

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: Monday, April 20, 2020

Re: Meeting Announcement

Please note that there will be a:

Consumer Council Committee Meeting
Thursday, April 23, 2020 at 12:00 PM
Please join from your computer, tablet or smartphone.
[Teleconference/gotomeeting.com](https://www.gotomeeting.com)
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, April 22, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scott, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin Henry, RWPC Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

CONSUMER COUNCIL COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients.

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

AGENDA

April 23, 2020

12:00 PM

- | | | |
|-------|---|--------------------------------|
| I. | Call to Order | Auntjuan Wiley or Donna Wilson |
| II. | Certification of Quorum | Auntjuan Wiley or Donna Wilson |
| III. | Introductions/Announcements | Auntjuan Wiley or Donna Wilson |
| IV. | Approval of the March 26, 2020 Minutes | Action Item |
| V. | Office of Support | Discussion Item |
| | • RWPC Membership Representation and Reflectiveness | |
| VI. | Committee Liaison Reports | |
| | a. Allocations Committee | Discussion Item |
| | b. Planning & Priorities Committee | Discussion Item |
| | c. Evaluation Committee | Discussion Item |
| | d. Needs Assessment Committee | Discussion Item |
| | e. Dallas HIV Taskforce | Discussion Item |
| VII. | CCC Outreach Education Project | Discussion Item |
| VIII. | CCC Forum Planning | Discussion Item |
| IX. | CCC Community Events Involvement | Discussion Item |
| X. | Review of the Priority Setting Process | |
| | • Using Data for Decision Making | |
| XI. | New Business | |
| XII. | Adjournment | Auntjuan Wiley or Donna Wilson |

NEXT SCHEDULED MEETING

Thursday, May 28, 2020 12:00 PM

GoToMeeting

CONSUMER COUNCIL COMMITTEE MEETING

March 26, 2020

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Linda Freeman	Ricky Tyler	Donna Wilson, Vice Chair
Lionel Hillard	Helen E. Turner	Julie Wilson Caldwell
Helen Zimba	Julie Jackson	David C. Becker

MEMBERS ABSENT

Jonnita L. Brown	Alexander Deets	Jamie Collins
John Dornheim		

COUNCIL STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
Glenda Blackmon-Johnson, RWPC Manager	

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

Teddrick Douglas, PHNTX	Elizabeth Gotti	Kellie Norcott, PHHS
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- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:27 p.m.
- II. **Certification of Quorum:** Quorum was not established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:** N/A.
- IV. **Approval of February 27, 2020 Minutes:** *motioned to approve the February 27, 2020 minutes. Seconded the motion. The motion passed unanimously*
- V. **Office of Support:** Annie Sawyer-Williams reported Consumer Council Committee reflectiveness is at 16 members and the RWPC membership reflectiveness is at 24 members. The RWPC is seeking people of color, representation of people who were recently incarcerated, and transgender individuals. She reviewed the 2020-2021 work plan objectives for the Consumer Council Committee.

Justin Henry discussed the Priority & Resource Allocations Process. He encouraged members to review the modules on the HIV Target website in order to gain a better understanding of the Part A program.

- VI. **Committee Liaison Report:**
 - a. **Allocations Committee:** Lionel Hillard reported the committee met and quorum was established. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditure Reports. The expenditures are projected to be on target for FY 2019-2020.
 - b. **Planning & Priorities Committee:** Justin Henry reported the committee met on March 18, 2020 and quorum was established. The committee reviewed the 2018 HIV Statistics of HIV in Dallas County and the client utilization data in the Dallas EMA & the Sherman Denison HSDA. They discussed getting all the datasets that would be required for the priority setting and resource allocation process.

- c. **Evaluation Committee:** Helen Turner reported the committee met on March 24th and quorum was established. The committee discussed working with the Clinical Quality Management department on projects for the evaluation committee regarding performance and the possibility of performing an outcome evaluation to determine the effectiveness of services.
- d. **Needs Assessment Committee:** Annie Sawyer-Williams reported the committee met on March 17th, and quorum was established. The committee discussed the 2019 Comprehensive Needs Assessment presentation given at the RWPC meeting by Dr. Susan Wolfe and Associates. They agreed to meet again to discuss the 2019 Comprehensive HIV Needs Assessment final report.
- e. **Dallas HIV Task Force/Fast Track:** Justin Henry reported the meeting scheduled for March 23rd was rescheduled until further notice. Dr. Huang forwarded an email giving update on all the activities surrounding the workgroups.

VII. Consumer Council Committee Outreach Education Project: Mr. Wiley asked members to continue to look for emergency rooms to target and identify those locations and to follow up with the other emergency rooms via email for information needed.

VIII. CCC Forum Planning: The committee discussed coordinating the next CCC forum *Prevention & New Therapies* via a conference platform.

IX. CCC Community Events Involvement: The committee discussed the CCC committee tabling the AIDS Walk South Dallas, The Grace Project, and Get Tested Grab a Bite. Mr. Wiley announced the tentative reschedule date for AIDS Walk South Dallas on June 13, 2020.

- X. New Business:** It was announced that Access & Information Network (AIN) is working to prevent the spread of COVID-19 while maintaining services for our clients with some adjustments:
- AIN is now distributing April DART Bus Passes during our usual, utilizing a glass pass through operating hours of 9am -5pm.
 - AIN's Meals Program is now providing meals to-go from 11am -1pm / Monday-Friday using the Daire Center vestibule.
 - Clients needing to complete their Birth Month Recertification, Self-Attestation, Enrollment, Intake or address N-MCM and MCM services, may contact our office at #214-943-4444 to complete this process telephonically.
 - AIN's Medical Transportation (Van Rides) Program is operating as rides are needed.

Ted Douglass announced the Empowerment Center is having virtual meetings.

Sattie Nyachwaya announced the CHE Lancaster office clinic is open for appointments only.

XI. Adjournment: Lionel Hillard motioned to adjourn. Helen Turner seconded the motion. The motion passed unanimously.

The meeting ended at 1:15 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, April 23, 2020 12:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX