

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: Wednesday, March 18, 2020

Re: Meeting Announcement

Please note that there will be a:

Consumer Council Committee Meeting
Thursday, March 26, 2020 at 12:00 PM
Dallas County Health and Human Services
2377 N. Stemmons Freeway Dallas, TX 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, March 25, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Vacant, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin Henry, RWPC Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

CONSUMER COUNCIL COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients.

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

AGENDA

March 26, 2020

12:00 PM

- | | | |
|-------|--|--------------------------------|
| I. | Call to Order | Auntjuan Wiley or Donna Wilson |
| II. | Certification of Quorum | Auntjuan Wiley or Donna Wilson |
| III. | Introductions/Announcements | Auntjuan Wiley or Donna Wilson |
| IV. | Approval of the February 27, 2020 Minutes | Action Item |
| V. | Office of Support | Discussion Item |
| | • RWPC Membership Representation and Reflectiveness | |
| | • FY 2020-2021 Work Plan | |
| | • Training - https://www.youtube.com/watch?v=fSznVBd37Uo | |
| VI. | Committee Liaison Reports | |
| | a. Allocations Committee | Discussion Item |
| | b. Planning & Priorities Committee | Discussion Item |
| | c. Evaluation Committee | Discussion Item |
| | d. Needs Assessment Committee | Discussion Item |
| | e. Dallas HIV Taskforce | Discussion Item |
| VII. | CCC Outreach Education Project | Discussion Item |
| VIII. | CCC Forum Planning | Discussion Item |
| IX. | CCC Community Events Involvement | Discussion Item |
| X. | New Business | |
| XI. | Adjournment | Auntjuan Wiley or Donna Wilson |

NEXT SCHEDULED MEETING

Thursday, April 22, 2020 12:00 PM

Please join from your computer, tablet or smartphone.

<https://www.youtube.com/watch?v=95dRdnMMgbQ>

Dallas County Health and Human Services

2377 N. Stemmons Freeway, Dallas, TX

CONSUMER COUNCIL COMMITTEE MEETING

February 27, 2020

Unofficial Meeting

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Linda Freeman	Ricky Tyler	Donna Wilson, Vice Chair
Alexander Deets	Jonnita L. Brown	

MEMBERS ABSENT

David C. Becker	Helen Zimba	Julie Jackson
Lionel Hillard	Jamie Collins	Julie Wilson Caldwell
Helen E. Turner	John Dornheim	

COUNCIL STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
Glenda Blackmon-Johnson, RWPC Manager	

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

Teddrick Douglas, PHNTX	Hosea Crowell, AIN	Justin Vander, PHNTX
Robert Lynn, P&P Chair		

- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:20 p.m.
- II. **Certification of Quorum:** Quorum was not established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:**
 - a. Robert Lynn, P&P Chair asked for feedback regarding the P&P and CCC joint Priority Setting training.
 - b. A representative with the University Of North Texas System College Of Pharmacy gave an overview of an ongoing clinical trial. They are seeking 200 volunteers living with HIV to participate in a research study. The criteria are:
 - Must be 18 years or older.
 - Must be African American.
 - Must be diagnosed with diabetes or high blood pressure.

They will be compensated for their time and any costs of participating in this study.
If you are interested in participating and would like to see if you qualify to be in the research study, or need further information please contact:
Contact Patrick Clay
UNT System College of Pharmacy
WWW.UNTHSC.EDU/ADDUP
817-735-2798
 - c. Ted Douglas, Empowerment Coordinator announced March 10th is National Women & Girls HIV/Awareness Day the Empowerment Connection to host “Celebrating My Beauty”.

IV. Office of Support: Glenda Blackmon-Johnson acknowledged Auntjuan Wiley and presented him with an award for his leadership as the CCC Chair. Annie Sawyer-Williams reported the RWPC membership reflectiveness is at 24 members and the council is seeking people of color, representation of people who were recently incarcerated, and transgender individuals. The Consumer Council Committee reflectiveness is at 16 members. She explained the Office of Support will be tracking the committee's meeting cancellation. Justin Henry discussed the Priority & Resource Allocations Process. He announced a training on March 13th to review analyzing data for this year's priority setting process.

Sattriona Nyachwaya has been appointed to be the CCC Fast Track City Liaison.

V. Committee Liaison Report:

- a. **Allocations Committee:** Glenda Blackmon-Johnson reported the committee met and quorum was established. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditure Reports. The expenditures are projected to be on target for FY 2019-2020. It was announced that GERALYN RICHARD is no longer with the Administrative Agency Grants Department. Additionally, they discussed the Referral for Health Care training hosted by the Department of State Health Services (DSHS).
- b. **Planning & Priorities Committee:** Robert Lynn reported the committee met on February 19, 2020 and quorum was established. The committee reviewed the 2018 HIV Statistics of HIV in Dallas County and Oscar Salinas presented the committee with client utilization data in the Dallas EMA & the Sherman Denison HSDA. They discussed how to approach the upcoming monthly meetings regarding the needs assessment and priority setting.
- c. **Evaluation Committee:** Justin Henry reported the committee met on February 25th and quorum was established. The committee discussed other duties for the committee beside the Evaluation of the Administrative Mechanism. They discussed working with the Clinical Quality Management team to develop a template for the evaluation of services: performance, outcome, and cost-effectiveness.
- d. **Needs Assessment Committee:** Justin Henry reported the committee met on February 18th and quorum was established. Drs. Susan Wolfe and Kyrah K. Brown presented the committee with the preliminary findings from the FY 2019 Comprehensive HIV Needs Assessment:
 - Consumer Survey
 - Providers Survey
 - Consumer Focus Group
 - Key Informant Interviews

VI. Consumer Council Committee Outreach Education Project: Mr. Wiley asked members to follow-up with their emergency room contacts for questions; and to see if they need further information needed.

VII. CCC Forum Planning: Mr. Wiley thanked the coordinators for a great HIV & Mental Health forum. He presented the committee members with a brief Forum 101.

They discussed tentative date for the following forums.

Upcoming forums:

- HIV & Stigma, March 12th – 1:30-3:30 p.m.
- Prevention & New Therapies, April 22th – 1:00-3:00 p.m.

VIII. CCC Community Events Involvement: The committee discussed the CCC committee tabling the AIDS Walk South Dallas, Women Grace Project and Get Tested Grab a Bite.

IX. New Business: N/A

The meeting ended at 1:15 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, March 26, 2020 12:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX