

Ryan White Planning Council of the Dallas Area Office of Support

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: September 17, 2020

Re: Meeting Announcement

Please note that there will be a:

Consumer Council Committee Meeting

Thursday, September 24, 2020 at 12:00 PM

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find the meeting packet for your review. If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857, on or before Wednesday, September 23, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scott, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin Henry, RWPC Planner
Vacant RWPC Coordinator
Building Security

CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to
address the evolving needs of the HIV/AIDS community*

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those
individuals and committees that affect categorical service delivery.*

AGENDA

September 24, 2020

12:00 PM

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| I. | Call to Order | Auntjuan Wiley or Donna Wilson |
| II. | Certification of Quorum | Auntjuan Wiley or Donna Wilson |
| III. | Introductions/Announcements | Auntjuan Wiley or Donna Wilson |
| IV. | Approval of the July 23, 2020 Minutes | Action Item |
| V. | Office of Support | Discussion Item |
| VI. | RWPC Membership Representation and Reflectiveness | |
| VII. | Committee Liaison Reports | |
| | a. Allocations Committee | Discussion Item |
| VIII. | b. Planning & Priorities Committee | Discussion Item |
| IX. | c. Evaluation Committee | Discussion Item |
| X. | d. Needs Assessment Committee | Discussion Item |
| XI. | e. Dallas HIV Taskforce | Discussion Item |
| XII. | CCC Outreach Education Project | Discussion Item |
| XIII. | CCC Forum Planning | Discussion Item |
| XIV. | CCC Community Events Involvement | Discussion Item |
| XV. | New Business | |
| XVI. | Adjournment | Auntjuan Wiley or Donna Wilson |

**Due to COVID-19,
Until Further Notice**

NEXT SCHEDULED MEETING

Thursday, October 22, 2020 12:00 PM

Will be held by TELE-CONFERENCE
via GoToMeeting

CONSUMER COUNCIL COMMITTEE MEETING MINUTES

**July 23, 2020
PRSA Training**

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Helen E. Turner	David C. Becker	John Dornheim
Alexander Deets	Donna Wilson, Vice Chair	Lionel Hillard
Helen Zimba	Linda Freeman	

MEMBERS ABSENT

Julie Jackson	Ricky Tyler	Jamie Collins
Julie Wilson Caldwell	Jonnita L. Brown	

COUNCIL STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager	Justin Henry, RWPC Planner
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GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director	David Kim, Program Monitor
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OTHERS PRESENT

Douglas, Prism Health	Mark Edgell, Legal Hospice	Hosea Crowell, AIN Inc.
Jena Benik, ViiV Healthcare		

- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:05 p.m.
- II. **Certification of Quorum:** Quorum was established and certified by Auntjuan Wiley and certified by Glenda Blackmon Johnson, RWPC Manager.
- III. **Introductions/Announcements:** Helen announced that Texas Organizing Project will host a Virtual Memorial Ceremony to Honor Isaac Henry on Friday July 24, 2020 at 6:00 pm. Mr. Henry was a beloved leader and active member within our community,
- IV. **Approval of the April 23, 2020, June 25, 2020 Minutes:** *John Dornheim motioned to accept the minutes. John Dornheim seconded the motion. Motion passed unanimously.*
- V. **Review of the Priority Setting Process:** Justin M. Henry, RWPC Planner thank everyone for their participation with the PRSA training and gave the committee an overview of the Fiscal Year 2021 Priority Setting and Resource Allocations process. The following service category Data Sheets were presented for review and discussion: **Housing(State Services), Housing Based Case Management, Adult Respite Care Services, Linguistic Services, Outreach Service, Childcare Services, Health Education Risk Reduction, Emergency Financial Assistance, Other Professional Services (Legal Services), AIDS Drug Assistance Program (ADAP), Referral for Healthcare**

Background:

For this planning process, members of the Allocations, Planning and Priorities (PPP), and the Consumer Council Committees (CCC) will each receive this guide, which is updated to reflect current trends in the consumer population and changes in policy that would affect the way the Ryan White Planning Council (RWPC) prioritizes services and allocates resources in the Dallas Planning Area (DPA). The guide is organized to outline specific data needed to complete the priority setting and resource allocation process. For this planning year, multiple data sources are used for decision-making. The criteria were as follows:

- 2019 Comprehensive HIV Needs Assessment
- Client utilization data from ARIES
- FY 2019 expenditure data

Things to Remember:

- There is no one right way to set priorities.
- Emphasis must be on sound practice rather than merely meeting legislative requirements.
- Priority setting and resource allocation is the responsibility of the whole planning body.

Dallas Planning Area:

The Ryan White Planning Council of the Dallas Area (RWPC) is responsible for HIV service planning for the:

- Dallas Eligible Metropolitan Area (EMA)
- Dallas HIV Services Delivery Area (HSDA)
- Sherman-Denison HSDA

Client Utilization:

- One of the criteria used in the priority setting and resource allocations process.
- Data can be analyzed in a variety of ways,
- Data can be affected by several factors.

Expenditures:

- Fiscal Year Data-Expenditures and Allocations for Part A & MAI, Part B and State Services, and State Rebate.

For the planning process, members of the Allocations, Planning & Priorities (P&P), and the Consumer Council Committee (CCC) will each receive the guide, which is updated to reflect current trends in the consumer population and changes in policy that would affect the way the Ryan White Planning (RWPC) priorities services and allocates resources in the Dallas Planning Area (DPA). This planning year, multiple data sources are used for decision making. The criteria were as follows:

- 2019 Comprehensive HIV Needs Assessment
- Client Utilization data from ARIES
- FY 2019 expenditure data
- A prioritization table containing needs, use, and accessibility sources for each service categories

Each year the Ryan White Planning Council (RWPC) is charged with establishing priorities for the following fiscal year. This process gives an idea of what was done in the past and what can be done in the future. The decision-making process will consist of committee members individually assigning each service category a number for Part A, Part B, State Services, and Minority AIDS Initiative (MAI).

The RWPC of the Dallas area is responsible for HIV service planning for the:

- Dallas Eligible Metropolitan Area (EMA)
- Dallas HIV Services Delivery Area (HSDA)
- Sherman-Denison HSDA

In total, the EMA and two HSDAs comprise 12 counties. The Dallas EMA and the Dallas HSDA both include Collin, Dallas, Denton, Ellis, Hunt, Kaufman, and Rockwall counties. The EMA also

includes Henderson County and the Dallas HSDA includes Navarro County. The Sherman-Denison HSDA includes Cooke, Fannie, and Grayson counties. The twelve countries comprise the Dallas Planning area (DPA).

The committee reviewed the Core Medical and Supportive Services for AIDS Pharmaceutical Assistance, Health Insurance Premium & Cost Sharing Assistance, Mental Health Services, Substance Abuse Outpatient Care, Early Intervention Services, Food Bank, Non-Medical Case Management, and Medical Transportation, and discussed the Datasheets for the PSRA process which consists of:

- Service Category/HRSA Definition
- Historical Priority Ranking
- Needs Assessment Data
 - Consumer Survey Data
 - Unmet Need Estimates
 - Focus Group Information (problems with access quality)
 - Key Informant and Provider Profiles (Perspectives and Capacity)
- Client Utilization Data
- Fiscal Year Data-Expenditures and Allocations for Part A & MAI, Part B and State Services and State Rebate
- Priority Population Data (Black women, LatinX, MSM, Transgender, and Youth)
- How Best to Meet the Priority

Justin informed the committee that ballots to vote will be sent via email members today. **Members must rank categories on the ballot and return the ballot to Justin Henry by 5:00 pm on July 28, 2020. (Justin.Henry@Dallascounty.org)** The 2021 priority rank of the service categories will be presented at the Planning and Priorities committee meeting on July 29, 2020 at 9:00 a.m. everyone was encouraged to attend the committee meeting.

VI. **New Business:** N/A.

VII. **Adjournment:** Lionel Hillard motioned to adjourn. John Dornheim seconded the motion. The motion passed unanimously. The meeting ended at 1:25 pm.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

Due to COVID-19 Until Further Notice

NEXT SCHEDULED MEETING

Thursday, August 27, 2020 12:00 PM

Will be held via Tele-Conference