

**Ryan White Planning Council of the Dallas Area**  
**Office of Support**  
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207  
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Consumer Council Committee  
Interested Parties

From: RWPC Support Staff

Date: Tuesday, February 25, 2020

Re: Meeting Announcement

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Please note that there will be a:

**Consumer Council Committee Meeting**  
Thursday, February 27, 2020 at 12:00 PM  
Dallas County Health and Human Services  
2377 N. Stemmons Freeway Dallas, TX 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, February 26, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Geraldyn Richard, Grants Management Officer  
Vacant, Grants Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
Angi Jones, Quality Assurance Advisor  
Vacant, Health Advisor  
Justin Henry, RWPC Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security



# CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.*

*The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community*

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

## AGENDA

February 27, 2019

12:00 PM

- |       |   |                                |
|-------|---|--------------------------------|
| I.    | Call to Order                                       | Auntjuan Wiley or Donna Wilson |
| II.   | Certification of Quorum                             | Auntjuan Wiley or Donna Wilson |
| III.  | Introductions/Announcements                         | Auntjuan Wiley or Donna Wilson |
| IV.   | <b>Approval of the January 23, 2020 Minutes</b>     | <b>Action Item</b>             |
| V.    | Office of Support                                   | Discussion Item                |
|       | • RWPC Membership Representation and Reflectiveness |                                |
| VI.   | Committee Liaison Reports                           |                                |
|       | a. Allocations Committee                            | Discussion Item                |
|       | b. Planning & Priorities Committee                  | Discussion Item                |
|       | c. Evaluation Committee                             | Discussion Item                |
|       | d. Needs Assessment Committee                       | Discussion Item                |
| VII.  | CCC Outreach Education Project                      | Discussion Item                |
| VIII. | CCC Forum Planning                                  | Discussion Item                |
| IX.   | CCC Community Events Involvement                    | Discussion Item                |
| X.    | New Business  |                                |
| XI.   | Adjournment   | Auntjuan Wiley or Donna Wilson |

### NEXT SCHEDULED MEETING

Thursday, March 26, 2020 12:00 PM

Dallas County Health and Human Services  
2377 N. Stemmons Freeway, Dallas, TX

**CONSUMER COUNCIL COMMITTEE MEETING**

**January 23, 2020**

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

**MEMBERS PRESENT**

Auntjuan Wiley, Chair	Helen E. Turner	Sattriona Nyachwaya
David C. Becker	Robert L. McGee II	Linda Freeman
Julie Jackson	Lionel Hillard	Ricky Tyler
Donna Wilson, Vice Chair	Jonnita L. Brown	

**MEMBERS ABSENT**

Helen Zimba	Alexander Deets	Jamie Collins
Julie Wilson Caldwell	John Dornheim	

**COUNCIL STAFF PRESENT**

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
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**GRANTS MANAGEMENT STAFF PRESENT**

**OTHERS PRESENT**

Teddrick Douglas, PHNTX	Hosea Crowell, AIN	Justin Vander, PHNTX
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- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:03 p.m.
- II. **Certification of Quorum:** Quorum was established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:**
  - a. Lionel Hillard announced the Needs Assessment committee was seeking assistance to help with survey administration.
  - b. Donna Wilson announced the Afiya Center street team will resume fish fry on Friday, for more information please feel free to contact her.
  - c. Auntjuan Wiley thanked everyone for the end of the year celebration.
  - d. Helen E. Turner announced the Fast Track/Stigma Group met on Wednesday, January 15<sup>th</sup>.
  - e. Auntjuan Wiley announced the 2020 RWPC Leadership/Standing Committee Member Training on February 21<sup>st</sup> at Dallas County Health and Human Services Hickman Conference Room.
- IV. **Approval of the December 19, 2019 Minutes:** *Lionel Hillard motioned to accept the minutes as written. Donna Wilson seconded the motion. The motion passed.*
- V. **Office of Support:** The RWPC membership reflectiveness is currently at 23 members. The council is seeking people of color, representation of recently incarcerated, and transgender individuals.
- VI. **Committee Liaison Report:**
  - a. **Allocations Committee:** Committee has not met.
  - b. **Planning & Priorities Committee:** Committee has not met.
  - c. **Evaluation Committee:** Committee did not meet.
  - d. **Needs Assessment Committee:** Annie Sawyer-Williams reported the committee met, but

quorum was not established. The committee members unofficially discussed the needs assessment survey.

- 300 Surveys completed, and 250 on paper and 50 electronic. The goal is 500 surveys.
- A question & answer session with the Needs Assessment committee will take place once the first draft is submitted and that goal date is early February 2020 and at the point we can arrange an informational meeting and the information will be utilized to construct a final Needs Assessment draft.
- Once the final draft is complete a presentation will be conducted on or around March 2020.

**VII. Consumer Council Committee Outreach Education Project:** Mr. Wiley asked members to follow-up with their emergency room contacts for questions; and to see if they need further information. If there are any requests for HIV handbooks, and if education is requested to do so by February 6<sup>th</sup>. Mr. Wiley announced Karin Petties has resigned from the CCC.

**VIII. CCC Forum Planning:** The committee discussed tentative date for the following forums.  
Upcoming forums:

- HIV & Mental Health, February 25<sup>th</sup> – 1:00-3:00 p.m.
- HIV & Stigma, March 12<sup>th</sup> – 2:00-4:00 p.m.
- Prevention & New Therapies, April 23<sup>rd</sup> – 1:00-3:00 p.m.

**IX. CCC Community Events Involvement:** The committee discussed the CCC committee tabling the AIDS Walk South Dallas, Women Grace Project and Get Tested Grab a Bite.

**X. New Business:** N/A

**XI. Adjournment:** *Helen E. Turner motioned to adjourn. Linda Freeman seconded the motion. The motion passed unanimously.*

The meeting ended at 12:57 p.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Auntjuan Wiley, Chair**  
**Donna Wilson, Vice Chair**

\_\_\_\_\_  
**Date**

NEXT SCHEDULED MEETING  
Thursday, February 27, 2020 12:00 PM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX