

# Ryan White Planning Council of the Dallas Area Office of Support

## Memorandum

To: Members, Consumer Council Committee  
Interested Parties

From: RWPC Support Staff

Date: January 22, 2021

Re: Meeting Announcement

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Please note that there will be a:

**Consumer Council Committee Meeting - Thursday, February 25, 2021 at 12:00 PM**

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, February 24, 2021. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVIp9ZA>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Angi Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Andrea Cokes, RWPC Office of Support  
Claudy Jean-Pierre, RWPC Office of Support  
Kofi Bissah, ADAP Coordinator Building  
Security

# CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.  
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to  
address the evolving needs of the HIV/AIDS community*

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those  
individuals and committees that affect categorical service delivery.*

## AGENDA

February 25, 2021

12:00 PM

- |       |  |                                     |
|-------|--|-------------------------------------|
| I.    | Call to Order  | Donna Wilson or Sattriona Nyachwaya |
| II.   | Certification of Quorum  | Donna Wilson or Sattriona Nyachwaya |
| III.  | Introductions/Announcements  | Donna Wilson or Sattriona Nyachwaya |
| IV.   | Approval of the January 28th, 2021 Minutes                               | Action Item                         |
| V.    | Office of Support<br>🌈 RWPC Membership Representation and Reflectiveness | Discussion Item                     |
| VI.   | Committee Liaison Reports:   |                                     |
|       | a. Allocations Committee   | Lionel Hillard                      |
|       | b. Planning & Priorities Committee                                       | John Dornheim or Helen E. Turner    |
|       | c. Evaluation Committee  | John Dornheim                       |
|       | d. Needs Assessment Committee  | Hosea Cowell or Auntjuan Wiley      |
|       | e. Dallas HIV Taskforce  | Helen E Turner                      |
| VII.  | CCC Forum Planning/ Raking   | Donna Wilson or Sattriona Nyachwaya |
| VIII. | New Business   |                                     |
| IX.   | Adjournment  | Donna Wilson or Sattriona Nyachwaya |

**Due to COVID-19,**

**Until Further Notice**

NEXT SCHEDULED MEETING

Thursday, March 25th, 2020 12:00 PM

**Will be held by TELE-CONFERENCE**

via GoToMeeting

**CONSUMER COUNCIL COMMITTEE MEETING MINUTES**

**January 28, 2021**

**Meeting Minutes**

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

**MEMBERS PRESENT**

Sattriona Nyachwaya, Vice Chair	Helen Zimba	Helen E. Turner
David C. Becker	Alexander Deets	Lionel Hillard
Auntjuan Wiley	John Dornheim	Kristy Halyburton

**MEMBERS ABSENT**

Linda Freeman	Robert. L McGee II	Jonnita L. Brown
Donna Wilson, Chair	Julie Wilson Caldwell	
Ricky Tyler	Jamie Collins	

**COUNCIL STAFF PRESENT**

Glenda Blackmon Johnson	Claudy Jean Pierre	Andrea Cokes
-RWPC Office of Support	RWPC Office of Support -	RWPC Office of Support

**GRANTS MANAGEMENT STAFF PRESENT**

David Kim, Program Monitor,

**OTHERS PRESENT**

Hosea Crowell	Amanda	Oscar Salinas, CQM
Kevin Davis	Piper Duarte	
Kellie Norcott	Manuel Duran	Justin Vander

- I. Call to Order:** Sattriona Nyachwaya, vice chair, opened the meeting at 12:05 and officially called the meeting to order at 12:13 p.m.
- II. Certification of Quorum:** Quorum was established by Sattriona Nyachwaya, vice chair and certified by Glenda Blackmon Johnson, RWPC Manager.
- III. Introductions/Announcements:**
  - University of North Texas Health Science clinical trial Needs participants. The trial will be conducted virtually and with a \$50 incentive.
  - Helen Turner announced that she has a contact who is interested to conduct a340B training for the consumer council committee and the RWPC for those interested to participate with the 340B training.
  - Legal hospice of Texas has created a transgender name change and gender marker change fund.
  - The office of support briefly discussed HRSA’s FY 2020 CARES Act Funding for Ryan White HIV/AIDS Program Recipients correspondence regarding COVID 19 Initial Response - RWHAP Requirements Waived Under FY 2020 Care Act Funding as it relates to Planning Council Duties. Flexibilities for FY 2020 CARES ACT funding as it pertains to RWHAP provisions and funding limitations.

<b>Planning Council Duties – Part A</b>	Planning Councils are charged with determining the size and demographics of the populations, determining the needs of the populations, establishing priorities, developing comprehensive plans, assessing the efficiency of administrative mechanisms, participating in the development of the statewide coordinated statement of need, establishing methods of obtaining input, and coordinating wit Federal grant recipients that provide HIV-related services. Planning council responsibilities with regard to the <b>COVID-19 CARES ACT</b> Funding are waived.
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- IV. Approval of the November 19, 2020 Minutes:** Lionel Hillard motioned to accept the minutes. Helen Tuner seconded the motion. Motion passed unanimously.
- V. Office of Support Report-Membership Representation & Reflectiveness:** Claudy Jean Pierre reported the consumer committee's Black representation at 73%; White representation at 20% and Hispanic representation is 6%. There are 20 seats available of those seats 15 are filled. The agency affiliation for the committee with 1 representative from Prism Health and 1 from Parkland Hospital Systems. Glenda Blackmon Johnson provided a power point training regarding potential topics for 2021 forum.
- VI. Committee Liaison Reports:**
- a. **Allocations Committee-** Lionel Hillard reported that the committee met on January 25, 2021; established quorum; approved FY 2020 part A, Part B, MAI, State Rebate Reallocation Recommendations to forward to Executive to forward to the RWPC for final Approvals.
  - b. **Planning and Priorities Committee** – Glenda Blackmon Johnson reported that the committee met on 1.20.2021 established quorum; they continued the HBTMTN discussion and selected the following service category: Food bank, also committee members received **Priority Setting Resource Allocation (PSRA)** training.
  - c. **Evaluation Committee-** The committee did not establish quorum on January 26, 2021. Committee Member received training on the Assessment of Administrative Mechanism.
  - d. **Needs Assessment Committee-** Auntjuan Wiley reported that the committee met on January 19, 2021. The committee is working on the creation of the Learning, Empowerment, Advocacy (LEAP) program for the Dallas EMA/HSDA. He also stated that after completing the program each person will receive a certificate of accomplishment. He said they are in the process of identifying what needs to be included in the curriculum.
  - e. **Dallas HIV Taskforce** – There was no report, Satriona Nyachwaya Nominated Helen Tuner as the new liaison going forward.
- VII. CCC Forum Planning** – The committee is in the process of ranking topics that should be included for the forums for 2021. Topics will be sent to members to rank so that they can vote on the final topics at the next CCC meeting.
- VIII. New Business:** N/A.
- IX. Adjournment:** The chair call for a motion to adjourn. Lionel Hillard made the motion. Helen Tuner seconded the motion. The meeting was adjourned at 1:07.

Submitted by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Donna Wilson Wiley, Chair  
Sattriona Nyachwaya, Vice Chair

\_\_\_\_\_  
Date

Due to COVID-19 Until Further Notice  
NEXT SCHEDULED MEETING  
Thursday, February 25, 2020 12:00 PM  
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