committees.
 - f. Sonya Hughes announced the Volunteer Workgroup meeting on Thursday, May 2nd starting at 1:00 p.m. She noted they are still seeking consumer volunteers. The workgroup will review all the Services Categories, Mapping and Service Justification in consideration of some of Mr. Charles Henley’s recommendations.

IV. **Approval of the January 24, 2019 Minutes:** *Robert McGee II motioned to accept the minutes as written. Helen Turner seconded the motion. The motion passed unanimously.*

V. **Office of Support:** Glenda Blackmon-Johnson reported the update for the RWPC roster with 22 members. She congratulated and welcomed new members.

FY 2020 Service Category Mapping & Service Justification

Mrs. Blackmon-Johnson explained the FY 2020 Service Category Mapping & Service Justification Worksheet for Each Service Category.

The outline of the document:

- Give the prioritized service categories with the definition
- Is this a Core Service?
- How does this service assist individuals not in care to access primary care?
- Documentation of Need
- Ryan White Part A or Part B/non-State Services Funding Sources
- Justify the use of Ryan White Part A, Part B, and State Services Fund for this service
- Service Efficiency
- Recommendation

She suggested the committee may want to consider adding vision to the medical component under the Ambulatory/Outpatient service category with justification. She noted the worksheet will show how to support HRSA/HIV Care Continuum. The committee continued a brief discussion regarding the FY 2020 Service Category Mapping & Service Justification Worksheet and Volunteering for the Workgroup.

VI. **Committee Liaison Reports:**

a. **Allocations Committee:** The Committee meets on April 29, 2019.

b. **Planning & Priorities Committee:** Mrs. Sawyer-Williams reported the committee met on April 17th and established quorum. The committee discussed the Non-Medical Case Management (Federal Poverty Level Eligibility Requirements). The committee was asked to look at the Non-Medical Case Management service category and to consider raising the Federal Poverty Level. They agreed to pose the question to the Executive Committee on how to move forward with the service category request.

c. **Evaluation Committee:** Ms. Turner reported the committee met on April 23rd and established quorum. The committee discussed the annual Evaluation of the Administrative Mechanism. Last year the committee used an objective tool to look at how effective the process works. They discussed whether a subjective review should be done by sending surveys to sub-recipients and RWPC members; but after a lengthy discussion they, decided to keep the same tool from last year.

The committee discussed the training and recommendations made by the Consultant Charles Henley.

d. **Needs Assessment Committee:** Mrs. Blackmon-Johnson reported the committee met on April 16th and established quorum. The committee discussed the Request for Proposal (RFP) that will be submitted for the 2019 Legislative Requirement for a Needs Assessment. It is currently with the Purchasing Department; the Office of Support is conversing for clarity on the budget, scope of the

work, and the deliverables. The committee will organize a focus group on Monday, April 29th at Access Information Network (AIN) and present the pilot of the Spanish Survey.

e. **Care Coordination Ad Hoc Committee:** The committee did not meet.

VII. **Ryan White Planning Council Retreat Strategic Planning:** The committee discussed the proposed CCC 2019 Community Outreach List for Emergency Rooms. Members identified a contact person for each location so the CCC can begin to partner and collaborate with that person and members assigned to location are: to educate the Emergency Room Staff to let them know about RWPC and RW services.

- **Charlton Methodist Health System/ER**
 - Donna Wilson
 - Linda Freeman
- **Methodist Dallas Medical Center**
 - Pamela J. Green
- **Baylor University Medical Center/ER**
 - Lionel Hillard
- **Medical City Dallas**
 - Julie Jackson
 - Helen Zimba
- **North Texas Behavioral Health Authority (NTBHA)**
 - Robert McGee
- **Greater Dallas Community Council**
 - Auntjuan Wiley
- **City Hospital**
 - Donna Wilson

Members will get the name, email address and phone number for the contact person to forward to the Office of Support by May 9th. The information will be forwarded to Karin Petties who will revise the Community Outreach List to add the details. Members received the RWPC scan card for distribution.

The committee discussed the Priority Setting Process and the upcoming joint meetings with Planning & Priorities Committee. The training will consist of an overview of the Priority Setting Process, a copy of the Priority Setting Guide, and the Priority Setting Ballot with a timeline for completion.

VIII. **CCC Community Events Involvement:** The committee discussed the CCC community tabling at National Alliance on Mental Illness (NAMI) Walk on Saturday, May 4, 2019 at Dr. Pepper Ballpark Frisco, TX.

IX. **CCC Forum Planning:** The committee discussed the upcoming forum “HIV and Stigma” forum on Thursday, May 2nd 2019 at Prism Health North Texas 219 Sunset Blvd Dallas, TX from 2-4 p.m.

The committee scheduled a date for the upcoming forums:

- HIV & Youth Under 30 – May 30th at the Resource Center from 2 p.m. - 4 p.m.

X. **CCC Recruitment:** Mr. Wiley reminded the committee members of the importance of recruiting for the RWPC and CCC.

XI. **New Business:** N/A.

XII. Adjournment: *Lionel Hillard motioned to adjourn. Helen E. Turner seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 1:19 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, May 23, 2019 12:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX