

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: Monday, July 20, 2020

Re: Meeting Announcement

Please note that there will be a:

Consumer Council Committee Meeting
Thursday, July 23, 2020 at 11:00 – 12:00 PM
Please join from your computer, tablet or smartphone.
[Teleconference/gotomeeting.com](https://www.gotomeeting.com)
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, July 22, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scott, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin Henry, RWPC Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

CONSUMER COUNCIL COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients.

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

AGENDA

July 23, 2020

12:00 PM

- | | | |
|------|---|--------------------------------|
| I. | Call to Order | Auntjuan Wiley or Donna Wilson |
| II. | Certification of Quorum | Auntjuan Wiley or Donna Wilson |
| III. | Introductions/Announcements | Auntjuan Wiley or Donna Wilson |
| IV. | Approval of the April 23, 2020 Minutes | Action Item |
| V. | Review of the Priority Setting Process | |
| | • PSRA Training and Voting | |
| VI. | New Business | |
| VII. | Adjournment | Auntjuan Wiley or Donna Wilson |

Due to COVID-19,

Until Further Notice

NEXT SCHEDULED MEETING

Thursday, August 27, 2020 12:00 PM

Will be held by TELE-CONFERENCE

via GoToMeeting

CONSUMER COUNCIL COMMITTEE MEETING

June 25, 2020

Minutes

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Helen E. Turner	David C. Becker	Julie Wilson Caldwell
Jonnita L. Brown	Julie Jackson	John Dornheim
Alexander Deets		

MEMBERS ABSENT

Helen Zimba	Donna Wilson, Vice Chair	Lionel Hillard
Linda Freeman	Ricky Tyler	Jamie Collins

COUNCIL STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
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GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director	David Kim, Program Monitor
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OTHERS PRESENT

Kevin Chadwin Davis, ASP Cares	Mark Edgell, Legal Hospice	Hosea Crowell, AIN Inc.
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- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:12 p.m.
- II. **Certification of Quorum:** Quorum was not established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:** N/A.
- IV. **Approval of the April 23, 2020 Minutes:** *Helen Turner motioned to accept the minutes as written. John Dornheim seconded the motion.*
- V. **Review of the Priority Setting Process:** Justin M. Henry, RWPC Planner gave the committee an overview of the Fiscal Year 2021 Priority Setting and Resource Allocations process.

Background:

For this planning process, members of the Allocations, Planning and Priorities (PPP), and the Consumer Council Committees (CCC) will each receive this guide, which is updated to reflect current trends in the consumer population and changes in policy that would affect the way the Ryan White Planning Council (RWPC) prioritizes services and allocates resources in the Dallas Planning Area (DPA). The guide is organized to outline specific data needed to complete the priority setting and resource allocation process. For this planning year, multiple data sources are used for decision-making. The criteria were as follows:

- 2019 Comprehensive HIV Needs Assessment
- Client utilization data from ARIES
- FY 2019 expenditure data

Things to Remember:

- There is no one right way to set priorities.
- Emphasis must be on sound practice rather than merely meeting legislative requirements.
- Priority setting and resource allocation is the responsibility of the whole planning body.

Dallas Planning Area:

The Ryan White Planning Council of the Dallas Area (RWPC) is responsible for HIV service planning for the:

- Dallas Eligible Metropolitan Area (EMA)
- Dallas HIV Services Delivery Area (HSDA)
- Sherman-Denison HSDA

Client Utilization:

- One of the criteria used in the priority setting and resource allocations process.
- Data can be analyzed in a variety of ways,
- Data can be affected by several factors.

Expenditures:

- Fiscal Year Data-Expenditures and Allocations for Part A & MAI, Part B and State Services, and State Rebate.

For the planning process, members of the Allocations, Planning & Priorities (P&P), and the Consumer Council Committee (CCC) will each receive the guide, which is updated to reflect current trends in the consumer population and changes in policy that would affect the way the Ryan White Planning (RWPC) priorities services and allocates resources in the Dallas Planning Area (DPA). This planning year, multiple data sources are used for decision making. The criteria were as follows:

- 2019 Comprehensive HIV Needs Assessment
- Client Utilization data from ARIES
- FY 2019 expenditure data
- A prioritization table containing needs, use, and accessibility sources for each service categories

Each year the Ryan White Planning Council (RWPC) is charged with establishing priorities for the following fiscal year. This process gives an idea of what was done in the past and what can be done in the future. The decision-making process will consist of committee members individually assigning each service category a number for Part A, Part B, State Services, and Minority AIDS Initiative (MAI).

The RWPC of the Dallas area is responsible for HIV service planning for the:

- Dallas Eligible Metropolitan Area (EMA)
- Dallas HIV Services Delivery Area (HSDA)
- Sherman-Denison HSDA

In total, the EMA and two HSDAs comprise 12 counties. The Dallas EMA and the Dallas HSDA both include Collin, Dallas, Denton, Ellis, Hunt, Kaufman, and Rockwall counties. The EMA also includes Henderson County and the Dallas HSDA includes Navarro County. The Sherman-Denison HSDA includes Cooke, Fannie, and Grayson counties. The twelve countries comprise the Dallas Planning area (DPA).

The committee reviewed the Core Medical and Supportive Services for AIDS Pharmaceutical Assistance, Health Insurance Premium & Cost Sharing Assistance, Mental Health Services, Substance Abuse Outpatient Care, Early Intervention Services, Food Bank, Non-Medical Case Management, and Medical Transportation, and discussed the Datasheets for the PSRA process which consists of:

- Service Category/HRSA Definition
- Historical Priority Ranking
- Needs Assessment Data
 - Consumer Survey Data
 - Unmet Need Estimates
 - Focus Group Information (problems with access quality)
 - Key Informant and Provider Profiles (Perspectives and Capacity)
- Client Utilization Data
- Fiscal Year Data-Expenditures and Allocations for Part A & MAI, Part B and State Services and State Rebate

- Priority Population Data (Black women, LatinX, MSM, Transgender, and Youth)
- How Best to Meet the Priority

The committee discussed the data being collected and the representation of African American women and African American heterosexual men.

VI. New Business: N/A.

Quorum was loss at 1:02 p.m.

The meeting ended at 1:50 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

Due to COVID-19 Until Further Notice
NEXT SCHEDULED MEETING
Thursday, ~~August~~ ~~July 27~~ 2020 12:00 PM
Will be held via Tele-
Conference
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX