

**Ryan White Planning Council of the Dallas Area**  
**Office of Support**  
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207  
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Consumer Council Committee  
Interested Parties

From: RWPC Support Staff

Date: Thursday, June 18, 2020

Re: Meeting Announcement

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Please note that there will be a:

**Consumer Council Committee Meeting**  
Thursday, June 25, 2020 at 12:00 PM  
Please join from your computer, tablet or smartphone.  
[Teleconference/gotomeeting.com](https://www.gotomeeting.com)  
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, June 24, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Vacant, Grants Management Officer  
Wanda Scott, Grants Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Angi Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Justin Henry, RWPC Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security



# CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.*

*The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community*

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

## AGENDA

June 25, 2020

12:00 PM

- |      |   |                                |
|------|---|--------------------------------|
| I.   | Call to Order                                 | Auntjuan Wiley or Donna Wilson |
| II.  | Certification of Quorum                       | Auntjuan Wiley or Donna Wilson |
| III. | Introductions/Announcements                   | Auntjuan Wiley or Donna Wilson |
| IV.  | <b>Approval of the April 23, 2020 Minutes</b> | <b>Action Item</b>             |
| V.   | Review of the Priority Setting Process        |                                |
|      | • PSRA Training                               |                                |
| VI.  | New Business                                  |                                |
| VII. | Adjournment                                   | Auntjuan Wiley or Donna Wilson |

### NEXT SCHEDULED MEETING

Thursday, July 23, 2020 12:00 PM

GoToMeeting

**CONSUMER COUNCIL COMMITTEE MEETING**

**May 28, 2020  
Unofficial Meeting**

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

**MEMBERS PRESENT**

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Helen E. Turner	David C. Becker	Julie Wilson Caldwell
Julie Jackson	John Dornheim	Alexander Deets

**MEMBERS ABSENT**

Jonnita L. Brown	Helen Zimba	Donna Wilson, Vice Chair
Lionel Hillard	Linda Freeman	Ricky Tyler
Jamie Collins		

**COUNCIL STAFF PRESENT**

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
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**GRANTS MANAGEMENT STAFF PRESENT**

Carla Jackson, Program Monitor	David Kim, Program Monitor	Oscar Salinas
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**OTHERS PRESENT**

Justin Vander, PHNTX	Jonathan Thorne, Volunteer	Miranda Grant, AIN Inc.
James Wright, Volunteer		

- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:06 p.m.
- II. **Certification of Quorum:** Quorum was not established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:** N/A.
- IV. **Office of Support:** Annie Sawyer-Williams reported Consumer Council Committee reflectiveness is at 16 members and the RWPC membership reflectiveness is at 24 members with 50% of non-aligned members.
- V. **Committee Liaison Report:**
  - a. **Allocations Committee:** Annie Sawyer-Williams announced the committee met on May 18<sup>th</sup>, and a quorum was established. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditures.
  - b. **Planning & Priorities Committee:** Justin M. Henry reported the committee met twice in May and quorum was established. The committee discussed the priority setting process and reviewed the Core Medical Services for Ambulatory/Outpatient, Oral Health Care, and Medical Case Management.
  - c. **Evaluation Committee:** Helen Turner announced the committee met on 5.26.20. The committee met and quorum was established. The committee had a brief discussion regarding the Outcome Evaluation Model. The committee was introduced to four potential outcome models for review.
  - d. **Needs Assessment Committee:** Annie Sawyer-Williams reported the committee met on May 19<sup>th</sup>, and a quorum was established. The committee reviewed the 2019 Ryan White Needs Assessment final report. Some of the discussions consist of prevention needs, transgender needs, system and psychosocial barriers to care, linkage to care concerns, and retention in care concerns.

e. **Dallas HIV Task Force/Fast Track:** Helen Turner reported the HIV Task Force members discussed getting back on track and restarting committee meetings.

**VI. Consumer Council Committee Outreach Education Project:** Mr. Wiley asked members to continue to reach out to the target emergency rooms and begin a conversation regarding information or education, and to identify new ER locations.

**VII. CCC Forum Planning:** The committee discussed soon collaborating a community forum with Mr. James Berglund reached out to the committees regarding forums and presentations.

**VIII. CCC Community Events Involvement:** None to announce.

**IX. Review of the Priority Setting Process:** Mr. Henry gave the committee an overview of the Fiscal Year 2021 Priority Setting and Resource Allocations process. For the planning process, members of the Allocations, Planning & Priorities (P&P), and the Consumer Council Committee (CCC) will each receive the guide, which is updated to reflect current trends in the consumer population and changes in policy that would affect the way the Ryan White Planning (RWPC) priorities services and allocates resources in the Dallas Planning Area (DPA). This planning year, multiple data sources are used for decision making. The criteria were as follows:

- 2019 Comprehensive HIV Needs Assessment
- Client Utilization data from ARIES
- FY 2019 expenditure data
- A prioritization table containing needs, use, and accessibility sources for each service categories

Each year the Ryan White Planning Council (RWPC) is charged with establishing priorities for the following fiscal year. This process gives an idea of what was done in the past and what can be done in the future. The decision-making process will consist of committee members individually assigning each service category a number for Part A, Part B, State Services, and Minority AIDS Initiative (MAI).

The RWPC of the Dallas area is responsible for HIV service planning for the:

- Dallas Eligible Metropolitan Area (EMA)
- Dallas HIV Services Delivery Area (HSDA)
- Sherman-Denison HSDA

In total, the EMA and two HSDAs comprise 12 counties. The Dallas EMA and the Dallas HSDA both include Collin, Dallas, Denton, Ellis, Hunt, Kaufman, and Rockwall counties. The EMA also includes Henderson County and the Dallas HSDA includes Navarro County. The Sherman-Denison HSDA includes Cooke, Fannie, and Grayson counties. The twelve countries comprise the Dallas Planning area (DPA).

The committee reviewed the Core Medical Services for Outpatient/Ambulatory Health Services and Oral Health and discussed the Datasheets for the PSRA process which consists of:

- Service Category/HRSA Definition
- Historical Priority Ranking
- Needs Assessment Data
  - Consumer Survey Data
  - Unmet Need Estimates
  - Focus Group Information (problems with access quality)
  - Key Informant and Provider Profiles (Perspectives and Capacity)
- Client Utilization Data
- Fiscal Year Data-Expenditures and Allocations for Part A & MAI, Part B and State Services and State Rebate
- Priority Population Data (Black women, LatinX, MSM, Transgender, and Youth)
- How Best to Meet the Priority

The committee discussed the data being collected and the representation of African American women and African American heterosexual men.

**X. New Business: N/A.**

The meeting ended at 1:34 p.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Auntjuan Wiley, Chair**  
**Donna Wilson, Vice Chair**

\_\_\_\_\_  
**Date**

NEXT SCHEDULED MEETING

Thursday, June 25, 2020 12:00 PM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX